

MINIMUM CLOCK HOURS REQUIRED FOR THIS COURSE

	DIRECT Faculty Instruction In-class 37.5 hours required	Student Work Out of Classroom 75 hours required
In-class "lecture" 9 Chapter Quizzes	37.5 hours	31.5 hours
Reading chapters		31 hours
9 Forums of Discussion Board Participation	Included in lecture time	9 hours prep
3 Case Study Centered Research Papers	Included in lecture time	30 hours
1 Mid-Term Exam	Included in lecture time	3 hours exam prep
Cumulative final exam (Academic Testing Center)	Included in lecture time	17 hours exam prep
Total Hours	37.5 hours	121.5 hours

Services for Students with Disabilities: Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at dss@hagerstowncc.edu or at 240-500-2530