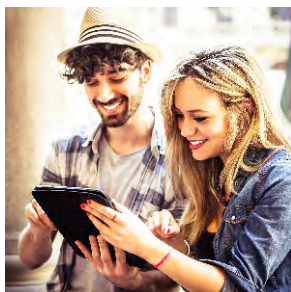


Continuing Education and Workforce Development

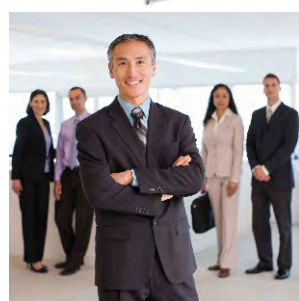
Spring/Summer 2017 Non-Credit Schedule



Glorious Gardens



Mobile and Smart Devices



Business



Financial Planning



College For Kids



Mixology



Allied Health



Cultural Trips



Motorcycle Safety

Look inside!
to see if
you've won
a Golden Ticket!
for a discount of
up to \$100

It's Convenient to Register Online

- Go to the Hagerstown Community College website (www.hagerstowncc.edu)
 - Click on the WebAdvisor link
 - At the top of the page click “Continue to WebAdvisor”
-

New Student:

- Click on the Continuing Education tab
- Search/Register for Continuing Education Classes - This will take you to a search screen. For the best results, fill in “Search for” with the course title if it is known
- Click Submit at the bottom of the screen to search
- Put a check in the box next to the class you want to register for
- Click on the submit button
- Fill out the Personal Identification Information
- Fill out the Additional Registration Information
- Proceed to payment - enter credit card information to pay for your course

A confirmation letter will be mailed to your home address.

Returning Students:

- Log in with your HCC user id. *If you do not know your HCC user id please call the help desk at 240-500-2891.*
- Click on the Continuing Education tab
- Search/Register for Continuing Education Classes - This will take you to a search screen. For the best results, fill in “Search for” with the course title if it is known
- Click submit at the bottom of the screen
- Put a check in the box next to the class you want to register for
- Click submit at the bottom of the screen
- Proceed to payment - enter credit card information to pay for your course

A confirmation letter will be mailed to your home address.



11400 Robinwood Drive Hagerstown, Maryland 21742-6514
240-500-2236 Fax: 301-582-4001 learn@hagerstowncc.edu

Center for Continuing Education
Registration Form

Each student must use a separate registration form. Please send completed registration form and payment to the College.
(Payment, invoice, or purchase order must accompany this registration.) ***This form may be duplicated.***

To avoid delay, please complete all information requested.

Mr. Ms. Mrs. Other

Last Name First MI Maiden/Former

Home Address

City State Zip Code County

Phone: Home Work E-mail Address

Ethnicity: Are you of Hispanic or Latino origin?
Yes No

Race: You may check more than one race.

White

Black or African American

Asian

American Indian or Alaskan Native

Native Hawaiian or Pacific Islander

Information not used for admission. Federal regulations require colleges to report enrollment data by ethnic, racial, and gender categories.

Birthdate (mo/day/yr)

Senior Citizen (60 and over) Yes No

Employer's Name

Social Security #

For Credit Card Use Only:

Card Holder's Name

Account No.

Expiration Date

Signature

Billing Address for Card

Course #	Course Title	Begin Date	Tuition	Materials Fee	Reg. Fee	Total
Total Fee						

The Refund Policy is published in the current issue of the HCC Continuing Education Non-Credit Schedule.
I certify that the information on this form is correct.

Signature Date



Become a Commercial Truck Driver

Transportation and distribution companies have a constant demand for qualified employees. HCC's short-term career pathways can help you prepare for a better job and higher pay.

Commercial Driver Training — HCC's professional driver programs prepare you for CDL A or CDL B licensing. Grant funding includes partial tuition plus assistance with pre-CDL fees including DOT physicals and Learner's Permit.

To apply for grant funding and for more information on pathway schedules, complete the online application at www.hagerstownncc.edu/earn or call 240-500-2236.



Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland 21742-6514
240-500-2000-2236
www.hagerstownncc.edu

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SPRING/SUMMER 2017

HCC CONTINUING EDUCATION



2 COLLEGE FOR KIDS

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Off-Campus Locations

The information presented in this schedule is deemed to be accurate at the time of printing, but content is subject to change.



www.hagerstowncc.edu/coned



College for Kids Checklist

Registration Process

- Confirm your child meets the grade or age requirements for the class section selection. (Grade listed refers to the grade your child will be entering the next school year.)

Register online! Visit www.hagerstowncc.edu/kids for more information.

- Registration is also available by phone at 240-500-2236, in person, or by mail. See registration form and information on the inside cover of this schedule.

Required Forms

- All Health and Student forms will be collected by CampDocs. Please make sure you provide a valid email address when registering for a CFK course. Check your inbox for an email from register@campdoc.com (be sure to check your spam folder). All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.
- For questions, call 240-500-2236 or email cfk@hagerstowncc.edu.

Confirmations

- Confirmation of your child's registration will be sent by mail.
- Please check the confirmation to ensure your child is enrolled in the proper camp and week.

Final Step

- You will receive an email containing a map with the location of Monday morning check-in and location of your class.

Special Accommodations

If your child has a documented disability (learning, physical, psychiatric, medical, or behavioral) this must be disclosed on the health form. Jaime Bachtell from HCC's Disabilities Support Services (DSS) office will contact you prior to the start of class to discuss your child's needs and potential accommodations that may be necessary. If you have questions or need to contact the DSS Office, call 240-500-2273.

HCC College for Kids 2017



Register online starting Feb. 13 at www.hagerstowncc.edu/kids
 \$15 early bird discount through Mar.31

Questions? Email cfk@hagerstowncc.edu

Please visit the CFK website for the most up-to-date class offerings at
www.hagerstowncc.edu/kids



Highlighting indicates
new classes

Week 1—June 19-23

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-328	Fables & Fairy Tales
2-3	CFK-320	Investigation Station
2-3	CFK-341	Adventures in Neverland
2-3	CFK-237	We Do Robotics, Do You?
4-5	CFK-013	Computer Games Are Elementary
4-5	CFK-016	Crime Scene Detectives
4-5	CFK-339	Acting to Change Your World
4-5	CFK-141	Mad Scientist
4-5	CFK-249	My LEGO Robot Is Better Than Yours
4-5	CFK-153	Pet Academy
4-5	CFK-307	Puppet Theater
6-8	CFK-331	Stopping Cyber Crooks and Online Villains
6-8	CFK-092	Design Your Own Computer Games
6-8	CFK-246	Vet Academy
6-10	CFK-313	Beginning Phone App Design

Week 2—June 26-30

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-226	Blast Off Into Space
2-3	CFK-237	We Do Robotics, Do You?
2-3	CFK-324	Medieval Times
2-3	CFK-337	Chocolate World
2-3	CFK-349	Computer Games are Very Elementary
4-5	CFK-120	The World of Harry Potter
4-5	CFK-249	My LEGO Robot Is Better Than Yours
4-5	CFK-330	Minecraft For Maniacs
4-5	CFK-338	Junkyard Art
6-8	CFK-240	LEGO My Robot
6-8	CFK-281	Academy STEM
6-8	CFK-296	Forensic Microscopy
6-8	CFK-315	Shocking Fun with Electricity
6-8	CFK-332	Girls Exploring Manufacturing
6-8	CFK-342	Poetry Café
6-10	CFK-194	Creating Digital Animations
6-10	CFK-292	Maker of Worlds: Mastering Minecraft
6-10	CFK-345	Coding Academy: Game Design and Programming

HCC College for Kids 2017

Week 3—July 10-14

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-006	Kitchen Chemistry
2-3	CFK-222	Science Fun: The Magical Five Senses
2-3	CFK-237	We Do Robotics, Do You?
2-3	CFK-248	Ocean Adventures
2-3	CFK-303	American Girls and Me
2-3	CFK-334	A Pirate's Life for Me!
4-5	CFK-013	Computer Games Are Elementary
4-5	CFK-249	My LEGO Robot Is Better Than Yours
4-5	CFK-295	Fossils and the Sands of Time
4-5	CFK-339	Acting to Change Your World
6-8	CFK-092	Design Your Own Computer Games
6-8	CFK-270	Girls Exploring Engineering
6-8	CFK-306	Music Theatre: Act, Sing and Dance
6-10	CFK-313	Beginning Phone App Design
6-10	CFK-325	Drones and Other Things that Go Bump in the Sky

Week 4—July 17-21

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-006	Kitchen Chemistry
2-3	CFK-237	We Do Robotics, Do You?
2-3	CFK-255	Junie B. Jones Comes to HCC
2-3	CFK-324	Medieval Times
2-3	CFK-304	Super Heroes, Super Villains and Super You
4-5	CFK-013	Computer Games Are Elementary
4-5	CFK-249	My LEGO Robot Is Better Than Yours
4-5	CFK-340	Hunger Games
6-8	CFK-224	Rocketry and Space Flight
6-10	CFK-292	Makers of Worlds: Mastering Minecraft
6-10	CFK-312	LEGO Evolution Hands-On, Minds-On
6-10	CFK-345	Coding Academy: Game Design and Programming
8-10	CFK-301	Advanced Photography

HCC College for Kids 2017

Week 5—July 24-28

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-237	We Do Robotics, Do You?
2-3	CFK-304	Super Heroes, Super Villains and Super You
2-3	CFK-341	Adventures in Neverland
4-5	CFK-249	My LEGO Robot Is Better Than Yours
4-5	CFK-298	Diary of a Wimpy Kid
4-5	CFK-321	Digital Maniacs
4-5	CFK-329	American Girls and Me: Her Story
4-5	CFK-330	Minecraft for Maniacs
6-8	CFK-246	Vet Academy
6-10	CFK-292	Makers of World: Mastering Minecraft
6-10	CFK-346	VEX Robotic Engineering
6-10	CFK-348	Advanced Phone App Development
8-10	CFK-301	Advanced Photography

Week 6—July 31-August 4

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-237	We Do Robotics, Do You?
2-3	CFK-322	American Sign Language
2-3	CFK-328	Fables & Fairy Tales
2-3	CFK-349	Computer Games are VERY Elementary
4-5	CFK-120	The World of Harry Potter
4-5	CFK-330	Minecraft for Maniacs
6-8	CFK-278	Creative Photography
6-8	CFK-323	Create a Fictional World
6-10	CFK-314	LEGO Cup Robot Wars
6-10	CFK-326	Minecraft Modding and More
6-10	CFK-346	VEX Robotic Engineering

Week 7—August 7-11

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-222	Science Fun: The Magical Five Senses
2-3	CFK-248	Ocean Adventures
4-5	CFK-016	Crime Scene Detectives
4-5	CFK-141	Mad Scientist
4-5	CFK-344	Home Makeover, Math Edition
4-5	CFK-350	Computer Games are BEYOND Elementary
6-8	CFK-306	Music Theatre: Act, Sing and Dance
6-8	CFK-323	Create a Fictional World
6-8	CFK-332	Girls Exploring Manufacturing
8-10	CFK-309	3D Game Development
8-10	CFK-343	SAT Prep

Please visit the CFK website for the most up-to-date class offerings at
www.hagerstowncc.edu/kids



Save \$15 or More!

Register by 3/31/17 and pay the early bird rate for each week of camp. Rates increase by \$15 after 4/1/17.

Questions? Email cfk@hagerstowncc.edu

Please visit the CFK website for the most up-to-date class offerings at www.hagerstowncc.edu/kids

Before/After Care

Before Care for CFK

Before Care for CFK will be offered each week of CFK. Parents may drop their children off at 7:15 am and HCC staff will deliver them to their weekly class. Parents must register for this course in addition to the CFK class.

Total: \$30

CFK-900-A	MTuWThF 7:15AM–8:45AM	Jun 19 – Jun 23 CPB 232
CFK-900-B	MTuWThF 7:15AM–8:45AM	Jun 26 – Jun 30 CPB 232
CFK-900-C	MTuWThF 7:15AM–8:45AM	Jul 10 – Jul 14 CPB 232
CFK-900-D	MTuWThF 7:15AM–8:45AM	Jul 17 – Jul 21 CPB 232
CFK-900-E	MTuWThF 7:15AM–8:45AM	Jul 24 – Jul 28 CPB 232
CFK-900-F	MTuWThF 7:15AM–8:45AM	Jul 31 – Aug 04 CPB 232
CFK-900-G	MTuWThF 7:15AM–8:45AM	Aug 07 – Aug 11 CPB 232

College for Kids After Care

After Care for CFK will be offered each week of CFK. HCC staff will deliver your child to the after child care room after their class and the parents may pick up their child from 4:30 to 6 p.m. Parents must register for this course in addition to the CFK course.

Total: \$30 (\$22, reg \$8)

CFK-901-A	MTuWThF 4:30PM–6:00PM	Jun 19 – Jun 23 CPB 232
CFK-901-B	MTuWThF 4:30PM–6:00PM	Jun 26 – Jun 30 CPB 232
CFK-901-C	MTuWThF 4:30PM–6:00PM	Jul 10 – Jul 14 CPB 232
CFK-901-D	MTuWThF 4:30PM–6:00PM	Jul 17 – Jul 21 CPB 232

CFK-901-E	MTuWThF 4:30PM–6:00PM	Jul 24 – Jul 28 CPB 232
CFK-901-F	MTuWThF 4:30PM–6:00PM	Jul 31 – Aug 04 CPB 232
CFK-901-G	MTuWThF 4:30PM–6:00PM	Aug 07 – Aug 11 CPB 232

Grades 2-3

Kitchen Chemistry

You'll be cooking up "chemistry" in this highly motivating and creatively yummy chemistry experience. Investigate through cooking, stories, games, music, and experiments.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-006-C	MTuWThF 9:00AM–4:00PM A. Martin	Jul 10 – Jul 14 CPB 213
CFK-006-D	MTuWThF 9:00AM–4:00PM A. Martin	Jul 17 – Jul 21 CPB 213

Science Fun: The Magical Five Senses

Join your friends for science fun, while learning about the five senses: taste, touch, smell, sight and hearing. Take the Science Fun! adventure filled with hands-on projects, games, storytime, crafts, and music.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-222-C	MTuWThF 9:00AM–4:00PM M. Blosser	Jul 10 – Jul 14 CPB 211
CFK-222-G	MTuWThF 9:00AM–4:00PM M. Blosser	Aug 07 – Aug 11 CPB 211

Blast Off Into Space

Get ready to blast off into fun. Travel with us through the solar system to explore the planets, stars, sun, and moon. We will explore the solar system and learn about the NASA space program. Activities in this exciting adventure include solar system role play, model making, virtual trips through space, and much more.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-226-B	MTuWThF A. Pescko	9:00AM–4:00PM	Jun 26 – Jun 30 CPB 214
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We Do Robotics, Do You?

Take me to your leader! Wait, you become the leader as you learn to create and program animated robots. Using LEGO's, a computer, and your imagination, plan and engineer a series of projects that show you have the stuff to become a future robot designer.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-237-A	MTuWThF M. Niebauer	9:00AM–4:00PM	Jun 19 – Jun 23 LRC 141
CFK-237-B	MTuWThF M. Niebauer	9:00AM–4:00PM	Jun 26 – Jun 30 LRC 141
CFK-237-C	MTuWThF M. Niebauer	9:00AM–4:00PM	Jul 10 – Jul 14 LRC 141
CFK-237-D	MTuWThF K. Longerbeam	9:00AM–4:00PM	Jul 17 – Jul 21 LRC 141
CFK-237-E	MTuWThF T. Shade	9:00AM–4:00PM	Jul 24 – Jul 28 LRC 141
CFK-237-F	MTuWThF K. Longerbeam	9:00AM–4:00PM	Jul 31 – Aug 04 LRC 141

Ocean Adventures

Embark on an undersea adventure and learn about amazing sea creatures and mammals that depend on the sea. Get a taste of chemistry as we test the differences between fresh and salt

water. There will be hands-on projects, games, story time, music, and art.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-248-C	MTuWThF A. Cale	9:00AM–4:00PM	Jul 10 – Jul 14 CPB 210
CFK-248-G	MTuWThF A. Cale	9:00AM–4:00PM	Aug 07 – Aug 11 CPB 210

Junie B. Jones Comes to HCC

Dear Journal, Wait until you hear this. Hurray. Hurray. I am going to college! Me, the one and only, Junie B. Jones. Please, please join me for a fantastically fun week of activities. Can you believe it? All the activities are going to be about some of my very own books. This is going to be the bestest week of our lives I tell you. Your friend, Junie B. Jones

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-255-D	MTuWThF C. Hausler	9:00AM–4:00PM	Jul 17 – Jul 21 CPB 214
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American Girls and Me

American Girl fans, come enjoy exploring the history and culture of the American Girl book series while you write and share about yourself. You will make butter and bread like Felicity Merriam would have during the colonial times. Learn to dance the jitterbug like Molly in the 1940s, and be an aspiring journalist and report the daily scoop like Kit. Enjoy lively craft-filled days and top off the week with a fancy tea party in your finest dresses. Dolls are invited to attend the festivities.

Total: \$189 (\$159, materials \$22, reg \$8)

CFK-303-C	MTuWThF M. Cullers	9:00AM–4:00PM	Jul 10 – Jul 14 CPB 214
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“Mini” College for Kids



The HCC Children's Learning Center is offering a camp experience for students entering Kindergarten or First Grade in the fall of 2017. Each week our young students' days will be filled with fun, challenging activities designed to inspire children to create, move and interact. Please check the HCC website for information about each week's theme and program information. For additional information, please contact Terry Kitchen at 240-500-2322.

Super Heroes, Super Villains and Super You

Who's your favorite superhero? What bad guy do you secretly root for? If you could have a superpower, what would it be? Spend the week exploring the fantastic worlds and abilities of well-known comic book heroes, their sidekicks, and their arch-enemies. Create your own superhero character, costume, accessories, and world. Through fun and creative hands-on projects, we'll stop evil-doers in their tracks and make the world just a little more super one hero at a time.

Total: \$172 (\$149, materials \$15, reg \$8)

CFK-304-D	MTuWThF <i>A. Durning</i>	9:00AM–4:00PM	Jul 17 – Jul 21 <i>CPB 212</i>
CFK-304-E	MTuWThF <i>A. Durning</i>	9:00AM–4:00PM	Jul 24 – Jul 28 <i>CPB 230</i>

Investigation Station

Investigate a world too small to be seen with just the human eye. Conduct experiments, learn about science, and explore the world of the minute. Have fun in this great hands-on class and see what you can spy with your eye.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-320-A	MTuWThF <i>D. Gray</i>	9:00AM–4:00PM	Jun 19 – Jun 23 <i>CPB 212</i>
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American Sign Language

Immerse yourself in the language of the deaf and hearing impaired. Learn to express needs and respond to questions using sign language. Get an overview of commonly used vocabulary, alphabet and numbers as we seek to understand the culture of the deaf community.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-322-F	MTuWThF <i>S. Poling</i>	9:00AM–4:00PM	Jul 31 – Aug 04 <i>CPB 211</i>
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Medieval Times

Ever wonder how dragons became such an important part in Medieval Times legends or who the famous knights were during this time? Want to learn about traditional dishes and plan a feast fit for a King? Well come and step back in time and see if you have what it takes to survive during Medieval Times. You will learn about the daily activities and lifestyle of peasants and royalty during the Middle Ages, study how to become a knight, research and make a coat of arms/family crests, and build a castle.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-324-B	MTuWThF <i>A. Cale</i>	9:00AM–4:00PM	Jun 26 – Jun 30 <i>CPB 210</i>
CFK-324-D	MTuWThF <i>A. Cale</i>	9:00AM–4:00PM	Jul 17 – Jul 21 <i>CPB 210</i>

Fables & Fairy Tales

Come and explore the world through fables and fairy tales. Travel to Mulan's China or go see the Hunchback of Notre Dame in France. Explore Pinocchio's Italy, Merlin's England, and the Ice Princess' Norway. Each day we will explore a popular fairytale and learn about the country in which it originated. In addition to looking at famous fairy tales we will study how fables have been used to teach morals and values. We will study fables such as The Tortoise and the Hare, The Lion and the Mouse, and Peter and the Wolf. As we read and study these stories we will look at how they connect to one another and impact the world we live in today.

Total: \$189 (\$164, materials \$17, reg \$8)

CFK-328-A	MTuWThF <i>A. Cale</i>	9:00AM–4:00PM	Jun 19 – Jun 23 <i>CPB 210</i>
CFK-328-F	MTuWThF <i>A. Cale</i>	9:00AM–4:00PM	Jul 31 – Aug 04 <i>CPB 210</i>

A Pirate's Life for Me!



Ahoy there matey! Is the pirate's life for you? Come aboard and "set sail" on a pirate adventure where treasure and mystery await! From famous pirate stories and legends to dressing up like our favorite pirates at our Buccaneer Bash, your young matey will enjoy living a pirate's life! So don't miss the swashbuckling fun and let the adventure begin!

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-334-C	MTuWThF <i>D. Gray</i>	9:00AM–4:00PM	Jul 10 – Jul 14 <i>CPB 212</i>
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Chocolate World



Do you like chocolate things? Then this class will be a sweet way to learn about the history of chocolate. We will learn how it started, how to make it, and the many purposes for chocolate. Come have a sweet time learning about the world of chocolate in this course. We will explore through books, technology, and hands on activities.

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-337-B	MTuWThF <i>A. Martin</i>	9:00AM–4:00PM	Jun 26 – Jun 30 <i>CPB 211</i>
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Adventures in Neverland



Do you like to use your imagination? Then this is the course for you. We will take an adventure with Peter Pan, using our imaginations to discover hidden treasures of information. We will create and explore using our creative imaginations with stories, songs, technology, and hands-on activities.

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-341-A	MTuWThF 9:00AM-4:00PM	Jun 19 – Jun 23
	<i>A. Martin</i>	

CFK-341-E	MTuWThF 9:00AM-4:00PM	Jul 24 – Jul 28
	<i>A. Martin</i>	<i>CPB 212</i>

Computer Game Are VERY Elementary



Computer games are fun to play but they are also fun to make! Discover your hidden talents as a programmer, graphic designer, or beta tester and become part of a team that develops and plays a brand new game created from your imagination.

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-349-B	MTuWThF 9:00AM-4:00PM	Jun 26 – Jun 30
	<i>I. Staff</i>	

CFK-349-F	MTuWThF 9:00AM-4:00PM	Jul 31 – Aug 04
	<i>D. Covington</i>	

Grades 4-5

Computer Games Are Elementary

Stop staring at your monitor and become the star of your own computer game. Put yourself in the middle of the action as we digitally insert you into your own animated adventure. Work with graphics, create a storyline, insert sound effects, and package your game for family and friends.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-013-A	MTuWThF 9:00AM-4:00PM	Jun 19 – Jun 23
	<i>C. Kerr</i>	<i>ATC 109</i>

CFK-013-C	MTuWThF 9:00AM-4:00PM	Jul 10 – Jul 14
	<i>C. Kerr</i>	<i>ATC 109</i>

CFK-013-D	MTuWThF 9:00AM-4:00PM	Jul 17 – Jul 21
	<i>C. Kerr</i>	<i>ATC 109</i>

Crime Scene Detectives

You will be hot on the trail solving mysteries that involve the whole class, using detective skills such as observation and deduction, print lifting and comparison, powder analysis, and chromatography. Gather evidence to catch the culprits.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-016-A	MTuWThF 9:00AM-4:00PM	Jun 19 – Jun 23
	<i>S. Poling</i>	<i>CPB 214</i>

CFK-016-G	MTuWThF 9:00AM-4:00PM	Aug 07 – Aug 11
	<i>S. Poling</i>	<i>CPB 213</i>

The World of Harry Potter

The world of Harry Potter is filled with science, story, math, muggles, history, and hilarity. Come join us as we explore everything that makes the Hogwarts universe magical and mysterious, dramatic and detailed, creative and crafty. Grab the Hogwarts Express at Platform 9 3/4 for a week full of fun!

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-120-B	MTuWThF 9:00AM-4:00PM	Jun 26 – Jun 30
	<i>E. Hill</i>	<i>CPB 213</i>

CFK-120-F	MTuWThF 9:00AM-4:00PM	Jul 31 – Aug 04
	<i>E. Hill</i>	<i>CPB 213</i>

Mad Scientist

Captivate your curiosity and ignite your imagination during this week of “way cool” scientific discovery. Conduct experiments, research answers, and record findings. Discover the science that is all around you in every-day stuff. Make

Interesting in being a volunteer at CFK? We need volunteers for the following areas: Classroom aides, Check-In, and Before and After Care. Contact Volunteer Services at 240-500-2217 or volunteerservices@hagerstowncc.edu if you're interested.



slime, find the density of popcorn, and explore the chemistry of bubbles.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-141-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>S. Miller</i>		<i>CPB 230</i>
CFK-141-G	MTuWThF	9:00AM–4:00PM	Aug 07 – Aug 11
	<i>S. Miller</i>		<i>CPB 230</i>

Pet Academy

Do you love animals? Join your friends for this great class with “Pawsitively” exciting activities that will teach you about the care of domestic animals and how they help us. You will learn about animal care, first aid, and basic training.

Total: \$184 (\$149, materials \$27, reg \$8)

CFK-153-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>M. Busky</i>		<i>CPB 211</i>

My LEGO Robot Is Better Than Yours

Welcome to your first class in LEGO Robotics. Before long, you’ll be in control of your robot as you learn to program your creation to move in different directions or sense light versus dark. Projects will include building various robots that involve motors, gears, light sensors, touch sensors, and even music.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-249-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>G. Burger</i>		
CFK-249-B	MTuWThF	9:00AM–4:00PM	Jun 26 – Jun 30
	<i>G. Burger</i>		
CFK-249-C	MTuWThF	9:00AM–4:00PM	Jul 10 – Jul 14
	<i>R. Thomas</i>		
CFK-249-D	MTuWThF	9:00AM–4:00PM	Jul 17 – Jul 21
	<i>B. Hurley</i>		
CFK-249-E	MTuWThF	9:00AM–4:00PM	Jul 24 – Jul 28
	<i>B. Hurley</i>		

Fossils and the Sands of Times

Do you know that the sand stuck between your toes at the beach last summer was millions of years old? Where do you think that sand came from? Is all sand alike? Students will use digital microscopes to analyze, identify and photograph sands from around the world and study crystals and fossils.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-295-C	MTuWThF	9:00AM–4:00PM	Jul 10 – Jul 14
	<i>T. Biddinger</i>		<i>STEM 201</i>

Diary of a Wimpy Kid

Students will celebrate all things Wimpy with the characters from the book series: games, trivia, and fun. Students will recreate some of the best escapades from the books, practice illustrating cartoon characters, and start a diary. Students will be able to explore the Wimpy Kid series in great detail and learn the characters and their traits. Students will celebrate the “Dog Days of Summer” with this great experience of the Wimpy Kid series.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-298-E	MTuWThF	9:00AM–4:00PM	Jul 24 – Jul 28
	<i>K. Neiman</i>		<i>CPB 210</i>

Puppet Theater

Become a puppeteer this week as you learn the history and evolution of puppets. Explore and make various types of puppets, such as finger puppets, stick puppets, marionettes, moving-mouth hand puppets, and other assorted puppets. You will create a skit casting the puppets that you and your classmates create and put them to the test at the end of the week.

Total: \$189 (\$159, materials \$22, reg \$8)

CFK-307-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>H. Nowell</i>		<i>CPB 121</i>

Digital Maniacs

Claim your part in the YouTube generation and go crazy with digital media. Create a movie from videos and digital pictures. Run your own sound studio and mix and match audio and music. Craft a digital cartoon or movie that tells a story or introduces the world’s next superhero.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-321-E	MTuWThF	9:00AM–4:00PM	Jul 24 – Jul 28
	<i>L. Trittle</i>		

American Girls and Me: Her Story

Friendship, fun, perseverance, and courage. What do you think of when you hear these words? Hopefully, it’s an exciting week of American Girl activities! Come explore even more about the American Girl series, from songs and games of different time periods in American history, to foods and crafts related to each of the dolls. For students who have already completed the first class (American Girls and Me), this additional class promises a week full of history and hands-on creativity!

Total: \$189 (\$164, materials \$17, reg \$8)

CFK-329-E	MTuWThF	9:00AM–4:00PM	Jul 24 – Jul 28
	<i>M. Cullers</i>		<i>CPB 214</i>

Minecraft for Maniacs

Dive into the secret world of Minecraft and rediscover the joy of building with blocks. Visit new blocky worlds and join your team in finding bigger and better Minecraft adventures. Share game experiences and use critical thinking skills to overcome game obstacles. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-330-B	MTuWThF	9:00AM–4:00PM	Jun 26 – Jun 30
	<i>C. Kerr</i>		
CFK-330-E	MTuWThF	9:00AM–4:00PM	Jul 24 – Jul 28
CFK-330-F	MTuWThF	9:00AM–4:00PM	Jul 31 – Aug 04

Junkyard Art

One man's trash is another man's treasure. See how Duct Tape really is the best invention ever from medieval armor projects to wallets, accessories, etc. Other projects include making objects such as bird feeders, musical instruments, and other treasures out of recycled materials!

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-338-B	MTuWThF	9:00AM–4:00PM	Jun 26 – Jun 30
	<i>S. Miller</i>		<i>CPB 230</i>

Acting to Change Your World

Do you think our world is perfect? Or do you find yourself wondering whether certain problems might be solved if we could all work together a little better? If you answered “yes” to the second question, then here’s your chance! Your team will get to know each other by completing small challenges, then we’ll choose and research a large challenge in the world (poverty, racism, global warming, etc.) in order to create a play that explores a possible solution to this problem. We’ll learn lines, design costumes and build props. Then voila! We’ll present the play for parents, on our last afternoon together.

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-339-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>A. Miller</i>		
CFK-339-C	MTuWThF	9:00AM–4:00PM	Jul 10 – Jul 14
	<i>A. Miller</i>		

Hunger Games

Enter the world of Panem as we explore concepts, characters and most of all, the challenges of Suzanne Collins’ *The Hunger Games*. We will experience the drama of these novels as we read,

watch, and create our own training ground.... will you be the victor?

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-340-D	MTuWThF	9:00AM–4:00PM	Jul 17 – Jul 21
	<i>L. Miller</i>		<i>CPB 211</i>

Home Makeover, Math Edition

Design and build a model of your dream room! Be your own interior designer and create fabric, furniture, flooring and paint combinations for your room. Learn how to use geometry and other math skills to measure the spaces of your room, budget for materials, and make it all come together in a model you build!

Total: \$173 (\$165, reg \$8)

CFK-344-G	MTuWThF	9:00AM–4:00PM	Aug 07 – Aug 11
	<i>E. Hill</i>		<i>CPB 121</i>

Computer Games Are BEYOND Elementary

Pick up from your “Computer Games are Elementary” experience and join our game development company where you work as a team to create a super product. No pressure, but other classes will beta test your product so bring your “A” game to this week!

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-350-G	MTuWThF	9:00AM–4:00PM	Aug 07 – Aug 11
	<i>C. Kerr</i>		

Grades 6-8

Design Your Own Computer Game

Don’t just play computer games - learn to design them. From storyboarding to beta testing, take the steps to bring your ideas to life on the computer screen. Experiment with game animation software and learn more about a career as a game designer and programmer. You might just create the next big gaming hit.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-092-A	MTuWThF	9:00AM–4:00PM	Jun 19 – Jun 23
	<i>K. Billings</i>		<i>STEM 103</i>
CFK-092-C	MTuWThF	9:00AM–4:00PM	Jul 10 – Jul 14
	<i>K. Billings</i>		<i>STEM 103</i>

Rocketry and Space Flight

Use your brain and your imagination to explore the world of flight, engineering, and rocketry. Design and build things that fly. Explore the world of space travel and astronauts.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-224-D	MTuWThF	9:00AM–4:00PM	Jul 17 – Jul 21
	<i>J. Barnhart</i>		<i>STEM 201</i>

LEGO My Robot

Let out your mad genius and go robotic. Create everything from vehicles to a partial humanoid robot. Face the challenge of planning your LEGO robot and then building it one piece at a time. Add sensors, motors, and program your vehicle or robot to follow your commands.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-240-B	MTuWThF	9:00AM-4:00PM	Jun 26 – Jun 30
	R. Thomas		

Vet Academy

Do you love animals and have an interest in veterinary medicine? Learn how animals benefit our society and how to care for animals. Learn about body systems, diseases, parasites, and common illnesses in domestic animals through hands-on experience and lab activities. Career paths for veterinary medicine will also be covered.

Total: \$199 (\$149, materials \$42, reg \$8)

CFK-246-A	MTuWThF	9:00AM-4:00PM	Jun 19 – Jun 23
	N. Wynn CPB 213		
CFK-246-E	MTuWThF	9:00AM-4:00PM	Jul 24 – Jul 28
	N. Wynn CPB 213		

Creative Photography

Do you like to take pictures? Learn all about the world of photography. Explore composition, light, shadow, computer manipulations, and images. Have fun creating beautiful works of art from your photographs. This is a hands-on class that will help you to get creative with your camera and computer. Bring your own camera for the week or use one of ours.

Total: \$184 (\$149, materials \$27, reg \$8)

CFK-278-F	MTuWThF	9:00AM-4:00PM	Jul 31 – Aug 04
	S. Schaefer KEP 210		

Academy STEM

Discover how and why and be an explorer in Academy STEM! Have fun with hands-on activities as you spend multiple days discovering how science, technology, engineering, and math are changing our world every day.

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-281-B	MTuWThF	9:00AM-4:00PM	Jun 26 – Jun 30
	D. Drooger, J. Drooger, M. Lesser		

Forensic Microscopy

It's the catnapping crime of the century: Fluffy the cat has been catnapped from a VIP! Teams of student investigators in this class use forensic science to find Fluffy. Using biotechnology and microscopes, students will analyze fingerprints,

fibers, handwriting, ink, blood, hair, DNA and other clues to solve crimes and mysteries!

Total: \$179 (\$149, materials \$22, reg \$8)

CFK-296-B	MTuWThF	9:00AM-4:00PM	Jun 26 – Jun 30
	T. Biddinger STEM 201		

Music Theater: Act, Sing and Dance

"Break a Leg" this week as you embark on a theater journey which includes dancing, singing, comedy, and other elements of theater. You will explore and create prop designs, stage crew development, and script writing. Be ready to show off as the week will end with a performance to end all performances.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-306-C	MTuWThF	9:00AM-4:00PM	Jul 10 – Jul 14
	K. Hiser KEP 101		
CFK-306-G	MTuWThF	9:00AM-4:00PM	Aug 07 – Aug 11
	K. Hiser KEP 101		

Shocking Fun With Electricity

Explore the world of electricity and learn to harness the power that makes everything work today. Work with motors, resistors, switches, solar cells, and more to create everything from basic circuits to voice recorders and even a simple radio.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-315-B	MTuWThF	9:00AM-4:00PM	Jun 26 – Jun 30
	D. Custer		

Create a Fictional World

Do you love to read and write stories? Are your favorite stories the ones that take place in "worlds" of their own? If you love science fiction and fantasy like Harry Potter, Percy Jackson, Ender's Game, and Star Wars, this class is for you! Go behind the scenes of some of literature's most famous fantasy/sci-fi settings, then create one of your own. Develop a "world" journal that will help you establish the rules of your own special fictional place.

Total: \$174 (\$149, materials \$17, reg \$8)

CFK-323-F	MTuWThF	9:00AM-4:00PM	Jul 31 – Aug 04
	J. Castillo CPB 230		
CFK-323-G	MTuWThF	9:00AM-4:00PM	Aug 07 – Aug 11
	J. Castillo CPB 214		

Go Girl Power!

Career exploration and personal discovery are the focus of this special group of classes targeting middle school girls. If you are a girl entering Grades 6-8, talk with your parents about applying for Girl Power grants that reduce the class cost to only \$8. Apply online by clicking on the course title at www.hagerstowncc.edu/kids by March 31.

Stopping Cyber Crooks and Online Villains

You see it in the news every week: Another store hacked or a government system attacked. What can you do about it? Become a future Cyber Warrior and start to defend your personal information and computers as you explore cybersecurity risks and solutions in this fast-paced class.

CFK-331-A

June 19 – 23, Monday – Friday, 9:00 a.m.–4 p.m.

Tuition: \$158 + \$8 registration fee

This material is based upon work supported by the National Science Foundation under Grant No. DUE-1400528.

Girls Exploring Engineering

Do you love to solve challenges and make a difference? Put your imagination to work in this great Girls Exploring Engineering week. Engineers travel the world, love their work, are never bored, and make a difference through their discoveries. Join your friends in fun hands-on activities that involve designing, building, and testing. Quench your curiosity this summer. Learn how engineers can change the world, protect the earth, and make a difference.



CFK-270

July 10 – 14, Monday – Friday, 9:00 a.m.–4 p.m.

Tuition: \$158 + \$8 registration fee

This grant is provided due to the generosity of JLG Industries, Inc.

Girls Exploring Manufacturing

People building things is what made America great. You can plan the next great idea and explore the world of manufacturing in a class that is fun and hands-on. See how 3-D printing can build a concept in hours or how a robot can solve problems and make manufacturing faster and safer. Advanced technology has made manufacturing a cool field that uses your imagination!

CFK-332-B

June 26 – 30, Monday – Friday, 9:00 a.m.–4 p.m.

Tuition: \$158 + \$8 registration fee

CFK-332-G

August 7 -11, Monday-Friday 9:00 a.m. - 4 p.m

Tuition: \$158 + \$8 registration fee

This material is based upon work supported by the National Science Foundation under Grant No. DUE-1501854.

Questions about the grant process? Contact the CFK office at cfk@hagerstowncc.edu.

Poetry Cafe



Are you a poet who absolutely knows it? Are you filled with all kinds of imaginative ideas and are looking for a place to channel them? Come use your creative juices this summer and explore 8-10 different styles of poetry! We'll talk about haikus, limericks, sonnets, and more! We'll also look at the awesome work of some of our favorite poets of all time. You'll read, you'll write, you'll create! At the end of the week, you'll take home a collection of your work, and we'll hold a reading of participants' original creations.

Total: \$165 (\$188, materials \$15, reg \$8)

CFK-342-B MTuWThF 9:00AM-4:00PM Jun 26 - Jun 30
E. Stepowany CPB 212

Grades 6-10

Maker of Worlds: Mastering Minecraft

Team up with other players in this sensational world that's built one block at a time. Using the tools and mechanics of Minecraft, build a game with your team and share the results with the other students and the world. You must have a Minecraft account for the PC/MAC before starting the class.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-292-B MTuWThF 9:00AM-5:00PM Jun 26 - Jun 30
B. Hurley ATC 109

CFK-292-D MTuWThF 9:00AM-4:00PM Jul 17 - Jul 21

CFK-292-E MTuWThF 9:00AM-4:00PM Jul 24 - Jul 28
K. Billings ATC 109

LEGO Evolution Hands-On, Minds-On

Reach the next stage of robot development with a brand new platform from LEGO that stretches the imagination. Climb obstacles, sort objects, or remotely control with more design and programming challenges than ever before.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-312-D MTuWThF 9:00AM-4:00PM Jul 17 - Jul 21

Beginning Phone App Design

There may not be an App for "that" but there could be when you finish this class. Discover the secrets to creating smartphone applications and publishing them so you can share your genius with the world.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-313-A MTuWThF 9:00AM-4:00PM Jun 19 - Jun 23
S. Ingraham CPB 171

CFK-313-C MTuWThF 9:00AM-4:00PM Jul 10 - Jul 14
S. Ingraham CPB 171

LEGO Cup Robot Wars

Compete with your teammates and other classes in solving problems using LEGO's newest robotic platform. Bring it as you face off and show why your robot is better, faster, smarter, and stronger. LEGO Evolution class recommended before attending.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-314-F MTuWThF 9:00AM-4:00PM Jul 31 - Aug 04
L. Tritle

Drones and Other Things That Go Bump in The Sky

Whether a fixed-wing or vertical takeoff craft, the idea of piloting your own drone is exciting. But, there's more to drones, or Unmanned Aerial Vehicles, than just grabbing the controller and buzzing around your sibling's head. Explore the different types of UAV's and how they work, their uses and limitations, and laws related to flight restrictions. Includes live demos of different aerial platforms.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-325-C MTuWThF 9:00AM-4:00PM Jul 10 - Jul 14
D. Custer

Minecraft Modding and More

Join the advanced Minecraft maniacs in creating mods, setting up Minecraft server side, and writing code to modify the Minecraft environment. Meet the Blockly program language and of course play lots of original Minecraft maps. You must have a Minecraft account for the PC/MAC before starting the class.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-326-F MTuWThF 9:00AM-4:00PM Jul 31 - Aug 04
K. Billings ATC 109

Coding Academy: Game Design and Programming



Discover the secrets to creating the code behind your action game. From start to finish, design your own levels and game play features, create graphics and sound effects, and write code using the GML programming language.

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-345-B MTuWThF 9:00AM-4:00PM Jun 26 - Jun 30
S. Ingraham CPB 171

CFK-345-D MTuWThF 9:00AM-4:00PM Jul 17 - Jul 21
S. Ingraham CPB 171

VEX Robotic Engineering



Here's your chance to explore the worlds of robotics, engineering, and coding with the VEX Robotics system. Work as a team to build your robots physical structure and then download the programming code to make your robot go! Incorporate wiring, motors and servos, sensors, and wireless controls to pilot your robot through challenges and obstacles.

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-346-E	MTuWThF	9:00AM-4:00PM	Jul 24 - Jul 28
	<i>D. Custer</i>		

CFK-346-F	MTuWThF	9:00AM-4:00PM	Jul 31 - Aug 04
	<i>D. Custer</i>		

Coding Academy: Multiplayer Game Development



Take your coding skills to the next level by creating a competitive multiplayer battle game as a class project and then create your own unique character to battle your classmates! Play your special role as part of a team in the creation process and experience the world of a game development company.

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-347-F	MTuWThF	9:00AM-4:00PM	Jul 31 - Aug 04
	<i>S. Ingraham</i>		<i>CPB 171</i>

Advanced Phone App Development



Build on the skills you learned in "Beginning Phone App Design" to create a more advanced mobile device game that adds swipes, multi-touches, animations, enemy artificial intelligence, side-scrolling and more! All completed projects will be published in the Google Play store to share with any Android device user.

Total: \$167 (\$144, materials \$15, reg \$8)

CFK-348-E	MTuWThF	9:00AM-4:00PM	Jul 24 - Jul 28
	<i>S. Ingraham</i>		
			<i>CPB 171</i>

Creating Digital Animations

Computer animations are taking the entertainment and gaming industry to a new level. Explore the world of animation and bring your own ideas to life. Learn the secrets to using software tools through hands-on projects.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-194-B	MTuWThF	9:00AM-4:00PM	Jun 26 - Jun 30
	<i>K. Billings</i>		

Grades 8-10

Advanced Photography

Students will take their photography skills to the next level and explore the fine art of photography with advanced editing and composition skills. Students will learn the basic elements of art as it relates to photography.

Total: \$199 (\$159, materials \$32, reg \$8)

CFK-301-D	MTuWThF	9:00AM-4:00PM	Jul 17 - Jul 21
	<i>S. Schaefer</i>		<i>KEP 210</i>

CFK-301-E	MTuWThF	9:00AM-4:00PM	Jul 24 - Jul 28
	<i>S. Schaefer</i>		<i>KEP 210</i>

3D Game Development

Join the professional coders and use a popular 3D game engine to create a unique game play experience. Based on the Unity 3D Engine, you'll manipulate pre-made models and write code to produce game prototypes just like the software companies that publish your favorite titles.

Total: \$184 (\$159, materials \$17, reg \$8)

CFK-309-G	MTuWThF	9:00AM-4:00PM	Aug 07 - Aug 11
	<i>S. Ingraham</i>		<i>CPB 171</i>

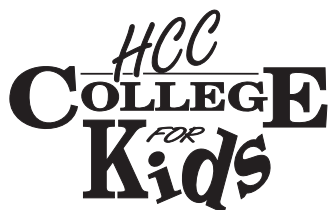
SAT Prep



The New SAT is here, are you ready? This course is designed to introduce students to the requirements of the new SAT. Students will learn appropriate test taking strategies while reviewing concepts in reading, writing, and math. Two full-length SAT tests will be administered during the course, one at the beginning of the course and one at the end of the course to measure growth.

Total: \$188 (\$165, materials \$15, reg \$8)

CFK-343-G	MTuWThF	9:00AM-4:00PM	Aug 07 - Aug 11
	<i>A. Durning</i>		<i>CPB 212</i>



Know Before You Go!

Extended Services - Before Care Childcare runs from 7:15 to 8:45 a.m. and After Care is from 4:30 to 6 p.m. HCC will accompany your child to their CFK class and/or After Care location. Please register for the Before Care and/or After Care course in addition to the CFK course.

Student's Grade level - Grades listed refer to the grade your child will be entering in the next school year.

Required Forms

- All Health and Student forms will be collected by CampDocs. Please make sure you provide a valid email address when registering for a CFK course. Check your inbox for an email from register@campdoc.com (be sure to check your spam folder). All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.
- For questions, call 240-500-2236 or email cfk@hagerstowncc.edu.

Lunch - Students will be escorted to and from their classroom and supervised during lunch. If students are packing lunch, please send a lunch box that does not require refrigeration. Lunch may also be purchased on campus. HCC "Go Green" debit cards will be available for purchase in the campus bookstore.

Snacks -You may send a snack and drink with your child.

Security and Safety - Hagerstown Community College is committed to providing a safe learning environment for its students.

- Parents or Guardians must sign their child in and out of class each day.
- Students are escorted to and from all activities.
- Staff will escort students who are not picked up 15 minutes after camp ends to Continuing Education Suite, room 232.

Questions -If you need additional information, call 240-500-2236, visit www.hagerstowncc.edu/kids, or email cfk@hagerstowncc.edu.

Veterinary Assistant Training 2017

February 27, 2017 - October 16, 2017

The Veterinary Assistant Training Program consists of three courses. A certificate of completion of the training will be given upon; successful completion of all three courses and a final project and portfolio, each to be presented on the last night of class.

What is the job outlook for veterinary assistants?

Employment opportunities for veterinary assistants and laboratory animal caretakers is expected to grow by 14 percent from 2010 to 2020. Employment of veterinary assistants and laboratory animal caretakers is concentrated in veterinary services, an industry that is projected to grow rapidly during the next decade. The rate of industry growth is being spurred by a growing pet population and advancements in veterinary medicine (source: www.bls.gov/ooh).

Course 1—Medical Terminology and Intro to Anatomy for Veterinary Assistants

This course introduces and reviews veterinary terminology and vocabulary.

Students must score at least 70% or better on the Course 1 final examination in order to enroll into Course 2, Veterinary Assistant Training Principles

PET 043 H

Fee: \$335

Feb. 27, 2017 – Apr. 24, 2017

6-8 PM No class: 3/6/17

Course 2—Veterinary Assistant Training Principles

This course includes an overview of the veterinary profession, office procedures, and exam room procedures, client relations, and clinical procedures.

The diagnostic section includes pharmacology and radiology.

The emergency care section includes anesthesia, emergency surgery, and medicine, as well as animal CPR.

PET 041 K

Fee: \$895

May 1, 2017 – Oct. 16, 2017

5:30-8:30 PM No class: 5/29/17, 7/3/17, 9/4/17

Course 3—Veterinary Assistant Training Practices

This course consists of 25 hours of combined training including hours at a Humane Society, 10 hours at a Veterinary Hospital/Clinic (mandatory), guest lectures,



and up to three hours of individual research for a final presentation to be given at graduation. Course 3 will run concurrently with Course 2. Students will schedule their individual practice hours with the approval of the instructor.

PET 042 K

Fee: \$211

May 1, 2017 – Sept. 27, 2017

Presentation of Projects, Career Portfolios, and Certificate Completion Presentations

Oct. 16, 2017

Registration requirements

Students must be 18 prior to the beginning of the Veterinary Assistant Training Practices course.

Students must be a high school graduate or GED certified prior to July of the program year.

Veterinary assistant students are required to attend all classes. To register for the certificate program, students need to take the Accuplacer Math and English placement tests. To be accepted into the program, students must place into MAT 100 and ENG 099 or higher. (Note: Students do not have to take the MAT 100 or ENG 099 courses, but must receive a score indicating that they qualify for both courses.) If students received a "C" or higher in a college level Math and English class, then they are exempt from taking the Accuplacer placement tests

See course descriptions on next page.

Visit www.hagerstowncc.edu/coned/areas/animal/vet for more information on this program.

All courses are held at our Valley Mall location.

To register visit www.hagerstowncc.edu/coned or call 240-500-2236 for details.

Professional Pet Groomer Training August 2017 – December 2017

Professional Pet Groomer Training is a series of three courses totaling 115 hours of training. Students must complete all three courses in order to receive a certificate of completion. Certificates are not awarded for individual courses. Limited enrollment.

Principles of Professional Pet Grooming



This course is the first of three courses needed to complete Professional Pet Groomer Training. Students must also complete Professional Pet Groomer Practices Part I and Part II. This course covers the fundamental principles and terminology of pet grooming including grooming equipment, animal behavior and handling, dog anatomy, breed classes, CPR, cat review, hair and skin disorders, and familiarization with

grooming room set-up. This course is a prerequisite before clipping in Professional Pet Groomer Practices, Part I. (Textbook included in the material fee). Students must purchase approximately \$100 - \$200 worth of equipment on their own.

Class Limit: 10.

Fee: \$570

Course #: PET 011 B

Tuesdays and Thursdays 5pm-8:30pm • 8/8/17-9/7/17

Main Campus–Career Programs Building/ Central Dawgma

Professional Pet Grooming Practices Part I

Pre-requisite–Principles of Professional Pet Grooming – no exceptions. Students begin hands-on training. Bathing and brushing techniques and easy breeds for grooming. The course is held at Central Dawgma 1337 Pennsylvania Ave., Hagerstown, MD 21742. The material fee includes the use of dog grooming stations. Students must purchase \$300 - \$400 worth of equipment on their own prior to the second class. The course includes 11 classes of hands-on practice.

Class Limit: 10

Fee: \$951

Course #: PET 014 C

Tuesdays and Thursdays 5pm-8:30pm • 9/19/17-10/19/17

Main Campus–Career Programs Building/ Central Dawgma

Professional Pet Grooming Practices Part II

Pre-requisite–Professional Pet Grooming Practices Part I–no exceptions. Students continue hands-on training with complex breeds and techniques. The course is held at Central Dawgma 1337 Pennsylvania Ave. Hagerstown, MD 21742. The material fee includes the use of dog grooming stations. Students must purchase approximately \$200 worth of equipment on their own prior to the second class. The course includes 12 classes of hands-on practice and graduation from training the last night.

Class Limit: 10

Fee: \$1201

Course #: PET 015 D

Tuesdays and Thursdays 5pm-8:30pm • 11/7/17-12/12/17 • No class week of

Main Campus–Career Programs Building/ Central Dawgma

AMERICAN MANAGEMENT ASSOCIATION



American Management Association (AMA) courses are nationally recognized for their comprehensiveness and value. HCC instructors use AMA textbooks as the foundation and draw on their own expertise and experience to present material in the most timely and relevant manner. These courses are designed to help you become more effective in your present position and better prepared for advancement opportunities.



Certificate for 2017

AMA Certificate in General and Human Resources Management

This 49-hour program gives managers the skills to lead and supervise a team, as well as the basic principles of human resources management required for all supervisors to stay compliant with current HR laws and best practices.

The AMA certification program at HCC is self-directed. Students complete courses as time and funding permit. Courses are offered several times throughout the academic year and can be taken as a series, or individually. Certification is earned when the student completes all seven courses.

See next page for details.

For more information please visit www.hagerstowncc.edu/ama

AMA Training

AMA General and Human Resources Management Certificate

This 49-hour program gives managers the skills to lead and supervise a team, as well as the basic principles of human resources management required for all supervisors to stay compliant with current HR laws and best practices. This section includes the following seven courses at one low price (\$378 savings).

Total: \$1295 — Senior Total: \$1005

PRD-570-K	Th 8:30AM–4:30PM	May 04 – Jun 15
	<i>M. Waltemire, A. Kostreski, D. Hartman, J. Mieczkowski</i>	<i>VM 3</i>

Coaching for Top Performance

Workplace coaching is an essential skill for all managers in today’s workplace. Ineffective managers gain their power from position and organizational hierarchy, while highly effective managers gain their power from motivating, encouraging, and coaching employees to perform at their highest levels. This course uses the American Management Association’s Coaching for Top Performance manual and will help you practice highly effective workplace coaching skills.

Total: \$239 — Senior Total: \$213

PRD-554-K	Th 8:30AM–4:30PM	May 04
	<i>M. Waltemire</i>	<i>VM 3</i>

Communication Skills for Managers

Communication is a critical skill for successful managers in all industries. Learn how to clearly deliver your message through the many forms of business communication: written, spoken, in person, and email. Identify their communication styles using the DISC assessment, understand and apply the four workplace communication styles, learn how to create safety for the person hearing the difficult message, and learn the five strategies for managing conflict.

Total: \$239 — Senior Total: \$213

PRD-429-K	Th 8:30AM–4:30PM	May 11
	<i>A. Kostreski</i>	<i>VM 3</i>

Leadership Skills for Managers

Managing in today’s dynamic, diverse workplace demands a new type of leadership. Leaders are asked to be visionaries, change agents, and coaches. This course outlines the skills necessary for individual and organizational success, including fostering collaboration and trust, challenging existing procedures, managing change, and building the five components of emotional intelligence. Students will identify and practice the attitudes and mindsets of effective leaders and understand why some leaders fail and others succeed.

Total: \$239 — Senior Total: \$213

PRD-675-K	Th 8:30AM–4:30PM	May 18
	<i>M. Waltemire</i>	<i>VM 3</i>

First Line Supervision

This course walks students through the transition from staff to supervisor and is the ideal resource for the new supervisors. Learn to get more done by motivating staff and turning your direct reports into team players. Students will increase their confidence, leadership skills, and job satisfaction by identifying the roles, competencies, and qualities of effective supervisors. Learn to build personal credibility and commitment from others, understand how to build a positive work environment and motivate employees, and practice delivering positive and instructional feedback.

Total: \$239 — Senior Total: \$213

PRD-555-K	Th 8:30AM–4:30PM	May 25
	<i>A. Kostreski</i>	<i>VM 3</i>

Fundamentals of Human Resources

The nature and role of Human Resources (HR) has changed dramatically over the last few decades. This course will help you identify the role of HR management in your organization, and acquire the fundamental knowledge and skills needed for HR management.

Total: \$239 — Senior Total: \$213

PRD-700-L	Th 8:30AM–4:30PM	Jun 01
	<i>D. Hartman</i>	<i>VM 3</i>

Fair, Square, and Legal: A Manager's Guide to Safe Hiring, Managing and Firing Practices

Do you know what to do to protect your business, your employees, and yourself from legal liability? This course covers everything you need to know to safely hire, fire, and manage your staff. This course uses easy-to-follow guidelines to help you hire the best employees, manage your staff effectively, and, when necessary, terminate employees without legal ramifications.

Total: \$239 — Senior Total: \$213

PRD-506-J	TuTh 5:00PM–8:30PM <i>D. Hartman</i>	Apr 11 – Apr 13 VM 4
PRD-506-L	Th 8:30AM–4:30PM <i>D. Hartman</i>	Jun 08 VM 3

Successful Project Management

This course guides managers through every phase of effective project management including setting measurable objectives, developing a plan, controlling project schedules, costs and scope, meeting goals, developing effective relationships, and working with project stakeholders.

Total: \$239 — Senior Total: \$213

PRD-611-J	TuTh 5:00PM–8:30PM <i>J. Mieczkowski</i>	Apr 25 – Apr 27 VM 4
PRD-611-L	Th 8:30AM–4:30PM <i>J. Mieczkowski</i>	Jun 15 VM 3

Business Seminars

Dependable Strengths



The Dependable Strengths Articulation Process (DSAP) is based on the premise that everyone has excellence deep within them. This excellence - in the form of a unique pattern of Dependable Strengths - can be identified and brought to awareness, enabling participants to do their best work and experience their greatest satisfaction and fulfillment in life. The DSAP uncovers strengths and unlocks potential.

Total: \$219

PRC-028-K	Mtu 8:30AM–4:30PM W 8:30AM–12:00PM <i>D. Hartman</i>	May 08 – May 09 May 10 VM 6
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Entrepreneurship

Simple Steps for Starting Your Business While Still Working

Whether you plan to start a new small business or improve your existing business, this SCORE Millennium small business seminar brings to you experts on the topic. Presented by local “in-business” SCORE counselors and associates, you will learn how to create a business plan, organize and finance your business, manage it efficiently, and select the best marketing strategies. A workbook is provided at no extra charge. For more details, call SCORE at 301-766-2043

Total: \$79

PRD-565-J	Th 6:30PM–8:30PM	Apr 06 – Apr 27 TIC 323
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Funding Source for Your Business

To connect startups/small businesses with the appropriate sources of funding to meet their financial needs. To educate companies on the wide variety of funding resources available in Washington County.

Total: \$25

PRD-604-K	F 11:00AM–3:00PM	May 05 CPB 210/212/214
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Want to start a business? GET THE HELP YOU NEED. JOIN US. Simple Steps for Starting Your Business Workshops

Simple Steps for Starting Your Business is a four-part series of two-hour workshops designed to give you the tools, information, and advice you need to succeed. You'll learn the essentials of business startup, get action steps, and receive one-on-one mentoring. Test the feasibility of your business idea, learn the elements of small business success, receive the help of business experts in navigating the expected and unexpected, and enjoy networking with other new small business owners like you.

Don't miss these four Thursday sessions, complete with free workbook:

- Startup Basics
- Finding the Money for Startup
- Organize & Manage for Success
- Client-Centered Marketing

Attend a free preview session. Sessions will be held on Thurs., March 17, at 2:30 p.m. and 6:30 p.m. on the HCC campus. Come and hear more about how Simple Steps might be right for you! If it is, you can register at the preview session, by calling 240-500-2236, or by visiting www.hagerstowncc.edu/coned. For further details and to register for the preview session, call 301-991-3126.

Fee: \$65

PRD 565 J Th 6:30 p.m.-8:30 p.m. 4/6/17-4/27/17 Tech Innovation Ctr 323



Child Care

HCC is offering 90 hours of child care training in partnership with Howard Community College through continuing education. To meet the current educational requirements for certification as a child care teacher, you must have a high school diploma or an approved certificate of high school equivalency, and have successfully completed two 45-hour courses (1 course in Curriculum and 1 course in Child Development) from the following four courses:

- School Age Child Care: Curriculum
PLC 798 \$265
- Infant and Toddler Care
PLC 875 \$265
- Child Growth and Development
PLC 874 \$265
- Preschool Curriculum & Activities
PLC 998 \$265

Upon registering online, please contact Mida Clipp at Hagerstown Community College at 240-500-2553 or mvclipp@hagerstowncc.edu.

An email will be sent from Hagerstown Community College with login and textbook information two weeks prior to the start of class.

Maryland EXCELS

Maryland EXCELS is a voluntary quality rating improvement system designed to help you reflect and improve the child care services you provide. The courses listed below will help you evaluate the areas of focus of this new initiative.

MD Excel Series

is offered in partnership with Howard Community College. You will receive course information from Kristin Navarro at Howard Community College.

Observation and Assessment, Birth – 12

PLC-821 \$48

Age and Developmentally Appropriate Supervision

PLC-822 \$48

Positive Child Guidance and Discipline Theory

PLC-823 \$48

Developmentally Appropriate Practice

PLC-824 \$48

Taking Learning Outside

PLC-825 \$48

Nutrition and Active Living

PLC-826 \$48

Playground Safety

PLC-827 \$48

Including All Children and the ADA

PLC-828 \$48

Supporting Children with Disabilities

PLC-829 \$48

Conflict Resolution Strategies

PLC-830 \$48

The Child Care Provider as a Professional

PLC-831 \$48

Cultural Competencies and Awareness

PLC-832 \$48

Family and Community Partnerships

PLC-833 \$48

Sudden Infant Death Syndrome

PLC-846 \$43

To see course descriptions and to register, visit www.hagerstowncc.edu/coned/areas/licensing.

Child Care

Medication Administration for Child Care Providers

The purpose of the medication administration training program is to teach child care providers and child care center staff information about administering medication to infants, toddlers, pre-school, and school-age children. The goal is to ensure safe and accurate administration of oral, topical, inhaled, and emergency medications to infants and children.

Total: \$99

PLC-457-J	Sa 9:00AM–3:30PM F. Galeski	Apr 08 CPB 214
PLC-457-K	Sa 9:00AM–3:30PM F. Galeski	May 20 CPB 232
PLC-457-L	Sa 9:00AM–3:30PM F. Galeski	Jun 17 CPB 214



College for Kids
Courses
on pages 2 to 16

Personal Trainer



HCC offers Certified Personal Trainer courses in partnership with W.I.T.S., the only major certifying body in the country providing comprehensive practical training and internship components (www.witseducation.com).

HCC offers additional online courses in a variety of topics, which are approved for continuing education credits once you have received your Certified Personal Trainer certification. The courses are offered online so you can complete them based on your schedule. To see course descriptions and to register, visit www.hagerstowncc.edu/coned/areas/licensing.

Business Success for Fitness Professional

Exercise Program Design for Special Populations

Pregnancy Fitness

Running Well

Nutritional Concepts

Insider Secrets of Advertising and Marketing for the Successful Fitness Professional

Learn The Art of Mixology

The Art of Mixology

This course is an introduction to bartending and the art of mixology. It is designed for the home entertainer as well as those interested in a career in bartending. Students learn the basic bar set up, proper glassware, measuring tools, identification of various beers, wines, and liquors, as well as recipes for mixed drinks. Students will receive a bartending manual and a starter bartending kit.

Wed., April 19 - May 24

5:00 - 8:30 pm

\$289

Course #PRC 029 J



TAM® (Techniques for Alcohol Management) Certification

This course is designed for those who seek employment in the hospitality industry and are required by law or by employer policy to be TAM® certified.

The TAM® program teaches:

- Professional and ethical conduct when serving alcohol
- Techniques for reducing alcohol related incidents
- Techniques for preventing illegal sale of alcoholic beverages to minors.

The TAM® program meets the certification requirements for the State of Maryland and Washington County and is recognized in PA, VA, and WV.

Wed., May 31

5:30 - 8:30 pm

\$99

Course #PRC 030 K

Call 240-500-2236 to register.

Pool Operator



Certified Pool Operator

This course prepares the student to take and pass the State of Maryland Health Department Examination to become a Certified Swimming Pool Operator. Upon completion of the course and passing a required examination with a grade of 75 percent or better, the student's records will be submitted to receive certification as a public pool/spa operator.

Fee includes text which is written by the course provider Aquatic Training Services. You must be 16 years old to register for this course.

Fee: \$130

PLC-809-M 4/21/17 – 4/23/17 Friday – Sunday
Fri 6-9 p.m., Sat 9 a.m.-4 p.m., Sun 1-6 p.m. CPB 212

PLC-809-K 5/2/17 – 5/23/17 Friday – Sunday
Fri 6-9 p.m., Sat 9 a.m.-4 p.m., Sun 1-6 p.m. CPB 212

Certified Pool Operator Update

This course provides the certified pool and spa operator with the updated information as required by the Maryland Department of Health for the safe operation of public swimming pools, spas, and hot tubs. Topics include a review of the current policies and procedures, updated changes to laws, and responsibilities of pool/spa operators. This is the certification renewal course only.

Fee includes the course material written by the instructor. Course provider is Aquatic Training Services.

Fee: \$48

PLC-810-J 5/3/17 Wednesday 5:30-9:30 p.m.
CPB 212

PLC-810-K 5/13/17 Tuesday 5:30-9:30 p.m.
CPB 212

Pesticide Safety

HCC offers online pesticide courses that meet the requirements for certification in Pesticide Applicator and Business Licensing Requirements. Classes may be started at any time with a six-month access to the course.

Visit www.hagerstowncc.edu/coned/areas/licensing/pesticide for more information and to register.

Principles and Practices of Real Estate For Maryland

This course provides the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination. Students must receive a 70 percent or better on the final in order to receive a certificate to take the MD real estate state examination. Students must arrive to class on time. The textbooks are as follows: Modern Real Estate Practices ISBN 9781427746122 and Maryland Real Estate Practice and Law ISBN 9781475421811. (Textbooks are not included in the materials fee)

Total: \$325

PLC-364-L	TuTh 6:00PM–9:00PM <i>R. Fairbourn, R. Beckwith, R. Fennel</i>	Jun 01 – Aug 15 <i>CPB 125</i>
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Real Estate Ethics

This course is approved for three hours of Maryland Real Estate Commission Ethics Continuing Education Credits. DLLR 320-0694

Total: \$38

PLC-282-L	W 6:00PM–9:00PM <i>R. Fairbourn</i>	Jun 14 <i>VM 6</i>
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Fair Housing Review & Updates

This course meets the Maryland Real Estate Commission requirements for Maryland fair housing training required every two years to renew a Maryland real estate license. Topics include federal laws, Maryland laws, and local jurisdiction laws. DLLR 314-0694

Total: \$28

PLC-466-L	W 6:00PM–8:00PM <i>R. Fairbourn</i>	Jun 28 <i>VM 4</i>
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MD Real Estate Legal and Legislative Update

This course meets the Maryland Real Estate Commission requirements for three hours of continuing education in category (A). Topics will include the most recent licensing law updates and local code enforcement updates. DLLR 302-0694

Total: \$38

PLC-294-J	Th 9:00AM–12:00PM <i>R. Fairbourn</i>	Apr 06 <i>VM 4</i>
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Current Issues in Appraising

This course is approved for continuing education for licensed appraisers in Maryland and Pennsylvania. This course reviews the most current legal issues facing licensed real estate appraisers, federal requirements and law changes for ap-

praisers. Topics include: fraud prevention, USPAP report updates, and federal loan requirement changes. DLLR 306-0694

Total: \$30

PLC-313-J	W 1:00PM–3:00PM <i>R. Fennel</i>	Apr 12 <i>VM 4</i>
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MREC Agency - Residential

This course is approved by the Maryland Real Estate Commission for Maryland Real Estate Continuing Education credits. The course reviews in detail the form Understanding Whom Real Estate Agents Represent and the correct usage of the form. DLLR 344-0694

Total: \$38

PLC-957-K	Th 9:00AM–12:00PM <i>B. Maloney</i>	May 11 <i>VM 4</i>
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Reverse Mortgages

This course meets the requirements of the MD Real Estate Commission for Continuing Education credits to renew a MD Real Estate License. The course is designed to educate real estate professionals on the FHA HECM program so that they will be better equipped to represent their senior clients in all real estate transactions. Knowledge of the government insured program will help them explain to the buyer the benefits of the program and how to use the program in a particular buy or sell situation. Many baby boomers will be using this loan program to purchase their retirement homes. Agents will be able to represent and guide the senior buyers. DLLR 322-0694

Total: \$38

PLC-877-A	F 9:00AM–12:00PM <i>D. Martin</i>	Jul 14 <i>VM 4</i>
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Residential Investment for RE Professional

This course is for the real estate professional to maintain their MD and PA Real Estate License. The course is an introductory overview of how to list and sell investment real estate effectively with an emphasis on the formulas required to determine the potential profitability of one property over another. DLLR 315-0694 and approved for 2.5 hours of MD continuing education. RECE002609 and approved for three hours of PA continuing education. Please bring a calculator to class.

Total: \$38

PLC-866-B	W 6:00PM–9:00PM <i>J. Maravelis</i>	Aug 09 <i>VM 4</i>
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Maryland Real Estate Continuing Education Online Courses

You can start anytime. Call 240-500-2553 to learn more.

Homes for All: Serving People with Disabilities

4 hours of Maryland CE credit in the professional enhancement category (F). DLLR 296-0694 PLC 802 Fee: \$50

The Truth About Mold

3 hours of Maryland CE credit in the professional enhancement category (F). DLLR 294-0694 PLC 803 Fee: \$50

Reverse Mortgages for Senior Home Owners

4 hours of Maryland CE credit in the professional enhancement category (F). DLLR 297-0694 PLC 799 Fee: \$60

Environmental Issues in Your Real Estate Practice

5 hours of Maryland CE credit in the professional enhancement category (F). DLLR 292-0694 PLC 377 Fee: \$50

Real Estate and Taxes

5 hours of Maryland CE in the professional enhancement category (F). DLLR 328-0694 PLC 309 Fee: \$50

Maryland 3-hour Legislative Update Online

3 hours of Maryland CE credits in the required category (A) Legal and Legislative updates.
DLLR 299-0694 PLC 659 Fee: \$50

Maryland Ethics and Predatory Lending Online

3 hours of Maryland CE credits in the required category (D) Ethics and Predatory Lending.
DLLR 331-0694 PLC 660 Fee: \$50

Fair Housing (1 ½ Hours for Maryland)

1 ½ hours of Maryland CE credits in the required category (C) Fair Housing Law. DLLR 330-0694 PLC 661 Fee: \$26

Real Estate Finance Today

6 hours of Maryland CE credits in category (F) Professional Enhancement. DLLR 308-0694 PLC 594 Fee: \$50

Risk Management

6 hours of Maryland CE credits in category (F) Professional Enhancement. DLLR 295-0694 PLC 687 Fee: \$50

Red Flags Property Inspections

6 hours of Maryland CE credits in category (F) Professional Enhancement. DLLR 307-0694 PLC 595 Fee: \$50

Understanding Credit and Improving Credit Scores for RE Agents

3 hours of Maryland CE in category (F) Professional Enhancement. DLLR 319-0694 PLC 596 Fee: \$50

Foreclosures, Short Sales, and REOs

6 hours of Maryland CE credit in the category (F)
DLLR 311-0694 PLC 851 Fee: \$60

Homes For All: Serving People with Disabilities

6 hours of Maryland CE credit in category (F)
DLLR 312-0694 PLC 848 Fee: \$60

Reverse Mortgages for Seniors

2 hours of Maryland CE credit in category (F)
DLLR 310-0694 PLC 849 Fee: \$50

MREC Agency – Commercial

3 hours of Maryland CE credit in category (H)
DLLR 304-0694 PLC 854 Fee: \$60

MREC Agency – Residential

3 hours of Maryland CE credit in category (H)
DLLR 305-0694 PLC 847 Fee: \$60

Property Management and Managing Risk

4 hours of Maryland CE credit in category (F)
DLLR 298-0694 PLC 855 Fee: \$70

Understanding 1031 Tax Free Exchanges

6 hours of Maryland CE credits in category (F)
DLLR 293-0694 PLC 924 Fee: \$50

Real Estate Market Pulse

4 hours of Maryland credits in category (F)
DLLR 303-0694 PRC 004 Fee: \$50

PA ONLINE CLASSES

Homes for All: Serving People with Disabilities

6 hours of PA CE. PLC 856 RECE 002316 Fee: \$60

Investment Property Practice and Management

6 hours of PA CE. PLC 857 RECE 002314 Fee: \$60

Foreclosures, Short Sales, REOs and Auctions

6 hours of PA CE. PLC 858 RECE 002312 Fee: \$60

14 Hr First Renewal

14 Hours of PA CE
PLC 859 RECE 003597 Fee: \$100

Intro to Commercial RE Sales

6 hours of PA CE PLC 860 RECE 002313 Fee: \$60

Intro to Reverse Mortgages for Seniors

2 hours of PA CE PLC 861 RECE 002315 Fee: \$50

PSI PREP

Maryland Real Estate PSI Exam Prep QBank

PLC 929 Fee: \$109

The Pennsylvania Guide to Passing the PSI Exam QBank

PLC 930 Fee: \$109

To register for online courses call Mida Clipp at 240-500-2553.

Smart Phone/Tablet

Configuring Android Phones and Tablets

If you are struggling with the smart in your Android smartphone or Android tablet, learn tips on how to make your device user friendly. From the home screen to the app store, become more confident with your Android and start enjoying the productivity benefits available with this new platform.

Total: \$58

CMP-972-J	W 6:00PM–8:30PM G. Shingler	Apr 12 – Apr 26 VM 3
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iPhone, iFrustration

Apple's innovative smart phone can do much more than most people recognize. Stop struggling to have a great user experience and get insights on how to use your iPhone more fully. From device basics to tips and tricks, this course addresses the topics you really need to know about your iPhone and keeping your device information safe.

Total: \$75 — Senior Total: \$48

CMR-071-J	Tu 6:00PM–8:00PM S. Martz	Apr 11 VM 3
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iPad, iFrustration

Does your so called “smart” tablet sometimes seem smarter than you? Stop worrying and join us for an overview of the iPad and how you can use the device more effectively at home or at work. From basic tips and tricks to keeping your information safe, the class will help you access and customize your iPad's features and find the apps that work for your needs.

Total: \$75 — Senior Total: \$48

CMR-070-K	Tu 6:00PM–8:00PM S. Martz	May 09 – May 23 VM 4
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MS Office

Microsoft Excel Level I

Bigger and better spreadsheets are even easier with the new Excel. Overview the Excel interface, create workbooks, and navigate within worksheets. Enter and edit text and numbers; create basic formulas and insert functions; move and copy data; format text, cells, and worksheets; work with ranges, rows, and columns. Most topics

apply to both Excel 2007, 2010, and 2013. (Textbook included) Pre-requisite: Windows PC skills.

Total: \$127 — Senior Total: \$87

CMP-835-J	W 9:00AM–4:30PM R. Koziel	Apr 12 VM 2
CMP-835-K	W 9:00AM–4:30PM R. Koziel	May 24 VM 2

Microsoft Excel Level II

Improve your Excel workbook by adding visual appeal and increasing usability. Organize data with sorts and filters; use multiple worksheets and workbooks efficiently; add and modify charts and graphics; and explore more advanced functions. Pre-requisite: Excel Level I. Most topics apply to Excel 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-836-K	W 9:00AM–4:30PM R. Koziel	May 03 VM 4
CMP-836-L	W 9:00AM–4:30PM R. Koziel	Jun 07 VM 2

Microsoft Excel Level III

Add on to your Level II knowledge and work with advanced concepts/customization. Import and export data; create custom ranges and use VLOOKUP; and work with PivotTables and PivotCharts. Use the analytical features of Excel (such as Goal Seek and Solver), run and record macros, and share Excel workbooks collaboratively. Pre-requisite: Excel Level II. Most topics apply to Excel 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-693-K	W 9:00AM–4:30PM R. Koziel	May 17 VM 2
CMP-693-L	W 9:00AM–4:30PM R. Koziel	Jun 28 VM 2

Microsoft Word Level I

Overview the Word screen and ribbon. Craft letters and documents with ease using the introductory topics in this class. Enter and edit text; create tables; spell and grammar check; insert headers and footers; insert graphics; proof and print documents; save and browse documents. Most topics apply to Word 2007, 2010, and 2013. (Textbook included) Pre-requisite: General computer skills

Total: \$127 — Senior Total: \$87

CMP-837-J	W 9:00AM–4:30PM R. Koziel	Apr 19 VM 2
CMP-837-K	W 9:00AM–4:30PM R. Koziel	May 10 VM 2

Microsoft Access Level I

Manage, store, search, analyze, and display important relational database information with this latest version of Access. Work with tables, fields, and records; sort and filter data. Most topics apply to Access 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-846-J	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 05 <i>VM 2</i>
CMP-846-K	W 9:00AM–4:30PM <i>R. Koziel</i>	May 31 <i>VM 2</i>

Microsoft Access Level II

Manage your data better and improve your data-reporting techniques in this Level II class. Create table relationships and enforce data integrity; form controls and objects; print reports and labels; and explore additional query capabilities. Pre-requisite: Access Level I. Most topics apply to Access 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-847-J	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 26 <i>VM 2</i>
CMP-847-L	W 9:00AM–4:30PM <i>R. Koziel</i>	Jun 14 <i>VM 2</i>

Technology Tutoring
Now Available

Befuddled by your computer, tablet or smartphone? Personalized training sessions arranged in two hour segments.

Schedule a tutoring appointment by calling 240-500-2236

Fee: \$80



Online computer classes— choosing your class is easy

1. Visit our online classroom at www.ed2go.com/hagerstown.
2. Browse through the class schedule and select the topic/month that are right for you.
3. Register online and attend orientation online. See the online outline for course requirements.

Questions? Call 240-500-2553, or email online@hagerstowncc.edu



ACCOUNTING SOFTWARE

Introduction to Crystal Reports
Introduction to QuickBooks
Performing Payroll in QuickBooks
QuickBooks for Contractors

COMPUTER APPLICATIONS – ADOBE

Dreamweaver
Introduction to InDesign
Introduction and Intermediate Photoshop
Photoshop Elements for the Digital Photographer

COMPUTER APPLICATIONS – MICROSOFT

Introduction and Intermediate Microsoft Access
Introduction and Intermediate Microsoft Excel
Introduction to Microsoft Outlook
Introduction to Microsoft PowerPoint
Introduction to Microsoft Project
Introduction and Intermediate Microsoft Word

DIGITAL PHOTOGRAPHY

Discover Digital Photography
Secrets of Better Photography
Mastering Digital Photography: Photographing People
Photographing Nature with Your Digital Camera

WEB DESIGN

Creating WordPress Websites I and II
Creating Web Pages
Introduction and Intermediate CSS3 and HTML5

CLASSROOM COMPUTING

Creating a Classroom Website
Integrating Technology in the Classroom
PowerPoint in the Classroom
Using the Internet in the Classroom
Blogging and Podcasting for Beginners

CERTIFICATE PREP

Basic CompTIA A+ Certification Prep
Intermediate CompTIA A+ Certification Prep
Advanced CompTIA A+ Certification Prep
CompTIA Security+ Certification Prep
CompTIA Network+ Certification Prep

COMPUTER FUNDAMENTALS

Computer Skills for the Workplace
Introduction to PC Troubleshooting
Introduction to Windows
Keyboarding

COMPUTER PROGRAMMING

Introduction to ASP.NET
Introduction to Java Programming
Introduction to PHP and MySQL
Introduction to Python 2.5 Programming
Introduction to Visual Basic
Intermediate C# Programming
Intermediate PHP and MySQL
Intermediate Visual Basic
C# Programming for the Absolute Beginner
C++ for the Absolute Beginner

DATABASE DEVELOPMENT

Introduction to Database Development
Introduction to Crystal Reports
Introduction to Oracle
Intermediate Oracle
Introduction to SQL
Intermediate SQL

NETWORKING AND COMMUNICATIONS

Introduction to Networking
Intermediate Networking
Wireless Networking

SECURITY

Hack Your Way to Security
Introduction to PC Security

www.ed2go.com/hagerstown

CDL - Commercial Driver

CDL Learner's Permit Prep

Take the guesswork out of sitting for your CDL Learner's Permit and let the professional truck driving instructors guide you through the testing process. This short course will cover the topics you need including areas of general knowledge, air brakes, combinations, tankers, and double and triples. Please bring your state of residency CDL manual to the class.

Total: \$28

TDV-051-J	W 5:00PM-9:00PM <i>F. Hughes</i>	Apr 26 <i>IND 100</i>
TDV-051-L	W 5:00PM-9:00PM <i>F. Hughes</i>	Jun 28 <i>IND 100</i>

CDL Class B Training

Prepare for your Class B CDL license and develop the skills to drive a dump truck, commercial delivery truck, passenger bus or other vehicle weighing over 26,000 pounds. Defensive driving, road safety, pre-trip inspections, plus vehicle control and maneuvering are all part of the course at our professional truck driving range. Includes skills/road test in your state of licensing (MD, PA, or WV). Applicants must complete a screening

process and have a current DOT physical and a Class B Learner's Permit with Air Brake/Passenger endorsement. (No textbook required)

Total: \$1758 — Senior Total: \$1158

TDV-008-L	Sa 8:00AM-4:00PM <i>D. Mitchell</i>	Apr 08 – May 20 <i>IND 200</i>
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Motorcoach Passenger Endorsement Upgrade

For existing CDL holders, open opportunities in the hospitality industry by adding a Passenger "P" endorsement to your existing license. Provides up-to-date vehicle inspection and defensive driving techniques specific to the motorcoach industry. Classroom and range included with testing scheduled outside of class. Does not include School "S" endorsement. Must have minimum of CDL B license with air break endorsement to attend (See CDL Class B Training course if not a CDL license holder)

Total: \$428 — Senior Total: \$280

TDV-043-L	Sa 9:00AM-2:30PM <i>D. Mitchell</i>	Jun 03 – Jun 10 <i>IND 200</i>
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Motorcoach Passenger Endorsement Upgrade

For existing CDL holders, open opportunities in the hospitality industry by adding a Passenger "P" endorsement to your existing license

- Up-to-date vehicle inspection for passenger vehicles
- Defensive driving techniques specific to motorcoach
- Range and road maneuvering with passengers



Note: Does not include School "S" endorsement. Must have minimum of CDL B license with air break endorsement to attend (See CDL Class B Training course if not a CDL license holder)

Class schedule available at www.hagerstowncc.edu/GoDrive or contact Continuing Education at 240-500-2236

Driver Education

Driver Education

For adults or teens, prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) approved course. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You **MUST** have your learner's permit to schedule behind-the-wheel driving sessions.

Total: \$325

DRV-001-K	MW 6:00PM–9:00PM <i>F. Vincent</i>	May 01 – Jun 07 <i>CPB 210</i>
DRV-001-L	MTuWThF 9:00AM–12:15PM <i>D. Mitchell</i>	Jun 12 – Jun 23 <i>VM 6</i>
DRV-001-A	MTuWThF 9:00AM–12:15PM <i>D. Mitchell</i>	Jul 10 – Jul 21 <i>VM 6</i>
DRV-001-B	MTuWThF 9:00AM–12:15PM <i>D. Mitchell</i>	Jul 31 – Aug 11 <i>VM 6</i>
DRV-001-C	MW 6:00PM–9:00PM <i>F. Vincent</i>	Aug 14 – Sep 20 <i>CPB 210</i>

Senior Driver Safety

Senior Adult Driver Safety

The AARP Driver Safety Program is a defensive driver improvement class designed especially for motorists age 50 and older. The class teaches preventive measures to use when driving that

saves lives and reviews normal changes in vision, hearing, and reaction time associated with aging. This course is provided in conjunction with the Washington County Commission on Aging and the AARP. To register, call Judy Brewer at 301-790-0275, ext. 220. Cost: \$12 for AARP members, \$14 for non-members, payable in person.

Total: \$0

DRV-050-KP	M 9:00AM–1:00PM	May 15 <i>VM 4</i>
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Forklift Operator

Forklift Operator Training

Pick, travel, and place loads with confidence after completing this hands-on class for forklift operators. Walk through procedures for forklift inspection, maintaining lift stability and tip-over prevention, loading and unloading racks, and identifying forklift types and operations. Classroom and practical training meet the requirements of OSHA 1910.178(l). Safety shoes or work boots required. (Textbook included)

Total: \$178 — Senior Total: \$130

TRD-030-K	Sa 9:00AM–5:00PM <i>D. Donovan</i>	May 20 <i>ATC 202</i>
TRD-030-L	Sa 9:00AM–5:00PM <i>D. Donovan</i>	Jun 17 <i>ATC 202</i>



HCC has taught you everything from English 101 to Ballroom Dancing.

You can trust your family's Driver Education to us.

As a licensed Maryland Driver Education school, our goal is to meet your teenager's need for safe expert driver training including:

- New vehicles modified for training
- MVA certified instructors
- Quality classroom facilities
- Easy, online scheduling
- NOW available in Spanish

For more information and class schedules
call 240-500-2236

or online at www.hagerstowncc.edu/godrive.



MOTORCYCLE SAFETY AND LICENSING

Whether you're a beginner, an experienced rider who just needs a license, or a knowledgeable rider looking to polish your skills, Hagerstown Community College has the motorcycle safety class just for you.

eCourse component now required. Learn online and be prepared for your safety class.

Basic Rider—MST 614 **\$272**

Limited or no motorcycle riding experience? Our rider coaches help you develop the skills to operate a motorcycle safely with six hours of informative classroom and eleven hours of hands-on motorcycle instruction. Motorcycles are provided for training on a closed range. Successfully complete and receive a certificate for the Maryland Class M license. eCourse completion required.

<i>Section Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Classroom</i>	<i>Range</i>		
MST-614-M	3/29/17	4/2/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-N	4/5/17	4/9/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-O	4/19/17	4/23/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-S	5/3/17	5/7/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-P	5/17/17	5/21/17	W/Th	5:45p-9p	S/S PM	7:30a-12:30p
MST-614-Q	5/31/17	6/4/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-R	6/14/17	6/18/17	W/Th	5:45p-9p	S/S PM	7:30a-12:30p
MST-614-T	6/28/17	7/2/17	W/Th	5:45p-9p	S/S PM	7:30a-12:30p
MST-614-A	7/5/17	7/9/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-B	7/19/17	7/23/17	W/Th	5:45p-9p	S/S PM	7:30a-12:30p
MST-614-C	8/2/17	8/6/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-D	8/16/17	8/20/17	W/Th	5:45p-9p	S/S PM	7:30a-12:30p
MST-614-E	9/6/17	9/10/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-F	9/20/17	9/24/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p
MST-614-G	10/4/17	10/8/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p

Alternate Basic Rider—MST 615 **\$272**

If you have at least six months of current riding experience, this course will make you a safer biker and hone your street skills. Motorcycles are provided for five hours of range instruction. Successfully complete and receive a certificate for the Maryland Class M license. eCourse completion required.

<i>Section Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Classroom</i>	<i>Range</i>		
MST-615-K	5/13/17	5/13/17	none	S		8a-4p

Basic Rider for Women—MST 448 **\$292**

No motorcycle experience is required and no gender stress will be allowed. Led by a female instructor, the course provides the same skills as our mixed gender Basic Rider Course for new riders who want to develop the mental and motor skills for safe street operation. Please see Basic Rider Course description for full details. eCourse completion required.

<i>Section Name</i>	<i>Start Date</i>	<i>End Date</i>	<i>Classroom</i>	<i>Range</i>		
MST-448-J	4/12/17	4/16/17	W/Th	5:45p-9p	S/S AM	7:30a-12:30p

Become a

Home Inspector!



**Hagerstown Community College and
American Home Inspectors Training
have teamed up to offer you home inspection training at the
HCC Valley Mall Training Center**

TRD-045-B — August 19-27, 2017

American Home Inspectors Training Institute is the nation's leader in home inspection training and training materials. The training is an intensive 8-day course approved in Maryland and West Virginia.



To register
call 240-500-2236
www.hagerstowncc.edu/coned

Lead Paint

Lead Paint M & R Supervisor Training For Maryland

This course meets the most recent training guidelines to become certified by the Maryland Department of the Environment as a lead paint abatement maintenance and repainting. Anyone that removes lead paint is required to be certified by the Maryland Department of the Environment. The course is taught by Chris Gunther of ECTC. (All materials included in material fee).

Total: \$203

TRD-040-L MTu 8:30AM–4:30PM
C. Gunther

Jun 19 – Jun 20
VM 4

Lead Paint Visual Inspector

This course is for those who want to be certified by the Maryland Department of the Environment to become Maryland certified lead paint visual inspectors. The emphasis will be on conducting visual inspections on residential properties as required by the Maryland Lead Poisoning Prevention Program. Students are required to pass an examination at the end of the course. There is an additional fee to MDE to apply for certification.

Total: \$228 — Senior Total: \$208

PLC-016-L ThF 8:30AM–4:30PM
C. Gunther

Jun 22 – Jun 23
VM 4

Lead Paint Supervisor Refresher

This course meets the training requirements to renew a Maryland Department of Environment (MDE) Certification as a lead paint abatement supervisor. This course is approved for MDE maintenance and repainting supervisors as well as MDE demolition supervisors. Emphasis is on new abatement technologies and products.

Total: \$132

TRD-039-L	Tu 8:30AM–4:30PM C. Gunther	Jun 20 VM 4
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EPA Certified Lead Paint Renovator - RRP

The EPA 1465 Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation must be performed by certified firms using certified renovators. If your company works on pre-1978 homes and child-occupied facilities you must become certified. Our EPA approved course instructs you how to comply with the EPA RRP rule and the HUD Lead Safe Housing Rule and how to perform lead-safe work practices effectively. EPA certification provided by course provider ECTC.

Total: \$207

TRD-042-L	W 8:30AM–5:00PM C. Gunther	Jun 21 VM 4
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Lead Paint Visual Inspector Refresher

This course meets the training requirements to maintain Maryland accreditation as a lead paint visual inspector. Emphasis is on new regulations, technologies, and products. This course is taught by Chris Gunther of ECTC.

Total: \$132

TRD-043-L	F 8:30AM–4:30PM C. Gunther	Jun 23 VM 4
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Welding

Intro to Welding

Develop your entry-level welding skills in this class that covers knowledge, safety, and practical application of welding technologies. Welding processes included in the class are Oxy-Fuel, Gas Tungsten Arc (TIG), Gas Metal Arc (MIG), and Shielded Metal Arc (SMAW). Students must wear appropriate safety clothing. (Textbook required)

Total: \$364 — Senior Total: \$236

CNT-106-K	Tu 5:00PM–9:10PM S. Staley, B. Staley	May 23 – Jul 25 CPB 142/142A
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Intermediate Shielded Metal Arc Welding - Stick

Advance your skills in Shielded Metal Arc Welding (SMAW) with a focus on fillet and groove welds required for Structural Weld Code tests. Participants learn how to adjust machines, prepare materials, and apply stick welds on carbon steel in various positions (horizontal and vertical). Prerequisite: Intro to Welding

Total: \$408 — Senior Total: \$288


CNT-306-K	Tu 5:00PM–9:10PM S. Staley, B. Staley	May 23 – Jul 25 CPB 142/142A
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Intermediate Gas Tungsten Arc Welding - TIG

Work with a variety of materials and improve your ability to burn clean TIG welds. Participants will prepare material and perform welding on flat, horizontal, and vertical welds using carbon steel, stainless steel, and aluminum. Prerequisite: Intro to Welding

Total: \$408 — Senior Total: \$288

CNT-308-K	Tu 5:00PM–9:10PM S. Staley, B. Staley	May 23 – Jul 25 CPB 142/142A
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**College for Kids
Courses
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BLS

BLS Initial Certification

The American Heart Association Basic Life Support (BLS) for Healthcare Providers (HCP) (C) is a classroom course that is designed to teach a variety of healthcare professionals how to recognize a number of life-threatening emergencies, how to provide CPR, how to use an AED and how to relieve choking in a safe, timely, and effective manner. This course is for healthcare professionals who must know how to perform CPR, as well as other lifesaving skills, in a range of in-hospital and out-of-hospital settings. Textbook cost is included in the BLS full course fee. Student is responsible for textbook for BLS renewal course. AHA requires each student to have a textbook available before, during and after the course. Students must pass a written exam and skills test in order to receive an AHA BLS for Healthcare Provider (C) course completion card. American Heart Association guidelines require that classes run within a specified time period. Please be aware that failure to arrive for class on time may result in having to reschedule for a later date.

Total: \$67 — Senior Total: \$52

NRS-923-J	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Apr 06 CPB 214
NRS-923-K	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	May 18 CPB 214
NRS-923-L	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Jun 15 CPB 214
NRS-923-M	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Jun 29 CPB 213
NRS-923-A	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Jul 13 CPB 213
NRS-923-B	Th 5:00PM–9:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Aug 03 CPB 213

BLS Recertification

BLS Recertification for Healthcare Providers is a class provided by the American Heart Association to refresh healthcare professionals previously certified in recognizing several life-threatening emergencies and providing CPR, using an AED and bag-mask, and relieving choking in a safe, timely, and effective manner. This class includes a review adult, child, and infant skills in both the non-hospital and hospital settings. A textbook is required. (Please note: If the current BLS card has expired, the student should enroll in a BLS Initial Certification course.) American Heart Association guidelines require that classes run within a specified time period. Please be aware that failure to arrive for class on time may result in having to reschedule for a later date.

Total: \$47 — Senior Total: \$37

NRS-924-J	Th 6:00PM–8:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Apr 20 CPB 214
NRS-924-K	Th 6:00PM–8:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	May 04 CPB 214
NRS-924-L	Th 6:00PM–8:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Jun 22 CPB 213
NRS-924-A	Th 6:00PM–8:00PM <i>LIFE-SAVING SOLUTIONS, LLC</i>	Jul 20 CPB 213

Delegating Nurse

Delegating Nurse

This course is designed to provide application tools, resources, and guidance for registered nurses who delegate nursing functions and teach medication administration to medication technicians in assisted living settings. Topics include: standards for delegating nurses, patient assessment, and supervision responsibilities.

Total: \$288 — Senior Total: \$223

NRS-563-L	Sa 8:00AM–5:00PM <i>L. Smigelski</i>	Jun 10 – Jun 17 CPB 122
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Medicine Aide

CNA Medicine Aide Recertification

This course provides current medicine aides with updated information on drug therapies and safe medication administration and meets the Maryland Board of Nursing continuing education requirements for recertification. Students are required to attend the full eight hour course (six hours of lecture and two hours of testing) and score a minimum of 80 percent on the written final exam. Submission of the CMA Clinical Update Verification form by the student's employer prior to enrollment verifying the following information is required: 1. Practiced as a CNA for 16 hours in the two years immediately preceding admission to the CMA Clinical Update. 2. Practiced as a GNA for eight hours in a licensed nursing home in the two years immediately preceding admission to the Clinical Update class. 3. Practiced as a CMA for 100 hours in the two years immediately preceding admission to the CMA Clinical Update. A copy of the CMA Clinical Update Verification form can be found on www.hagerstowncc.edu/forms/continuing-education-and-business-services/cma-clinical-update-verification. Certificates will not be awarded without successfully completing the course. Please bring a stethoscope and a drug book to class.

Total: \$88 — Senior Total: \$43

NRS-742-J	Sa 9:00AM–6:00PM G. Haywood	Apr 29 CPB 152
NRS-742-K	Sa 6:00PM–9:00PM G. Haywood	May 20 CPB 152
NRS-742-L	Sa 9:00AM–6:00PM G. Haywood	Jun 24 CPB 152
NRS-742-A	Sa 9:00AM–6:00PM G. Haywood	Jul 29 CPB 152

NCLEX Review

This course prepares nursing students for the NCLEX exam. Students will take a pre-test of the overall body systems, anatomy and physiology, disease processes, assessment and care, as well as nursing process, and legal and ethical issues practice. Emphasis will be focused on test-taking strategies and areas where students exhibit need for additional instruction. A post-test to review learner success will also be administered.

Total: \$447

NRS-854-K	MTuWTh 9:00AM–4:00PM	May 08 – May 11 CPB 210/212/214
NRS-854-KS	MTuWTh 9:00AM–4:00PM	May 08 – May 11 CPB 210/212/214



College for Kids
Courses
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Attention!
Please take HCE-036 – J
Nurse Refresher Screening
BEFORE registering for
Nurse Refresher I Classroom Theory
(NRS 988 J)

Nurse Refresher Course

This course is a three-step series designed for Registered or Licensed Practical Nurses to reinstate an inactive Maryland nursing license and consists of a hybrid class with 40 classroom hours and online course work totaling 80 hours of content. Areas of concentration include: delivery of care utilizing the nursing process; medication calculation and administration; adult medical/surgical nursing; and current issues, trends, and nursing practice. Students are expected to complete assignments on a weekly basis for the online component. Successful completion requires an 80 percent or higher average score on four exams and completion of 10 weekly assignments with an average score of 80 percent. There is a required textbook, the cost of which is in addition to the class totals. ISBN 9780323086783

Prior to beginning the Clinical Practice component, students must:

- Possess an active, inactive, or temporary Maryland nursing license (RN or LPN) or one from a compact state.
- Provide documentation of a physical exam (signed by a medical provider - MD, PA, or NP) within 12 months of the start date of clinical practice.
- Have a current Basic Life Support Health Care Provider CPR Card issued by the American Heart Association (AHA). Provider courses and recertification courses are available at HCC.
- Provide medical documentation or waivers of the following vaccinations: MMR or titre, Varicella or titre, Tetanus, Hepatitis B series, and negative TB test (PPD or Chest X-Ray) – TB results should be within the past 12 months of the start date of Clinical Practice.

The Nurse Refresher Course will take 16 weeks to complete.

- Step 1 is 10 weeks of theory, one classroom day per week & online assignments.
- Step 2 consists of 12 hours of skills labs Friday evening/Saturday.
- Step 3 consists of 60 hours of clinical hours with a preceptor.

Step 1: Nurse Refresher I Classroom Theory (NRS 988 J)

Mon 6 p.m. – 10 p.m. April 3 – June 12 CPB 214

Total: \$653 Sr. Total: \$409

- ✓ Consists of 80 hours of theory presented in classroom, online learning, and assignments with the following areas of concentration:
 - o Delivery of nursing care utilizing the nursing process
 - o Adult Medical/Surgical Nursing
 - o Current issues, trends, and nursing practice
- ✓ A learning portfolio is created during the course.
- ✓ Successful completion includes the learning portfolio, weekly quizzes greater than 80 percent, participation in online discussion weekly and 80 percent or higher on the average of four exams spaced through the course.

Step 2: Nurse Refresher Skills Lab (NRS 094 K)

Fri. May 12 6 p.m. – 10 p.m., and Sat. May 13 9 a.m. – 5 p.m. CPB 154

Total: \$354 Sr. Total: \$258

- ✓ Students will be provided all supplies required to review, practice, and demonstrate mastery of 12 nursing skills needed to provide nursing care in a state of the art simulation lab.
- ✓ Bring your own stethoscope.

Step 3: Nurse Refresher Clinical (NRS 743 L)

June 19 – Aug. 15

Total: \$248 Sr. Total: \$144

- ✓ Step 1 and Step 2 are prerequisites.
- ✓ Students must complete 60 clinical hours at an approved site.
- ✓ All requirements listed must be met before starting clinicals.



Cardiac Updates #16

Saturday, April 1, 2017
7:30 a.m. to 3 p.m.
Career Programs Building

NRS 583 J

EARLY BIRD DISCOUNT

Register by
Mar. 25 and
pay only \$74
After Mar. 26 - \$90



To register or for
more information,
call 240-500-2236.

Dental Seminar

Perspectives on Oral Medicine
for the Modern Comprehensive Dental Health Care Professional (NRS- 774-K)

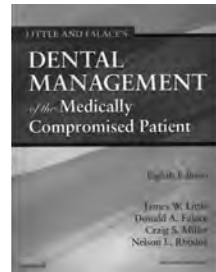
Nelson L. Rhodus, DMD, MPH, FICD

Professor and Director of the Division of Oral Medicine,
Oral Diagnosis and Radiology in the Department of Diagnostic
and Surgical Sciences at the University of Minnesota School of Dentistry

Friday, May 5, 2017

8:30 a.m. – 4:30 p.m.

\$172 (Includes continental breakfast and lunch)



This course has been approved for 6.5 CEU's from the Maryland State Board of Dental Examiners
To register: call (240) 500-2236 or visit www.hagerstowncc.edu/coned for more information.

Phlebotomy Skills for Medical Professionals

Instructor: Kelly Weicht

Topics Include:

- Blood Collection and Venipuncture Procedures
- Documentation
- Special Handling Procedures
- Preanalytical Complications
- Practice Component



June 17, 2017

8:00 a.m. – 2:00 p.m.

Course # HCE 040 A

\$88

To register: call (240) 500-2236 or visit www.hagerstowncc.edu/coned for more information



**College for Kids
Courses
on pages 2 to 16**

Ed2Go Six-Week Online Courses

HCC offers hundreds of online six-week classes. Each course has 12 lessons, with two lessons released each week. Visit www.ed2go.com/hagerstown to see the class selection. Register online and attend orientation online.

Human Anatomy and Physiology

Gain a greater appreciation and understanding of the marvelous complexity of the human body.

Legal Nurse Consulting

Begin a new career by helping attorneys understand and resolve medical cases and claims.



HIPAA Compliance

Learn how to comply with the duties, rights, and responsibilities of HIPAA, ARRA & HITECH.

Certificate in Pain Assessment and Management

This certificate provides an overview of the mechanisms of pain, the multidisciplinary methods of assessment, management, and treatment of pain, which include adults, children, and the elderly with cancer related and non-cancer related pain.

Certificate in Complementary and Integrative Health

Enhance your professional marketability by gaining a broad understanding of complementary and integrative health care options.



Certificate in Healthy Aging

Gain an overview of aging, including the impact of nutrition and physical activity, changes in the healthy aging brain, and the role of sexuality in healthy aging.

Explore a Career as an Administrative Medical Assistant

Learn all about the in-demand career of medical information management as you explore the job of an administrative medical assistant (AMA) in a doctor's office—from appointment scheduling and chart creation to medical billing and coding.

Medical Transcription

Learn how to transcribe the medical reports most often used in healthcare today, and discover how to get started and advance as a medical transcriptionist.

Certificate in Gerontology

Earn a certificate proving you with the skills required to meet the health care needs of a rapidly aging population.



Explore a Career in Nursing

Learn what it takes to become an LPN or RN, and discover all of the exciting and rewarding opportunities awaiting you in the field of nursing.

Spanish for Medical Professionals I and II

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Health and Wellness

Eating Local for Less

“Organic,” “All Natural,” “Cage Free”: What’s it all mean? We’ve heard the news about obesity epidemics,ecoli outbreaks, pesticide scares, and nutritionally bankrupt processed foods, but are these expensive new boutique products really the answer? In this class, you’ll explore alternatives to the industrial food system: CSAs, farmer’s markets, food co-ops, and more, where the focus is on delicious, healthy food grown by environmentally responsible methods. When was the last time you bit into a tomato that exploded on your tongue the way they did when you were a kid? Taste industrial foods alongside local, organic, permaculture alternatives. Discover how to find sources of great local food and how to make it cost less than what you buy at the grocery store!

Total: \$71 — Senior Total: \$48

DIS-423-K	W 10:00AM–12:00PM J. Castillo	May 24 – Jun 14 CPB 232
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Simply Fit



Put a spring in your step. Regain flexibility and strength in this class designed around patterns of easy exercise that will improve range of motion, muscle strength, and endurance. This class begins with a warm-up followed by strength training, core muscle exercises, low impact aerobics, cool down, and guided meditation. Light hand weights and resistance bands are used but are not required. Instructor will guide you through exercises done at your own pace, seated or standing.

Total: \$68 — Senior Total: \$43

FIT-005-J	TuTh 9:30AM–10:30AM S. Rodgers Day Adventist HALL	Apr 18 – May 25 Hagerstown Seven
FIT-005-L	TuTh 9:30AM–10:30AM S. Rodgers Day Adventist HALL	Jun 06 – Jul 18 Hagerstown Seven
FIT-005-A	TuTh 9:30AM–10:30AM S. Rodgers Day Adventist HALL	Jul 25 – Aug 31 Hagerstown Seven

Beginning T’ai Chi (easy T’ai Chi Primer Form)

This beginning course in T’ai Chi Ch’uan is designed especially for the novice and for seniors who wish to learn and practice a simplified version of this profound art form. In this class, the art of T’ai Chi is taught as a holistic exercise that promotes health, improves balance, and enhances mind-body awareness. Step-by-step instruction is provided in an easy-to-learn primer form of less than 20 movements selected from the Yang and Wu styles of T’ai Chi. The movements of T’ai Chi are circular, soft, and flowing, and are performed slowly with concentration and control. In beginning T’ai Chi, the participant can return again and again to the same class or use the lessons as a foundation if they wish to pursue continued studies of T’ai Chi at an intermediate or advanced level. Wear comfortable clothing and flat-soled shoes. Exclusions apply for pregnant women and those with moderate to severe osteoarthritis in the knees.

Total: \$87

MBP-072-J	Th 6:00PM–7:00PM P. Cote	Apr 13 – Jun 15 CPB 211
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Intermediate T’ai Chi (Authentic Northern Wu Style)

This intermediate-level course features the authentic Northern Wu style T’ai Chi Ch’uan that was passed down via the late Grandmaster Wang Peisheng of Beijing, China. This class is suited for those continuing on from beginning T’ai Chi and for those who are ready from the start to experience a more challenging method of T’ai Chi Ch’uan practice. Step-by-step detailed instruction will be given in the movements and principles of the 37-posture Wu style T’ai Chi form. No previous experience with T’ai Chi is required if you are in good health and feel you are ready to begin your T’ai Chi experience at an intermediate level. Those who have taken one or more semesters of the beginner’s T’ai Chi course, and those who have practiced other T’ai Chi styles, are welcome. Wear comfortable clothing and flat-soled shoes. Exclusions apply for pregnant women and those with moderate to severe osteoarthritis in the knees.

Total: \$87

MBP-073-J	Th 7:00PM–8:00PM P. Cote	Apr 13 – Jun 15 CPB 211
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Living Life as a Joyful Being

A guide for managing and balancing your life while reaching your maximum potential.

Instructor:

Joy Jangdhari, Author and Speaker

"Living Life as a Joyful Being:

Be Ready for Whatever Life Brings!"



"Living Life as a Joyful Being: Be Ready for Whatever Life Brings!" This four week course gives you the tools and techniques to successfully manage life in the 21st century. The four week course provides students with practical exercises including mindful breathing, introspection, and self-visualization techniques to become more self-aware and break free from the power of negative past experiences and take charge of your life.

Mondays: June 5 - 26, 2017

6 – 8 p.m.

Hagerstown Community College

Career Programs Building, Room 125

Course # MBP 129 L

Cost: \$87



To register: call (240) 500-2236 or
visit www.hagerstowncc.edu/coned for more information

Youth and Family

Giggles & Wiggles 2-3

This is a child/adult interactive movement class that includes a variety of structured movement experiences. The activities are designed for the adult to accompany the child throughout the class. Come share a special time with your child and join us for a craft, mini-obstacle course and fun games for ages 2-3.

Total: \$42

ANE-365-M	W 9:30AM–10:15AM J. Miller	Mar 29 – Apr 26 ARCC MAIN
ANE-365-N	Th 9:30AM–10:15AM J. Miller	Mar 30 – Apr 27 ARCC MAIN

Giggles & Wiggles 3-4

This is a child/adult interactive movement class that includes a variety of structured movement experiences. The activities are designed for the adult to accompany the child throughout the class. Come share a special time with your child and join us for a craft, mini-obstacle course and fun games for ages 3-4.

Total: \$42

ANE-366-M	W 10:45AM–11:30AM J. Miller	Mar 29 – Apr 26 ARCC MAIN
ANE-366-N	Th 10:45AM–11:30AM J. Miller	Mar 30 – Apr 27 ARCC MAIN

Summer Bridge

Summer Bridge Program

This course is designed for students in grades 9th - 12th who are interested in a STEMM (science, technology, engineering, math, medical) career field. Preference will be given to STEMM Middle College recruits, but all students are welcome to attend.

Total: \$0

DIS-509-L	–	Jun 19 – Jun 23
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College for Kids
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on pages 2 to 16

LLI TUITION WAIVERS:

You asked, we listened. Any student age 60 years or older is eligible for our senior pricing. Welcome back, Lifelong Learners! Look for the senior total in Personal Enrichment and Healthy Living and apply the senior rate for these courses. Please check the course description for applicable courses.

Day Trips



Monuments, and tea, and spies – oh my! With so many exciting options for day trips, how will you ever choose? You don't have to! Join us on one or all of our Washington, D.C., excursions this spring.

Venture into the city for a tour of the International Spy Museum, a visit to the DAR Library to research your ancestry, or to receive Holy Communion and enjoy afternoon tea at the National Cathedral. Or create your own adventure on the D.C. Escape trip, visiting the museums, monuments, shops, and shows of your choosing.

Cultural Trips

National Cathedral Highlights Tour & Tea

Our National Cathedral tour and tea will begin with free time to visit the gardens, receive Holy Communion during the Eucharist Service, or take in an organ demonstration on the Cathedral's famous pipe organ featuring 10,650 pipes. We will then join a National Cathedral docent who will guide us through the beautiful Cathedral Highlights tour. Our tour will be followed by a lovely tea served in the St Paul Room of the Pilgrim's Observation Gallery. This is a beautiful wood paneled room with magnificent views of the city. Tea fare includes a delicious array of scones with clotted cream and an assortment of sweets and finger sandwiches. Following our tea we will have an opportunity to do some shopping at the Cathedral Museum & Book Store and Herb Cottage gift shop. Fee includes: transportation on the HCC motor coach, gratuity, all entrance fees, and the Tour and Tea. Departure is from the Valley Mall.

Total: \$98

DIS-217-K W 9:30AM-6:30PM May 03

Espionage in the City



Join us for a day of secrets and intrigue in Washington, D.C. The suspense begins with a discussion about George Washington and spy activity in the American Revolution, then continues with a docent-led bus tour of sites where spy related activities happened around D.C. (i.e. FBI Headquarters, the old Soviet Embassy, and Watergate, among many others!). After lunch on your own, tour the International Spy Museum's interactive exhibits, including Civil War Spies, D-Day and The Bomb, Red Terror, and Exquisitely Evil: 50 Years of Bond Villains. See "spotlights" such as the German enigma machine, the lipstick pistol, an original 1964 Aston Martin DB5, and the spy pigeon. Transportation to and from D.C. and museum entry are included.

Total: \$123

DIS-554-J W 8:00AM-6:00PM Apr 19
R. Swartz

Washington, D.C., Escape

Join your friends as you travel to Washington for a day to relax and explore all your favorite museums on the Mall in complete leisure. HCC's motor coach will drop you off and pick you up at the Smithsonian Castle, allowing for plenty of exploration time in one or more of the historic museums on the Mall or shopping. Fee includes:

fully-equipped motor coach transportation and gratuity. Departure is from the Valley Mall.

Total: \$53

SEN-196-L Tu 7:00AM-5:30PM Jun 06

Genealogy

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Instructor Bio - Carol Miller-Schultz
Carol Miller-Schultz facilitates a monthly local genealogy group. She has been participating in ancestry research for more than two decades. Her interests include utilizing technology and the use of DNA as related to family history research.
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Tracing Your Family Roots - Introduction To Genealogy



Making a personal connection with history and discovering relatives are just two of the many rewards available from researching your family tree. This introductory course will cover the fundamental building blocks of genealogy research. You will learn where to find source documents and the best strategies to enhance your exploration. The most current genealogy tools will be used, including: Family Tree Maker, RootsMagic 6 and Legacy 8 Family Tree. In addition, online resources such as Ancestry.com, Family Search, Fold3, Genealogy Bank, and USGenWeb will be utilized. The hands-on class is held in a computer lab at the Valley Mall Center.

Total: \$78 — Senior Total: \$53

SEN-377-M	9:30AM-12:00PM C. Miller-Schultz	Mar 31 - Apr 21 VM 2
SEN-377-J	M 6:00PM-8:30PM C. Miller-Schultz	Apr 03 - Apr 24 VM 2

Genealogy Plus

This course will guide you through computer-generated research strategies. You will have the opportunity to learn more about Family Tree Maker, RootsMagic 6 and Legacy 8.0 Family Tree software. Additionally, exploration of the pros and cons of online trees, paid and free genealogy websites, and how DNA testing can be used to enhance your genealogical research will be included. A variety of methods for organizing your data will be examined. This hands-on class is designed for genealogy enthusiasts who are researching their family history and would like to investigate additional resources.

Total: \$78 — Senior Total: \$53

SEN-097-M	F 1:30PM-4:00PM C. Miller-Schultz	Mar 31 - Apr 21 VM 2
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Washington, D.C., Genealogy Research Trip

Research time is built into this day and may be used either at the DAR Library or the National Archives. The instructor will contact participants one week prior to the trip for a discussion of research options. Lunch is on your own but may be purchased within walking distance of all facilities. Tour fee includes: motor coach transportation/gratuity.

Total: \$53

SEN-144-L	Tu 7:00AM–5:30PM	Jun 06
	C. Miller-Schultz	

History

Instructor Bio - Karen Gray

Karen Gray holds a Ph.D. from the University of Edinburgh in theology and religious philosophy, and retired as the developer of Smithsonian Institution educational study tours for adults.

Hypatia of Alexandria

One of the most remarkable women of the classical world, Hypatia was a mathematician, astronomer, teacher, and author who lived in Alexandria, Egypt, ca. 375 to 415 CE. Associated with Alexandria’s great library and museum and the work of her father, the mathematician Theon, she lived at a time of growing tension between Christians and non-Christians that would culminate in her murder. In this lecture Dr. Gray discusses the life and times of Hypatia and the great city that was her home. The lecture from 9:30-11:30AM will be followed by a half-hour discussion period.

Total: \$30

DIS-113-L	W 9:30AM–12:00PM	Jun 21
	K. Gray	VM 3

The Era of Dependency

Dr. Gray draws on multiple Icelandic and Scandinavian sources to explore Icelandic life first under Norway’s dominance, then as part of the Kalmar Union, and finally under Denmark, culminating in the darkest era of its history. This presentation is designed to help students grasp the vast diversity of Icelandic history and experience, and to help students fully appreciate the remarkable era that follows.

Total: \$30

DIS-547-J	W 9:30AM–12:00PM	Apr 19
	K. Gray	VM 6

Emergence of Modern Iceland

In this presentation Dr. Gray focuses on Iceland’s astonishing climb from deep poverty into the successful nation that it is today. Emphasis is on its rich literary culture as exemplified by the fact that one in ten Icelanders will become published authors in their lifetime. In addition to excerpts from Nobel Laureate Halladar Laxness, Dr. Gray will provide a taste of the island’s world-class mystery writers.

Total: \$30

DIS-548-K	W 9:30AM–12:00PM	May 24
	K. Gray	VM 6

The Glory of Medieval Manuscripts Series: Their Making, the Lindisfarne Gospels, and Books of Kells



Anyone who has stood in front of an illuminated medieval manuscript will have been awed not only by its great beauty, but also at the craftsmanship that went into creating such a remarkable object. This series by Dr. Karen Gray is designed to help students understand medieval manuscripts and especially two of the most famous British (Insular) examples. Dr. Gray’s PowerPoint presentations include slides with data, quotations, and many images. Her 2-hr. presentations, with a 10 minute break midway, are followed by a half-hour of discussion.

Total: \$78 — Senior Total: \$50

DIS-551-A	W 9:30AM–12:00PM	Jul 05 – Jul 19
	K. Gray	VM 4

The Creation of European Medieval Manuscripts

Anyone who has stood in front of an ancient manuscript, especially if spectacularly illustrated, must have been awed not only by its great beauty, but also at the craftsmanship that went into creating such a remarkable object. In this richly-illustrated lecture, Dr. Karen Gray discusses the preparation of the leaves and covers; the tools, pigments, and fine metals used by the scribes and illuminators, the styles of decorations and scripts; and the ways that damage or imperfections were repaired. This overview will convey a deep understanding of the human effort, skill, and talent necessary for us to receive the incredible cultural, historical, and intellectual heritage that would have been lost, but for the making of medieval manuscripts. This lecture from 9:30-11:30am will be followed by a half-hour discussion period.

Total: \$30

DIS-751-A	W 9:30AM–12:00PM	Jul 05
	K. Gray	VM 4



The Art, Culture, History, and Spirituality of the Lindisfarne

The Lindisfarne Gospels is a manuscript of the same class as the magnificent Irish Book of Kells. It is heavily illuminated in a unique style that combines Anglo-Saxon and Celtic themes and is named after the island that was home to the great Northumberland scriptorium at which the manuscript was made c. 720. In the 10th Century an Old English translation was written in above the original Latin text, providing an invaluable example of the vernacular language of the time and adding to the unique importance of this work. In this lecture Dr. Gray discusses the history of the manuscript and what we learn from it about the state of art, spirituality, and Anglo Saxon culture in the 7th and 8th centuries when Roman and Celtic Christianity were in competition in the region. Her PowerPoint presentation is filled with examples of the rich artistry in this remarkable hand-made book that is among the most decorated still existing today. Her lecture is followed by time for questions and discussion.

Total: \$30

DIS-343-A	W 9:30AM-12:00PM	Jul 12
	K. Gray	VM 4

The Book of Kells

One of the greatest works of medieval Celtic art, the Book of Kells is a splendidly decorated and illustrated manuscript created in about 800 in Ireland. Containing the four gospels of the Christian Bible, preceded by several texts and tables, it illustrates the highest level of calligraphy and illumination attained by the makers of Insular (medieval British) manuscripts. In this lecture Dr. Gray considers the historic and cultural context of the book as well as important facts about the source of its Latin text and the meaning of the symbols and images in its ornamentations. Her lecture is filled with illustrations from the manuscript and followed by time for questions and discussion.

Total: \$30

DIS-426-A	W 9:30AM-12:00PM	Jul 19
	K. Gray	VM 4

Instructor Bio—Roger Swartz

Roger Swartz is a nationally acclaimed author and historian. Program sponsors have included: Smithsonian Associates, the Smithsonian; Mount Vernon Estate, and Historic Bartram's Gardens in Philadelphia.

The Continental Army in the American Revolution: A Social History

In this program, we'll emphasize the roles performed by women and Afro-Americans in the Continental Army. We'll also cover the changing demographics in the war: who enlisted; who was recruited, and why. We'll discover how the country's changing financial conditions and rules governing a soldier's conduct contributed to mutiny. Finally, we'll see how the army was an emerging force for nationalism in our country's history.

Total: \$104 — Senior Total: \$101

DIS-549-L	Tu 9:00AM-12:00PM	Jun 13 – Jul 11
	R. Swartz	VM 3

The Creation of the Modern Supreme Court

In this program, we'll discover why and how the Supreme Court was created. We'll discover how the power of the court expanded in the 1790s. We'll learn why the court was and is considered an "active court." We'll review important cases and characteristics of the Court under four Chief Justices: John Jay; Oliver Ellsworth; John Marshall; and Roger Taney. Finally, we'll discover the myths and realities of the first ten amendments to the US Constitution (the "Bill of Rights").

Total: \$104 — Senior Total: \$71

DIS-552-K	Tu 9:00AM-12:00PM	May 02 – May 23
	R. Swartz	VM 4



College for Kids
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Financial GPS Series

Make the most of your hard-earned money by learning how best to manage your personal finances. Learn how to manage debt and credit, understand your credit score, pay off debt, plan and budget for short-term and long-term financial goals, and be a savvy consumer.

It's never too soon (or too late!) to learn how to pave the road to your financial security. A great investment for adults of all ages, these classes may be taken as an entire series or as individual sessions.

Tuesdays May 2-23, 2017
6pm-8pm
DIS-510-K
\$77
M. McLean

Money Matters

Finding Yourself Financially: Net Worth and Credit Score - 1st in Series

We'll explore two methods to understand where you are financially: Net Worth and Credit Score. Discover how to compute your net worth and what the results mean. Learn about credit scoring's impact on your purchases and how your score can be improved. We'll also cover identity theft—how you can prevent and resolve it.

Total: \$28

DIS-511-K	Tu 6:00PM–8:00PM M. McLean	May 02 CPB 213
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Your Money on the Move - 2nd in the Series

This class will get you and your money on the same track—moving towards your financial goals. We'll explore why and how to set financial goals. Then we'll develop a spending plan or budget that will help you achieve those goals. Budgeting tools of all types will be reviewed.

Total: \$28

DIS-512-K	Tu 6:00PM–8:00PM M. McLean	May 09 CPB 213
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Overcoming Financial Roadblocks: Discarding Debt & Being a Savvy Consumer - 3rd in the Series

Find solid tools and understand credit and debt. We'll explore the psychology behind our money habits. We'll discover the full costs of debt and how to pay it off. Multiple debt payoff methods and tools will be explained. We'll talk about using financial savvy to avoid negative deals and scams.

Total: \$28

DIS-514-K	Tu 6:00PM–8:00PM M. McLean	May 16 CPB 213
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The Road to Financial Security: Saving And Investing - 4th in the Series

Become a more knowledgeable and confident saver and investor—a key step to financial security. We'll explore multiple methods, strategies and key factors to consider. You'll learn financial principles such as the value of time in growing money and opportunity costs and use tools to calculate their impact.

Total: \$28

DIS-513-K	Tu 6:00PM–8:00PM M. McLean	May 23 CPB 213
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Instructor Bio - Marjorie McLean

Marjorie McLean holds a Masters of Business Administration degree and is an Accredited Financial Counselor AFC® certified by the Association for Financial Counseling and Planning Education. An experienced financial and program manager, she found her passion as a financial educator and counselor, helping people meet their financial goals and pursue financial security.

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Destination: Home Ownership



Navigate the home buying process with confidence and learn about financially secure home ownership. Learn steps to take and pitfalls to avoid to keep your home ownership dream sweet. Understand the total cost of home ownership and compute what is affordable for you. Find out what type of home loans are available. We'll also explain the meaning of common, but sometimes mysterious, mortgage vocabulary.

Total: \$35

DIS-550-J	Tu 6:00PM–8:00PM M. McLean	Apr 04 CPB 214
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Retirement Roadmap



Gain confidence in your retirement plan. You'll set financial goals for retirement, explore the various sources of income and how retirement can affect your expenses. You'll also learn key factors in decisions such as withdrawing from investment and retirement plans and when to take social security.

Total: \$35

DIS-553-L	Tu 6:00PM–8:00PM M. McLean	Jun 13 CPB 214
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Music

Beginning Bluegrass Banjo

This course is for beginning banjo players, no prior experience or very little experience needed. Students are taught to play by ear, no music or tablatures are used. Students learn traditional bluegrass tunes.

Total: \$58

BLU-013-L	M 6:00PM–7:00PM F. Maietta	Jun 26 – Aug 7 CPB VEATERY
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Bluegrass Jamming

Can you strum a song using G, C, F, D, A and E chords? Do you envy those people that can jump into any jam session? Then join us Monday evenings for these beginner to advanced beginner jam sessions. There are three levels of participation available: learning to hear and play chord changes - beginning; learning to sing and play - beginning; learning to play, sing and take simple solo breaks - intermediate to advanced beginner. All levels of participation are welcome. Acoustic guitars, banjos, mandolins, bass, resonator guitars, dulcimers and fiddles, and other instruments by permission. If you have always wanted to try joining a jam session then now is your chance.

Total: \$53

BLU-015-J	M 7:00PM–9:00PM F. Maietta	Apr 03 – Jun 05 CPB 213
BLU-015-L	M 7:00PM–9:00PM F. Maietta	Jun 26 – Aug 21 CPB VEATERY

Glorious Garden Series: The Serene White & Gray Garden



Instructor – Denny Warrenfeltz

With the expert guidance of local florist Denny Warrenfeltz, design and cultivate a stunning garden retreat using a simple color palette of whites and grays. In this two-part course, you'll learn how to select and arrange plant materials in classic, cool tones of white and gray. Create a tranquil atmosphere, perfect for relaxing and entertaining on warm summer days and nights.

First Session – Monday, May 22

At Trayer's Farm and Greenhouse, Denny will demonstrate how to

use various plant materials to achieve the locally-known "Denny White" look. He will also provide a guided walk-through of the greenhouse, offering assistance on selecting which plants to raise and providing tips on which plant varieties work well for the white and gray palette and grow in the area. The session will conclude with light refreshments. Please bring a folding chair to this session. Trayer's is located at 11452 Welsh Run Road, Mercersburg, PA.

Second Session – Monday, June 19

Tour a sample white and gray garden designed by Denny at the Bowman House in Boonsboro, MD, and observe as he demonstrates a variety of arrangements and styles you can achieve with whites and grays. Then apply what you've learned as you create your own project out of the plant materials provided. The session wraps up with light refreshments. The Bowman House is located at 323 North Main Street, Boonsboro, MD.

5/22/17 and 6/19/17

6-8 p.m.

ANE-084-K

\$67

Photography

Instructor Bio - Steve Schaefer
Steve Schaefer graduated with a Bachelor's in Fine Art in Photography. He specialized in historic and alternative processing as well as mixed media. He is a working artist that has been exhibited in solo and group exhibitions. Steve also holds a Master's of Art in Teaching and currently an Art Teacher.

Basic Photography

Learn the basics to improve your photography. Discuss the importance of the shutter, aperture, lenses, film, filters, flash, macro (close-up) techniques, and composition. Photographs will be projected at each session to explain the specific topic. Equipment necessary for class: digital camera (single-lens reflex helpful but not necessary).

Total: \$73 — Senior Total: \$43

ANE-318-J	M 6:30PM-8:30PM S. Schaefer	Apr 03 – May 01 VM 3
ANE-318-K	M 6:30PM-8:30PM S. Schaefer	May 08 – Jun 12 VM 3

Advanced Photography

Take the next step beyond basic photography. Explore the advanced applications of lighting, lenses, filters, and other photography equipment. You will also learn the photography techniques necessary to take special situation photographs such as weddings. Field trip will be discussed in class. Prerequisite: Basic photography or equivalent.

Total: \$73 — Senior Total: \$43

ANE-281-K	W 6:30PM-8:30PM S. Schaefer	May 17 – Jun 14 VM 3
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Nature and Wildlife Photography

Are you interested in capturing the moment of a beautiful sunset, delicate flower, or wildlife in their natural habitat? This new course will focus on nature and wildlife photography. Class sessions will cover bird, macro, and outdoor photography as well as equipment including use of lenses, tripods, feeders, and bait to set up those great wildlife shots. Equipment necessary for class: single-lens reflex (SLR camera).

Total: \$63 — Senior Total: \$43

ANE-090-K	Tu 6:30PM-8:30PM S. Schaefer	May 02 – May 23 VM 3
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Dance

Instructor Bio - Jodi White
I started my dancing career at a large franchise in 1997. I then moved on to study ballroom dance at Brigham Young University and taught as an independent instructor for several years. Since 2010, I've become professionally certified through Dance Vision International Dance Association and I'm currently adding to my list of professional dance certifications. I continue to teach using the excellent DVIDA system and specialize in social dancing, event preparation and American Rhythm dances. I love working with beginners of all ages and look forward to introducing you to the magic of ballroom dancing!

Beginning Tango/Rumba

In this four week class, participants will learn the basics of the flirty rumba and the passionate tango. No partner is needed and no prior experience is necessary.

Total: \$85 — Senior Total: \$54

FIT-024-K	W 5:45PM-6:45PM J. White	May 10 – Jun 07 KEP 101
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Writing

Beginning Writer’s Workshop

If you’ve dreamed of writing creatively, this course is a great place to start. Get a taste of the writing life, improve your writing skills, and discover new ways to stretch your creative muscles. This isn’t school as you know it. It’s an in-depth writing experience filled with challenging hands-on exercises, expert advice, and plenty of direct support and encouragement.

Total: \$109

ANE-070-J	—	Apr 12 – May 19
	<i>I. Staff</i>	ONLINE

Writing the Fantasy Novel

Fantasy is an increasingly popular genre of fiction, and now is a great time to become a fantasy fiction writer! This course is perfect whether you have an idea for a book or even if you don’t know where to start. You’ll learn what separates fantasy fiction from other types of fiction. You’ll also try world building exercises, which will help you create a system of magic as well as the different species and interesting characters. You’ll learn how to outline your book (if you even decide to outline!), come up with a theme, and then sit down and actually write. We’ll also cover editing and publishing your book. With the tools you’ll gain in this course, you’ll be ready to tackle your first fantasy novel!

Total: \$109

ANE-354-L	—	Jun 14 – Jul 21
	<i>I. Staff</i>	ONLINE

Advanced Fiction Writing

Take your craft to the next level. Develop your ability to write inciting incidents, scene transitions, cliffhangers, twist endings, asynchronous storylines, and more. Explore the elements of successful mainstream, literary, and category fiction. We’ll draw examples from the pages of recent successful novels. Bring samples of your fiction for in-class workshoping! Prerequisite: Fiction Writing Workshop or an equivalent introduction to fiction course.

Total: \$85

ANE-362-J	Tu 6:00PM–9:00PM	Apr 18 – May 16
	<i>J. Castillo</i>	CPB 232

Novel Writer’s Boot Camp

Here it is, by popular request! You asked for a class that would help you through the snags and pitfalls of writing that first draft. This 12-week hybrid class of online instruction and in-classroom discussion features feedback sessions, support materials, editing topics, plus goal-setting assistance, troubleshooting, and group critique opportunities. You don’t have to go it alone! Instructor Julie Castillo will contact you prior to the class start date for an online course orientation. Please contact her at jmwriterslife@aol.com if you have questions concerning this class. Class will meet in person on Thu 3/30, Thu 4/13, Thu 4/27, Wed 5/10, Tue 5/23, and Thu 6/15.

Total: \$104

ANE-286-M	7:00PM-9:00PM	Th Mar 30 - Jun 8
	<i>J. Castillo</i>	CPB 213



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Writing Classes Online

Choosing your class is easy. Visit HCC's online classroom at www.ed2go.com/Hagerstown. Browse through the class schedule and select the topic and month that are right for you. Register online and attend orientation online. See the online outline for course requirements. Questions? Email online@hagerstowncc.edu.

Section J	4/12/17 – 5/19/17
Section K	5/17/17 – 6/23/17
Section L	6/14/17 – 7/21/17
Section A	7/12/17 – 8/18/17
Section B	8/16/17 – 9/22/17

Advanced Fiction Writing

Explore all the topics a writer needs to create a successful manuscript, including story structure, plot, character, dialogue, setting, suspense, conflict, action, viewpoint, tense, and even how to get published.

Beginner's Guide to Getting Published

This course will help you properly format manuscripts, write irresistible query letters, and submit your work to the publishers who want it.

Beginning Writer's Workshop

Get a taste of the writing life, improve your writing skills, and discover new ways to stretch your creative muscles.

The Craft of Magazine Writing

With this fun, interactive class you can learn the ropes from a pro and turn your dream of becoming a freelancer into a bright future as a magazine writer.

Introduction to Journaling

Learn to use powerful journaling techniques to develop a deeper and more spiritual understanding of yourself and explore your thoughts, feelings, beliefs, and values.

Introduction to Screenwriting

This course will teach you everything you need to know to create a script that can sell.

Mystery Writing

Using vivid examples from bestselling mystery novels, this course will teach you the techniques you need to become a successful mystery author.

Research Methods for Writers

Learn how to efficiently and effectively conduct research for any writing project: fiction, nonfiction, business . . . even term papers and dissertations. This six-week online course teaches the best methods for mounting a search on any subject.

Travel Writing

If you have a desire to write and a yearning to travel, you're a perfect candidate to become a travel writer. Topics include popular styles and types of travel writing that are the friendliest to new writers.

Write and Publish Your Nonfiction Book

This fun and information-packed course will teach you how to plan, research, write, edit, and publish your masterpiece.

Write Fiction Like a Pro

In this course, you'll develop your own original story, beginning with your passion and theme. From these you'll discover your characters, their flaws, and the inner struggles that will bring them to life.

Write Your Life Story

Learn what it takes to write essays, a legacy letter (sometimes called an ethical will), a memoir, an autobiography, or the story of a loved one's life in simple, easy steps.

Writeriffic: Creativity Training for Writers

This class will ignite your creative energies in simple, fun and easy steps. In just six weeks, you'll be a liberated, imaginative, and versatile writer ready to tackle or finish that book that is inside you.

Writing Essentials

Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.

Writing for Children

Join a published children's author and discover how you can touch the hearts of children by creating books for them.

Learn
from the
comfort of
home!

> Instructor-Facilitated Online Courses

HCC's instructor-facilitated online courses are informative, fun, convenient, and highly interactive. HCC instructors are known for their ability to create warm and supportive communities of learners. All courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office. Any time of the day or night.

- Expert Instructor
- 24-Hour Access
- Online Discussion Areas
- Six Weeks of Instruction

New course sessions begin monthly.
Please visit the Online Instruction Center to see exact start dates for the courses that interest you.

Enroll Now

Courses as Low as:

\$109

Hagerstown Community College

GED Prep and General Education Online:

- GED Prep
- GED Math Test Prep
- Introduction to Algebra
- Introduction to Statistics
- Everyday Math

Courses for Teaching Professionals:

- Creative Classroom
- Differentiated Instruction in the Classroom
- Guided Reading: Strategies for the Differentiated Classroom
- Introduction to Teaching ESL/EFL
- Solving Classroom Discipline Problems
- Survival Kit for New Teachers
- Teaching ESL/EFL Vocabulary
- Teaching Math: Grades 4-6
- Teaching Science: Grades 4-6
- Teaching Students with ADHD
- Teaching Students with Autism: Strategies for Success
- Understanding Adolescents
- Creating Classroom Centers
- Teaching High School Students

**MORE COURSES AVAILABLE
AT OUR ONLINE INSTRUCTION CENTER**

www.ed2go.com/hagerstown

Dreaming of a better life?



**Need to acquire your high school diploma? Improve your English language skills?
Or enhance your math, writing, and reading skills?
HCC would like to partner with you and make it happen.**

HCC's Adult Education Program offers free assessment, advising, classes, tutoring support, and a computer lab that is professionally staffed for those wanting to acquire their high school diploma or improve their educational skills.

Meet the required placement scores, and you can enroll in the National External Diploma Program (NEDP) for \$90.

Classes are offered both day and evening at a variety of locations in the Hagerstown area.

**It all starts with a phone call and an appointment.
Call 240-500-2313 between 8:30 a.m. – 4:30 p.m.
and speak to someone who looks forward
to partnering with you.**

Change your life today, one step at a time. Let's make that dream a reality.



Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

HCC Valley Mall Center
17301 Valley Mall Road
Hagerstown, MD 21740

Registration Information

Registration is Easy

Registrations will be accepted through the first day of class if space is still available. However, we encourage you to SIGN UP EARLY.

To register in-person:

Visit the HCC registration office in the Administration and Student Affairs Building on the main campus.

11400 Robinwood Drive Hagerstown, MD 21742

Business Hours:

- Monday and Thursday 8:30 a.m. – 6:30 p.m.
- Tuesday, Wednesday and Friday 8:30 a.m. – 4:30 p.m.

Visit HCC's satellite location at:

14301 Valley Mall Road, Suite 455 Hagerstown, MD 21740

Business Hours:

- Monday through Thursday - 8:30 a.m. – 9 p.m.
- Friday - 8:30 a.m. – 4:30 p.m.
- Saturday - Selected Hours

To register by phone:

You may register by phone by calling 240-500-2236. Registrations may be accepted by phone when paying with a credit card.

To register through WebAdvisor:

- www.hagerstowncc.edu/coned/web-advisor
- Register online for your courses. Follow the step-by-step tutorials on the WebAdvisor page.

Classes are constantly being added. Check the website for the most current listings.

For Additional Information

For Out-of-County and Out-Of-State Students

1-866-422-2468

HCC Valley Mall Fax Number

301-582-4001

CE E-Mail Address

ceregister@hagerstowncc.edu

HCC Campus Store

240-500-2271

Call for Special Evening Hours

Textbooks may be purchased in the HCC Campus Store or through the online bookstore.

Books and materials may be returned for a cash refund or exchanged when accompanied by the original cash register receipt. Books must be returned in original condition by the second class. The Bookstore Refund Policy is posted online at www.hagerstowncc.edu/campus-store.

Birthdate and Social Security Number

Your social security number and birthdate are requested on our registration form for use as student identification numbers to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birthdate is required by the Maryland Higher Education Commission.

Tuition and Fees

Any Maryland resident 60 years of age or older and who enrolls in a Maryland funded course is exempt from payment of tuition but must pay the \$35 fee (or higher fee if indicated in the course description) and any other applicable fees. Tuition does not include any fees or cost associated with a self-supporting program.

All students who enroll in continuing education classes which are not eligible for state funding shall pay full tuition and fees.

All students registering for an open enrollment course shall pay an \$8 registration fee. Checks should be made payable to Hagerstown Community College. There will be a returned check fee of \$35 for checks returned for insufficient funds.

For information concerning tuition assistance for individuals with disabilities, please call 240-500-2273.

Admissions

Anyone 16 years of age or older is eligible for admission (unless specified otherwise).

Registration Confirmation

You will receive confirmation of your registration. Attend class on the date and time indicated.

Course Cancellations

Each non-credit class requires a minimum number of enrollees to run. The decision to hold or cancel a class is made, in most cases, three business days prior to the start of the class. The college, however, reserves the right to cancel a class at any time due to unexpected circumstances.

Refund Policy

A full refund will be granted when a class is filled or cancelled. A refund will be given when a student withdraws from a course, subject to the following limitations:

- Withdrawal prior to second class – 100% of fee will be refunded.
- Seminars or one-day classes must be dropped 24 hours in advance to receive a 100% refund.
- Refunds for all trips are subject to availability based upon agreements with all vendors. Please call the Continuing Education Department for more information.

Employer's Tuition Assistance

If your employer is paying for your course, we must receive a purchase order or a letter on company letterhead along with your registration form. The purchase order or letter must state what the employer is paying (i.e. tuition, material fee), your name, and the course(s) in which you are enrolling. Registrations will not be processed without this paperwork. If the employer is paying for your textbook, a separate letter or purchase order must be submitted to the Bookstore at the time of purchase.

ed2go Online Course Registration Information

Online courses offered by HCC can be attended based on your personal schedule, day or night. New classes start on the second Wednesday of each month with two lessons posted each week.

Print the online registration form and forward it along with your payment to the Hagerstown Community College, Continuing Education Registration.

If you have additional questions, you can also e-mail our student liaison at online@hagerstowncc.edu.

College Holidays

- March 11, 2016 - Spring Break
- May 30, 2016 - Memorial Day
- July 4, 2016 - Fourth of July

Parking

Display the confirmation letter on your car's dashboard to serve as your parking permit when attending classes on the HCC campus. Parking for seminars is in Lot F. Parking for other courses is available in the student lots.

Use of Cell Phones During Class

Cell phones should be turned off or set to silent when class is in session. Calls must not interrupt the class. If students have to make or take calls on an emergency basis, please step out of the classroom to do so in order to minimize the disruption.

Emergency Closing

In case of severe weather or other emergency conditions, you should check HCC's website (www.hagerstowncc.edu) or Facebook page (www.facebook.com/hagerstowncc).

We will not necessarily close when the public schools do. When the public schools are closed due to weather or emergencies, all classes at public school locations are cancelled. When the college closes, all classes at off-campus sites are canceled.

Classes canceled due to inclement weather or emergencies will be made up.

Non-Credit/Credit Shared Courses

Selected courses may be taken for either academic credit or a non-credit basis. Should the student desire to transfer from non-credit to credit, the student must transfer by the second week of class. In order to transfer from non-credit to credit, the student must first drop the course through Continuing Education and then register in the Registrar's office. Students who have completed the non-credit course will receive a Certificate of Completion but will not be awarded college credits and may not earn college credit for the credit course by exam.

Certificate/CEU Information

Students do not receive grades for Continuing Education courses. Some non-credit courses offer Continuing Education Units (CEUs). You must inform the instructor if you need CEUs.

Code of Student Conduct

Hagerstown Community College has established rules of behavior that must be followed so that the teaching/learning process is not disrupted. A copy of the student handbook is available in the Student Activities Office.

Smoking Policy

Hagerstown Community College is committed to providing a safe and healthy working and learning environment for students, faculty, staff, and visitors. Effective January 1, 2015, HCC will be a tobacco-free campus. The Tobacco-Free Policy applies to all Hagerstown Community College facilities and vehicles, owned or leased, regardless of location. Smoking and the use of tobacco and e-cigarette products will not be permitted on any HCC property, including all buildings and facilities, walkways, recreational and athletic areas, building entrances, and parking lots. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose of their visit. To learn more, visit www.hagerstowncc.edu/tobaccofree

Equal Opportunity College

Hagerstown Community College does not discriminate against any individual for reasons of race, sex, color, religion, national or ethnic origin, age, sexual orientation, or conditions of disability in the admission and treatment of students, education programs and activities, scholarship and load programs, hiring of faculty and staff, or any terms and conditions of employment. The college is committed to affirmative action.

Individuals requiring special accommodations are requested to contact the Office of Student Services at 240-500-2240 to make arrangements no later than 10 days prior to the meeting or course.

CAMPUS MAP

