

Why is distance learning right for you?

- You are an independent thinker
- You want a flexible schedule
- You are self motivated
- You are ready to make a change

Why should I take an online class?

Online classes are convenient and allow you to attend school at your own pace in a location of your choosing. To take an online class, all you need is access to a computer with an Internet connection and an email address. Each individual course will have its own list of required software and system requirements.

What can I take online?

HCC currently offers more than 240 online and hybrid courses in a variety of different subjects, with new courses being added each semester. HCC also offers hybrid courses, which blend face-to-face instruction with online learning.

To see a current listing of online classes, visit www.hagerstowncc.edu/academics/distance-education



Contact Information

Academic Advising & Registration

240-500-2240

advise@hagerstowncc.edu

Academic Testing Center

240-500-2398

testingcenter@hagerstowncc.edu

Admissions & Enrollment

240-500-2238

admissions@hagerstowncc.edu
www.hagerstowncc.edu/admissions

Credit for Prior Learning

240-500-2637

creditforprior@hagerstowncc.edu

Financial Aid

240-500-2473

finaid@hagerstowncc.edu

Learning Technologies

240-500-2587

distlearn@hagerstowncc.edu



11400 Robinwood Drive
Hagerstown, Maryland 21742
240-500-2000
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HCC Online



Stay close. Go far

HCC Online Programs

The following programs can be taken in a 100% online format from start to finish:

Associate's Degrees (two-year programs)

- A.A. Arts and Sciences, Concentration in Psychology
- A.A. Arts and Sciences, Concentration in Sociology
- A.A. Arts and Sciences
- A.A. General Studies
- A.S. Arts and Sciences
- A.S. Business Administration
- A.S. Education
- A.A.S. Management

Certificates

- L.D.C. Administrative Assistant
- L.D.C. Management
- L.D.C. Marketing
- L.D.C. Commercial Transportation Management

New classes are being added daily. For recent updates, visit www.hagerstowncc.edu/academics/distance-education.

"Online classes through HCC enabled me to pursue an education without detracting from my busy lifestyle. I was able to work while still getting the full educational experience—taking online classes was a really good decision for me!"

- Laura Eby, English major



TIPS FOR SUCCESS IN ONLINE CLASSES

1 Take responsibility for your learning

- Taking an online course requires you to take responsibility for own progress.
- The key is to stay motivated and try your best to adhere to all deadlines.
- If you find yourself falling behind, you can always reach out to the instructor for assistance just like you would in a live classroom setting.

2 Pace yourself

- Allow yourself sufficient time to get the reading and assignments completed each week.
- You will not have a scheduled class time, but you will still have many deadlines.
- Try not to wait until the last minute, just in case you run into any technical issues.

3 Always have a back-up plan

- In case of an emergency or personal issue, your instructor's contact information is always listed in the class syllabus.

- You should contact HCC's Help Desk team for assistance, at the first sign of any technical issues within the online classroom environment.
- There are computers readily available for students on the HCC campus in the Learning Support Center.

4 Check the online classroom and your HCC email account on a regular basis

- Throughout the semester, students are encouraged to check their email on a daily basis.
- Being present in the virtual classroom is essential in the online environment, since your instructor may post last minute reminders, homework tips or updates to the class schedule.

5 Never be afraid to ask questions

- Contact HCC's Distance Learning Department if you have any additional questions about HCC Online: distlearn@hagerstowncc.edu.