How to Register on WebAdvisor

1) From the WebAdvisor main menu, click LOG IN to access your account

2) Enter User ID and Password*
   Click Submit

3) Click on Students

4) Click on Search and Register for Classes

5) Select the correct Term from the drop-down box at the top
6) Select a Subject (e.g., English)
7) Enter the Course Number (e.g., 101)
8) Click Submit

9) Review the sections to find the time that works for you and make sure the Status is “OPEN”

10) □ the box on the left by the desired section and click Submit

11) Use the drop down box on the left to Register, and then click Submit

12) Click on Students Menu at the top, then “My Class Schedule”

13) Select current term, then Submit
14) If you would like a paper copy, print from this screen, then log out

*If this is your first time logging in, your initial password will be your 7 digit student ID#. Passwords will need to be changed after your first successful login. Passwords should be 6 to 9 characters in length and contain lower case letters and numbers. No special characters are permitted. For technical assistance, to obtain your username/password, or for other password questions, call the Help Desk at 240-500-2891 or email HCCIT@hagerstowncc.edu.