Student Financial Aid Office
11400 Robinwood Drive
Hagerstown, MD 21742
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FAX: 301-791-9165

2018-2019 Tax Extension Form

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Name: _____
Last Name First Name MI

HCC Student ID: _____

For an individual who is required to file a U.S income tax return and has been granted a filing extension by the Internal Revenue Service (IRS) for 2016, please submit the following:

- A copy of IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that you filed with the IRS for the 2016 tax year
- A copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for tax year 2016
- Verification of Non-filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2017
- A copy of IRS Form W-2 for each source of employment income for you and your spouse **OR If you are self-employed**, submit a signed statement certifying the amount of AGI and the U.S. income tax paid for the 2015 tax year

Please check who requested and was granted a tax extension:

☐ Student (and/or Spouse)

☐ Parent(s) *Parent must sign below if they have requested an extension*.

Student Signature: _____

Date: _____

Parent Signature: _____
(*Required for Dependent Students)*

Date: _____