

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Joint Meeting
December 17, 2019*

A Joint Meeting of the Board of Trustees and Foundation Executive Committee of Hagerstown Community College was held on Tuesday, December 17, 2019, in the Elliott Center, Rooms 211 & 213, beginning at 12:00 noon. In attendance:

Board Members

Austin Abraham
Patricia Cushwa
James Klauber, Secretary / President
Paula Lampton
L. William Proctor, Jr., Vice Chair
Gregory Snook
John Williamson, Chair

HCC Affiliates

Barbara Roulette – Recording Secretary

HCC Foundation Board Executive Committee

David Abeles – Vice President and USMF Liaison
Michael Gehr – Athletic Boosters Chair
John A. Latimer, III – Past President
Penny Pittman – Secretary
Lisa Stewart – Coordinator, Alumni Relations and Annual Giving
Ashley Whaley - Senior Director
Melinda Worden – Board Development Chair

Call To Order

Chair Williamson presided and convened the joint meeting at 12:00 pm.

Foundation Report

Annual Recap by Foundation Committee Chairs

Committee Chair Gehr discussed the Booster Club and plans for the future. He said the Booster leadership will be reorganized to more closely resemble the past organization, although all the money raised will be funneled through the Foundation. Mr. Gehr discussed plans for future fund-raising events. Committee Chair Worden said that the Board Development committee is focused on ways to support the Board. Toward that end committee members are drafting a list of

duties for prospective board members. New board members will receive a packet of information, and a mentor program has also been discussed.

General Discussion/Update on the Implementation of the Strategic Plan

Vice President Abeles discussed the steps being taken to implement the strategic plan. The Foundation's goal is to raise \$5 million over the next five years. Since one of the recent large donations was a bequest from a person who had no discernible connection with the College, it was suggested that visiting nursing home residents to make them aware of the College's legacy program could open up a new donor source.

Alumni Updates

Coordinator Stewart discussed the Alumni Association's activities over the past year and plans for future events.


Other Questions and Comments from Trustees and Foundation Members

The trustees thanked the Foundation for all the hard work and Dr. Whaley for her leadership.

Adjournment

There being no further business or discussion, the joint meeting was adjourned at 1:45 pm. The regularly scheduled business meeting followed immediately in the same location.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James S. Klauber". The signature is fluid and cursive, with a large initial "J" and "K".

James S. Klauber, PhD
President/Secretary