



INTERNSHIP FACULTY SUPERVISOR RECOMMENDATION

Student: _____
 Faculty Member: _____
 Department: _____
 Course(s) taken from you: _____ GRADE _____, _____ GRADE _____,
 _____ GRADE _____, _____ GRADE _____, _____ GRADE _____

Please rate prospective intern on the following areas:

| | Outstanding | Very Good | Average | Marginal | Unsatisfactory |
|----------------------|-------------|-----------|---------|----------|----------------|
| Ability in the field | | | | | |
| Initiative | | | | | |
| Communication | | | | | |
| Punctuality | | | | | |
| Attendance | | | | | |
| Attitude | | | | | |
| Professionalism | | | | | |

ADDITIONAL COMMENTS:

I would _____ would not _____ be willing to serve as a faculty advisor for the student during an internship.

By signing this form, I am giving my endorsement for this student to progress in the internship application process and eventually represent HCC at an internship site.

DATE

FACULTY SIGNATURE

Please return completed form to the Coordinator, Internship and Job Services, Bonnie Saunders, STC 138, basaunders@hagerstowncc.edu