

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Work Session  
January 15, 2019*

A Work Session of the Board of Trustees of Hagerstown Community College was held on Tuesday, January 15, 2019, at the Administration and Student Affairs Board Room, beginning at 11:30 am. In attendance:

Board Members

Austin Abraham, Chair  
Carolyn Brooks  
Patricia Cushwa  
James Klauber, Secretary / President  
Paula Lampton  
L. William Proctor, Jr.  
John Williamson, Vice Chair

HCC Affiliates

Jack Drooger – Program Manager, Information Technology Training  
Dawn Reed – Recording Secretary  
Theresa Shank – Dean, Continuing Education and Workforce Development  
Ryan Spurrier – Coordinator, Institutional Reporting  
Michael Stevenson – Coordinator, Commercial Vehicle Transportation  
Bonnie Thomas – Dean, Planning and Institutional Effectiveness  
David Warner – Vice President, Academic Affairs and Student Services

**Call to Order**

Chair Abraham presided and convened the work session at 11:35 am.

**HCC's CVT Program**

Dean Thomas discussed a two-question survey that had been distributed to graduates in HCC's CVT program, years 2013 through 2018. There was a 14.3% response rate. Of the forty-eight respondents currently working in the field, a majority had positive comments about HCC's program. Fourteen respondents are not currently working in the field. Mr. Stevenson and Mr. Drooger presented a PowerPoint on the Commercial Vehicle Transportation program. In ten years, 1,088 students graduated from the CVT program, Permit A, and 97% received their CDL credential. Over the past eight years, 59% of the students were from Washington County. There are six training competitors in the four state area. HCC's CVT enrollments have been level over the past several years. A new facility could house CVT, forklift training, and possibly automotive or diesel technician. Annual expenses for this facility would be about \$17,000.

*Mr. Drooger and Mr. Stevenson exited the meeting at 12:22 pm.*

### **In-County Residency for Nursing**

The Board discussed the current point system used to evaluate and admit candidates for the Nursing Program. Washington County applicants receive an extra three points for being in-county. Trustee Williamson said he remembers this point advantage was requested by the County Commissioners. Prior to 2016, in-county applicants were given two points and in-state applicants were given one point. In spring 2016, in-county applicants received three points, while in-state applicants received no additional points. President Klauber felt that the point system might be admitting students who are not likely to be successful because of the three extra points awarded for in-county residency. He favored students being admitted on their own merit without weighting for residency. Dr. Warner mentioned that HCC has the second highest pass rate in the state on the State Boards Nursing exam. No final consensus was reached regarding this admissions system.

### **Adjournment**

There being no further business or discussion, the work session was adjourned at 12:49 pm.

Respectfully submitted,

James S. Klauber, PhD  
President/Secretary