

**STEM Club Executive Meeting**

**October 2, 2015      10:30 am – 11:30 am**

**Student Center Conference Room 1 (STC-141)**

**AGENDA**

- I. Greeting**
- II. Roll Call**
- III. Confirmation of Minutes**
- IV. Goals for 2015-2016**
  - a. Setting some basic goals can be useful to guide our plans for the year. These goals can be very diverse. They should also be fairly specific and not number too few or too many.
  - b. Examples of goals might include:
    - i. Increase membership by some amount
    - ii. Have some number of guest speakers for each divisional topic each semester
    - iii. Have some number of projects for each divisional topic each semester
    - iv. Collaborate some number of times with other clubs
- V. Scheduling of major events and activities for 2015-2016**
  - a. It is best to plan ahead, so we should have a rough idea of when we want to do events and activities.
    - i. Then, we can get official dates and times via a general or divisional membership vote.
  - b. Similarly, we can plan for ideas that have not yet been voted on.
    - i. However, all events and activities should be voted on by the general or divisional membership, as is deemed appropriate.
- VI. Open Discussion**
- VII. New Business**
- VIII. Adjournment**