

## Course Outcomes Guide

**Directions: Please complete this form to document your progress toward improving student learning. For each item, indicate your progress and your anticipated next steps. Thank you!**

**Course/Program Title:** ACC-109 Computerized Accounting

**Date:** Spring 2017

**Course/Program Team:** Tina Mussolino

### **Expected Learning Outcomes:**

1. Students will be able to demonstrate how to access, setup and navigate an integrated computerized accounting software package.
2. Students will be able to enter, modify and correct basic accounting transaction data using an integrated computerized accounting software package.
3. Students will be able to complete the accounting cycle by entering adjusting and closing entries and creating financial statements using a computerized accounting software package
4. Students will be able to account for customer and sales related events (maintaining and analyzing customer data, billing, bank deposits and accounts receivable) using a computerized accounting software package.
5. Students will be able to account for purchases and inventory transactions (creating purchase orders, handling invoices, maintaining inventory control) using a computerized accounting software package.
6. Students will be able to complete a payroll (individual employee records, computing payroll and printing paychecks) using a computerized accounting software package.

### **Assessment (How do or will students demonstrate achievement of each outcome?)**

Students were assigned end-of-chapter questions, checklists and documents for each chapter, a comprehensive practice set and a final exam.

### **Validation (What methods have you used or will you use to validate your assessment?)**

The practice sets are taken from the publisher's textbook. It is assumed that the publisher validates these questions and tests them for reliability. Other course materials are also provided by the publisher of the text book and students will complete the course using computerized accounting software. This ensures that the course content is delivered and assessed in a consistent manner.

### **Results (What do your assessment data show? If you have not yet assessed student achievement of your learning outcomes, when is assessment planned?)**

This course was offered online. Only 4 students finished the course and some of these did not complete all of the assignments. Based on this, there was not enough data to compile meaningful results. One of the changes to the course this semester was a change from the desktop version of Quickbooks to Quickbooks online. This change was mandated by Intuit (the producer of Quickbooks) and proved to be a significant challenge. The online version of Quickbooks is much more difficult to work with and caused a great deal of confusion for students.

**Follow-up (How have you used or how will you use the data to improve student learning?)**

This class continues to see low completion rates, and some changes need to be made in order to improve this course. Changes that should be considered are:

- Move back to desktop version of Quickbooks. This will be difficult considering the changes made by Intuit, but should be pursued.
- Consider offering this course as a hybrid. This may reduce the number of students who “disappear” and fail to complete the course.

**Budget Justification (What resources are necessary to improve student learning?)**

N/A