

# ACADEMIC STANDARDS

January 28, 2021

## Meeting Minutes

Attendees: T. Crawford, Carlee Ranalli, L. Kuehnert, R. Rohan, C. Hawbecker, S. Cameron, J. Suminski, J. Luna

- Welcome to Carlee Ranalli & Introductions
- **Old Business**
  - Charge 1: Policy 4021 is complete and awaiting Board Approval  
The question was raised of when it would be implemented. [Subsequent to the meeting Chris Baer reported that, subject to board approval, it will be implemented in Spring 2021.]
  - Charge 2: The Committee's recommendation that TurnItIn procedures be determined at the program level rather than at the institutional level was accepted.
  - Charge 3: Regarding the charge to, in conjunction with PIE, review SLOA assessment cycle, the ASO committee had suggested that an ad hoc group be convened by the Faculty Assembly to provide insight on the needs and concerns of faculty in all disciplines as a first step to developing a recommendation for a new cycle.
- **New Business**
  - Tom reported that the request for an Ad Hoc working group was withdrawn because the Dean of Academic Affairs position is currently open and uncertainties as to how Course, General Education and Program Level Assessments fit into the overall HCC assessment framework.
  - In place of an ad hoc group, Tom suggested inviting faculty from across the academic disciplines to a series of meetings in hopes of developing a clearer understanding of the current assessment practices in each division (for example, requirements for programs that must comply with other accrediting bodies). Complicating the question are several issues:
    - 1) The Institutional Learning Outcomes have been finalized and will be mapped to the other levels of outcomes assessment, but the relationship between the ILO assessment process and the SLOA assessment process remains unclear.
    - 2) There are inadequate procedures for aggregating and analyzing General Education data across the disciplines or divisions.
    - 3) As originally conceived, assessment tools were designed to gather data course by course for all outcomes at all levels in every semester. Carol had previously suggested an assessment cycle organized around clusters of objectives. Carlee explained that this was one of the ideas for moving forward with ILO assessment (ex: in the first year of a cycle, ILO 1 and ILO 2, then in year 2 ILO 3 & 4, finishing with ILO 5 & 6 in the third year). The suggestion was that various SLOA objectives that aligned with those ILOs could be assessed in the same semesters. Lore questioned whether existing SLOA assessment tools could accommodate.
- Via email, Carlee provided us with a copy of the final ILOs and offered to see if a list was available of the point people who reported the course assessments.

**Next meeting:** February 25 at 2:30 pm

*Minutes submitted by L. Kuehnert – 2/8/2021*