

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

***Regular Meeting
July 21, 2020***

A Special Meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, July 21, 2020, in the Administration and Student Affairs Building Board Room, and via teleconference, beginning at 11:00 am. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
Patricia Cushwa
James Klauber, Secretary / President
Paula Lampton
William Proctor, Vice Chair
Gregory Snook
John Williamson, Chair

HCC Affiliates

Barbara Roulette – Recording Secretary

Call To Order

Chair Williamson presided and convened the regular meeting at 11:00 am.

Approve Control Systems Sole Source Purchase

President Klauber said that Control Systems is the College's vendor for systems controls. Most colleges sole source this type of vendor for parts and service continuity and efficiency. A current purchase order for Control Systems in the amount of \$51,800 for a specific fix in the Career Programs Building required Board approval to designate Control Systems as a sole source vendor and to approve the purchase. Mr. Snook moved to approve the recommendation as submitted. Mr. Proctor seconded, and the motion carried by unanimous vote.

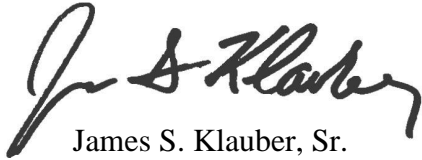
Go Evo Personal Protective Screening App for COVID-19

President Klauber said that HCC considered a number of apps for screening staff, faculty, and students for COVID-19 as the College prepares for the fall semester. The Go Evo Personal Protective App is priced by the size of the college, and it allows visitors for free. Faculty will check apps as students enter the classroom. Some furloughed employees might be asked to sit at front desks and check apps. The administration recommended purchasing a six-month subscription at a cost of \$28,959.34. The purchase would be funded through the CARES Act. Several trustees felt the pandemic will continue beyond six months. Ms. Cushwa moved to purchase the subscription for one year. Ms. Brooks seconded, and the motion carried by unanimous vote.

Adjournment

There being no further business or discussion, the special topic meeting was adjourned at 11:20 am. The next regularly scheduled meeting will be held on September 15, 2020 in the Administration and Student Affairs building Board Room or an alternate location beginning at 11:30 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James S. Klauber, Sr.", written in a cursive style.

James S. Klauber, Sr.
President/Secretary