

**Hagerstown Community College**  
**Master Syllabus**

**COURSE:** HIM 203-Health Laws and Bioethics

**DATE:** Fall Semester

**INSTRUCTOR:** To Be Determined

**COURSE DESCRIPTION:** This course provides updated information on the Health Insurance Portability and Accountability Act (HIPAA) and explores various laws related to healthcare such as the Affordable Care Act. Total of 45 hours of lecture.

**TEXTBOOK:**  
To be Determined

**STUDENT LEARNING OUTCOMES:**

Upon completion of this course, the student will be able to:

1. Explain why health information management professionals must be knowledgeable about medico-legal issues.
2. Describe general legal principles governing access to confidential health information in a variety of circumstances.
3. Describe the components of negligence, fraud, abuse, and compliance programs.
4. Identify major resources for locating information on laws, rules, regulations, and standards related to health information including the HIPAA Privacy Rule.
5. Explain and apply HIPAA rules in administrative simplification, transactions, and security.
6. Application of regulatory policies and procedures in the health information field.
7. Identify risks with regard to disclosure, storage, and retrieval of health information.
8. Apply ethical standards to case scenarios and discussions.
9. Differentiate between civil and criminal law.
10. Summarize the rights of patients and third parties to access medical records information, including sensitive information such as alcohol and drug abuse patient records and psychiatric records.
11. Apply confidentiality and security measures to protect health information either in a paper-based or electronic format.
12. Identify and discuss the major ethical principles that direct health information management and decision-making.
13. Interpret professional values and obligations inherent in the American Health Information Management Code of Ethics.

**MINIMUM CLOCK HOURS REQUIRED FOR THIS ONLINE COURSE:**

	<b>DIRECT Faculty Instruction In-Class (45 hours required)</b>	<b>Student Work Out of Classroom (90 hours required)</b>
In-Class Lecture	40 hours	
Chapter Readings		40 hours
Weekly Quizzes & Activities	Included in Lecture Time	20 hours
Research Project	Included in Lecture Time	10 hours
Examinations	5 hours	20 hours
<b>TOTAL</b>	<b>45</b>	<b>90 hours</b>

**Services for Students with Disabilities:** Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at [dss@hagerstowncc.edu](mailto:dss@hagerstowncc.edu) or at 240-500-2530.