|                                      |                                       | LIST EACH COURSE NAME |   | PLEASE DELETE                   |  |  |  |
|--------------------------------------|---------------------------------------|-----------------------|---|---------------------------------|--|--|--|
| Program Name: ENTER YOUR COURSE NAME |                                       | HERE                  |   | ALL INSTRUCTIONS (EVERYTHING IN |  |  |  |
| HERE                                 | Outcomes                              |                       |   | CAPS AND BOLD)                  |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      | LIST EACH OUTCOME ON A SEPARATE LINE. |                       |   |                                 |  |  |  |
|                                      | DO NOT PRESS                          |                       |   |                                 |  |  |  |
|                                      | ENTER AT THE END                      |                       |   |                                 |  |  |  |
|                                      | OF THE LINE. THE                      |                       |   |                                 |  |  |  |
|                                      | LINE WILL WRAP<br>WITHIN THE CELL     |                       |   |                                 |  |  |  |
|                                      | WHEN YOU PRESS                        |                       |   |                                 |  |  |  |
|                                      | ENTER. SIMPLY CLICK                   |                       |   |                                 |  |  |  |
|                                      | THE CELL YOU WANT                     |                       |   |                                 |  |  |  |
|                                      | TO ENTER AN OUTCOME AND               |                       |   |                                 |  |  |  |
|                                      | START TYPING.                         |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      | NEXT OUTCOME - IF                     |                       |   |                                 |  |  |  |
|                                      | YOU NEED MORE<br>SPACE, JUST KEEP     |                       |   |                                 |  |  |  |
|                                      | TYPING. THE CELL                      |                       |   |                                 |  |  |  |
|                                      | WILL EXPAND WHEN                      |                       |   |                                 |  |  |  |
|                                      | YOU PRESS ENTER.                      |                       |   |                                 |  |  |  |
| Outcome #3                           | CLICK THE TAB AT<br>THE BOTTOM        |                       |   |                                 |  |  |  |
|                                      | LABELED COURSE                        |                       |   |                                 |  |  |  |
|                                      | MATRIX TO BEGIN                       |                       |   |                                 |  |  |  |
| Outcome #4                           |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
| Outcome #5                           |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
| Outcome #6                           |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
| Outcome #7                           |                                       |                       |   |                                 |  |  |  |
| Outcome #1                           |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
| Outcome #0                           |                                       |                       |   |                                 |  |  |  |
| Outcome #8 Outcome #9                |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
| Outcome #10                          |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      |                                       |                       |   |                                 |  |  |  |
|                                      | I                                     | I                     | 1 |                                 |  |  |  |

| Program Name: ENTER YOUR COURSE NAME<br>HERE | Outcomes   |  |  |  |
|--|--|--|--|--|
| Outcome #1                                   | LIST EACH OUTCOME ON A SEPARATE LINE. DO NOT PRESS ENTER AT THE END OF THE LINE. THE LINE WILL WRAP WITHIN THE CELL WHEN YOU PRESS ENTER. SIMPLY CLICK THE CELL YOU WANT TO ENTER AN OUTCOME AND START TYPING. |  |  |  |
| Outcome #2                                   | NEXT OUTCOME - IF<br>YOU NEED MORE<br>SPACE, JUST KEEP<br>TYPING. THE CELL<br>WILL EXPAND WHEN<br>YOU PRESS ENTER.   |  |  |  |
| Outcome #3                                   | CLICK THE TAB AT<br>THE BOTTOM<br>LABELED COURSE<br>MATRIX TO BEGIN  |  |  |  |
| Outcome #4                                   |  |  |  |  |
| Outcome #5                                   |  |  |  |  |
| Outcome #6                                   |  |  |  |  |
| Outcome #7                                   |  |  |  |  |
| Outcome #8                                   |  |  |  |  |
| Outcome #9                                   |  |  |  |  |
| Outcome #10                                  |  |  |  |  |