

Hagerstown Community College
Official Course Syllabus Document
(replace this parenthetical with semester and year)

COURSE:

ENG 240 – Seminar in English Studies (1 credit)
(replace this parenthetical with section number & Days/Times class meets)

INSTRUCTOR:

(replace this parenthetical with name, office hours, and all contact information)

COURSE DESCRIPTION:

This course provides English majors with a capstone experience that brings together their previous course work and prepares them for transfer to a four year institution. Students will demonstrate their knowledge and proficiency in literature, writing, and critical thinking by assembling a portfolio of writing and reflecting on their knowledge and skills. Topics covered will also include transfer expectations and career development. This course should be taken during the last semester of course work. Students will be expected to demonstrate that they have met the English program outcomes.

TEXTBOOK:

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PROGRAM STUDENT LEARNING OUTCOMES:

- Incorporate social, cultural, ethnic, literary, and historical contexts in analysis of literary works.
 - Demonstrate critical thinking and an understanding of literary analysis and terminology in order to employ collegiate voice, tone, level of formality, and support for claims.
- Demonstrate critical and independent thinking in interpretation of texts.
 - Demonstrate independent analysis and understanding of British, American, and World literature in social, cultural, ethnic, literary, and historical contexts.
- Critique own work, recognizing progression of skill and assessing strengths and weaknesses.
 - Synthesize and evaluate mastery of English program outcomes.

MINIMUM CLOCK HOURS REQUIRED FOR THIS COURSE

To earn one hour of academic credit at HCC, students are required to complete a minimum of 12.5 clock hours (45 fifty-minute “academic” hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 12.5 minimum hours of coursework per credit. A three credit hour course requires 37.5 clock hours. For most classes, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework.

	DIRECT Faculty Instruction In-class 37.5 h required	Student Work Out of Classroom 75 h required
In-class instruction, including at least one in-class essay; Online instruction delivered normally during class time	37.5 hours	
		20 hours
	Included in lecture time	15 hours for prewriting, writing, and revision
	Included in lecture time	40 hours for prewriting, writing, research, documentation, and revision
Total Hours	37.5 h	75 h

ASSESSMENT PROCEDURES:

(replace this parenthetical with explanation of quizzes, exams, projects, etc.; the grading scale and how a student can calculate a grade need to be included here as well)

COURSE POLICIES:

(please delete this parenthetical: Course policies should contain statements about the following topics, as well as any individual policies of an instructor. Please consider a plagiarism statement; the student handbook defines plagiarism this way: Plagiarism is the use of ideas or work of another without sufficient acknowledgment that the material is not one's own. Examples of plagiarism include submitting material created by another as one's own work or including passages of another author without giving due credit, and submitting purchased material, in any form of communication, as one's own work.)

- Attendance Policy – the college attendance policy can be found in the College catalog.
- The instructor reserves the right to modify course content.
- HCC abides by an honor code that can be found in the student handbook and college catalog: "I promise to uphold the Hagerstown Community College Honor System and to understand all written provisions pertaining to its application. As a member of the college community, I hold the qualities of honesty and integrity in highest regard and will not violate them nor tolerate those who do."

Inclement Weather Policy:

(replace parenthetical with directions as to what students should do if the weather is bad and class must be cancelled. Please consider having students also refer to the student handbook.)

Services for Students with Disabilities:

Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at dss@hagerstowncc.edu or at 240-500-2530