

**Hagerstown Community College  
Official Course Syllabus Document**

**\*COURSE:** NUR 122, Certified Medicine Aide, Letter of Recognition, 3 Credits

Spring 2016

**INSTRUCTOR:** Sondra Dorsey

**COURSE DESCRIPTION:**

Prerequisites: ENG 099 and MAT 099.

This course is designed for the geriatric nursing assistant with one year experience (2000 hours) in a state of Maryland comprehensive care facility or an extended care facility within the last three years. Course work includes medical pharmacokinetics, mechanism of action, indication and dosage, preparation and administration, and interactions. The lab experiences focus on clinical competencies. Laboratory fee required. Total of 30 hours of lecture, 7 hours of laboratory, and 39 hours of clinical.

**TEXTBOOK:** Gauwitz, D. F. Administering Medications, Pharmacology for Health Careers 7<sup>th</sup> Edition, McGraw-Hill.

**STUDENT LEARNING OUTCOMES:**

Students who successfully complete the Certified Medicine Aide program will be able to:

1. Performs skills with attention to detail, safety, and professionalism.
2. Utilize critical thinking in a variety of settings.
3. Practice within the ethical and appropriate legal framework of the profession.
4. Use appropriate oral and written communications skills.
5. Demonstrate respect for diverse cultures, values, and belief systems.
6. Collaborate with the individual, family, and health care team.
7. Demonstrate efficient and cost effective use of resources.
8. Demonstrate professional behavior and seek opportunities for professional growth.
9. Demonstrate safety practices that ensure quality of care.

**Total Hours of Coursework:**

To earn one academic credit at HCC, students are required to complete a minimum of 37.5 clock hours (45 fifty-minute “academic” hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 37.5 minimum hours of coursework per credit.

*For face-to-face class: CMA*

<b>Assignment/Assessment</b>	<b>Clock Hours</b>	<b>Explanation</b>
In-class instruction * Minus 32 hours theory	32	Time Spent in class
* Minus 8 hours lab	8	Time Spent in lab
* Minus 35 hours clinical	35	Time Spend in clinical
Assigned readings & sample problems	25	Reading, note-taking, practicing sample problems, etc.
Quizzes	10	Study time plus time to complete quizzes
Exams	30	Study time plus time to complete exams
Field report	5.5	Research, writing, presentation, etc.
<b>Total hours</b>	<b>145.50</b>	

For most classes in this course, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework.

#### **COURSE CONTENT OBJECTIVES:**

A complete topical outline, including dates of clinical experience will be distributed separately on the first day of class.

The instructor reserves the right to modify the course content and/or the evaluation (testing) procedures as deemed necessary.

#### **ASSESSMENT PROCEDURES:**

Student's theoretical knowledge will be evaluated through written exams and one comprehensive final exam. The student must achieve an 80% in order to pass the course. The exams are weighted as follow:

Exams/quizzes	30%
Attendance/Lab	20%
Clinical Attendance	20%
Final Exam	30%
Total worth	100%

Grade Scale:	93-100% = A
	85-92% = B
	80-84% = C
	75-79% = Fail
	> 75% = Fail

Student must demonstrate competence in the lab prior to attending the clinical. The lab will be graded as Pass or Fail. In order to advance to the clinical setting, the student must achieve a Pass grade in the lab.

The student must demonstrate clinical competence during the clinical rotation. Students will be graded based on the Clinical Competency Checklist. Students must show competence in safe medicine preparation and administration in order to pass the clinical component of the course.

### **COURSE POLICIES:**

The instructor reserves the right to modify the course content and/or the evaluation (testing) procedures as deemed necessary.

Students will be held accountable and responsible to the College's rules related to academic integrity and behavior. The College has an established Code of Student Conduct and it can be found in the current College Guide that is available free to all students.

**Attendance Policy:** Students are expected to attend all classes. In the case of absence, it is the student's responsibility to confer with the instructor about the absence and missed course work. Further, it is the student's responsibility to withdraw officially from any class that s/he ceases to attend. Failure to do so will result in the recording of an "F" grade. Students absent from an announced test or examination, unless authorized, may be given an equivalent exam at a later date at the discretion of the instructor.

Please see the CNA/GNA student handbook for further information on the attendance policy. All course policies are explained in the CNA/GNA student handbook. Students are encouraged to read and be familiar with the college policies found in the College Catalog, College Guide and the CNA/GNA student handbook including the code of conduct, and academic integrity.