

Hagerstown Community College History Club Syllabus 2014-2015

Club Advisors: Drs. Timothy Jenness (x2298) and Lore Kuehnert (x2442)

Club Description: According to its mission statement, "the History Club seeks to provide opportunities for students, faculty and members of the community to share their common interests in historical topics and to engage in social and intellectual exchange." All current students enrolled in credit courses (full or part-time) at Hagerstown Community College are eligible for membership.

Club Objectives:

1. To sponsor at least one history-related event (on or off campus) each year. Each event is designed to nurture students' interest in history and, in the process, expand their knowledge of the discipline.
2. To engage in at least one fundraising activity each year in support of a non-profit organization chosen by the membership. This is designed to nurture students' civic responsibility as well as leadership and organization skills.
3. To provide students with an appropriate venue to socialize with others who have similar interests.

Student Learning Outcomes:

1. Students will develop leadership skills.
2. Students will learn the importance of collaborative relationships.
3. Students will acquire a greater appreciation for the history discipline.

Officers and Elections:

The elected club officers shall be President, Vice-President, Secretary/Treasurer, and SGA Representative. Any student taking credit courses (full or part-time) at Hagerstown Community College is eligible to run for an office position. Elected officers shall perform their duties as prescribed in the by-laws of the constitution.

Section I:

The elected club officers shall be President, Vice-President, Secretary, Treasurer, and SGA Representative. Both full-time and part-time students are eligible to run for office. Elected officers shall perform their duties as prescribed in the by-laws of this constitution.

Section II:

Nominations for officers will be made by the members of the History Club. The nominated student may choose to accept or decline the nomination. Students may also put forward their own names for nomination during the election process. In any election, the nominee who receives a majority of the votes cast wins.

Section III:

Elections will be held once a year, at the beginning of each fall semester in order to allow incoming freshmen opportunities to vote and run for a leadership position. Elections shall be held within the first three weeks in September.

Section IV:

Candidates who wish to run for an officer position must commit to the fall semester. If they are unable to fulfill their role in the spring semester or current semester, they may opt to find a suitable replacement with the approval of the remaining members.

Section V:

Each elected candidate will assume their position on the day of the election.

Section VI:

If at any point during the year there are vacant offices, current officers shall appoint a member of the The History Club to fulfill that position. A majority vote of club members is needed to approve the appointment.

Meetings:

Section I:

The History Club shall meet as a general assembly at least once a month, and the club officers and the SGA representative will meet at least twice a month.

Section II:

A majority vote of members (in good standing) who are present at a monthly History Club meeting will be sufficient for adopting any proposed action or regulation.

Section III:

Officials of The History Club may call a meeting of the members or officers at their discretion when such a meeting becomes necessary.

Section IV:

Committee meetings shall be held at a different time than the monthly History Club meeting unless the President decides to schedule discussion time for committee topics in the monthly History Club meeting agenda.

Section V:

The SGA Representative is required to attend the monthly SGA meetings, which are held on the third Thursday of each month at 3:00pm in the College Center.

Meeting Information:

Meetings will be held at least once a month. A Club Representative is required to attend the monthly SGA meetings that are held on the third Thursday of each month at 3:00pm in the Student Center.

Services for Students with Special Needs: Students who have special needs are encouraged to identify themselves to the Coordinator of Disability Support Services at 240-500-2273 or 240-500-2628 as early in the semester as possible. Reasonable accommodations—based on current documentation—are provided to qualified students.

Code of Student Conduct: The college has established rules relating to academic integrity and behavior that students must follow. Students are expected to produce work that is the product of their own learning and academic effort. Policies and regulations for the Code of Student Conduct are published in the *HCC Guide: A Handbook for Students*.