

Hagerstown Community College
MASTER COURSE SYLLABUS

COURSE: HST 103 - Introduction to Human Services and Social Work

CREDITS: 3

INSTRUCTOR: F. Cade

SEMESTER/YEAR: Fall 2016

COURSE DESCRIPTION: This course provides an overview of the philosophies, attitudes, and approaches to the field of human services. Emphasis is placed on the historical and theoretical development of coordinated service to persons in-need in American society. The field of Social work is also given special emphasis. Local agencies are visited and presented on by the students.

TEXTBOOK: Mandell, B.R. and Schram,B. (2011). An Introduction to Human Services: Policy and Practice, 8th edition, Boston, MA: Allyn and Bacon.

STUDENT LEARNING OUTCOMES:

1. Understand the historical development of human services delivery systems in American society.
2. Identify the functions and operations of human service agencies.
3. Understand the purpose and role of the social work profession.
4. Understand the nature of the helping relationship.
5. Identify the characteristics of an effective helper.

GENERAL EDUCATION OUTCOMES: (If applicable)

Total Hours of Coursework: To earn one academic credit at HCC, students are required to complete a minimum of 37.5 clock hours (45 fifty-minute “academic” hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 37.5 minimum hours of coursework per credit.

For most classes, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework.

The following table describes the hours of classwork required for this class:

For face-to-face class:

Assignment/Assessment	Clock Hours	Explanation
In-class instruction	18.75	Time spent in class
Online activities	18.75	Online homework and activities
Assigned readings & sample problems	57	Reading, note-taking, practicing sample problems, etc.
Quizzes	15	Study time plus time to complete quizzes
Exams	17	Study time plus time to complete exams
Field projects	8	Research, writing, presentation, etc.
Total hours	134.5	

Services for Students with Disabilities: Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at dss@hagerstowncc.edu or at 240-500-2530.