Hagerstown Community College  
Master Syllabus

Course Information
TRK 115, Commercial Vehicle Skills Application, 8 Credits

Instructor Information
INSTRUCTORS: Edward Mankoski/Robert Meier/Alexander Vargas/Mark Jenkins/Padraic O’Toole  
SEMESTER/YEAR: Summer 2019
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Office: CVT Building, 14547 Industry Drive, Hagerstown, MD 21742  
Office hours: M-F, 8 AM till 6PM

Course Description
This course will focus on skill development in tractor-trailer combination operation. Basic systems, coordination of vehicle controls and operational techniques will be covered before road training begins. A comprehensive driving experience includes exposure to varied situations with an emphasis on safety. This course will also provide the major skills training, and practice, necessary in preparation for the state CDL Class A driving exam. CDL Class A learners permit required. Co-requisite: TRK 110

Textbook and Course Materials
Federal Motor Carrier Safety Regulations  

Tractor-Trailor Driver Training Manual  

Motor Carriers’ Road Atlas  

Drivers Daily Log Book  
J.J. Keller & Associates, Inc 611-L 854B

Maryland Commercial Driver’s License Manual  
Motor Vehicle Administration

Student Learning Outcomes
1. Identify and properly use vehicle control systems
2. Master basic vehicle control
3. Effectively up shift and down shift
4. Exercise awareness of off-tracking in cornering
5. Possess knowledge of emergency and accident procedures
6. Demonstrate ability in exercising safety
7. Recognize hazards and implement defensive driving principles
8. Exercise speed and space management in traffic
9. Safely perform emergency maneuvers
10. Pass state driving exam and receive a CDL Class A

Total Hours of Coursework:

To earn one academic credit at HCC, students are required to complete a minimum of 37.5 clock hours (45 fifty-minute “academic” hours) of coursework per semester. Those hours of coursework may be completed through a combination of hours within the classroom and hours outside the classroom. Certain courses may require more than the 37.5 minimum hours of coursework per credit.

For most classes, students should expect to do at least 2 hours of coursework outside of class for each hour of in-class coursework. Total hours of coursework required for TRK 115 equals 307 hours for 8 credits.

MINIMUM CLOCK HOURS REQUIRED FOR THIS COURSE

<table>
<thead>
<tr>
<th>In-class “lecture” 16 Chapter Quizzes</th>
<th>DIRECT Faculty Instruction In-class</th>
<th>100 hours required</th>
<th>Student Work Out of Classroom</th>
<th>200 hours required</th>
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<tbody>
<tr>
<td>Reading chapters</td>
<td></td>
<td></td>
<td></td>
<td>56 hours</td>
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<tr>
<td>Demonstrate Comprehensive Maneuver Skills</td>
<td>Included in lecture time</td>
<td>26 hours prep</td>
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<tr>
<td>Demonstrate Comprehensive Road Maneuver Skills Behind the Wheel</td>
<td>Included in lecture time</td>
<td>48 hours</td>
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<tr>
<td>1 Mid-Term Exam</td>
<td>Included in lecture time</td>
<td>4 hours exam prep</td>
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<tr>
<td>Cumulative final exam</td>
<td>Included in lecture time</td>
<td>18 hours exam prep</td>
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Total Hours 100 hours 207 hours

Services for students with disabilities: Students may receive reasonable accommodations if they have a diagnosed disability and present appropriate documentation. Students seeking accommodations are required to contact the Disability Support Services (DSS) office as early as possible. Students may contact a DSS staff member for an appointment at dss@hagerstowncc.edu or at 240-500-2530.