Why is distance learning right for you?
• You are an independent thinker
• You want a flexible schedule
• You are self motivated
• You are ready to make a change

Why should I take an online class?
Online classes are convenient and allow you to take courses at your own pace in a location of your choosing. To participate in an online class, all you need is access to a computer with an Internet connection and an email address. Each individual course will have its own list of required software and system requirements.

What can I take online?
HCC currently offers more than 240 online and hybrid courses in a variety of different subjects, with new courses being added each semester. HCC also offers hybrid courses, which blend face-to-face instruction with online learning.

To see a current listing of online classes, visit www.hagerstowncc.edu/online
HCC Online Programs

The following programs can be taken in a 100% online format from start to finish:

**Associate’s Degrees (two-year programs)**
- A.A. Arts and Sciences
- A.S. General Studies
- A.A. Health, Physical Education & Leisure Studies Concentration, Arts and Sciences
- A.A. Psychology Concentration, Arts and Sciences
- A.A. Sociology Concentration, Arts and Sciences
- A.A.S. Commercial Transportation Administration
- A.A.S. Management
- A.S. Arts and Sciences
- A.S. Business Administration
- A.S. Education
- A.S. Human Services Concentration, Arts and Sciences

**Certificates**
- L.D.C. Administrative Assistant
- L.D.C. Advanced Network Security
- L.D.C. Management
- L.D.C. Management: Marketing
- L.D.C. Commercial Transportation Management

For recent updates, visit www.hagerstowncc.edu/online

“Online classes through HCC enabled me to pursue an education without detracting from my busy lifestyle. I was able to work while still getting the full educational experience—taking online classes was a really good decision for me!”

- Laura Eby, English major

TIPS FOR SUCCESS IN ONLINE CLASSES

1. **Take responsibility for your learning**
   - Taking an online course requires you to take responsibility for your own progress.
   - The key is to stay motivated and try your best to adhere to all deadlines.
   - If you find yourself falling behind, you can always reach out to the instructor for assistance just like you would in a live classroom setting.

2. **Pace yourself**
   - Allow yourself sufficient time to get the reading and assignments completed each week.
   - You will not have a scheduled class time, but you will have many deadlines.
   - Avoid waiting until the last minute, just in case you run into any technical issues.

3. **Always have a back-up plan**
   - In case of an emergency or personal issue, your instructor’s contact information is always listed in the class syllabus.

4. **Check the online classroom and your HCC email account on a regular basis**
   - Throughout the semester, students are encouraged to check their email on a daily basis.
   - Being present in the virtual classroom is essential in the online environment, since your instructor may post last minute reminders, homework tips or updates to the class schedule.

5. **Never be afraid to ask questions**
   - Contact HCC’s Distance Learning Department if you have any additional questions: distlearn@hagerstowncc.edu.