HAGERSTOWN COMMUNITY COLLEGE BOARD OF TRUSTEES

MINUTES

Regular Meeting February 18, 2020

A Regular Meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, February 18, 2020, in the Administration and Student Affairs building Board Room, beginning at 12:00 pm. In attendance:

Board Members

Austin Abraham

Carolyn Brooks

Patricia Cushwa

James Klauber, Secretary / President

Paula Lampton

John Williamson, Chair

HCC Affiliates – Business Session

Vidda Beache – Dean, Distance Education

David Bittorf – Acting Vice President, Administration and Finance

Jennifer Childs – Executive Director, Human Resources

Craig Fentress – Senior Director, Information Technology

Beth Kirkpatrick – Senior Director, Public Relations and Marketing

Christine Ohl-Gigliotti – Dean, Student Services

Carlee Ranalli – Senior Director, Planning and Institutional Effectiveness

Robert Rohan – Director, Athletics, Physical Education, and Leisure Studies

Carol Rothstein - Dean of Instruction

Barbara Roulette – Recording Secretary

Charles Schultz - Director, Student Financial Aid

Marta Seguinot-Torres - President, SGA

David Warner – Vice President, Academic Affairs and Student Services

Rebecca Westmeyer – Chair, Faculty Assembly

Ashley Whaley – Senior Director, College Advancement

Call To Order

Chair Williamson presided and convened the regular meeting at 12:02 pm.

Motion to Adjourn to Closed Session

Ms. Cushwa moved to adjourn to closed session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; and to protect the privacy of or reputation of individuals pursuant to General

Board of Trustees Meeting Minutes February 18, 2020 Page 2

Provision Article § 3-305(b) (1) and (2) Ms. Lampton seconded, and the motion carried by unanimous vote.

Re-convene Open Session

Following adjournment of the closed session, Chair Williamson re-convened the regular meeting at 1:06 pm. In closed session, the Trustees discussed three (3) personnel-related matters. Present during closed session were Trustees Austin Abraham, Carolyn Brooks, Patricia Cushwa, Paula Lampton, and John Williamson.

Consent Agenda

Trustee Abraham asked for a minor correction in the January 21 regular meeting minutes. There being no other comments, the January 21 Work and Closed Session minutes and the Personnel Report for February were approved as submitted, and the Regular Meeting minutes for January 21 were approved as amended.

Report from Campus Groups

Student Government Association

SGA President, Marta Seguinot-Torres, discussed current and future SGA projects and events.

Faculty Assembly

Associate Professor Westmeyer reported on discussion topics in faculty assembly.

President's Report

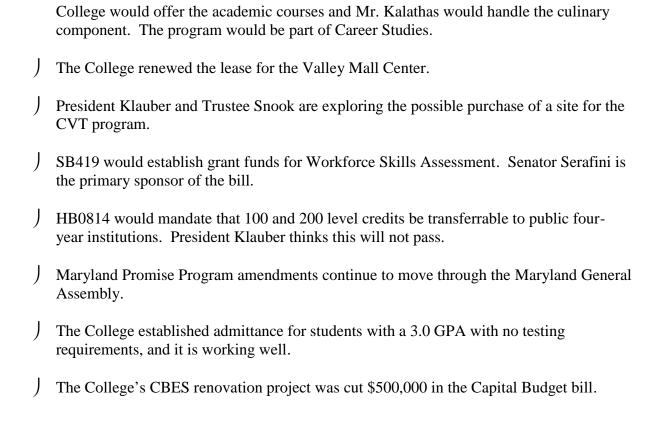
Board Briefing Summary

The President reviewed highlights in Student Services, Academic Affairs, Workforce Solutions and Continuing Education, and College Advancement.

Additional Comments:

- Discussion of providing courses for home schooled students continued with a recent meeting with a number of parents. The group is not very cohesive, so it is harder to disseminate information. The College would probably have four hybrid courses in algebra, biology, chemistry with a minimum of ten and a maximum of sixteen or seventeen students.
- President Klauber and Dean Rothstein met with Michael Kalathas, the owner of The Orchards Restaurant in Chambersburg, PA, to discuss opportunities in hospitality. The

Board of Trustees Meeting Minutes February 18, 2020 Page 3



Draft Agenda for the March 3 Board Retreat

No changes were suggested.

Draft Agenda for the Joint Meeting with the County Commissioners on March 17, 2020

The Board reviewed the draft agenda for the joint meeting with the county commissioners. No changes were suggested.

Monthly and Special Reports

Financial Report as of January 31, 2020 (ACTION)

Chair Williamson dispensed with a formal report. Mr. Abraham moved to accept the financial report as of January 31, 2020 as submitted. Ms. Brooks seconded, and the motion carried by unanimous vote.

Special Reports

Student Athlete Academic Performance Report

Dean Ohl-Gigliotti and Director Rohan discussed the Student Athlete Academic Performance Report. The women athletes performed better academically than the men. The men's basketball and soccer teams, with a 2.0 GPA or lower, need to be improved. Dean Ohl-Gigliotti pointed out that many of these students are not from the area, and have little to no support system. When it was suggested that perhaps the coaches could help out, Executive Director Childs said that their salary levels are not conducive to taking on additional responsibilities. Ms. Cushwa suggested creating a sports mentorship.

Student Financial Assistance Report

Dean Ohl-Gigliotti discussed the Student Financial Assistance Report. In FY19, overall financial aid to credit students decreased by \$394,601, or 2.5%. The decrease was attributed to a slight decrease in the number of credit students receiving aid, and the loss of the STEM grant scholarships that were discontinued after FY18. Most federal aid comes in the form of student loans and Pell grants. The College's student loan default rate is 15% and trending down. HCC Foundation Scholarship aid awarded in FY19 increased by \$36,424 and resulted in 98 more awards than FY18. HCC's Promise Pathway Program is currently being phased out, and interested students will be redirected to Maryland's Promise Program. HCC's program will be "rebooted" in FY21 to support independent students over age 24 who do not qualify for the Maryland Promise. Dean Ohl-Gigliotti said that she would like to change the Opportunity Fund to include an application process, and to expand the use of its funds beyond the current tuition, fees, or books. The Alumni Association's Angel Fund can be used for students' living expenses. Trustee Abraham suggested the administration submit a revised Opportunity Fund policy for the Board to review.

Adjournment

There being no further business or discussion, the regular meeting was adjourned at 2:43 pm.

The next regularly scheduled meeting will be held on Tuesday, March 17, 2020, in the Career Programs Building Elliott Center, Rooms 211 and 213, beginning at 1:30 pm, immediately following the joint meeting with County Commissioners.

Respectfully submitted,

Klades

James S. Klauber, PhD

President/Secretary