HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES

MINUTES

Regular Meeting
May 27, 2014

A Regular Meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, May 27, 2014, in the Administration and Student Affairs Board Room, beginning at 11:30 am. In attendance:

Call To Order

Immediate Past Chair Brooks presided and convened the regular meeting at 11:29 am.

Stopped Here

Consider a Motion to Adjourn to Closed Session

Mr. Elliott moved to adjourn to closed session to discuss personnel issues and/or other personnel matters affecting one or more individuals, potential acquisition of real property, and to exercise executive function privilege. Mr. Abraham seconded, and the motion carried by unanimous vote.

Re-Convene Open Session

Following adjournment of the closed session, Trustee Brooks re-convened the regular meeting at 1:31pm. In closed session, the Trustees discussed three (3) financial strategy matters, one (1) real property matter, and one (1) Board administrative matter. Present during closed session were Trustees Austin S. Abraham, Carolyn W. Brooks, Merle S. Elliott, L. William Proctor, Jr., and John D. Williamson. President Guy Altieri, Vice President Barker and Executive Director Marriott were also present.

Approval of Minutes (April 22, 2014) (ACTION)

Mr. Elliott moved to approve the meeting minutes for April 22, 2014 as submitted. Mr. Abraham seconded, and the motion carried by unanimous vote.

Reports from Campus Groups

Student Government Association

Vice-President Diane Draper reported on current and future events for the SGA. New officers for the SGA will be introduced at the September Board meeting.

Faculty Assembly

Assistant Professor Madron introduced himself as the newly elected Faculty Assembly Chair, and will have more to report as Faculty Assembly resumes its meeting schedule.

President's Report

Board Briefing Summary

President Altieri summarized events in Academic Affairs, Student Affairs, Continuing Education and Business Services, Planning and Institutional Effectiveness, and Instructional Technology and Online Education.

Monthly and Special Reports

Personnel Recommendations for May 2014 (ACTION)

Ms. Brooks moved to approve the personnel recommendations for May 2014 as submitted. Mr. Abraham seconded, and the motion carried by unanimous vote.

Financial Report as of April 30, 2014 (**ACTION**)

Chair Snook dispensed with a formal verbal report.   Mr. Elliott moved to accept the Financial Report as of April 30, 2014 as submitted. Ms. Brooks seconded, and the motion carried by unanimous vote.

New Business

Adjournment

There being no further business or discussion, the Board meeting was adjourned at 3:24 pm.

The next regularly scheduled meeting will be held on Tuesday, June 24, 2014, in the Administration and Student Affairs Board Room.

Respectfully submitted,

Guy Altieri, Ed.D.
President/Secretary

GA/bwr