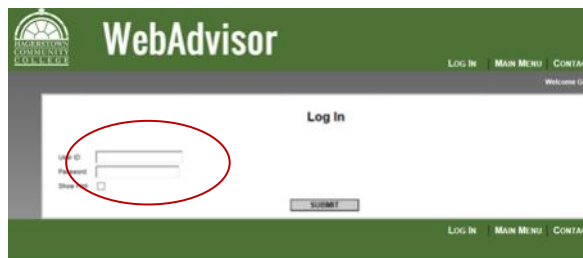


How to Register on WebAdvisor

- 1) From the WebAdvisor main menu, click LOG IN to access your account

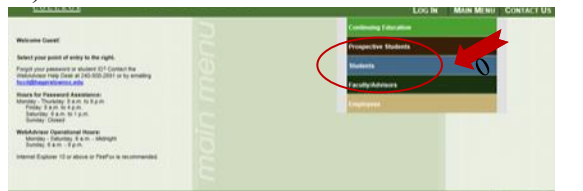


- 2) Enter User ID and Password*
Click Submit

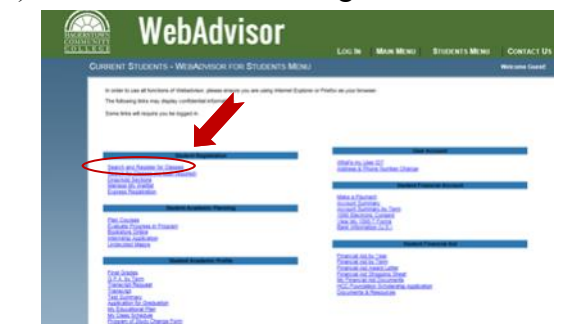


*If this is your first time logging in, your initial password will be your 7 digit student ID#. Passwords will need to be changed after your first successful login. Passwords should be 6 to 9 characters in length and contain lower case letters and numbers. No special characters are permitted. For **technical assistance**, to obtain your **username/password**, or for other **password questions**, call the Help Desk at 240-500-2891 or email HCCIT@hagerstowncc.edu.

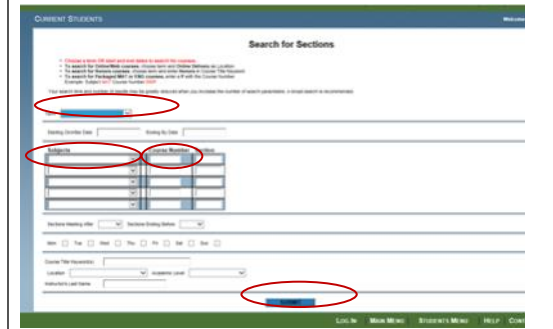
- 3) Click on Students



- 4) Click on Search and Register for Classes



- 5) Select the correct Term from the drop-down box at the top
- 6) Select a Subject (e.g., English)
- 7) Enter the Course Number (e.g., 101)
- 8) Click Submit



- 9) Review the sections to find the time that works for you and make sure the Status is "OPEN"
- 10) ☒ the box on the left by the desired section and click Submit



- 11) Use the drop down box on the left to Register, and then click Submit



- 12) Click on Students Menu at the top, then "My Class Schedule"



- 13) Select current term, then Submit
- 14) If you would like a paper copy, print from this screen, then log out

