

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Joint Meeting  
March 22, 2016*

A joint meeting of the Washington County Commissioners and Board of Trustees of Hagerstown Community College was held on Tuesday, March 22, 2016, in the Elliott Center, Rooms 211 and 213, beginning at 8:00 am. In attendance:

Board Members

Austin Abraham, Vice Chair  
Guy Altieri, Secretary / President  
Carolyn Brooks  
William Proctor  
Gregory Snook  
John Williamson

HCC Affiliates – Business Session

Christina Kilduff – Vice President, Administration and Finance  
Beth Kirkpatrick – Director, Public Information and Government Relations  
Jennifer Knight – Director, Human Resources  
Stacey Lowman – Executive Director, College Advancement  
Barbara Macht – Dean, Planning and Institutional Effectiveness  
Daniel Madron – Chair, Faculty Assembly  
Michael Martin – Acting Dean of Students  
Barbara Roulette – Recording Secretary  
Theresa Shank – Dean, Continuing Education and Business Services  
David Warner – Vice President, Academic Affairs

County Officials

Terry Baker – President, County Commissioner  
John Barr – County Commissioner  
Jeff Cline – Vice President, County Commissioner  
Kim Edlund – Director, Office of Budget and Finance  
James Hovis – Director, Grants Management  
Wayne Keefer – County Commissioner Appointee  
Vicki Lumm – County Clerk  
LeRoy Myers – County Commissioner  
Debra Murray – Chief Financial Officer  
Gregory Murray – County Administrator  
Sarah Sprecher - Assistant County Administrator

**Call To Order**

Vice Chair Abraham presided and convened the joint meeting at 8:17 am.

### **2016 Report to the Commissioners**

President Altieri presented a PowerPoint, highlighting the College's role in workforce development and the economic impact on the County, and the proposed Promise Program which would target low income students. The Promise Program would identify low income students in seventh or eighth grade, and promise them a college education if they continued to meet the program criteria through high school graduation. President Altieri pointed out that students graduating from HCC would be able to secure a better paying job and would become a member of the middle class, and a taxpaying citizen. Trustee Brooks is enthusiastic about this program and believes it would provide a tremendous opportunity for those students who have the potential to do well academically, but do not have the means or the support to pursue a college education. President Altieri said the Program could be supported by private dollars, but asked that the commissioners work collaboratively with the College in getting the program up and running. The College has frozen tuition for the fall 2016 semester, but might implement an increase for the spring 2017 semester if the anticipated funding is not realized.

### **How Can the Commissioners Support HCC's Work?**

President Altieri requested the following support: 1) fully fund HCC's request for an increase of 3% to continue to make HCC accessible; 2) assist with increasing the County Commuter Service to HCC; and 3) continue to support the College's CIP request, of which the top three projects are the LRC Renovation Project for Middle College students, SMART House/Alternative Energy/Trades Center, and the Teacher Education Center.

Commissioner Myers asked to see a breakdown of the requested 3% increase to the Operating Budget. Commissioner Appointee Wayne Keefer requested a breakdown of ESSENCE and Middle College students by high school.

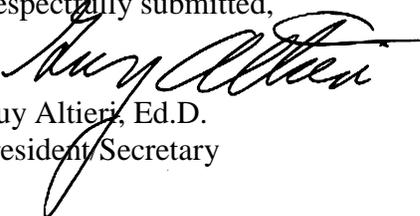
### **Trustee Remarks**

The Trustees thanked the Commissioners for recognizing the importance of the College's role in the community and for their past and continued financial support.

### **Adjournment**

There being no further business or discussion, the joint meeting was adjourned at 9:34 am.

Respectfully submitted,



Guy Altieri, Ed.D.  
President/Secretary