

## We provide children...

- a caring, safe, happy, relaxed and respectful environment which enhances the individuality of each child and family.
- a developmentally appropriate program that gives attention to the physical, social, emotional and intellectual growth and development of each child.
- a language-rich environment with opportunities for conversation, vocabulary and concept development. We expose children to reading and writing through every-day experiences with print and reading children's literature.

## We help children...

- develop trusting relationships and learn appropriate social behavior by observing, modeling and interacting with others.
- experience success and have a positive attitude toward life.
- become independent, self-confident and inquisitive learners through the exploration of their own ideas and responses to the world.

## We...

- create a partnership with children and their families and encourage parents to be the best advocates for their children.
- promote teamwork and cooperation among all staff members for a common goal—the child.
- serve as a model program and provide practical and enhanced opportunities for students, parents and staff to increase their understanding of child development and strengthen their skills in working with young children.

Hagerstown Community College does not discriminate against any individual for reasons of race, sex, color, religion, national or ethnic origin, age, sexual orientation, or conditions of disability in the admission and treatment of students, educational programs and activities, scholarship and loan programs, hiring of faculty and staff, or any terms and conditions of employment. The College is committed to affirmative action.

Individuals requiring special accommodations are requested to contact the Office of Student Services at 240-500-2240, Voice TDD to make arrangements.



### CHILDREN'S LEARNING CENTER

Hagerstown Community College  
11400 Robinwood Drive  
Hagerstown, MD 21742



## Children's Learning Center



*"Where learning is child's play"*

Preschool, Pre-Kindergarten  
and Child Care

MARYLAND EXCELS

*Licensed by the Maryland State Department of  
Education, Office of Child Care*



## Our Mission:

The Children's Learning Center is dedicated to serving the needs of young children by providing a high quality early childhood program within a safe, nurturing environment. The program supports the child care needs of HCC students, faculty and staff and provides a learning laboratory for college students interested in working with young children.

## Programs:

### ***Tiny Tots***

Serves children ages 2-3 years. Children need not be toilet trained. Full week, full year and part time schedules are available.

### ***Preschool***

Serves children ages 3-4 years (3's must be toilet trained). Full week, full year and part time schedules are available.

### ***Pre-Kindergarten***

Full day and part-day options for children who will be 4 years old by September 1 of the current year.

### ***Mini CFK Summer Classes***

In addition to the full year child care program, a summer camp is offered for children ages 5 through 8 years.

### ***Free Nutritious Meals***

Breakfast and lunch are served during the morning block and a snack is served in the afternoon.

## Hours of Operation:

### **Monday through Friday 7:00 AM to 6:00 PM**

The Children's Learning Center is open 12 months a year. The center follows the College calendar and is closed for observed holidays and staff training days. The center follows the college's inclement weather policies.

## Enrollment Options:

A child may be enrolled either full-time or part-time, by the semester or continuously.

### ***Full Time:***

Full-time enrollment allows a child to attend during all hours of operation, five days per week.

### ***Part-time:***

Part-time enrollment may be arranged either by the **day** or by a **block of time**.

AM Block 7:00 - 12:30

PM Block 12:30 - 6:00

***Minimum enrollment is 2 days or 2 blocks per week.***

**For more information call or visit:  
240-500-2322  
[www.hagerstowncc.edu](http://www.hagerstowncc.edu)**

## How to Apply:

All children must apply and be accepted and enrolled in the center before they may attend. The following is required at the time of child care application:

1. Application Form
2. \$20 Non-refundable Application Fee
3. **Proof of student status – to qualify for student priority and rates, the parent must be registered for a minimum of 6 credits (fall & spring) or 3 credits (summer).**

Spaces are offered according to enrollment priorities. Once space is offered to your child, **you must confirm your space by paying one week's tuition in advance.**

You also need to submit a completed Health Inventory and Immunization Form, Emergency Card, and Enrollment Contract before your child may attend.

## Enrollment Priorities:

Available spaces in the child care center are offered in the following order:

1. HCC students
2. HCC Faculty and staff
3. Community members