

Hagerstown Community College
OFFICIAL COURSE SYLLABUS DOCUMENT

COURSE: DEN 240 Externship II

SEMESTER/YEAR: SP 2017

INSTRUCTOR:

COURSE DESCRIPTION:

This course is designed to expose the student to the complete dental office environment. The student will be assigned to a six to seven-week rotation in a dental practice. Travel may be required to approved externship sites. This course requires online coursework and prepares students for the Maryland General Dental Assisting Expanded Functions (MDG) exam. The externship is scheduled during the work hours of the assigned office. The work schedule is typically during daytime hours of the work week, but may involve early evening hours as well. Course fee required. Total of 180 clinical hours. *Prerequisites: DEN 140. Externship Friday 02:00PM - 03:00PM, Career Programs Building, Room 124 (more)...

STUDENT LEARNING OUTCOMES:

Students who successfully complete this course will be able to:

1. Apply knowledge while practicing as a clinician.
2. Maintain the proper ethical and legal boundaries.
3. Manage proper asepsis in the working environment.
4. Apply appropriate radiographic surveys as asked by the dentist.
5. Gain experience working in various offices.
6. Analyze appropriate communication in a working environment.
7. Manage the dental working environment.

COURSE POLICIES:

Total Hours of Coursework: This is a four-credit, college-level course. To earn one academic credit at HCC, students are required to complete a minimum of 37.5 clock hours (45 fifty-minute “academic” hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 37.5 minimum hours of coursework per credit.

For most classes, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework. You should expect to spend about six hours per week outside of class in order to succeed.

ACCOUNTING FOR CREDIT HOUR REQUIREMENT

For face-to-face class:

Assignment/Assessment	Clock Hours	Explanation
In-class instruction	37.5	Time spent in class or externship site
Assigned readings & sample problems	57	Reading, note-taking, practicing sample problems, etc.
Quizzes	15	Study time plus time to complete quizzes
Exams	17	Study time plus time to complete exams
Field report	8	Research, writing, presentation, etc.
Total hours	134.5	

For online class:

Assignment/Assessment	Clock Hours	Explanation
Online homework and activities	37.5	Time spent on a variety of online learning tools
Assigned readings & sample problems	57	Reading, note-taking, practicing sample problems, etc.
Quizzes	15	Study time plus time to complete quizzes
Exams	17	Study time plus time to complete exams
Discussions	8	Research, writing, responding to classmates, etc.
Total hours	134.5	

SERVICES FOR STUDENTS WITH DISABILITIES: Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at dss@hagerstowncc.edu or at 240-500-2530.