Hagerstown Community College
OFFICIAL MASTER SYLLABUS

COURSE: ENG 098**,** Writing Basics**,** 3 credits

SEMESTER/YEAR: FA16

LEAD INSTRUCTOR: Sonjurae Cross

COURSE DESCRIPTION
This course presents an integrated approach to the development of writing and reading skills necessary for college success. Instructional activities are designed to emphasize the connection between writing and reading and to develop the skills and confidence that enhance success in subsequent courses. The primary focus is on achieving proficiency in core comprehension and writing skills. The core reading skills include increasing vocabulary knowledge and dictionary skills, identifying main ideas and implied meanings, identifying supporting details, and developing lifelong reading habits. The writing component focuses on both sentence-level concerns and whole discourse, but the emphasis is on sentence-level problems common to basic writers. Students placed into this course are required to utilize online learning tools a minimum of four hours a week and/or the Learning Support Center one hour per week for additional instruction, homework, and skill-building exercises. Course fee required. Total of 45 contact hours.

TEXTBOOK/Resources
- Internet Access (at home, the library, HCC's Learning Support Center, or elsewhere outside of class)
- MySkillsLabPlus- Integrated Comprehensive 12-month Stand-Alone Student Access Code, ISBN: 1256661813
- Before buying the access code for this class, students who have already taken a Developmental English/ESL class at HCC should contact Pearson directly via chat or phone to see if they will need a new code before the end of the semester.

STUDENT LEARNING OUTCOMES
> Upon successful completion of this course, students will be able to
> 1. Employ the steps of the writing process to write competent paragraphs
> 2. Improve and advance sentence-level skills
> 3. Use critical thinking skills to thoroughly develop and support ideas
> 4. Increase reading comprehension

CREDIT HOUR REQUIREMENT: Minimum of 112.5 hours
To earn one academic credit at HCC, students are required to complete a minimum of 37.5 clock hours (45 fifty-minute "academic" hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 37.5 minimum hours of coursework per credit. For most classes, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework.

Hourly Breakdown

Traditional Lecture Sections

MySkillsLab Reading Activities	30 hours
MySkillsLab Mechanics/Grammar Post-tests	30 hours
Paragraphs	12 hours
Lecture/In-Class Assignments	37.5 hours
Final Assessments	3 hours
Total	**112.5 hours**

COURSE POLICIES:

Honor Code: Upon admission to HCC all students sign a pledge to uphold an honor system which holds the qualities of honesty and integrity in highest regard for the duration of their educational experience.

Services for Students with Disabilities: Students who have a disability are encouraged to identify themselves to the Disability Support Services (DSS) office as early as possible. Reasonable accommodations based on current documentation are provided to qualified students. Contact the Disability Support Services office at 240-500-2628 or at dss@hagerstowncc.edu to request accommodations.