

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Joint Meeting  
March 20, 2018*

A joint meeting of the Washington County Commissioners and Board of Trustees of Hagerstown Community College was held on Tuesday, March 20, 2018, in the Elliott Center, Rooms 211 and 213, beginning at 8:00 am. In attendance:

Board Members

Austin Abraham, Chair  
Carolyn Brooks  
Patricia Cushwa  
Paula Lampton  
William Proctor  
Gregory Snook  
C. David Warner, Secretary / President  
John Williamson, Vice Chair

HCC Affiliates – Business Session

Trevor Jackson – Vice President, Administration and Finance  
Beth Kirkpatrick – Director, Public Information and Government Relations  
Jennifer Knight – Director, Human Resources  
John A. Latimer, III – President, HCC Foundation  
Jonathan Metcalf – Director, Facilities Management and Planning  
Christine Ohl-Gigliotti – Dean of Students  
Barbara Roulette – Recording Secretary  
Theresa Shank – Dean, Continuing Education and Workforce Development  
Carol Rothstein – Associate Dean of Instruction

County Officials

Terry Baker – President, County Commissioner  
Danielle Crabb – Director, Public Relations and Marketing  
Sara Greaves – Chief Financial Officer  
Jim Hovis – Chief Operations Officer  
Wayne Keefer – County Commissioner  
Vicki Lumm – County Clerk  
Rob Slocum – County Administrator

Media

Julie Greene

**Call To Order**

Chair Abraham presided and convened the joint meeting at 8:25 am.

### **2018 Report to the Commissioners**

President Warner presented a PowerPoint discussing the College's role in workforce development and the economic impact on the County, focusing on Early College, Middle College, and the new Promise Program, which targets students from low income families. HCC is one of only two community colleges in Maryland showing an increase in spring 2018 enrollment in both headcount and FTE. Several commissioners and the county administrator suggested ways in which the County could collaborate on building trade programs.

### **How Can the Commissioners Support HCC's Work?**

President Warner requested the following support: 1) fully fund HCC's request for an increase of 4% to continue to make HCC accessible; 2) continue to support the College's CIP request; and 3) assist with HCC's pursuit of securing a permanent location for the truck driving program. The commissioners discussed the College's specific needs for this site.

### **Trustee Remarks**

The Trustees thanked Dr. Warner for his interim leadership, and they thanked the Commissioners for recognizing the importance of the College's role in the community and for their past and continued financial support.

### **Adjournment**

There being no further business or discussion, the joint meeting was adjourned at 9:30 am.

Respectfully submitted,

A handwritten signature in black ink that reads "C. David Warner". The signature is written in a cursive style with a large initial "C" and a long, sweeping underline.

C. David Warner III, Ed.D.  
President/Secretary