

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
April 21, 2020*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, April 21, 2020, in the Administration and Student Affairs Board Room, and via Zoom, beginning at 3:00 pm or immediately following the open session. In attendance:

Board Members

Austin Abraham (via Zoom)
Carolyn Brooks (via Zoom)
Patricia Cushwa (via Zoom)
James S. Klauber, Secretary / President
Paula Lampton
Gregory Snook
John Williamson, Chair

HCC Affiliates

Carol Rothstein – Dean of Instruction
Barbara Roulette – Recording Secretary
David Warner – Vice President, Academic Affairs and Student Services

Call to Order

Chair Williamson presided and convened the work session at 2:46 pm.

Policies for Review

Policy 4001 – Institutional Student Learning Outcomes

President Klauber prefaced the discussion by saying that Senior Director Ranalli is spearheading non-academic outcomes assessment, Dean Rothstein is spearheading academic outcomes assessment, and Dean Ohl-Gigliotti is spearheading student services outcomes assessment. The proposed revisions to policy 4001, Institutional Student Learning Outcomes, provides a framework for the new strategic plan. It was vetted by all the pertinent campus groups.

Policy 4010 – General Education Policy

Dean Rothstein discussed the proposed revisions to the General Education Policy, noting that the current policy wasn't specific enough. The proposed revisions redefine and match with COMAR.

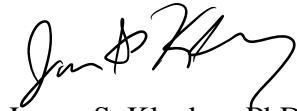
Policy 8050 – Parking and Traffic

This policy was reviewed by the appropriate governance committee, and no changes were recommended. Trustee Abraham requested that the background statement be removed from the policy.

Adjournment

There being no further business or discussion, the work session was adjourned at 2:58 pm.

Respectfully submitted,



James S. Klauber, PhD
President/Secretary