



ACADEMIC AMNESTY REQUEST FORM

Academic Amnesty may be granted only once to any student during their academic career at HCC.
By submitting this form you are officially requesting Academic Amnesty. If a student has not more than 30 completed credits at HCC and has not been enrolled at HCC for at least two years, the student may request Academic Amnesty from the registrar. Academic Amnesty may be granted only once to any student during that student's academic career at HCC. If the amnesty is granted, the student's grade point average (GPA) will be based only on those courses taken after the amnesty is granted. This is a mechanism by which a student may be given a second chance. Please note that course grades which are no longer factored into your academic GPA will still count in the calculation for Financial Aid Satisfactory Academic Progress (SAP) requirements as mandated by federal law.

Please type or print neatly.

Name: _____
(last) (first) (middle initial)

Student ID #: _____ Date of Birth: _____ Former Name: _____

Address: _____
(street) (city) (state) (zip)

County: _____ Telephone: _____

Have you earned more than 30 credits at HCC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
When did you last attend HCC? _____ Was your date of last attendance less than two years ago?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received Academic Amnesty in a prior semester?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What is your current academic program/major?		
If you answered "YES" to any of the above questions, you DO NOT qualify for Academic Amnesty.		
If you answered "NO" to ALL of the above questions, you may qualify for Academic Amnesty.		

Signature of Student

Date

****Course grades that are no longer factored into your academic GPA will still count in the calculation for Financial Aid Satisfactory Academic Progress (SAP) requirements as mandated by federal law.***

By mail Records Office, 11400 Robinwood Drive, Hagerstown, MD 21742
Fax 301-791-9165
Email records@hagerstowncc.edu
In person Administration and Student Affairs Building, (ASA), Room 403