

**Honors Program Contract Course Form**  
**DUE TO THE VP OF ACADEMIC AFFAIRS AND STUDENT SERVICES NO LATER THAN 1 WEEK AFTER THE BEGINNING OF THE COURSE.**

Student's name: \_\_\_\_\_ ID# \_\_\_\_\_  
*(PRINT: First name, MI, Last Name)*

Course name and number: \_\_\_\_\_

The contract itself does not establish the Honors course in Datatel. The instructor should provide a copy of the contract to the Division Office Associate so the appropriate steps are taken to create the course in Datatel and ensure the student is registered for the honors section. Honors courses may not be offered during a 5 week term.

Course days and times: \_\_\_\_\_ Credit Hours: \_\_\_\_\_

Instructor: \_\_\_\_\_

This academic agreement is made on \_\_\_\_\_ [date] between \_\_\_\_\_  
\_\_\_\_\_ [Instructor] and \_\_\_\_\_ [Student].

1. Term. This agreement shall cover course work completed during the  
\_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer of 20\_\_\_\_.

2. Honors Component Requirements

Note to instructors: Sample approved contracts are available on the Honors Program webpage. Honors components should be rigorous and weighted such that students must complete them in order to pass the course.

The Student agrees to perform the work specified below. This work is in addition to the regular coursework listed on the course syllabus and will constitute the Honors component of the course. The Student agrees, to the best of his or her ability, to complete the work in a manner consistent with the Professor's standards, specifications, and other requirements (attach any additional documents).

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3. Grading. Grading of the Honors work should be consistent with the grading of the non-Honors work. The contribution of the Honors component to the final course grade should be determined in advance and specified below (attach any additional documents):

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4. Credit. The Instructor agrees to compensate the Student with 3 credits (4 credits for a lab class) toward the Honors Program requirements, provided that the Student earns a passing grade in the course. The Student understands that an Honors Contract is distinct from the non-honors course, and enrollment between the two sections is non-transferable after the add/drop period.

**Signed:**

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division Chair/Director (required for part-time faculty)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Instructor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President of Academic Affairs and Student Services

\_\_\_\_\_  
Date