



Student Worker Renewal of Work
(in same department)
Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

For Office Use Only:		
	Total Hrs	Hourly Rate
Fall	_____	_____
Spring	_____	_____
Summer	_____	_____
Dept: _____		
Supervisor: _____		

Last Name	First Name	Middle	Do you have a Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No
Street Address	City	State	Zip Code
Home Phone: _____			Cell Phone: _____
Email Address: _____			Are you over the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever worked at HCC? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, in which department and when?			If no, have you provided HCC with a Minor Work Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No

Are you currently enrolled at HCC? Yes No. If yes, how many credit hours are you registered to take this semester? _____

Have you been convicted of a felony or misdemeanor, other than minor traffic violations since your last student worker renewal? Yes No. If yes, please provide the facts and describe the circumstances.

Is your semester GPA at least a 2.0? Yes No

Are you a Federal Work Study Student Worker? Yes No

College Attended/Degree(s)/Graduation Date: _____

Are you a participant of the Essence Program? Yes No

Do you have any relatives currently working at HCC? Yes No If yes, please give name of the employee _____

PLEASE NOTE: Please check this box if you are an F-1 Visa student. If you are an F-1 Visa, you are not permitted to work on campus any more than 20 hours per week.

Signature of Applicant: _____ Date: _____

Hagerstown Community College is an Equal Opportunity/Affirmative Action Employer. The College administers its policies in a non-discriminatory manner and does not discriminate against persons because of race, color, religion, gender, national origin, marital status, sexual orientation, or veteran status, or disability.

<p>AUTHORIZATION TO HIRE – TO BE COMPLETED BY THE HIRING SUPERVISOR</p> <p>After a thorough review of the student's previous work in my department _____ I recommend this Student Worker to continue in this department. I also verify that this student is enrolled for six (6) credits or more at the time of this hiring.</p> <p>NOTE: Managers/Supervisors - please read/review the application.</p> <p>Signature of the Hiring Supervisor: _____ Date: _____</p>
