



Workforce Solutions & Continuing Education

Spring/Summer 2021 Non-Credit Schedule



Certified Nursing Assistant



Home & Garden



Motorcycle Safety

Scholarships available!

Scholarships Available

Look for the scholarship available logo on select programs

Discover Yourself



College for Kids



Project Management



HCC Workforce Solutions & Continuing Education

SCHOLARSHIPS AVAILABLE!

Scholarships may provide 100% of the cost of attendance in the following programs:

- American Management Business Certification*
- Certified Nursing Assistant
- Childcare*
- Certified Peer Recovery Specialist
- Diesel Technician
- MS Office Associate*
- Nurse Refresher*
- Personal Trainer*
- Phlebotomy
- Real Estate*
- Vet Assisting*
- Welding
- Construction (Pre-Apprenticeship)
- Forklift

Scholarships are available to all individuals in the tristate region who meet the citizenship requirement, or have proof of legal immigration status, and have been affected by the health crisis.

Scholarships are part of the Governor's Emergency Education Relief (GEER) funds; Part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

**MHEC funded and are subject to MD resident or have graduated from MD High School*

**For more information, call 240-500-2236 or visit
www.hagerstowncc.edu/CEfunding**



SPRING/SUMMER 2021

HCC CONTINUING EDUCATION



3 COLLEGE FOR KIDS

15 ANIMAL CARE/ VETERINARY OFFICE

Professional Pet Grooming
Veterinary Assistant Training

16 BUSINESS AND PROFESSIONAL TRAINING

AMA Training
Leadership/Management/Marketing
Workkeys Preparation

20 CERTIFICATION AND LICENSURE

Child Care
Hospitality
Personal Trainer
Real Estate

26 COMPUTERS

MS Office
Repair/Networking

27 TRANSPORTATION AND DRIVER EDUCATION

CDL – Commercial Driver
Driver Education
Motorcycle
Small Engine
Forklift Operator

30 INDUSTRIAL TECHNOLOGY AND TRADES

Construction
Equipment Operator
Diesel Technician Program
Home Inspector
Welding

34 ALLIED HEALTH

Basic Life Support (BLS)
Dental Seminar
Health Care Certificate
Health Seminar
Mental Health Programs
Nursing
Phlebotomy

41 HEALTH AND WELLNESS

Fitness
Mind Body Spirit

42 PERSONAL ENRICHMENT

Art, Music, Language
Culinary
Cultural Trips
Genealogy, Family Care, Parenting
History
Home and Garden
Money Matters

49 REGISTRATION IS EASY

51 CAMPUS MAPS



Scholarship Available



ONL Online Class



Lifelong Learning Institute



BEACON House

The information presented in this schedule is deemed to be accurate at the time of printing, but content is subject to change.



www.hagerstowncc.edu/coned

For all COVID related information, please visit
www.hagerstowncc.edu/covid19

WE ARE OPEN
and working to ensure your safety

Dr. Jim Klauber
HCC President



Course Options | Spring & Summer 2021

HCC spring and summer classes have a multitude of delivery options. As we transition back to campus, we are working to maintain public safety with the observance of the CDC guidelines. Classes will be offered using the following learning formats:

Scholarships (\$)

- Courses identified with the (\$) symbol have scholarship opportunities available.
- Funding is provided in part of the GEERS, EARN, and Workforce Solutions Training Scholarships.
- Students must apply prior to registration to meet all specified scholarship details.
- College for Kids (CFK) scholarships are offered in partnership with JLG and the Alice Virginia and David W. Fletcher Foundation.

Online Courses (▲ ONL)

- Courses identified as online courses will be delivered entirely online.
- These classes do not have a specific meeting time and are completed at the student's pace.
- Students must meet all specified deadlines outlined by the program expectation.

Remote Courses (REMOTE)

- This course meets online, but has a specific meeting time for the class.
- Specific class times will be used for real-time virtual sessions with the instructor and course attendees.

Hybrid Courses (HYBRID)

- The course meets primarily online, but has a required on-campus meeting component on the HCC campus.

Beacon House and JLG

- These courses are supported and/or provided by HCC's community partners.

Life-Long Learning Institute (■ LLI)

- HCC's commitment to lifelong learning provides discounts for LLI indicated classes to seniors (60+) of neighboring states within the tri-state area.

HCC College for Kids 2021



Highlighting indicates
new classes

Register online at www.hagerstowncc.edu/kids

\$15 early bird discount through March 31

Questions? Email cfk@hagerstowncc.edu

Please visit the CFK website for the most up-to-date camp offerings at
www.hagerstowncc.edu/kids

Week 1—June 14-18

Grade	Course #	Course Title
2-3	CFK-006 A	Kitchen Chemistry
2-3	CFK-248 A	Creatures of the Deep
4-5	CFK-407 A	Digital Storytelling - NEW
4-5	CFK-249 A	My LEGO Robot is Better Than Yours- NEW
4-5	CFK-153 A	Pet Academy
6-8	CFK-417 A	Culinary Camp for Sous Chefs - NEW
6-8	CFK-246 A	Vet Academy

Week 2—June 21-25

Grade	Course #	Course Title
2-3	CFK-237 B	We Do Robotics, Do You?
2-3	CFK-388 B	Hogwarts Academy
4-5	CFK-350 B	Computer Games: Programming Pros
4-5	CFK-354 B	Around the World
4-5	CFK-411 B	No Bake Desserts - NEW
4-5	CFK-141 B	Mad Scientist
6-8	CFK-353 B	3D Design & Printing
6-8	CFK-408 B	Drone Pilots Proving Ground - NEW
6-8	CFK-356 B	Cinematography
8-12	CFK-401 B	Creative Photography

Week 3—June 28-July 2

Grade	Course #	Course Title
2-3	CFK-374 C	We Do Robotics Two
4-5	CFK-330 C	Minecraft for Maniacs
4-5	CFK-412 C	Percy Jackson's Camp Half-Blood - NEW
4-5	CFK-338 C	Junkyard Art
6-8	CFK-092 C	Design Your Own Computer Game
6-8	CFK-369 C	The Flying Physics of Catapults, Cannons, and Sling Shots
6-8	CFK-373 C	Star Wars: A Course About the Force
6-8	CFK-403 C	Art Exploration: Mixed Medium Art - NEW
8-12	CFK-405 C	Culinary Camp for Head Chefs - NEW
8-12	CFK-376 C	VEX Robotic Engineering

HCC College for Kids 2021

Week 4—July 12-16

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-414 D	Rolling Robots - NEW
2-3	CFK-304 D	Super Heroes, Super Villains, and Super You
4-5	CFK-350 D	Computer Games: Programming Pros
4-5	CFK-120 D	The World of Harry Potter
4-5	CFK-424 D	Whacky Weather - NEW
6-8	CFK-421 D	How Stuff is Made - NEW
6-8	CFK-419 D	Non Basta Pasta - NEW
6-8	CFK-278 D	Creative Photography
6-8	CFK-359 D	DNA Detectives: Who Dunit?
8-12	CFK-194 D	Creating Digital Animations

Week 5—July 19-23

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-416 E	Digital Tales - NEW
2-3	CFK-237 E	We Do Robotics, Do You?
4-5	CFK-387 E	History Detectives
4-5	CFK-141 E	Mad Scientist
6-8	CFK-413 E	Programming with Python - NEW
6-8	CFK-420 E	Engineering Our Future - Intermediate - NEW
6-8	CFK-340 E	Hunger Games
6-8	CFK-363 E	The Bigger World of Harry Potter
8-12	CFK-426 E	Creating Digital Animations II - NEW
8-12	CFK-442 E	Bake 'til You Make It - NEW

Week 6—July 26-30

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-374 F	We Do Robotics Two
2-3	CFK-402 F	A Bug's Life - NEW
4-5	CFK-330 F	Minecraft for Maniacs
4-5	CFK-120 F	The World of Harry Potter
4-5	CFK-338 F	Junkyard Art
4-5	CFK-423 F	Presto Pasta - NEW
6-8	CFK-326 F	Minecraft Modding and More
6-8	CFK-425 F	Women Engineering Our Future - Intermediate - NEW
6-8	CFK-278 F	Creative Photography
6-8	CFK-399 F	Comics Collide: Marvel vs. DC
8-12	CFK-380 F	Backyard Ballistic

Week 7—August 2-6

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-410 G	Magic of the Amazon Rainforest - NEW
4-5	CFK-437 G	Engineering Our Future - Beginner - NEW
4-5	CFK-383 G	Crafty Kids
6-8	CFK-441 G	Women in STEM: Biotechnology/Biomedical - NEW
6-8	CFK-392 G	Passport Around the World
6-8	CFK-363 G	The Bigger World of Harry Potter
8-12	CFK-343 G	SAT Prep



Are you ready for camp?

REGISTER

1. Review the new COVID protocols and procedures online at hagerstowncc.edu/kids. We are making a number of changes to ensure the health and safety of our staff and campers.
2. Confirm your child meets the grade or age requirements for the class section selection. The grade listed refers to the grade your child will be entering the next school year.
3. Register:
 - Online at hagerstowncc.edu/kids
 - By phone at 240-500-2236, extension 1
 - By mail or in person (see registration form at back of schedule)
4. *Use your child's name and birth date when registering, not your own.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from register@campdoc.com. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2480 or email cfk@hagerstowncc.edu.

CONFIRMATIONS

- Confirmation of registrations will be sent by mail.
- Check that your child is enrolled in the correct camp and week.

FINAL STEP

- One week prior to camp, you will receive an email containing a map with the location of your camp and where to check in on Monday morning.
- Note: Classroom locations can and often do change. Check the website before coming to campus for the most accurate location information.

SPECIAL ACCOMMODATIONS

If your child has a documented disability (learning, physical, psychiatric, medical, or behavioral) this must be disclosed on the health form. Someone from HCC's Disabilities Support Services (DSS) office will contact you prior to the start of class to discuss your child's needs and potential accommodations that may be necessary. If you have questions or need to contact the DSS Office, call 240-500-2273.

Know Before You Go!



EXTENDED SERVICES

As of December 2020, we are unable to provide Before Care and After Care due to State regulations related to COVID-19. If restrictions are lifted, we will make every attempt to offer extended care. Follow the HCC Continuing Education page on Facebook for updates.

STUDENT'S GRADE LEVEL

Grades listed refer to the grade your child will be entering in the next school year.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from register@campdoc.com. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2480 or email cfk@hagerstowncc.edu.

LUNCH & SNACKS

Students will remain in their classroom for lunch in order to abide by COVID safety guidelines. Students are encouraged to pack a lunch that does not require refrigeration. Lunch purchased from the Hilltop Grill's College for Kids menu must be ordered online by 10 a.m. each day; orders can be placed further in advance. A link and general instructions will be provided to parents in a pre-camp email.

SECURITY & SAFETY

Hagerstown Community College is committed to providing a safe learning environment for its students.

- Students must complete a COVID pre-screening DAILY before coming to camp.
- Parents or guardians must sign their child in and out of class each day.
- Students are escorted to and from all activities.
- Staff will escort students who are not picked up 15 minutes after camp ends to the Career Programs Building, Room 232.

QUESTIONS

If you need additional information, view the FAQs and parent handbook found on our website at hagerstowncc.edu/kids, or contact our staff at cfk@hagerstowncc.edu.

Grades 2-3

Kitchen Chemistry

You'll be cooking up "chemistry" in this highly motivating and creatively yummy chemistry experience. Investigate through cooking, stories, games, music, and experiments. Experiments and recipes do not involve a stove, oven, or open flame.

Total: \$199

CFK-006-A	MTuWThF <i>L. Taylor</i>	9:00AM–4:00PM <i>CPB 210</i>	Jun 14 – Jun 18
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We Do Robotics, Do You?

Take me to your leader! Wait, you become the leader as you learn to create and program animated robots. Using LEGOs, a computer, and your imagination, plan and engineer a series of projects that show you have the stuff to become a future robot designer.

Total: \$199

CFK-237-B	MTuWThF <i>T. Shade</i>	9:00AM–4:00PM <i>LRC 121</i>	Jun 21 – Jun 25
CFK-237-E	MTuWThF <i>K. True</i>	9:00AM–4:00PM <i>LRC 121</i>	Jul 19 – Jul 23

Creatures of the Deep

Embark on an undersea adventure and learn about amazing sea creatures and mammals that depend on the sea. Get a taste of chemistry as we test the differences between fresh and salt water. There will be hands-on projects, games, story time, music, and art.

Total: \$199

CFK-248-A	MTuWThF <i>J. Pfund</i>	9:00AM–4:00PM <i>CPB 214</i>	Jun 14 – Jun 18
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Super Heros, Super Villians and Super You

Who's your favorite superhero? What bad guy do you secretly root for? If you could have a super power, what would it be? Spend the week exploring the fantastic worlds and abilities of well-known comic book heroes, their sidekicks, and their arch-enemies. Create your own super-hero character, costume, accessories, and world. Through fun and creative hands-on projects, we'll stop evil-doers in their tracks and make the world just a little more super, one hero at a time.

Total: \$199

CFK-248-A	MTuWThF <i>S. Poling</i>	9:00AM–4:00PM <i>CPB 210</i>	Jun 14 – Jun 18
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We Do Robotics Two

Grow your LEGO programming skills with more advanced topics on controlling your robot's movement, sensors, lights, motors, and more. Explore and design solutions to real world problems your robot can fix. "We Do Robotics, Do You?" recommended before taking the level two class.

Total: \$199

CFK-374-C	MTuWThF <i>K. True</i>	9:00AM–4:00PM <i>LRC 121</i>	Jun 28 – Jul 02
CFK-374-F	MTuWThF <i>T. Shade</i>	9:00AM–4:00PM <i>LRC 121</i>	Jul 26 – Jul 30

Hogwarts Academy

Been waiting for your Hogwarts letter? Wait no more! Curious about the world of Harry Potter? Wonder what house you belong to? In Hogwarts Academy you will explore the first book of the Harry Potter series. We will read the book, do potions, play quidditch and much, much, more! Spoiler Alert!

Total: \$199

CFK-388-B	MTuWThF <i>E. Hill</i>	9:00AM–4:00PM <i>CPB 214</i>	Jun 21 – Jun 25
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A Bug's Life



NEW

The world of bugs is so diverse! Investigate their world and learn about the various aspects of a bug's life cycle. Discover the buzz about bees, unearth the secrets of earthworms, fly to new heights with ladybugs and grasshoppers, make a metamorphosis with caterpillars, and get caught in the spider's web!

Total: \$199

CFK-402-F	MTuWThF <i>BEACON House</i>	9:00AM–4:00PM <i>LRC 254</i>	Jul 26 – Jul 30
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The Magic of the Amazon Rainforest **NEW**

Climb aboard the Magic School Bus and into Jack and Annie's Magic Tree House for a wild adventure into the Amazon rainforest. From the depths of the forest floor to the heights of the leafy canopy, explore the Amazon's plants, bugs, and animals through experiments, crafts, hands-on activities, and technology. Each camper will be given their own copy of *Afternoon on the Amazon*, by Mary Pope Osborne.

Total: \$199

CFK-410-G	MTuWThF <i>J. Pfund</i>	9:00AM–4:00PM <i>CPB 213</i>	Aug 02 – Aug 06
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Sphero I: Rolling Robots



NEW

Roll into a new kind of robot experience with the tiny spheres called Sphero robots! From the Mini, SPRK+, and Bolt, you will learn how to control, create, and collaborate to solve problems using these versatile robots. Challenge your classmates to solve puzzles and mazes of your own design.

Total: \$199

CFK-414-E	MTuWThF 9:00AM–4:00PM	Jul 12 – Jul 16
	BEACON House	

Digital Tales



NEW

Tall tales and small ones, we all like to tell stories. How can you make these stories come alive with the new technology of the 21st century? Take your stories to the next level and be able to share them with more people!

Total: \$199

CFK-416-E	MTuWThF 9:00AM–4:00PM	Jul 19 – Jul 23
	BEACON House	ATC 115

Grades 4-5

The World of Harry Potter

The world of Harry Potter is filled with science, story, math, muggles, history, and hilarity. Come join us as we explore everything that makes the Hogwarts universe magical and mysterious, dramatic and detailed, creative and crafty. Grab the Hogwarts Express at Platform 9 3/4 for a week full of fun. Warning, spoilers!

Total: \$209

CFK-120-D	MTuWThF 9:00AM–4:00PM	Jul 12 – Jul 16
	E. Hill	CPB 214
CFK-120-F	MTuWThF 9:00AM–4:00PM	Jul 26 – Jul 30
	E. Hill	CPB 214

Mad Scientist

Captivate your curiosity and ignite your imagination during this week of “way cool” scientific discovery. Conduct experiments, research answers, and record findings. Discover the science that is all around you in everyday stuff. Make slime, find the density of popcorn, and explore the chemistry of bubbles.

Total: \$209

CFK-141-B	MTuWThF 9:00AM–4:00PM	Jun 21 – Jun 25
	S. Miller	STEM 302
CFK-141-E	MTuWThF 9:00AM–4:00PM	Jul 19 – Jul 23
	S. Miller	STEM 201

Pet Academy



Do you love animals? Are you looking for the perfect pet? Join us in learning about your pet possibilities. We will learn about aquatic pets, dogs, cats, small pets, and exotic pets. You will learn about supplies, food, and special considerations for your dream pet.

Total: \$209

CFK-153-A	MTuWThF 9:00AM–4:00PM	Jun 14 – Jun 18
	BEACON house	LRC 254

My LEGO Robot Is Better Than Yours

Before long, you’ll be in control of your robot as you learn to program your creation to move in different directions or sense light versus dark. Projects will include building various robots that involve motors, gears, light sensors, touch sensors, and even music.

Total: \$209

CFK-249-A	MTuWThF 9:00AM–4:00PM	Jun 14 – Jun 18
	S. Poling	ATC 202

Minecraft for Maniacs

Dive into the secret world of Minecraft and rediscover the joy of building with blocks. Visit new blocky worlds and join your team in finding bigger and better Minecraft adventures. Share game experiences and use critical thinking skills to overcome game obstacles. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$209

CFK-330-C	MTuWThF 9:00AM–4:00PM	Jun 28 – Jul 02
	S. Poling	CPB 171
CFK-330-F	MTuWThF 9:00AM–4:00PM	Jul 26 – Jul 30
	S. Poling	CPB 171

Junkyard Art

One man’s trash is another man’s treasure. See how Duct Tape really is the best invention ever, from medieval armor projects to wallets, accessories, etc. Other projects include making objects such as bird feeders, musical instruments, and other treasures out of recycled materials!

Total: \$209

CFK-338-C	MTuWThF 9:00AM–4:00PM	Jun 28 – Jul 02
	S. Miller	CPB 210
CFK-338-F	MTuWThF 9:00AM–4:00PM	Jul 26 – Jul 30
	S. Miller	CPB 213

Computer Games: Programming Pros

Pick up from your “Computer Games: Digital Designers” experience and join our game development company where you work as a team to create a super product. No pressure, but other classes will beta test your product so bring your A game this week! This course was formerly titled Computer Games are BEYOND Elementary.

Total: \$209

CFK-350-B	MTuWThF <i>K. Billings</i>	9:00AM–4:00PM	Jun 21 – Jun 25 <i>ATC 109</i>
CFK-350-D	MTuWThF <i>A. Nguyen</i>	9:00AM–4:00PM	Jul 12 – Jul 16 <i>CPB 171</i>

Around the World

Adventure to Asia, South America, Africa, Europe, and Australia! Each day we'll visit a new, exotic land across the globe. From kangaroos to Buckingham Palace, to the tulips of Amsterdam and the Andes Mountains and beyond, come explore the people, places, animals, and foods that make up the beautiful world in which we live.

Total: \$209

CFK-354-B	MTuWThF <i>S. Poling</i>	9:00AM–4:00PM	Jun 21 – Jun 25 <i>CPB 213</i>
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Crafty Kids

Scrapbooking, stamping, card making, oh my! Make the world a more beautiful place one craft at a time. Create fun and unique scrapbook pages to display your water, school, and birthday pictures, decorate birthday and Christmas cards, and even design your own logos. From board games to tote bags you're sure to have a craft-tastic time!

Total: \$209

CFK-383-G	MTuWThF <i>S. Poling</i>	9:00AM–4:00PM	Aug 02 – Aug 06 <i>CPB 212</i>
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History Detectives

Have you ever wondered about who killed King Tut? What about the mysterious treasure of Oak Island, and the disappearance of Amelia Earhart? There are so many mysteries that history detectives still need to uncover! Join us as we grab our detective gear and investigate the theories of these mysteries in order to become the ultimate history detectives!

Total: \$209

CFK-387-E	MTuWThF <i>S. Poling</i>	9:00AM–4:00PM	Jul 19 – Jul 23 <i>LRC 254</i>
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Digital Storytelling



NEW

From the beginning of humanity, storytelling has been essential to the human experience. Bring your stories to life with the tools of the 21st century. Use video and photo editing programs to create interactive and engaging stories, and explore ways of sharing them safely through websites and blogs. Present your story at the end of camp!

Total: \$209

CFK-407-A	MTuWThF <i>BEACON house</i>	9:00AM–4:00PM	Jun 14 – Jun 18 <i>ATC 116</i>
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No Bake Desserts

NEW

Measure and mix, beat and blend, drizzle and dip, pour and puree, sprinkle and spread, toss, and - our personal favorite - taste! Get comfortable in the kitchen and whip up scrumptious desserts, without using a stove or oven. Each day you'll learn new techniques and recipes for treats like cheesecakes, truffles, pies, cereal bars, and no bake cookies. Culinary camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-411-B	MTuWThF <i>M. Tobei</i>	9:00AM–4:00PM	Jun 21 – Jun 25 <i>CPB 211</i>
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Percy Jackson's Camp Half-Blood

NEW

Welcome to Camp Half-Blood, where the demi-gods are welcome! Olympus has moved to the heart of Hagerstown, and you have been selected to join Percy on his quest to find the three green pearls and escape the minotaur's labyrinth. Along the way you will craft a lyre, forge your own sword, search Greek mythology to find your immortal ancestor, help with Camp Half-Blood's strawberry business, and find what it means to be a true hero.

Total: \$209

CFK-412-C	MTuWThF <i>A. DeJulis</i>	9:00AM–4:00PM	Jun 28 – Jul 02 <i>CPB 214</i>
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Presto Pasta

NEW

Learn how to take simple ingredients and turn them into delicious food by making your own pasta from scratch. You'll never want to eat store bought pasta again once you learn how simple it is to make your own, and much tastier too! You will learn how to make pasta of all shapes, sizes and colors. Culinary Camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-423-F	MTuWThF <i>M. Tobei</i>	9:00AM–4:00PM	Jul 26 – Jul 30 <i>CPB 211</i>
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Whacky Weather

NEW

Booming thunder and crackling lightning, crunchy frost and swirling snow, fluffy clouds and gentle breezes! Explore the mystery and beauty of our world's weather through hands-on experiments, activities, and crafts. Create your own weather station, make magical snow, and report on the day's weather like a true meteorologist!

Total: \$209

CFK-424-D	MTuWThF 9:00AM-4:00PM	Jul 12 - Jul 16
	A. DeJulis	CPB 213

Engineering Our Future
With JLG - Beginner



NEW

Use your creativity and ingenuity to engineer a future that is sustainable and productive for all. In this hands-on and interactive camp sponsored by JLG, you'll explore how engineers of all types, from mechanical to electrical, work together to design a lift. Work directly with a team of engineers from JLG to design and make your own working model lift!

Total: \$8

CFK-443-G	MTuWThF 9:00AM-4:00PM	Aug 2 - Aug 6
	BEACON House	CPB 210

Grades 6-8

Design Your Own Computer Game

Don't just play computer games - learn to design them. From storyboarding to beta testing, take the steps to bring your ideas to life on the computer screen. Experiment with game animation software and learn more about a career as a game designer and programmer. You might just create the next big gaming hit.

Total: \$219

CFK-092-C	MTuWThF 9:00AM-4:00PM	Jun 28 - Jul 02
	K. Billings	ATC 109

Vet Academy



Do you love animals and have an interest in veterinary medicine? Learn how animals benefit our society and how to care for animals. Learn about body systems, diseases, parasites, and common illnesses in domestic animals through hands-on experience and lab activities. Career paths for veterinary medicine will also be covered.

Total: \$219

CFK-246-A	MTuWThF 9:00AM-4:00PM	Jun 14 - Jun 18
	BEACON House	LRC 255

Creative Photography

Do you like to take pictures? Learn all about the world of photography. Explore composition, light, shadow, computer manipulations, and images. Have fun creating beautiful works of art from your photographs. This is a hands-on class that will help you to get creative with your camera and computer. Campers should bring their own camera.

Total: \$229

CFK-278-D	MTuWThF 9:00AM-4:00PM	Jul 12 - Jul 16
	S. Schaefer	KEP 210

CFK-278-F	MTuWThF 9:00AM-4:00PM	Jul 26 - Jul 30
	S. Schaefer	KEP 210

Minecraft Modding and More

Join the advanced Minecraft maniacs in creating mods, setting up Minecraft server side, and writing code to modify the Minecraft environment. Meet the Blockly program language and of course play lots of original Minecraft maps. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$219

CFK-326-F	MTuWThF 9:00AM-4:00PM	Jul 26 - Jul 30
	K. Billings	ATC 109

NEW Refund & Transfer Policy!

College for Kids has a new refund policy for COVID, cancellations, and transferring registrations.

Be sure to read the new policy in the parent handbook at

www.hagerstowncc.edu/kids

Hunger Games

Enter the world of Panem as we explore concepts, characters and most of all, the challenges of Suzanne Collin's *The Hunger Games*. We will experience the drama of these novels as we read, watch, and create our own training ground....will you be the victor?

Total: \$219

CFK-340-E	MTuWThF 9:00AM-4:00PM	Jul 19 - Jul 23
	<i>L. Miller</i>	<i>CPB 213</i>

3D Design & Printing

We live in a 3-dimensional world, so it is time we design and print in one as well! In this week-long course, you'll learn the basics of 3D design and the technology used to make your design a reality. Discover how a 3D printer works and print your very own 3D design!

Total: \$229

CFK-353-B	MTuWThF 9:00AM-4:00PM	Jun 21 - Jun 25
	<i>BEACON House</i>	<i>ATC 116</i>

Cinematography

Do you love movies? Dream of starring in one or producing them? Ever wanted to create your own? Now's your chance! Be the producer, filmmaker, writer, and star of your very own movie! You'll start from a story idea, then create a script, costumes, and set before shooting and editing your movie using iMovie software.

Total: \$219

CFK-356-B	MTuWThF 9:00AM-4:00PM	Jun 21 - Jun 25
	<i>BEACON House</i>	<i>ATC 115</i>

DNA Detectives: Who Dunit?

Are you always watching crime scene T.V. shows or movies, or reading a good who dunit story? Love to figure out how to solve the mystery? In this week-long course, you'll learn the basics of crime scene investigation, or CSI tactics and solve a fictional crime. You'll learn how to extract DNA, complete a DNA Gel Electrophoresis, use dissections to solve crimes, and identify other biological materials to lead you to the culprit.

Total: \$219

CFK-359-D	MTuWThF 9:00AM-4:00PM	Jul 12 - Jul 16
	<i>BEACON House</i>	<i>STEM 302</i>

The Bigger World of Harry Potter

More potions, more quidditch, just more! Experience deeper and more advanced aspects of the world of Harry Potter as we spend time with the second half of the series and explore the future of Harry's world. Warning, spoilers!

Total: \$219

CFK-363-E	MTuWThF 9:00AM-4:00PM	Jul 19 - Jul 23
	<i>E. Hill</i>	<i>CPB 214</i>

CFK-363-G	MTuWThF 9:00AM-4:00PM	Aug 02 - Aug 06
	<i>E. Hill</i>	<i>CPB 214</i>

The Flying Physics of Catapults, Cannons, and Sling Shots

Do you like to launch things? Do you want to learn how to increase the accuracy and precision of your projectile devices? Do you like to build and design things? During this week-long course, we will learn the physics behind projectiles to increase accuracy and precision of hitting a specified target. We will design and construct three devices: a catapult, a sling shot, and a cannon.

Total: \$219

CFK-369-C	MTuWThF 9:00AM-4:00PM	Jun 28 - Jul 02
	<i>BEACON House</i>	<i>STEM 507</i>



SAVE \$15 OR MORE!

Register **by March 31st**
receive a \$15 discount for each week of camp

Register **on or after April 1st**
pay the rates listed here and on the website

Questions? Email cfk@hagerstowncc.edu

Star Wars: A Course About the Force

Travel to a time long ago, in a galaxy far, far away and immerse yourself in all things Star Wars! Explore the Star Wars universe and what it teaches us about loyalty, good versus evil, and nature versus technology. You'll create your own Star Wars story featuring your favorite characters and settings, plus planets, droids, and weapons of your own creation. And no Star Wars class would be complete without choreographing your very own light saber duel!

Total: \$219

CFK-373-C MTuWThF 9:00AM-4:00PM Jun 28 - Jul 02
T. Hood CPB 213

Passport to the World

Have you ever wanted to visit the Eiffel Tower and the Great Wall in China? How about trying South American cuisine or learning how to say hello in Swahili? Grab your passport and join us as we explore the world in five days! Experience the seven continents through food, language, landmarks, and history. Collect all your passport stamps before the week is up!

Total: \$219

CFK-392-G MTuWThF 9:00AM-4:00PM Aug 02 - Aug 06
L. Miller CPB 211

Comics Collide: Marvel vs. DC

Boom! Kapow! Blam! Explore the history, themes, characters, stories, and fan theories of your favorite Marvel and DC comics. Which characters and worlds are better, and why? What makes someone a hero or villain? And what would happen if the two worlds of DC and Marvel collided? Disclaimer: The instructor is a Marvel fan; can you sway him to the dar... ehem, DC side?

Total: \$219

CFK-399-F MTuWThF 9:00AM-4:00PM Jul 26 - Jul 30
T. Hood LRC 255

Art Exploration: Mixed Medium Art NEW

Free your creative mind and expand your imagination as you enter the world of mixed medium art. Each day you'll explore the artistic properties of various mediums, including graphite pencils, ink pens, colored pencils, charcoal, oil pastels, acrylics, and watercolors. At the end of the week, use your new skills to create a shadow box that incorporates each medium.

Total: \$229

CFK-403-C MTuWThF 9:00AM-4:00PM Jun 28 - Jul 02
S. Schaefer KEP 103

Drone Pilots Proving Ground NEW

Get behind the controls and take your basic drone flying skills to the next level as you learn how to integrate coding and programming with flight. Prove your new programming skills and flight knowledge by working together to solve problems using drones. Novice drone pilots will go soaring to new heights!

Total: \$219

CFK-408-B MTuWThF 9:00AM-4:00PM Jun 21 - Jun 25
BEACON House LRC 254

Programming With Python NEW

Coding and programming languages are essential to life in the 21st century like traditional language knowledge has been essential for the history of mankind. You know the basics of Scratch, Blockly, or JavaScript, now go to the next level. Create websites, analyze data, and develop games using the Python programming language.

Total: \$219

CFK-413-E MTuWThF 9:00AM-4:00PM Jul 19 - Jul 23
BEACON House ATC 116

Earn SSL Hours at CFK!

Volunteers needed for:

Classroom Aides
Monday Morning Check-In

Contact Volunteer Services at 240-500-2217 or volunteerservices@hagerstowncc.edu to sign up.



Culinary Camp for Sous Chefs NEW

Do you have an interest in cooking or are you considering a career with food? Grow your culinary skills and master the art of professional cooking techniques in a commercial kitchen. Whether cooking for a career or for friends and family, you'll learn valuable skills you'll put to use over the years, including: kitchen safety and food handling, knife skills, mise en place, cuts and preparation methods for meats, and cooking vegetables, grains, and starches. Culinary camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-417-A MTuWThF 9:00AM–4:00PM Jun 14 – Jun 18
M. Tobei CPB 211

Non Basta Pasta NEW

Can't get enough pasta? Neither can we! You'll roll, cut, and stuff your own homemade pasta, including spaghetti, ravioli, spaetzle, and gnocchi. Drench your pastas in classic red and bechamel sauces you whip up from scratch. You'll never want to eat store bought pasta again once you learn how simple it is to make your own, and much tastier too! Culinary camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-419-D MTuWThF 9:00AM–4:00PM Jul 12 – Jul 16
M. Tobei CPB 211

\$ How Stuff Is Made NEW

Do you ever wonder how stuff is made? Headphones and Hydro Flasks, skateboards and spoons, jeans and journals? These and thousands of everyday products you use to add style, function, and fun to your life all have to be designed and made. Explore how technology like robots, lasers, and 3D printing have changed the design and fabrication process. Then design your own product with these technologies in mind!

Total: \$8

CFK-421-D MTuWThF 9:00AM–4:00PM Jul 12 – Jul 16
BEACON House ATC 116

\$ Women in Engineering Our Future - Intermediate NEW

Women have a tremendous capacity to succeed in the engineering fields, but have been underrepresented. Now in the 21st century and beyond we need the creativity and ingenuity of more women to engineer a future that is sustainable and productive for all. Explore how engineers of all types, from mechanical and civil, to chemical and electrical, design solutions for the problems we face as individuals and as society as a whole.

Total: \$8

CFK-425-F MTuWThF 9:00AM–4:00PM Jul 26 – Jul 30
BEACON House CPB 210

\$ Women in STEM: Biotechnology/Biomedical NEW

Women have a tremendous capacity to succeed in the fields of STEM, but have been underrepresented. Explore how biomedical and biotech engineers are using the latest technology and knowledge of human anatomy and genetics to design solutions for health problems and diseases. Use your creativity and ingenuity to research a body system and propose a solution to common diseases/disorders using the latest technology. Present your solutions at the end of camp. This camp is open to middle school girls.

Total: \$8

CFK-441-G MTuWThF 9:00AM–4:00PM Aug 02 – Aug 06
BEACON House CPB 175

\$ Engineering Our Future with JLG - Intermediate NEW

Use your creativity and ingenuity to engineer a future that is sustainable and productive for all. In this hands-on and interactive camp sponsored by JLG, you'll explore how engineers of all types, from mechanical to electrical, work together to design a lift. Work directly with a team of engineers from JLG to design and make your own working model lift!

Total: \$8

CFK-444-E MTuWThF 9:00AM–4:00PM Jul 19 – Jul 23
BEACON House CPB 210

Grades 8-12

Creating Digital Animations

Computer animations are taking the entertainment and gaming industry to a new level. Explore the world of animation and bring your own ideas to life. Learn the secrets to using software tools through hands-on projects.

Total: \$229

CFK-194-D MTuWThF 9:00AM–4:00PM Jul 12 – Jul 16
K. Billings ATC 109

Creating Digital Animations II NEW

Take your animation skills to the next level! Challenge your creativity and imagination, fine tune your drawing, and learn the next level of animation software. Prerequisite: Students must have attended Creating Digital Animations camp previously, or get permission from the instructor before attending.

Total: \$229

CFK-426-E MTuWThF 9:00AM–4:00PM Jul 19 – Jul 23
K. Billings ATC 109

SAT Prep



The New SAT is here, are you ready? This course is designed to introduce students to the requirements of the new SAT. Students will learn appropriate test taking strategies while reviewing concepts in reading, writing, and math. Two full-length SAT tests will be administered during the course, one at the beginning of the course and one at the end of the course to measure growth.

Total: \$229

CFK-343-G MTuWThF 9:00AM–4:00PM Aug 02 – Aug 06
BEACON House CPB 124

VEX Robotic Engineering



Here's your chance to explore the worlds of robotics engineering with the VEX Robotics system. Work as a team to build your robot's physical structure and then download the programming code to make your robot go! Incorporate wiring, motors and servos, sensors, and wireless controls to pilot your robot through challenges and obstacles.

Total: \$229

CFK-376-C MTuWThF 9:00AM–4:00PM Jun 28 – Jul 02
BEACON House STEM 302

Backyard Ballistics

You have tinkered around with the small stuff, now it is time to create life-sized catapults, slingshots, cannons, and more as we design, construct, and test these large-scaled devices in our pursuit to a final day playing our own game created around the devices we construct and build.

Total: \$229

CFK-380-F MTuWThF 9:00AM–4:00PM Jul 26 – Jul 30
BEACON House STEM 313

Creative Photography

Do you like to take pictures? Learn all about the world of photography. Explore composition, light, shadow, computer manipulations, and images. Have fun creating beautiful works of art from your photographs. This is a hands-on class that will help you to get creative with your camera and computer. Campers should bring their own camera.

Total: \$229

CFK-401-B MTuWThF 9:00AM–4:00PM Jun 21 – Jun 25
S. Schaefer KEP 210

Culinary Camp for Head Chefs

NEW

Do you have an interest in cooking or are you considering a career with food? Review and build on foundational culinary skills and get an introduction to restaurant management. As you practice professional cooking techniques, you'll also learn how to understand flavor, develop a menu, calculate food costs, and manage food inventory. Top off the week with a restaurant wars challenge, going head-to-head with your peers to see who can create the best restaurant concept and menu! Culinary camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-405-C MTuWThF 9:00AM–4:00PM Jun 28 – Jul 02
M. Tobei CPB 211

Bake It 'til You Make It

NEW

No need to "fake it 'til you make it" anymore! Spend a week in our commercial kitchen and gain the confidence you need to rise to any baking challenge. Roll up your sleeves and enter discover the versatility of sourdough, the potential of quick breads, and the strength of a delectable garnish. Mix, knead, roll, plait, score, season, and bake your way through a menu of Naples style margherita pizza, rosemary focaccia, braided brioche, rustic artisan bread, and banana bread.

Total: \$229

CFK-442-E MTuWThF 9:00AM–4:00PM Jul 19 – Jul 23
M. Tobei CPB 211

College for Kids is online!

FAQs

Register

New Camps

Parent Handbook

hagerstowncc.edu/kids



Vet Care

\$ Principles of Professional Pet Grooming

This course is the first of three courses needed to complete Professional Pet Groomer Training. Students must also complete Professional Pet Groomer Practices Part I and Part II. This course covers the fundamental principles and terminology of pet grooming including grooming equipment, animal behavior and handling, dog anatomy, breed classes, CPR, cat review, hair and skin disorders, and familiarization with grooming room set-up. This course is a prerequisite before clipping in Professional Pet Groomer Practices, Part I. (Textbook included in materials fee)

Total: \$570

PET-011-B	TuTh 5:00PM–8:30PM <i>T. Walizer, A. Culligan</i>	Aug 03 – Aug 31 <i>CPB 213</i>
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\$ Veterinary Assistant Principles

This continuing education course is one in a series designed to train students to enter the field of veterinary medicine as an assistant. It provides instruction on laboratory procedures, drug therapy, and radiology procedures. Topics include types of laboratory tests, microscopes, drugs used in the field, and radiology. Students must and pass PET 043 before registering for this course

Total: \$895 — Senior Total: \$438

PET-041-J	M 5:30PM–8:30PM <i>K. Tracey</i>	Apr 26 – Sep 27 <i>VM 4</i>
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VETERINARY ASSISTANT



Veterinary office career courses prepare students to work as a front desk assistant in a veterinary office, a veterinary assistant, or a dog trainer, as well as from a career in an animal rescue shelter.

Medical Terminology & Intro to Anatomy for Veterinary Assistants

PET 043 H M 6:00 – 8:00 p.m. Feb 22 – Apr 19

Veterinary Assistant Principles

PET 041 M 5:30 – 8:30 p.m. Apr 26 – Sept 27

Veterinary Assistant Practices

PET 042 Aug 16 – Oct 4



Scholarship Available



ONL Online Class



Lifelong Learning Institute



BEACON House

AMA Training

AMA General and Human Resources Management Certificate

This 49-hour program gives managers the skills to lead and supervise a team, as well as the basic principles of human resources management required for all supervisors to stay compliant with current HR laws and best practices. This section includes the following seven courses at one low price.

Total: \$1350 — Senior Total: \$1005

PRD-570-K	TuTh 5:00PM–8:30PM	May 04 – Jun 17
	D. Hartman, J. Martorana, M. E. Waltemire	
	VM 4	

Communication Skills for Managers

Communication is a critical skill for successful managers in all industries. Learn how to clearly deliver your message through the many forms of business communication: written, spoken, in person, and email. Identify their communication styles using the DISC assessment, understand and apply the four workplace communication styles. Learn how to create safety for the person hearing the difficult message, and learn the five strategies for managing conflict.

Total: \$249 — Senior Total: \$213

PRD-429-K	TuTh 5:00PM–8:30PM	May 04 – May 06
	J. Martorana	VM 4

First Line Supervision

This course walks students through the transition from staff to supervisor and is the ideal resource for any new supervisors. Learn to get more done by motivating staff and turning your direct reports into team players. Students will increase their confidence, leadership skills, and job satisfaction by identifying the roles, competencies, and qualities of effective supervisors. Learn to build personal credibility and commitment from others, understand how to build a positive work environment and motivate employees, and practice delivering positive and instructional feedback.

Total: \$249 — Senior Total: \$213

PRD-555-K	TuTh 5:00PM–8:30PM	May 11 – May 13
	D. Hartman	VM 4

Coaching for Top Performance

Workplace coaching is an essential skill for all managers in today's workplace. Ineffective managers gain their power from position and organizational hierarchy, while highly effective managers gain their power from motivating, encouraging, and coaching employees to perform at their highest levels. This course uses the American Management Association's Coaching for Top Performance manual and will help you practice highly effective workplace coaching skills.

Total: \$249 — Senior Total: \$213

PRD-554-M	Th 8:30AM–4:30PM	Mar 04
	M. E. Waltemire	VM 6
PRD-554-K	ThTu 5:00PM–8:30PM	May 18 – May 20
	M. E. Waltemire	VM 4

AMERICAN MANAGEMENT ASSOCIATION



Communicate, Lead, Supervise.

Learn the basic principles to stay compliant and develop a stronger leadership.
For more information visit www.hagerstowncc.edu/coned

Leadership Skills for Managers

Managing in today’s dynamic, diverse workplace demands a new type of leadership. Leaders are asked to be visionaries, change agents, and coaches. This course outlines the skills necessary for individual and organizational success, including fostering collaboration and trust, challenging existing procedures, managing change, and building the five components of emotional intelligence. Students will identify and practice the attitudes and mindsets of effective leaders and understand why some leaders fail and others succeed.

Total: \$249 — Senior Total: \$213

PRD-675-M	Th 8:30AM–4:30PM <i>M. E. Waltemire</i>	Mar 11 VM 6
PRD-675-K	TuTh 5:00PM–8:30PM <i>M. E. Waltemire</i>	May 25 – May 27 VM 3

Fundamentals of Human Resources

The nature and role of Human Resources (HR) has changed dramatically over the last few decades. This course will help you identify the role of HR management in your organization, and acquire the fundamental knowledge and skills needed for HR management.

Total: \$249 — Senior Total: \$213

PRD-700-M	Th 8:30AM–4:30PM <i>D. Hartman</i>	Mar 18 VM 6
PRD-700-L	TuTh 5:00PM–8:30PM <i>D. Hartman</i>	Jun 01 – Jun 03 VM 3

A Manager’s Guide to Human Resource Law

Do you know what to do to protect your business, your employees, and yourself from legal liability? This course covers everything you need to know to safely hire, fire, and manage your staff. This course uses easy-to-follow guidelines to help you hire the best employees, manage your staff effectively, and, when necessary, terminate employees without legal ramifications.

Total: \$249 — Senior Total: \$213

PRD-506-M	Th 8:30AM–4:30PM <i>D. Hartman</i>	Mar 25 VM 6
PRD-506-L	TuTh 5:00PM–8:30PM <i>D. Hartman</i>	Jun 08 – Jun 10 VM 3

Successful Project Management

This course guides managers through every phase of effective project management including setting measurable objectives, developing a plan, controlling project schedules, costs and scope, meeting goals, developing effective relationships, and working with project stakeholders.

Total: \$249 — Senior Total: \$213

PRD-611-J	Th 8:30AM–4:30PM <i>J. Martorana</i>	Apr 01 VM 6
PRD-611-L	TuTh 5:00PM–8:30PM <i>J. Martorana</i>	Jun 15 – Jun 17 VM 3

Leadership/Management/Marketing

Becoming the Wolf and Finding Your Pack With Abby Wambach’s Wolfpack

Throw off your Little Red Riding Hood cape, become the wolf, and sink your teeth into Abby Wambach’s eight rules to change the game in Wolfpack: How to Come Together, Unleash Our Power, and Change the Game. Join your hosts Kelsi Palmer and Andi Overton for an invigorating discussion on creating your own path, leading from where you are now, believing in yourself, and other key insights from *Wolfpack*. Grow yourself and cultivate leaders as you come to know “the power of [your] wolf and the strength of [your] pack.” Note: The book is not included in registration costs. Please read or listen to *Wolfpack* in advance of attending.

Total: \$15

DIS-792-M	W 7:00PM–9:00PM <i>K. Palmer</i>	Mar 10 CPB 211
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Project Management

This course is designed for working professionals who seek to learn the practical application of Project Management principles. Supervisors, managers and administrative professionals all benefit from learning the fundamentals of Project Management. Topics covered include; the PM vocabulary, project scope, time management, costs and risks and how to get back on track. The target audiences for this course are those who have the responsibility for managing multiple tasks simultaneously.

Total: \$325

PRD-840-M	Th 8:30AM–4:30PM <i>J. Martorana</i>	Mar 17 – Mar 24 VM 3
PRD-840-K	Th 8:30AM–4:30PM <i>J. Martorana</i>	May 20 – May 27 VM 3



WorkKeys® is a job skills assessment system measuring “real world” skills that employers deem critical to job success, any occupation and at any level of education.

Based on three core skill assessments:

- Applied math
- Graphic literacy
- Workplace documents

The ACT WorkKeys® NCRC provides valuable information for individuals, employers, schools, colleges, state and local governments, and training programs. Prep classes are available. For more information, visit www.hagerstowncc.edu/coned

Ready to schedule a test date?

Pre-registration is required at least one day prior to the test date. To register online, visit www.hagerstowncc.edu/academic-testing-center



Management

Civility in the Workplace

This course is designed for those in supervisory roles of all levels, (formal and informal) in any organization. To identify and exemplify thoughts, behaviors, attitudes and responsibilities that encompass a civil and respectful environment for the safety and well-being of your customers, employees and management. The purpose is to create awareness of the characteristics of a hostile work environment and to see the impact it has on morale, productivity and turnover. Topics include sexual harassment, inclusion, civility and respect for coworkers and clients. The target audience are those who have leadership roles in any organization.

Total: \$75

PRD-852-J	F 8:30AM-12:30PM	Apr 02
	D. Hartman	VM 6

Work Keys Preparation

Work Keys Prep

This course prepares the student to earn the National Career Readiness Certificate by achieving a Silver level on the Work Keys assessment. Students will meet in HCC's Learning Support Center to learn about Work Keys and will complete a pre-test assessment. With the scores earned students will be assigned lessons on Applied Math, Graphic Literacy and Workplace Documents. The lessons are delivered via a personalized, mobile-based learning management system. The platform delivers a meaningful learning experience and provides a customized study schedule and detailed instructional content. Students completing of 30 hours of test prep (at level 4 or higher) will receive a 50% discount on the Work Keys assessment taken in the Testing Center.

Total: \$30

PRD-862-M	Th 5:00PM-8:00PM <i>I. Staff</i>	Mar 04 <i>LSC 100</i>
PRD-862-J	Th 5:00PM-8:00PM <i>I. Staff</i>	Apr 01 <i>LSC 100</i>
PRD-862-K	Th 5:00PM-8:00PM <i>I. Staff</i>	May 06 <i>LSC 100</i>
PRD-862-L	Th 5:00PM-8:00PM <i>I. Staff</i>	Jun 03 <i>LSC 100</i>
PRD-862-A	Th 5:00PM-8:00PM <i>I. Staff</i>	Jul 01 <i>LSC 100</i>
PRD-862-B	Th 5:00PM-8:00PM <i>I. Staff</i>	Aug 05 <i>LSC 100</i>

PROJECT MANAGEMENT



Be a great communicator, strong leader, and an effective problem-solver with any project.

Course Number PRD-840

TH May 20 - May 27 8:30AM - 4:30PM



Scholarships Available

CHILD CARE CERTIFICATION

Providing you the opportunity to be in front of the class.

Required:

Child Growth and Development

Specialization Course:

Infant and Toddler Care
Preschool Curriculum & Activities
School Age Child Care

Visit www.hagerstowncc.edu/coned for more information and scholarship application.

Child Care

Medication Administration for Child Care Providers

The purpose of the medication administration training program is to teach child care providers and child care center staff information about administering medication to infants, toddlers, pre-school, and school-age children. The goal is to ensure safe and accurate administration of oral, topical, inhaled, and emergency medications to infants and children.

Total: \$99

PLC-457-J	Sa 9:00AM–3:30PM <i>I. Staff</i>	Apr 03 <i>CPB 213</i>
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Child Growth and Development

This online course is designed to prepare students for positions in child care centers: the course satisfies the child development half of the MSDE requirement of 90 hours of training for child care teachers and directors. Topics include: an overview of major concepts, theories, and research related to the social, emotional, cognitive, and physical development of the child from birth through age 12. Contact Mida Clipp at 240-500-2553 prior to registering for this course.

Total: \$275

PLC-874-J	Apr 16 – May 28	ONLINE
PLC-874-L	Jun 18 – Aug 06	ONLINE
PLC-874-A	Jul 09 – Aug 27	ONLINE

Infant and Toddler Care

This course is designed to provide an overview of infant and toddler care and curriculum planning based on child development theory and best practices for children birth through two years of age. It is approved by the Maryland State Department of Education (MSDE) for infant toddler teacher certification training. Topics include: curriculum planning, goal setting, and selection of age appropriate materials and methods. Contact Mida Clipp at 240-500-2553 prior to registering for this course.

Total: \$275

PLC-875-M	Mar 29 – May 18	ONLINE
PLC-875-L	Jun 14 – Aug 02	ONLINE
PLC-875-A	Jul 12 – Aug 30	ONLINE

Preschool Curriculum & Activities 45 Hours

ONL

This course is one in a series designed for prospective child care teachers and directors working with preschool-age children and provides instruction on developing career skills in child care curriculum planning. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of training for child care teachers and directors working with preschoolers. Basic concepts of curriculum planning and implementation for children three to five years old are introduced. Topics include: teaching strategies, environment design, and implementation of best practices in early childhood education. Contact Mida Clipp at 240-500-2553 prior to registering for this course.

Total: \$275

PLC-998-M	Mar 29 – May 18	ONLINE
PLC-998-L	Jun 14 – Aug 02	ONLINE
PLC-998-A	Jul 12 – Aug 30	ONLINE

School Age Child Care: Curriculum

Topics include curriculum planning, age-appropriate materials, and methods for children ages 6-13. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of child care training for teachers, directors, and coordinators working with school-age children, and also satisfies the nine-hour communication skills requirement. Contact Mida Clipp at 240-500-2553 prior to registering for this course.

Total: \$275

PLC-798-J	Apr 14 – May 26	ONLINE
PLC-798-L	Jun 23 – Aug 11	ONLINE
PLC-798-A	Jul 14 – Sep 01	ONLINE

Child Care Administration

This course is designed to prepare licensed child care providers pursuing director positions to administer and manage a child care center. This certification course satisfies the MSDE requirement for 45 hours of administrative training for child care center directors.

Total: \$275

PLC-592-J	Apr 15 – May 27	ONLINE
PLC-592-A	Jul 14 – Sep 01	ONLINE

Communication Skills for Child Care Professionals ▲ ONL

This course is designed for childcare professionals as an introduction to the basic concepts of developing strong communication skills when working in a child care center. Topics include: speaking, writing, interpersonal communication strategies, and critical techniques with a focus on communication with parents and co-workers and communication issues within a typical child care day.

Total: \$123

PLC-652-K	May 03 – May 17	ONLINE
PLC-652-A	Jul 19 – Aug 02	ONLINE

Supervising Children in Child Care ▲ ONL

This continuing education course is designed for professionals in the education or child care career field and provides MSDE/Office of Child Care regulations and best practices for age and developmentally appropriate supervision of children. Topics include child care regulations and best practices, supervisory strategies for indoor and outdoor environments, and active monitoring.

Total: \$69

PLC-822-K	May 31 – Aug 20	ONLINE
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Developmentally Appropriate Practices ▲ ONL

This continuing education course is designed for professionals in the education or child care career field and provides instruction on development appropriate practices to include children with special needs. Topics include national standards, essential components of developmentally appropriate practice, and behavioral strategies to support children's learning and development.

Total: \$69

PLC-824-K	May 31 – Aug 20	ONLINE
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Taking Learning Outside ▲ ONL

Topics include activity planning, environmental design, and material/equipment selection.

Total: \$69

PLC-825-K	May 31 – Aug 20	ONLINE
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Nutrition and Active Living ▲ ONL

Topics include nutritional needs of all children, promoting healthy growth and development, strategies to inform families on providing nutritional food items, and developing physical games and large motor activities to promote physical growth.

Total: \$69

PLC-826-K	May 31 – Aug 20	ONLINE
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Playground Safety ▲ ONL

Topics include age-appropriate and accessible playground equipment and surfacing materials, appropriate playground supervision, and outdoor safety checks.

Total: \$69

PLC-827-K	May 31 – Aug 20	ONLINE
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Including All Children and the ADA ▲ ONL

This continuing education course is designed for professionals in the education or childcare career field and provides information, strategies, and resources for developing and implementing an early childhood education environment that is inclusive to all children and families. Topics include: the requirements of Americans with Disabilities Act (ADA), inclusionary practices based on national standards and best practices, and local, state, and national resources.

Total: \$69

PLC-828-K	May 31 – Aug 20	ONLINE
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Supporting Children With Disabilities ▲ ONL

Topics include programs, terms, and resources that support children with special needs, an understanding of the child care professional's role in supporting IEP/IFSPs, and how to select materials to adapt both instruction and the environment to motivate learning.

Total: \$69

PLC-829-K	May 31 – Aug 20	ONLINE
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Sudden Infant Death Syndrome (SIDS) ▲ ONL

This course is designed to help caregivers understand Sudden Infant Death Syndrome (SIDS) that may affect healthy infants under one year of age.

Total: \$53

PLC-846-K	May 31 – Aug 20	ONLINE
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Supporting Breastfeeding in Child Care ▲ ONL

This course is designed to provide child care and education professionals with an overview of the state regulation, guidelines, and resources to support the practice of breastfeeding and provide related resources for families within a child care program. Topics include, benefits of breastfeeding, normalizing breastfeeding, breastfeeding friendly child care policy, environment and practices, and supportive information and resources.

Total: \$69

PRC-001-K	May 31 – Aug 20	ONLINE
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Basic Health & Safety Training ▲ ONL

This continuing education course is designed to provide child care professionals with basic information about critical health and safety topics related to child care settings. Topics include: establishing and maintaining safe and healthy environments, including supervision, safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect, and sanitation practices and procedures.

Total: \$69

PRC-090-K	May 31 – Aug 20	ONLINE
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Pyramid Model for Social and Emotional Competence - Preschool ▲ ONL

Has a child's angry or aggressive behavior ever challenged your progress in achieving your teaching goals? Have you wished you could help a child who has trouble getting along with others or making friends? Do you wish you had a better way to understand why a child exhibits challenging behavior and design a solution to support them toward positive behavior? Using the Pyramid Model of SEFEL (Social and Emotional Foundations for Early Learning), gain strategies for understanding, addressing and preventing challenging behavior in children ages 3-5, and practice positive ways to support children with challenging behaviors toward social competence and success. MSDE Core of Knowledge: 18hrs CD. No fees refunded as of the first class date. No tuition refunded after the fifth class date.

Total: \$179

PRC-091-K	May 03 – Jun 07	ONLINE
PRC-091-A	Jul 26 – Aug 30	ONLINE

Engaging Children With Remote Learning ▲ ONL

Remote learning is here to stay! Now more than ever, teachers and caregivers are engaging children with remote learning, and are tasked with helping parents support learning when working one on one with their child outside of the online learning environment. Learn effective methods for engaging children of all ages in various forms of online learning, and supportive strategies for parents. MSDE Core of Knowledge: 2 hrs. CD, 1 hr. CC, 1 hr. CP, 1hr SN.

Total: \$89

PRC-095-K	May 31 – Aug 20	ONLINE
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Pandemics and Outbreaks: Reducing Risk In Child Care ▲ ONL

Are you challenged to adopt new health and safety protocols and keep up with recent changes in child care regulations caused by the COVID-19 pandemic? Gain a foundation of information about COVID 19, other infectious diseases and the latest Maryland child care regulations in this

timely course taught by a professional nurse educator. You will be introduced to best practices and protocols for maintaining a safe and healthy environment for children and staff, protecting your child care site from infection, preventing the spread of COVID 19 with proper sanitation practices and procedures, and handling other childhood illnesses in a child care setting. MSDE Core of Knowledge: 5 hours HSN.

Total: \$73

PRC-096-K	May 31 – Aug 20	ONLINE
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CDA Capstone: Portfolio, Application & Exam Prep ▲ ONL

The Child Development Associate (CDA) Credential is the most widely recognized national credential in early childhood education (ECE) and is a key stepping stone on this path to career advancement. Howard Community College is offering a specific course designed to navigate through the application process with time to create the portfolio, practice for the interview and demonstration. It is the final step in a detailed and thorough certification process. Prerequisites: Successful completion of the following courses Child Growth and Development, Infant and Toddler Care OR Preschool Curriculum and Activities, & Child Care Administration or 120 hours of professional education covering the CDA's 8 subject areas. Must have 350 hours of work experience working with children in an early childhood setting. Standard refund policy does not apply. No fees refunded as of the first class date. No tuition refunded after the fifth class date. Purchase textbooks and a 2" three ring binder with page protectors. MSDE Core of Knowledge- 11hrs Professional Development, 5.5hrs Curriculum Planning, 5.5hrs Community Connections

Total: \$280

PRC-097-J	Apr 13 – Jun 01	ONLINE
PRC-097-A	Jul 13 – Aug 31	ONLINE



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240-500-2490

Hospitality

Certified Pool Operator

This course prepares the student to take and pass the State of Maryland Health Department Examination to become a certified swimming pool operator. Upon completion of the course and passing a required examination with a grade of 75 percent or better, the student's records will be submitted to receive certification as a public pool/spa operator. Fee includes text, which is written by the course provider Aquatic Training Services. You must be at least 16 years old to register for this course.

Total: \$130

PLC-809-J	MW 5:00PM–9:00PM <i>Aquatic Services</i>	May 03 – May 12 <i>CPB 212</i>
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Certified Pool Operator Update

This course provides the certified pool and spa operator with the updated information as required by the Maryland Department of Health for the safe operation of public swimming pools, spas, and hot tubs. Topics include a review of the current policies and procedures, updated changes to laws, and responsibilities of pool/spa operators. This is the certification renewal course only. Fee includes the course material written by the instructor. Course provider is Aquatic Training Services.

Total: \$48

PLC-810-K	W 5:00PM–9:00PM <i>Aquatic Services</i>	May 19 <i>CPB 212</i>
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The Art of Mixology

This course is an introduction to bartending and the art of mixology. It is designed for the home entertainer as well as those interested in a career in bartending. Students learn the basic bar set up, proper glassware, measuring tools, identification of various beers, wines, and liquors, as well as recipes for mixed drinks. The materials fee includes a bar tending kit as well as a text book. Students must be 21 years, of age (photo ID required) to enroll and to participate in the classroom activities. This class can be followed by the TAM certification class for those in need of professional certification.

Total: \$289 — Senior Total: \$197

PRC-029-J	Th 5:00PM–8:00PM <i>C. Passwaters</i>	Apr 22 – May 27 <i>VM 4</i>
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Mixology Certification

This course is designed for those who seek employment in the hospitality industry and are required by law or by employer policy to be TAM certified. Students who attend this class and pass the exam at the end of the session will receive their TAM certification. Attendees must be 18 or older and must present a Government issued ID for admittance to the class.

Total: \$139

PRC-042-L	Th 4:30PM–8:30PM	Jun 03 <i>VM 4</i>
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Personal Trainer

\$ Personal Trainer - I

This course includes 15 hours of lectures. The course prepares you for success with key topics that include bio-mechanics, exercise physiology, health assessment. Students upon successfully completing all course requirements and the necessary CPR/AED first aid training, receive nationally-recognized World Instructor Training School (W.I.T.S.) Personal Trainer Certification. Students must complete Personal Trainer II to receive certification. The target audience for this course are students who seek a career as a Personal Trainer.

Total: \$308 — Senior Total: \$128

PRC-064-J	Sa 9:00AM–12:00PM <i>W.I.T.S</i>	Apr 17 – May 22 <i>ARCC 201</i>
PRC-064-L	Sa 9:00AM–12:00PM <i>W.I.T.S</i>	Jun 19 – Jul 24 <i>CPB 123</i>

\$ Personal Trainer II

This course includes hands-on practical training. The course prepares you for success with key topics that include bio-mechanics, exercise physiology, fitness testing, and equipment usage and health assessment. When you successfully complete all course requirements and the necessary CPR/AED first aid training, and a 30 hour internship, you'll receive your nationally-recognized World Instructor Training School (W.I.T.S.) Personal Trainer Certification. Students must complete Personal Trainer I in conjunction with this course in order to receive certification. The target audience for this course are students seeking a career as a Personal Trainer.

Total: \$365 — Senior Total: \$151

PRC-065-J	Sa 1:00PM–4:00PM <i>W.I.T.S</i>	Apr 17 – May 22 <i>CPB 210</i>
PRC-065-L	Sa 1:00PM–4:00PM <i>W.I.T.S</i>	Jun 19 – Jul 24 <i>ARCC 201</i>

Real Estate

Principles and Practices of Real Estate-Part I

This course provides the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination. Students must receive a 70 percent or better on the final exam in order to receive a certificate to take the MD real estate state examination. The target audience for this course are those who seek to become a licensed Real Estate agent in the State of MD. Students must take part I and part II to sit for the final exam. The book is included in the price of this course. Students will receive the book on the first night of class.

Total: \$228 — Senior Total: \$164

PRC-062-K	TuTh 6:00PM–9:00PM	May 11 – Jun 15 CPB 125
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Principles & Practices of Real Estate -Part II

This course also provides the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination. This course provides students with the contractual and legal aspects of MD real estate transactions. Students must receive a 70 percent or better on the final exam in order to receive a certificate to take the MD real estate state examination. The target audience for this course are those who seek to become a licensed Real Estate agent in the State of MD. Students must take part I and part II to sit for the final exam.

Total: \$158 — Senior Total: \$98

PRC-063-M	MW 6:00PM–9:00PM L. Riggs	Mar 01 – Apr 05 CPB 125
PRC-063-L	TuTh 6:00PM–9:00PM	Jun 17 – Jul 27 CPB 125

Real Estate Ethics

This course is approved for three hours of Maryland Real Estate Commission Ethics Continuing Education Credits.

Total: \$38

PLC-282-M	W 9:00AM–12:00PM	Mar 17 VM 4
PLC-282-L	W 5:00PM–8:00PM	Jun 16 VM 6

Fair Housing Review & Updates

This two hour course meets the Maryland Real Estate Commission requirements for Maryland fair housing training required every two years to renew a Maryland real estate license. Topics include federal laws, Maryland laws, and local jurisdiction laws.

Total: \$28

PLC-466-M	W 1:00PM–3:00PM	Mar 17 VM 4
PLC-466-A	F 9:00AM–11:00AM	Jul 09 VM 6

\$


Scholarship Available

▲

ONL Online Class

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LLI Lifelong Learning Institute



BEACON House

REAL ESTATE PRINCIPLES AND PRACTICES

Scholarships Available

Principles and Practices I

PRC-062 L TTH May 11 – Jun 15

Principles and Practices II

PRC-063 A TTH Jun 17 – Jul 27

Meets the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination

For scholarship information, visit www.hagerstowncc.edu/coned



Maryland Real Estate Continuing Education Online Courses

You can start anytime. Call 240-500-2553 to learn more.

The Truth About Mold

3 hours of Maryland CE credit in the professional enhancement category (F). *PLC 803 Fee: \$50*

Environmental Issues in Your Real Estate Practice

5 hours of Maryland CE credit in the professional enhancement category (F). *PLC 377 Fee: \$50*

Real Estate and Taxes

5 hours of Maryland CE in the professional enhancement category (F). *PLC 309 Fee: \$50*

Maryland 3-hour Legislative Update Online

3 hours of Maryland CE credits in the required category (A) Legal and Legislative updates. *PLC 659 Fee: \$50*

Fair Housing (1 ½ Hours for Maryland)

1 ½ hours of Maryland CE credits in the required category (C) Fair Housing Law. *PLC 661 Fee: \$26*

Risk Management

6 hours of Maryland CE credits in category (F) Professional Enhancement. *PLC 687 Fee: \$50*

Red Flags Property Inspections

6 hours of Maryland CE credits in category (F) Professional Enhancement. *PLC 595 Fee: \$50*

Understanding Credit and Improving Credit Scores for RE Agents

3 hours of Maryland CE in category (F) Professional Enhancement. *PLC 596 Fee: \$50*

Foreclosures, Short Sales, and REOs

6 hours of Maryland CE credit in the category (F) *PLC 851 Fee: \$60*

MREC Agency – Commercial

3 hours of Maryland CE credit in category (H) *PLC 854 Fee: \$60*

R.E. Brokerage Relationship & Disclosure—Residential

3 hours of Maryland CE credit in category (H) *PLC 847 Fee: \$60*

Property Management and Managing Risk

4 hours of Maryland CE credit in category (F) *PLC 855 Fee: \$70*

Understanding 1031 Tax Free Exchanges

6 hours of Maryland CE credits in category (F) *PLC 924 Fee: \$50*

Real Estate Market Pulse

4 hours of Maryland credits in category (F) *PRC 004 Fee: \$50*

All courses are approved by DLLR

PA ONLINE CLASSES

Investment Property Practice and Management

6 hours of PA CE. *PLC 857 RECE 002314 Fee: \$60*

Foreclosures, Short Sales, REOs and Auctions

6 hours of PA CE. *PLC 851 RECE 002312 Fee: \$60*

14 Hr First Renewal

14 Hours of PA CE *PLC 859 RECE 003597 Fee: \$100*

Intro to Commercial RE Sales

6 hours of PA CE *PLC 860 RECE 002313 Fee: \$60*

PSI PREP

Maryland Real Estate PSI Exam Prep QBank

PLC 929 Fee: \$109

The Pennsylvania Guide to Passing the PSI Exam QBank

PLC 930 Fee: \$109

To register for online courses, call Mida Clipp at 240-500-2553.

MS Office

Microsoft Excel Level I

Bigger and better spreadsheets are even easier with the new Excel. Overview the Excel interface, create workbooks, and navigate within worksheets. Enter and edit text and numbers; create basic formulas and insert functions; move and copy data; format text, cells, and worksheets; work with ranges, rows, and columns. Most topics apply to Excel version 2010 and newer. (Textbook included) Pre-requisite: Windows PC skills.

Total: \$127 — Senior Total: \$87

CMP-835-J	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 07 <i>VM 2</i>
CMP-835-K	W 9:00AM–4:30PM <i>R. Koziel</i>	May 19 <i>VM 2</i>

Microsoft Excel Level II

Improve your Excel workbook by adding visual appeal and increasing usability. Organize data with sorts and filters; use multiple worksheets and workbooks efficiently; add and modify charts and graphics; and explore more advanced functions. Pre-requisite: Excel Level I. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-836-K	W 9:00AM–4:30PM <i>R. Koziel</i>	May 05 <i>VM 2</i>
CMP-836-L	W 9:00AM–4:30PM <i>R. Koziel</i>	Jun 02 <i>VM 2</i>

Microsoft Excel Level III

Add on to your Level II knowledge and work with advanced concepts/customization. Import and export data; create custom ranges and use VLOOKUP; and work with PivotTables and PivotCharts. Use the analytical features of Excel (such as Goal Seek and Solver), run and record macros, and share Excel workbooks collaboratively. Pre-requisite: Excel Level II. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-693-L	W 9:00AM–4:30PM <i>R. Koziel</i>	Jun 16 <i>VM 2</i>
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Microsoft Access Level I

Manage, store, search, analyze, and display important relational database information with this latest version of Access. Work with tables, fields, and records; sort and filter data. Most topics apply to Access 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-846-J	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 21 <i>VM 2</i>
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DISPENSARY TECHNICIAN



Coming Fall 2021

Being the face for the dispensary requires you to have a knowledge of both legal and product aspects to be an effective part of the business.

▲ ONL August 2021

CDL - Commercial Driver

CDL Learner's Permit Prep

Take the guesswork out of sitting for your CDL A or B Learner's Permit and let our professional truck driving instructors guide you through the testing process. This short course will cover the topics you need to pass your Learner's Permit including areas of general knowledge, air brakes, combination vehicles, passengers, and study tips. Please bring your state of residency CDL manual to the class.

Total: \$28

TDV-044-M	TuW 6:00PM–9:00PM <i>B. Neiman</i>	Mar 02 – Mar 03 <i>IND 200</i>
TDV-044-J	TuW 6:00PM–9:00PM <i>B. Neiman</i>	Apr 27 – Apr 28 <i>IND 200</i>
TDV-044-L	TuW 6:00PM–9:00PM <i>B. Neiman</i>	Jun 22 – Jun 23 <i>IND 200</i>

\$ CDL B Operator Introduction

Prepare for your Class B CDL license and develop the skills to drive a dump truck, commercial delivery truck, passenger bus or other vehicle weighing over 26,000 pounds. Introduction to CDL operations includes vehicle safety, defensive driving techniques, and pre/post-trip inspections. Applicants must complete a screening process and have a current DOT physical and a Class B Learner's Permit with Air Brake/Passenger endorsement. (No textbook required)

Total: \$258 — Senior Total: \$138

TDV-053-J	Sa 8:00AM–4:30PM <i>D. Mitchell</i>	Apr 03 – Apr 10 <i>IND 200</i>
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\$ CDL B Operator Skills

Practice operation of a Class B CDL vehicle and prepare for your commercial driver test. Class activities include pre-trip review, vehicle control and maneuvering, successful completion of range exercises, and proper road operation. Class hours include CDL skills/road test in your state of licensing (MD, PA, or WV). Prerequisite: CDL B Operator Introduction. (No textbook required)

Total: \$1500 — Senior Total: \$840

TDV-054-J	Sa 8:00AM–4:30PM <i>D. Mitchell</i>	Apr 17 – May 15 <i>IND 200</i>
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Driver Education

Driver Education

For adults or teens, prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) approved course. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST have your learner's permit to schedule behind-the-wheel driving sessions.

Total: \$325

DRV-001-C	MW 6:00PM–9:15PM	Mar 15 – Apr 14 <i>CPB 210</i>
DRV-001-D	MW 6:00PM–9:15PM	May 03 – Jun 07 <i>CPB 210</i>
DRV-001-E	MTuWThF 9:00AM–12:15PM	Jun 21 – Jul 02 <i>VM 6</i>
DRV-001-F	MTuWThF 9:00AM–12:15PM	Jul 12 – Jul 23 <i>VM 6</i>
DRV-001-G	MW 5:30PM–8:45PM	Jul 19 – Aug 18 <i>VM 6</i>
DRV-001-H	MTuWThF 9:00AM–12:15PM	Aug 02 – Aug 13 <i>VM 6</i>

Driver Education - Spanish

Prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) course approved for delivery in Spanish. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST bring your learner's permit to the orientation.

Total: \$325 — Senior Total: \$214

DRV-010-A	TuTh 5:30PM–8:45PM	Apr 27 – May 27 <i>VM 6</i>
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Scholarship Available



ONL Online Class



LLI Lifelong Learning Institute



BEACON House



MOTORCYCLE SAFETY AND LICENSING

Basic Rider—MST 101

\$298

If you have limited or no motorcycle riding experience, our rider coaches help you develop the skills to operate a motorcycle safely with six hours of informative classroom and eleven hours of hands-on motorcycle instruction. Motorcycles* are provided for training on a closed range. Maryland residents who successfully complete MVA authorized written and skills test qualify to receive a certificate for the Maryland Class M license. Online eCourse completion also required prior to range (access code provided by email prior to class).

Section Name	Start Date	End Date	Classroom	Range
MST-101-A	3/24/2021	3/28/2021	W/Th	5:45p-9p
MST-101-B	4/7/2021	4/11/2021	W/Th	5:45p-9p
MST-101-C	4/14/2021	4/18/2021	W/Th	5:45p-9p
MST-101-D	4/28/2021	5/2/2021	W/Th	5:45p-9p
MST-101-E	5/5/2021	5/9/2021	W/Th	5:45p-9p
MST-101-F	5/26/2021	5/30/2021	W/Th	5:45p-9p
MST-101-G	6/2/2021	6/6/2021	W/Th	5:45p-9p
MST-101-H	6/16/2021	6/20/2021	W/Th	5:45p-9p
MST-101-J	6/23/2021	6/27/2021	W/Th	5:45p-9p
MST-101-K	7/7/2021	7/11/2021	W/Th	5:45p-9p
MST-101-L	7/21/2021	7/25/2021	W/Th	5:45p-9p
MST-101-M	8/4/2021	8/8/2021	W/Th	5:45p-9p
MST-101-N	8/18/2021	8/22/2021	W/Th	5:45p-9p
MST-101-P	8/25/2021	8/29/2021	W/Th	5:45p-9p
MST-101-R	9/8/2021	9/12/2021	W/Th	5:45p-9p
MST-101-X	9/15/2021	9/19/2021	W/Th	5:45p-9p
MST-101-T	9/22/2021	9/26/2021	W/Th	5:45p-9p
MST-101-V	10/6/2021	10/10/2021	W/Th	5:45p-9p
MST-101-W	10/13/2021	10/17/2021	W/Th	5:45p-9p

Basic Rider for Women—MST 103

\$298

No motorcycle experience is required and no gender stress will be allowed. Led by a female instructor, the course provides the same skills as our mixed gender Basic Rider Course for new riders who want to develop the mental and motor skills for safe street operation. Please see Basic Rider Course description for full details. Online eCourse completion is also required prior to range. (eCourse information will be emailed approx. 1 week prior to start of class. Book is provided on the first night of class.).

Section Name	Start Date	End Date	Classroom	Range
MST-103-B	5/12/2021	5/16/2021	W/Th	5:45p-9p

Basic Rider 2-LW—MST 102

\$298

Designed for individuals who have current riding experience but no motorcycle license, the Basic Rider 2 course meets the requirements to obtain a Class "M" license but in half the class time. The course includes a combination of instruction online, in the classroom, and on a Motorcycle Safety Foundation recognized range, including MVA approved written and riding tests. (eCourse information will be emailed approx. 1 week prior to start of class.)

Section Name	Start Date	End Date	Classroom	Range
MST-102-J	4/1/2021	4/3/2021	Thurs	5:45p-9p

* Please note that students will need to provide their own protective gear, including helmets, gloves, jacket and boots.

Motorcycle

ProRider Advanced Motorcycle Handling

Ride your motorcycle safer and more confidently after completing the ProRider one-day course taught by law enforcement professionals. Based on the same training exercises used by police motorcycle officers, you can improve your ride through the slow speed maneuvers, confined space turns, crash avoidance, and various braking challenges. Requires proof of a current motorcycle license and motorcycle insurance for your bike.

Total: \$225

MST-009-J	Su 7:00AM–4:00PM	Apr 11 Valley Mall Range
MST-009-K	Su 7:00AM–4:00PM	Apr 18 Valley Mall Range
MST-009-L	Sa 7:00AM–4:00PM	May 01 Valley Mall Range
MST-009-M	Su 7:00AM–4:00PM	Mar 28 Valley Mall Range
MST-009-M	Su 7:00AM–4:00PM	May 16 Valley Mall Range
MST-009-N	Su 7:00AM–4:00PM	May 30 Valley Mall Range
MST-009-P	Su 7:00AM–4:00PM	Jun 06 Valley Mall Range
MST-009-Q	Su 7:00AM–4:00PM	Jun 13 Valley Mall Range
MST-009-R	Su 7:00AM–4:00PM	Jun 27 Valley Mall Range

Small Engine

Advanced Small Engine Repair

For the serious small engine mechanic, this course provides you with advanced instruction on diagnosing, disassembling, and repairing a variety of transmissions and powertrains. Hydraulic systems and advanced electrical systems diagnostics will be covered. Upon successful completion of the Advanced Small Engine Repair, students will be prepared to test for the written section of the national Small Engine Certification program. List of required hand tools will be provided before the first night of class (all other tools and equipment provided). Prerequisite: successful completion of Small Engine Repair class. (Textbook required)

Total: \$307 — Senior Total: \$243

TRD-021-J	MW 6:00PM–9:00PM T. Kroon	Apr 12 – May 26 CPB 232
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Forklift Operator

\$ Forklift Operator and Material Handling

In this course, participants are prepared for employment opportunities in warehouse and distribution facilities with an emphasis on workplace safety and developing proper material handling skills. Participants will perform material handling operations manually and with a variety of standard motorized equipment while practicing workplace safety.

Total: \$250

TRD-234-K	F 9:00AM–4:30PM A. Obitts	May 28 – Jun 04 Day Reporting Center MAIN
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DIESEL TECHNICIAN PROGRAM



Gain the entry level skills required to start a career as a diesel mechanic. Our 200 hour program is delivered through an intensive hands-on lab approach allowing students to concentrate on practical skills and troubleshooting. Become proficient in preventative maintenance and inspections by performing procedures in electrical, brakes, lubrication, hub seals, HVAC, After treatment systems, and diagnostics equipment.

Evening/Weekend

May 8 – Aug 19

Tuesday/Thursday/Saturday

Learn more online at

www.hagerstowncc.edu/GoDrive
or call 240-500-2236

Construction Equipment Operator

\$ Construction Equipment Operator Intro

Enhance your skills or launch a new career operating construction equipment in this program, which provides you with a comprehensive overview of construction equipment uses, operator responsibilities, career opportunities, and safety principles associated with the operation of construction equipment. Class also provides an overview of each type of heavy equipment covered in the program, along with their different models, applications, and common attachments. (Textbook and materials included)

Total: \$523 — Senior Total: \$388

TRD-217-M	M 6:00PM–9:00PM P. Cashell	Mar 15 – Apr 05 ETTC 101
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\$ Construction Equipment Operator Skills

Practice hands-on use of a variety of construction equipment, while focusing on safe operation and preventive maintenance at the work site. Class activities include proper mounting, startup procedures, and basic movements of the machine and its attachments. Provides hands-on experience with a variety of machines performing work tasks including skid loaders, excavators and back hoes. Prerequisite: CEO Introduction class. (Textbook and materials included)

Total: \$2472 — Senior Total: \$1752

TRD-218-J	M 6:00PM–9:00PM Sa 8:30AM–4:30PM P. Cashell	Apr 07 – May 24 Apr 10 – May 22 ETTC 101
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\$ Construction Trades Core Part 1

Prepare for apprenticeship or employment in the skilled trades such as HVAC, electrical, plumbing, or carpentry. This course begins the core apprenticeship curriculum of the National Center for Construction Education and Research (NCCER), which must be completed before other NCCER courses can be attempted. Topics include basic safety, introduction to construction math, introduction to hand tools, and introduction to power tools. Part 2 required to complete. (Textbook included)

Total: \$378 — Senior Total: \$343

TRD-237-K	MW 5:30PM–9:00PM D. Hildebrand	May 17 – Jun 28 ETTC 101
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\$ Construction Core Trades Part 2

Prepare for apprenticeship or employment in the skilled trades such as HVAC, electrical, plumbing, or carpentry. This course completes the core ap-

prenticeship curriculum of the National Center for Construction Education and Research (NCCER), which must be completed before other NCCER courses can be attempted. Topics include basic safety, introduction to construction math, introduction to hand tools, and introduction to power tools. Prerequisite: Part 1 required to complete. (Textbook and OSHA 10 included)

Total: \$241 — Senior Total: \$241

TRD-238-M	MW 5:30PM–9:00PM D. Shahan	Mar 29 – May 28 VM 8
TRD-238-L	MW 5:30PM–9:00PM D. Hildebrand	Jun 23 – Jul 28 ETTC 101

Diesel Technician Program

\$ Diesel Technician Program - Part 1

Develop the entry-level skills required to start a career in diesel repair and maintenance. This 200-hour program will provide you with the necessary training and fundamentals to provide preventive maintenance and troubleshooting on diesel powered vehicles, including commercial trucks and construction equipment. Part one of the program combines classroom, online, and shop instruction on key introductory concepts and topics include preparation for the “ASE Medium/Heavy Truck T” exam series. (Textbook included)

Total: \$1748 — Senior Total: \$1328

TRD-312-K	TuThSa 5:30PM–9:00PM J. Pottle/E. Keefer	May 08 – Jun 26 ETTC 101
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\$ Diesel Technician Program Part 2

Become proficient in preventative maintenance and inspections for heavy duty vehicles through hands-on shop activities in the part two of the Diesel Technician Program. Topics in part two expand on preventive maintenance schedules, engine systems, on board diagnostics, brakes/suspension, and major vehicle components. Review topics include preparation for the ASE Medium/Heavy Truck Test T2, Diesel Engines; Test T6, Electrical/Electronic Systems; and Test T8, Preventive Maintenance Inspection. (Textbook included)

Total: \$1748 — Senior Total: \$1328

TRD-313-L	TuThSa 5:30PM–9:00PM J. Pottle/E. Keefer	Jun 29 – Aug 19 ETTC 101
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Home Inspector

Home Inspector Training

Start a new career as a licensed Home Inspector in our course which meets the required 72 hours for the Maryland Real Estate Appraisal and Home Inspection Commission. Presented in partnership with AHIT (American Home Inspectors Training Institute), class covers requirements for inspectors, career and marketing guidance, and includes field work for multiple practice inspections. For licensing in West Virginia, you must register for an additional class day to meet that state's required 80 hours. (Textbook included in materials fee)

Total: \$1895 — Senior Total: \$1745

TRD-045-L	Sa-Sa 8:00AM–6:00PM C. Staff	Jun 05 – Jun 12 VM 6
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Home Inspector West Virginia Practicum

This course adds another eight hours of field practice for individuals interested in becoming Home Inspectors in West Virginia. Must be taken in conjunction with TRD-045 to complete required 80 hours.

Total: \$58

TRD-213-L	Su 8:00AM–6:00PM C. Staff	Jun 13
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Welding

\$ Welding Math Fundamentals

This is a developmental course with focus on mathematics for welders. It includes addition, subtraction, multiplication, and division of whole numbers; addition, subtraction, multiplication and division of fractions used in measurement; finding area and perimeter of simple shapes, addition and subtraction of decimals, converting between decimals and fractions, converting between inches and millimeters, scale conversions, finding the center of simple shapes, and using the Pythagorean Theorem with applications.

Total: \$223 — Senior Total: \$103

TRD-306-K	Th 6:00PM–9:00PM I. Staff	May 13 – Jul 22 CPB 142
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\$ Intro to Welding

Develop your entry-level welding skills in this class that covers knowledge, safety, and practical application of welding technologies. Welding processes included in the class are Oxy-Fuel, Gas Tungsten Arc (TIG), Gas Metal Arc (MIG), and Shielded Metal Arc (SMAW). Students must wear appropriate safety clothing. (Textbook optional)

Total: \$500 — Senior Total: \$276

CNT-106-K	Tu 5:30PM–9:35PM P. Gidich	May 11 – Jul 20 CPB 142/142A
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CNT-106-L	W 5:30PM–9:35PM S. Staley	May 12 – Jul 21 CPB 142/142A
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\$ Intermediate Shielded Metal

Arc Welding - Stick

Advance your skills in Shielded Metal Arc Welding (SMAW) with a focus on fillet and groove welds required for Structural Weld Code tests. Participants learn how to adjust machines, prepare materials, and apply stick welds on carbon steel in various positions (horizontal and vertical). Prerequisite: Intro to Welding

Total: \$500 — Senior Total: \$380

CNT-306-K	W 5:30PM–9:35PM S. Staley	May 12 – Jul 21 CPB 142/142A
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\$ Intermediate Gas Tungsten

Arc Welding - TIG

Work with a variety of materials and improve your ability to burn clean TIG welds. Participants will prepare material and perform welding on flat, horizontal, and vertical welds using carbon steel, stainless steel, and aluminum. Prerequisite: Intro to Welding

Total: \$500 — Senior Total: \$380

CNT-308-K	W 5:30PM–9:35PM S. Staley	May 12 – Jul 21 CPB 142/142A
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WELDING

Discover a career path as a welder in our program that builds your knowledge of the industry while developing the hands-on expertise to enter the world of commercial welding. Our experienced instructors emphasize safety and utilize skill activities in a variety of welding technologies within our professionally equipped lab. Program courses include:

- Welding Math Fundamentals
- Introduction to Welding
- Intermediate Welding (Stick, MIG, or TIG)
- Welding Fabrication
- AWS Certification Prep

Courses offered most semesters

Online Technical Training



Build your qualifications for a rewarding career in technology. Earn a certificate in these areas of industrial technology:

- Robotics Technician
- Electronics Technician
- Electromechanical Technician
- PLC Technician

Each technician certificate program enriches your skills and knowledge in design, programming, installation, operation, maintenance and troubleshooting industrial electronics, robotics, and PLC equipment. The self-paced distance education alternative provides you with practical know how and technical skills needed to become more employable and successful in your field.

Find more information at <http://hagerstown-gbc.com> or contact the Continuing Education Department at 240-500-2236.



Construction Trades Apprenticeships

Construction trades employment is looking better than ever. Thanks to partnerships between HCC, national trades associations, and the Maryland Department of Labor there are more opportunities to enter the skilled trades.

Step 1 – Pre-Apprenticeship Training

HCC offers pre-apprenticeship training based on a nationally recognized core curriculum that prepares you for employment in the industry. Grant assistance is available to cover the cost of the pre-apprenticeship training. More details and a grant application is available online at www.hagerstowncc.edu/construction.

Step 2 – Registered Apprenticeship

Apprentices work hard to learn a trade while being employed in the field. Apprentices in the programs below are registered with the state of Maryland and work with instructors certified to offer a nationally recognized construction curriculum.

Independent Electrical Contractors Chesapeake – Offers a four-year electrical apprenticeship in Hagerstown.

Cumberland Valley Chapter of the Associated Builders and Contractors – Offers four-year apprenticeships in a variety of construction trades including Electrical, HVAC, Plumbing, and Carpentry.

For more information on apprenticeships and the application process, please contact Jack Drooger at 240-500-2453 or jadrooger@hagerstowncc.edu.
www.hagerstowncc.edu/construction



Become a licensed **Home Inspector!**



**Hagerstown Community College and
American Home Inspectors Training
have teamed up to offer you home inspection training at the
HCC Valley Mall Training Center**

TRD-045-L — June 5 -12, 2021

AHIT is the nation's leader in home inspection training and training materials. The 72-hour class is an intensive 8-day boot camp approved in Maryland as a first step toward licensing. For West Virginia licensing, an additional class day is needed for that state's 80 hour requirement (see TRD-213-L on June 13).



To register
call 240-500-2236
www.hagerstowncc.edu/coned



Scholarship Available



ONL Online Class



LLI Lifelong Learning Institute



BEACON House

BLS

BLS Certification

The American Heart Association Basic Life Support (BLS) for Healthcare Providers (HCP) (C) is a classroom course that is designed to teach a variety of healthcare professionals how to recognize a number of life-threatening emergencies, how to provide CPR, how to use an AED and how to relieve choking in a safe, timely, and effective manner. This course is for healthcare professionals who must know how to perform CPR, as well as other lifesaving skills, in a range of in-hospital and out-of-hospital settings. Textbook cost is included in the BLS full course fee. Student is responsible for textbook for BLS renewal course. AHA requires each student to have a textbook available before, during and after the course. Students must pass a written exam and skills test in order to receive an AHA/BLS for Healthcare Provider (C) course completion card. American Heart Association guidelines require that classes run within a specified time period. Please be aware that failure to arrive for class on time may result in having to reschedule for a later date.

Total: \$77 — Senior Total: \$60

NRS-923-M	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	Mar 25 CPB 125
NRS-923-N	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	Apr 15 CPB 211
NRS-923-P	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	Apr 29 CPB 211
NRS-923-R	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	May 13 CPB 213
NRS-923-S	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	Jun 10 CPB 213
NRS-923-T	Th 5:00PM–9:00PM LIFE-SAVING SOLUTIONS, LLC	Jun 17 CPB 131

BLS Recertification

Basic Life Support Recertification is provided by the American heart Association to refresh healthcare professionals previously certified in recognizing life threatening emergencies and providing CPR, using an AED and bag mask, and relieving choking in a timely and effective manner. A textbook is not required. (NOTE: If your BLS card has expired, please enroll in the BLS Initial Certification course NRS 923)

Total: \$49 — Senior Total: \$37

NRS-924-K	Th 6:00PM–8:00PM LIFE-SAVING SOLUTIONS, LLC	Apr 08 CPB 213
NRS-924-L	Th 6:00PM–8:00PM LIFE-SAVING SOLUTIONS, LLC	May 06 CPB 211
NRS-924-M	Th 6:00PM–8:00PM LIFE-SAVING SOLUTIONS, LLC	Jun 24 CPB 131

Certified Nursing Assistant

\$ Foundations for Healthcare Careers

This course introduces students to important healthcare concepts and professional career development skills to prepare students for working in a healthcare setting. Students are introduced to medical terminology, the current healthcare system structure and essential concepts such as HIPAA, documentation and medical records, patient rights, cultural competency, workplace professionalism, healthcare ethics and legal responsibilities, environmental safety, infection control and medical terminology. Communication skills are practiced with special focus on customer service and interpersonal communication concepts. Students will also gain professional development skills in successful resume and application writing, interviewing, and gaining and maintaining employment.

Total: \$239 — Senior Total: \$156

HCE-108-J	TuTh 5:30PM–9:30PM	Apr 06 – Apr 29 CPB 125
HCE-108-B	TuTh 5:30PM–9:30PM	Aug 03 – Aug 26 CPB 125

\$ Certified Nursing Assistant - Module 1

Designed to provide classroom and “hands-on lab” experience. Includes basic knowledge of health care team roles, communication skills, life span, and death and dying. Covers body systems, chronic and acute conditions, rehabilitation and nutrition. Learn medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Develop “hands-on” skills competency in a clinical lab. Pre-requisite HCE-108 Introduction to Healthcare Careers.

Total: \$848 — Senior Total: \$449

HCE-105-J	MTuWTh 9:00AM–2:00PM	May 03 – May 20 CPB 152
HCE-105-K	MTuW 5:00PM–9:00PM	May 03 – Jun 07 CPB 152

\$ Certified Nursing Assistant Module 2

Designed to provide classroom and “hands-on lab” experience. Includes basic knowledge of health care team roles, communication skills, life span, and death and dying. Covers body systems, chronic and acute conditions, rehabilitation and nutrition. Learn medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Develop “hands-on” skills competency in a clinical lab. Pre-requisite HCE-108 Introduction to Healthcare Careers.

Total: \$699 — Senior Total: \$374

HCE-106-K	MTuWTh 9:00AM–2:00PM	May 24 – Jun 14 CPB 152
HCE-106-L	MTuW 5:00PM–9:00PM	Jun 08 – Jul 06 CPB 152

\$ Certified Clinical Assistant - Clinical

This course provides practical clinical experience for certified nursing assistant students. Topics include: personal care skills, vital signs, transferring skills, etc.

Total: \$388 — Senior Total: \$160

HCE-107-M	MTuWThF 7:00AM–4:00PM	Mar 15 – Mar 19 R. Banfe
HCE-107-J	MTuW 5:00PM–9:00PM	Apr 05 – Apr 26
HCE-107-L	MTuWThF 5:00PM–9:00PM	Jun 15 – Jul 30
HCE-107-A	MTuW 5:00PM–9:00PM	Jul 07 – Aug 15

Dental Seminar

Local Anesthesia for Dental Hygienist

Through a combination of lecture and hands-on lab work, students will gain skills through the implementation of local anesthesia. This course will provide the Maryland licensed dental hygienist with initial theory and clinical laboratory components to perform local anesthesia in the state of Maryland according to the rules and regulations of the Maryland State Board of Dental Examiners. Textbook: Logothesis, D.(2016). Local Anesthesia for Dental Hygienist, 2nd ed. St. Louis: Elsevier.

Total: \$650

HCE-047-M	WThFr 8:00AM–5:00PM	May 12 – May 14 J. Suminski CPB 124
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Nitrous Oxide Administration and Monitoring for the Dental Hygienist

This course provides dental hygienists with basic and current concepts in the administration and monitoring of nitrous oxide sedation. Topics include: history, philosophy and psychology of nitrous oxide minimal sedation; physiological and psychological aspect of pain and anxiety; the

management of pain and anxiety; indication and contraindication of nitrous oxide; medical assessment; stages of sedation; pharmacological and physiological effects; complications and medical emergencies; occupational exposure; the administration and monitoring; prevention, recognition and management of possible complications of inhalation sedation. This course consists of two components which include 4 hours of lecture; followed by a written examination, followed by 2 hours of clinical followed by a competency evaluation. Course participants must pass the written examination with a 75% or greater and the clinical competency with a 100%. This course prepares students to pass the CDCA written nitrous oxide exam by the Maryland State Board of Dental Examiners. Textbook is not included in pricing. ISBN: 978-1455745470

Total: \$284

HCE-053-M	F 8:00AM–3:00PM	Mar 26 J. Suminski CPB 124
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Health Care Certificate

Phlebotomy Skills for Medical Professionals

This course is designed for medical professionals (nurses, EMS, and other personnel) who, as part of their job functions, have to perform venipuncture and collect blood specimens. Topics include: blood collection and venipuncture procedures, documentation and special handling procedures, preanalytical complications and a practice component.

Total: \$95

HCE-040-J	Sa 8:00AM–2:00PM	Apr 10 K. Weicht CPB 175
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\$ Foundations for Healthcare Careers

This course introduces students to important healthcare concepts and professional career development skills to prepare students for working in a healthcare setting. Students are introduced to medical terminology, the current healthcare system structure and essential concepts such as HIPAA, documentation and medical records, patient rights, cultural competency, workplace professionalism, healthcare ethics and legal responsibilities, environmental safety, infection control and medical terminology. Communication skills are practiced with special focus on customer service and interpersonal communication concepts. Students will also gain professional development skills in successful resume and application writing, interviewing, and gaining and maintaining employment.

Total: \$239 — Senior Total: \$156

HCE-108-B	TuTh 5:30PM–9:30PM	Aug 03 – Aug 26 CPB 125
HCE-108-J	TuTh 5:30PM–9:30PM	Apr 06 – Apr 29 CPB 125

Drug Calculations Preparation

A course designed for students who desire instruction guided direction in preparing for the required dosage calculation exam for the nursing programs LPN and RN. Review of fractions, decimals, percent's, and the metric system. Demonstration and practice in using various formulates for calculating oral and parenteral medication dosages. Textbook sold separately. Calculate with Confidence ISBN 9780323396837.

Total: \$79 — Senior Total: \$43

NRS-733-J	Sa 9:00AM–12:00PM <i>R. D'Ambrisi</i>	Apr 17 – May 15 <i>CPB 125</i>
NRS-733-L	Sa 9:00AM–12:00PM <i>R. D'Ambrisi</i>	Jun 05 – Jul 3 <i>CPB 125</i>

CNA Medicine Aide Recertification

This course provides current medicine aides with updated information on drug therapies and safe medication administration and meets the Maryland Board of Nursing continuing education requirements for recertification. Students are required to attend the full eight hour course (six hours of lecture and two hours of testing) and score a minimum of 80 percent on the written final exam. Submission of the CMA Clinical Update Verification form by the student's employer prior to enrollment verifying the following information is required: 1. Practiced as a CNA for 16 hours in the two years immediately preceding admission to the CMA Clinical Update. 2. Practiced as a GNA for eight hours in a licensed nursing home in the two years immediately preceding admission to the Clinical Update class. 3. Practiced as a CMA for 100 hours in the two years immediately preceding admission to the CMA Clinical Update. Certificates will not be awarded without successfully completing the course. Please bring a stethoscope and a drug book to class.

Total: \$89 — Senior Total: \$43

NRS-742-M	Sa 9:00AM–6:00PM <i>G. Haywood</i>	Mar 27 <i>CPB 152</i>
NRS-742-J	Sa 9:00AM–6:00PM <i>G. Haywood</i>	Apr 24 <i>CPB 152</i>
NRS-742-K	Sa 9:00AM–6:00PM <i>G. Haywood</i>	May 22 <i>CPB 152</i>
NRS-742-L	Sa 9:00AM–6:00PM <i>G. Haywood</i>	Jun 26 <i>CPB 152</i>
NRS-742-A	Sa 9:00AM–6:00PM <i>G. Haywood</i>	Jul 24 <i>CPB 152</i>

Health Seminar

NCLEX Review

This course prepares nursing students for the NCLEX exam. Students will take a pre-test of the overall body systems, anatomy and physiology, disease processes, assessment and care, as well as nursing process, and legal and ethical issues practice. Emphasis will be focused on test-taking strategies and areas where students exhibit need for additional instruction. A post-test to review learner success will also be administered.

Total: \$585

NRS-854-K	MTuWTh 9:00AM–4:00PM <i>C. Staff</i>	May 10 – May 13 <i>CPB 211/213</i>
NRS-854-KS	MTuWThF 9:00AM–4:00PM <i>C. Staff</i>	May 10 – May 13 <i>CPB 211/213</i>

Kettering Review for the ARRT® Radiography Exam

This course provides each participant with a comprehensive review of the art and science of diagnostic Radiologic Technology and a step-by-step method of preparation for the successful completion of the American Registry of Radiologic Technologists (ARRT®) Registry Examination.

Total: \$185

NRS-991-M	TuW 8:00AM–5:30PM <i>C. Staff</i>	Mar 16 – Mar 17
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Mental Health Programs

\$ Certified Peer Recovery Specialist Recovery Coach Academy REMOTE

The CCAR Recovery Coach Academy is a 5-day intensive training academy designed to provide students with an understanding of both the art and science of Recovery Coaching. This course prepares participants to guide and mentor others in recovery from an addiction to alcohol and/or other drugs. By focusing on the goals of the individuals being served, students will learn the key fundamentals of this rewarding work, which CCAR has identified as active listening, asking clarifying questions, and treating people as their own best resource, all while the student is discovering and managing his/her own boundaries and issues.

Total: \$735 — Senior Total: \$389

HCE-103-M	MTuWThF 9:00AM–4:00PM <i>R. Zellner</i>	Mar 24 – Mar 30 <i>REMOTE</i>
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\$ Certified Peer Recovery Specialist CE Extension

The Certified Peer Recovery Specialist (CPRS) CE Extension compliments the Recovery Coach Academy by providing the additional CEUS in the targeted domains to meet MABPCB certification requirements. Participants will receive extensive training in Ethics and ethical implications in providing CPRS services. An exploration of the Stages of Change and Harm Reduction theory and practice further enhances the student's work as a CPRS. A final training on Mental Health First Aid allows the CPRS to understand the impact of trauma and addiction on mental health. This course is taught over Zoom.

Total: \$175 — Senior Total: \$127

HCE-119-K	F	9:00AM–4:00PM	May 21
	ThF	9:00AM–4:00PM	May 27 - May 28
	F	9:00AM–4:00PM	Jun 4
	<i>R. Zellner</i>		<i>Zoom</i>

Nursing

Nurse Refresher Screening

This course is designed as a screening tool to assist RN's and LPN's who are interested in applying for the Nurse Refresher program. Potential Nurse Refresher candidates will complete a background check and verification of their nursing licensure status through the Maryland Board of Nursing. Refunds will not be issued for students who fail to meet eligibility guidelines. All completed background check forms must be either hand delivered or sent via US mail. We cannot accept faxes or attachments due to the confidential nature of the forms.

Total: \$20

HCE-036-A	Jul 01 – Aug 15
HCE-036-J	Apr 01 – Jun 30

\$ Nurse Refresher Course Theory Portion Hybrid

This course is the first in a three-step series designed for registered or licensed practical nurses to reinstate an inactive Maryland nursing license and consists of a hybrid class with 40 classroom hours and online course work totaling 80 hours of content. Areas of concentration include: delivery of care utilizing the nursing process; medication calculation and administration; adult medical/surgical nursing; and current issues, trends, and nursing practice. Students are expected to complete assignments on a weekly basis for the online component. Successful completion requires an 80 percent or higher average score on four exams

and completion of 10 weekly assignments with an average score of 80 percent. There is a required textbook, the cost of which is in addition to the class fees. Text: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 10th Edition ISBN:9780323328524

Total: \$975 — Senior Total: \$585

NRS-988-J	MW	6:00PM–10:00PM	Apr 05 – Jun 14
	<i>M. Brown, G. Haywood, C. Ware, H. Law CPB 211</i>		

\$ Nurse Refresher Skills Lab-Part II

Concurrent enrollment in, or prior completion of, Nurse Refresher Course Part I - Classroom Theory is required. This course is the pre-requisite for the Nurse Refresher Course Part III - Clinical Practice. During skills lab, students review the basic skills needed to provide nursing care, such as: sterile techniques, wound care, central line dressing changes, IV and catheter insertion, medication administration, and NG tube placement. Lab supplies are included in the cost of the class.

Total: \$479 — Senior Total: \$263

NRS-094-L	F	6:00PM–10:00PM	Jun 11
	Sa	9:00AM–5:00PM	Jun 12
	<i>M. Brown, R. Banfe</i>		<i>CPB 151</i>

\$ Nurse Refresher Clinical Practice

Successful completion of Nurse Refresher Course Step I - Classroom Theory and Step II - Skills Lab are required to enrolling in this course. The course is designed to provide clinical application of the knowledge and skills gained from the classroom. Students are required to complete 60 clinical hours in a setting with a facility-assigned preceptor. Requirements include: inactive Maryland license, AHA-BLS certification, criminal background check, physical exam, and immunizations. Clinical placements will be coordinated through the Allied Health Program Manager.

Total: \$349 — Senior Total: \$144

NRS-743-L	Jun 23 – Aug 23
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Delegating Nurse

This course is designed to provide application tools, resources, and guidance for Maryland registered nurses who delegate nursing functions and teach medication administration to medication technicians in assisted living settings. Topics include: standards for delegating nurses, patient assessment, and supervision responsibilities.

Total: \$309 — Senior Total: \$233

NRS-563-M	Sa	8:00AM–5:00PM	Mar 20 – Mar 27
	<i>L. Smigelski</i>		<i>CPB 232</i>
NRS-563-L	FSa	8:00AM–5:00PM	Jun 04 – Jun 05
	<i>L. Smigelski</i>		<i>CPB 232</i>

Phlebotomy

\$ Foundations for Healthcare Careers

This course introduces students to important healthcare concepts and professional career development skills to prepare students for working in a healthcare setting. Students are introduced to medical terminology, the current healthcare system structure and essential concepts such as HIPAA, documentation and medical records, patient rights, cultural competency, workplace professionalism, healthcare ethics and legal responsibilities, environmental safety, infection control and medical terminology. Communication skills are practiced with special focus on customer service and interpersonal communication concepts. Students will also gain professional development skills in successful resume and application writing, interviewing, and gaining and maintaining employment.

Total: \$239 — Senior Total: \$156

HCE-108-B	TuTh 5:30PM–9:30PM	Aug 03 – Aug 26 CPB 125
HCE-108-J	TuTh 5:30PM–9:30PM	Apr 06 – Apr 29 CPB 125

\$ Phlebotomy: Theoretical and Practical Applications

In Phlebotomy: Theoretical and Practical Applications, students learn basic phlebotomy technical background and professional preparation for working as a phlebotomist. Students are introduced to anatomy and physiology with special emphasis on the cardiovascular and lymphatic system, applicable medical terminology and an overview of healthcare settings where phlebotomy services are performed. Students learn and apply professional ethics and behavior; interpersonal and written communications, including cultural competency; systems of documentation; and safety and infection control. Students will develop knowledge and comprehensive skills to prepare

them to perform venipunctures completely and safely as they progress to Practical Applications. For Practical Applications students learn to perform venipuncture and specialized phlebotomy procedures. Students are familiarized with blood collection equipment and selection, specimen handling and identifying complications related to blood collection and medical errors. Students train on a variety of procedures and techniques for typical and special populations. Special topics in specimen uses for testing in forensics, workplace and sports are explored. Hands-on skills practicums prepare students for the clinical course. The full program includes classroom and both in-class and on-site clinical practice at local health care facilities. This program requires study time outside of class and includes both written and practical (hands-on) skills assessments, which must be passed prior to starting the clinical course. The program prepares students to take several national certification exams.

Total: \$1207 — Senior Total: \$656

HCE-109-K	MW 5:00PM–9:30PM	May 03 – Jun 16 CPB 175
HCE-109-M	MW 5:00PM–9:30PM K. Weicht	Mar 01 – Apr 14 CPB 175

\$ Phlebotomy Technician : Clinical Externship

This course provides students hands on work experience and practice to successfully perform the role and responsibilities of a phlebotomist technician in a professional setting. Students complete 100 hours and a minimum of 125 successful venipunctures under the supervision of an experienced phlebotomist. Student progress is evaluated throughout the clinical placement.

Total: \$305 — Senior Total: \$187

HCE-111-K	May 03 – Jun 25
HCE-111-L	Jun 28 – Aug 20

PHLEBOTOMY TECHNICIAN

Technical classroom training with hands-on experience that develops necessary skills for entry-level careers in a hospital lab environment.

- Foundations of Healthcare
- Phlebotomy Technician: Theoretical and Practical Applications
- Phlebotomy Technician: Clinical Externship

For scholarship information, visit
www.hagerstowncc.edu





CERTIFIED NURSING ASSISTANT

Certified Nursing Assistant training provides classroom and hands-on lab experience for a successful entry-level career in the growing healthcare field.

- Foundations of Healthcare
- Certified Nursing Assistant Mod 1
- Certified Nursing Assistant Mod 2
- Certified Nursing Assistant Clinical

Visit www.hagerstowncc.edu/coned for more information.

CERTIFIED PEER RECOVERY SPECIALIST



A Certified Peer Recovery Specialist Program has launched at HCC. If you have lived experience or were affected by someone's substance abuse and desire to learn more about this exciting program that can change your life and the lives of others, visit www.hagerstowncc.edu/coned.

Remote classes

Tuesday, March 24 – Wednesday, March 30

No Classes March 27th and 28th

Nurse Refresher Course



Need to reinstate your license? Get back to the nursing world? Or just want to refresh your nursing skills? Then sign-up today for this 16-week course designed for Registered or Licensed Practical Nurses to reinstate inactive Maryland nursing license and get you back into the nursing profession.

**Scholarships
Available**



This 16 week program features:

- 10 weeks theory in a hybrid format totaling 80 hours (40 classroom and 40 online)
 - 12 hours skills lab
 - 60 clinical hours under the supervision and guidance of a preceptor
1. Nurse Refresher I Classroom Theory – NRS 988 Cost \$975
April 5 to June 24
 2. Nurse Refresher Skills Lab – NRS 094 Cost \$479
June 11 and 12
 3. Nurse Refresher Clinical – NRS 743 Cost \$349
June 23 to August 23

Note: Nurse Refresher Clinical Prerequisites encompass completion of “Nurse Refresher Screening” (HCE-036) which consists of a criminal background check and nursing licensure verification

There is a required textbook, the cost of which is in addition to the class fees. Text: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 10th Edition ISBN:9780323328524

Fitness

Simply Fit ■ LLI

Put a spring in your step. Regain flexibility and strength in this class designed around patterns of easy exercise that will improve range of motion, muscle strength, and endurance. This class begins with a warm-up followed by strength training, core muscle exercises, low impact aerobics, cool down, and guided meditation. Light hand weights and resistance bands are used but are not required. Instructor will guide you through exercises done at your own pace, seated or standing.

Total: \$69 — Senior Total: \$43

FIT-005-J	TuTh 9:30AM–10:30AM	Apr 13 – May 20
	<i>S. Rodgers Hagerstown Seven Day Adventist HALL</i>	
FIT-005-L	TuTh 9:30AM–10:30AM	Jun 01 – Jul 08
	<i>S. Rodgers Hagerstown Seven Day Adventist HALL</i>	
FIT-005-A	TuTh 9:30AM–10:30AM	Jul 20 – Aug 26
	<i>S. Rodgers Hagerstown Seven Day Adventist HALL</i>	

Mind Body Spirit

Mindfulness in Nature

Clocks springing forward can be a welcome signal of the warm weather ahead, or a dreaded reminder of how frazzled we are after a hectic day. Focus on the positive and find peace through a mindfulness journey in the outdoors with Nature Therapy Guide Charissa Hipp. Take time to pause and be in the present moment to reconnect with yourself and nature. This class meets on location at Antietam National Battlefield and is limited to only 10 students. Rain Date: Thursday, March 25

Total: \$25

DRC-004-M	Th 9:00AM–11:30AM	Mar 18
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Art Journaling for Self-Discovery ■ LLI

Commonly used as part of the therapeutic process, art and journaling can be tools to help you explore areas of your unconscious and subconscious. Through art journaling, you can channel your thoughts on paper and benefit from the calming, cathartic and often clarifying ritual of putting pen, brush, or pencil to paper. Through time and practice, regular art journaling can help you focus on what matters. Join us as we embark on this journey and learn the tools to establish your own therapeutic art journaling practice.

Total: \$49 — Senior Total: \$45

DSA-013-M	M 6:30PM–8:30PM	Mar 08 – Mar 29
	<i>S. Schaefer</i>	<i>VM 4</i>

WOMEN’S GROWTH
SUMMIT



Discovering the strength and beauty
that exists in living life off-script.

Saturday, March 20, 2021
8:30 a.m. – 4:00 p.m.

For tickets, visit,
<https://womensgrowth.eventbrite.com>

Arts, Music, Language

Instructor Bio - Steve Schaefer
Steve Schaefer graduated with a Bachelor's in Fine Art in Photography. He specialized in historic and alternative processing as well as mixed media. He is a working artist that has been exhibited in solo and group exhibitions. Steve also holds a Master's of Art in Teaching and currently is an art teacher.

Basic Photography ■ LLI

Learn the basics to improve your photography. Discuss the importance of the shutter, aperture, lenses, film, filters, flash, macro (close-up) techniques, and composition. Photographs will be projected at each session to explain the specific topic. Equipment necessary for class: digital camera (single-lens reflex helpful but not necessary).
Total: \$89 — Senior Total: \$59

ANE-103-J	M 6:30PM-8:30PM S. Schaefer	Apr 05 – May 03 VM 3
ANE-103-K	M 6:30PM-8:30PM S. Schaefer	May 10 – Jun 14 VM 3

Advanced Photography ■ LLI

Take the next step beyond basic photography. Explore the advanced applications of lighting, lenses, filters, and other photography equipment. You will also learn the photography techniques necessary to take special situation photographs such as weddings. Field trip will be discussed in class. Prerequisite: Basic photography or equivalent.
Total: \$89 — Senior Total: \$59

ANE-281-K	W 6:30PM-8:30PM S. Schaefer	May 05 – Jun 02 VM 3
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Nature and Wildlife Photography ■ LLI

Are you interested in capturing the moment of a beautiful sunset, delicate flower, or wildlife in their natural habitat? This course will focus on nature and wildlife photography. Class sessions will cover bird, macro, and outdoor photography as well as equipment, including use of lenses, tripods, feeders, and bait to set up those great wildlife shots. Equipment necessary for class: single-lens reflex (SLR camera).
Total: \$79 — Senior Total: \$49

ANE-090-J	Tu 6:30PM-8:30PM S. Schaefer	Apr 27 – May 18 VM 3
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How to Publish Your Book ■ LLI

Whether you've got the first spark of an idea or a finished manuscript, in this workshop you'll gain the tools you need to publish your book. Discover how to groom your book to fit an established market. Learn how to find the right publisher (traditional, POD, E-publisher, yourself), write an attention-grabbing query letter, outline or synopsis, and manage the submission process. Find out what to expect, and what to look out for, and when it's contract-signing time. Learn how to promote yourself once your book is out. Whether you write fiction or nonfiction, if your goal is to get published, this workshop is for you! This course will be held virtually through Zoom and D2L to offer you the best of both worlds: an in-depth, at-your-own-pace learning experience plus live interaction.
Total: \$99 — Senior Total: \$45

ANE-383-J	Th 6:00PM-7:00PM J. Castillo	Apr 15 – May 13 ONLINE
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Beginning Bluegrass Banjo

Do you enjoy the traditional bluegrass tunes of Earl Scruggs and the Stanley brothers, folk rock artists like Bela Fleck and Mumford & Sons, or the 'newgrass' sounds of Nickel Creek, Punch Brothers, and Yonder Mountain String Band? They all had to start with the basics - and so can you! Learn to pick and strum traditional bluegrass tunes in this class for beginning banjo players with little or no prior experience. You'll learn to play by ear, without music or tablatures.
Total: \$59

BLU-013-M	W 7:00PM-8:00PM F. Maietta	Mar 31 – May 12 KEP 204
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Bluegrass Jamming

Can you strum a song using G, C, F, D, A and E chords? Do you envy those people that can jump into any jam session? Then join us Monday evenings for these beginner to advanced beginner jam sessions. There are three levels of participation available: learning to hear and play chord changes - beginning; learning to sing and play - beginning; learning to play, sing and take simple solo breaks - intermediate to advanced beginner. All levels of participation are welcome. Acoustic guitars, banjos, mandolins, bass, resonator guitars, dulcimers and fiddles, and other instruments by permission. If you have always wanted to try joining a jam session then now is your chance.
Total: \$99

BLU-018-J	M 7:00PM-9:00PM F. Maietta	Apr 05 – May 24 KEP 204
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Art Journaling: Self-Discovery ■ LLI
Through Self-Expression

Described as self-discovery through “self-expression,” by Tangie Baxter, art journaling is about giving yourself the time and space to explore your thoughts and emotions through creative self-expression. And the best part? There are no rules! You can create a journal to collect inspirational quotes, a diary for soul-searching, a planner to set goals and intentions, or a set of blank pages for whatever strikes your fancy at any given moment. Use watercolor, colored pencil, collage, pen and ink, or a mish-mash of mediums. We’ll help you get started with examples for inspiration, journaling prompts, artistic guidance, and encouragement.

Total: \$49 — Senior Total: \$45

DSA-010-M	M 6:30PM–8:30PM S. Schaefer	Mar 08 – Mar 29 VM 4
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Instructor Bio—Jo Lum
Instructor Jo Lum of Living Water Chair Caning has been teaching this heritage craft form for over 10 years.
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Learn the Heritage Craft of Chair Caning ■ LLI

Restore and repair your rocking chairs, foot stools, and dining room chairs back to their original woven beauty. You will learn the many hands-on techniques in the weaving process needed to restore the piece back to its original splendor. Create your own woven seat on a small stool or work on an existing project as a way of learning the chair caning techniques. Reward your children and grandchildren with a hand woven gift that will last a lifetime. Bring a bucket, scissors, towel, measuring tape, pencil, one dozen clothes pins, and paper to class. Other materials may be purchased from the instructor. Bring your project to the first class.

Total: \$95 — Senior Total: \$59

SEN-090-M	M 9:00AM–1:00PM G. Lum	Mar 15 – Apr 12 VM 6
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FLORAL DESIGN



A basket full of flowers, fruit, and fun!
Brighten your home with floral and fruit arrangements using blooms from your very own garden.

Doorways to Your Garden
DIS-614-J Mondays April 5 - April 19
Glorious Gardens
ANE-084-K Mondays May 24 and June 21

Culinary



ALL YOU KNEAD IS LOVE

Celebrate your love of baking
with some tasty recipes.

All You Knead Is Love Series



Baking is one of the most delicate and precise methods in culinary arts. Although the fine art of baking is intimidating to some, any home cook can become a master baker with the right techniques and guidance. In this five-part series, you'll get an intro to baking and learn lean yeast and enriched yeast doughs, sourdough and artisan breads, and quick breads. Menu: Brown Sugar Cake with Ricotta and Blueberry Sauce, Pizza and Rosemary Focaccia, Braided Brioche, Sourdough Bread with Whipped Irish Butter, Banana Nut Bread.

Total: \$275 — Senior Total: \$120

CLN-014-M	W 12:00PM–3:00PM	Mar 10 – Apr 07
	M. Tobei	CPB VEATERY

Cultural Trips

Washington, D.C., Genealogy Research Trip

Spend a full day researching your ancestry at either the Daughters of the American Revolution Library or the National Archives in Washington, D.C. Before the trip, you will have an opportunity to discuss your research goals with the instructor, who will make a recommendation as to which resource would be best for you to visit for the day. Lunch is on your own but may be purchased within walking distance of all facilities. Registration includes transportation to and from D.C.

Total: \$55

SEN-144-L	Tu 7:00AM–5:30PM	Jun 08
	C. Miller-Schultz	

Washington, D.C., Escape

Join your friends as you travel to Washington for a day to relax and explore all your favorite museums on the Mall in complete leisure. The motor coach will drop you off and pick you up at the Smithsonian Castle, allowing for plenty of exploration time in one or more of the historic museums on the Mall or shopping. Fee includes: fully-equipped motor coach transportation and gratuity. Departure is from the Valley Mall.

Total: \$55

SEN-196-L	Tu 7:00AM–5:30PM	Jun 08
	C. Miller-Schultz	

Genealogy, Family Care,
Parenting

SAT Prep

Are you ready for the SAT? Strengthen your vocabulary, grammar, critical reading, and composition skills for the reading, writing, and language sections of the SAT. Brush up on algebra I and II, geometry, and trigonometry with practice problems. You'll gain the test-taking tools and confidence you need to earn your best SAT score possible! Students will complete work online and have the option to attend one in-person and one virtual academic support session a week for one-on-one feedback and assistance. Students should have a graphic calculator. Textbook: Princeton Review SAT Prep, 2021 edition, is strongly suggested, but not required.

Total: \$149

COP-002-H	TuTh 6:30PM–8:30PM	Mar 16 – May 06
		CPB 211/213



Scholarship Available



ONL Online Class



Lifelong Learning Institute



BEACON House

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Instructor Bio - Carol Miller-Schultz
Carol facilitates a monthly local genealogy group. She has been participating in ancestry research for more than two decades. Her interests include utilizing technology and the use of DNA as related to family history research.
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Tracing Your Family Roots - Introduction To Genealogy ■ LLI

Making a personal connection with history and discovering relatives are just two of the many rewards available from researching your family tree. Discover the fundamental building blocks of genealogy research and learn where to find source documents and the best strategies to enhance your exploration. In this introductory course, you will learn about the most current genealogy tools, including: RootsMagic 7 and Legacy 9.0 Family Tree. In addition, you will become familiar with online resources such as Ancestry.com, Family Search, Fold3, Find A Grave, and US Genweb. This hands-on class is held in a computer lab at the Valley Mall Center.

Total: \$79 — Senior Total: \$55

SEN-377-J	F 9:30AM–12:00PM C. Miller-Schultz	Apr 02 – Apr 23 VM 2
SEN-377-K	M 6:00PM–8:30PM C. Miller-Schultz	Apr 05 – Apr 26 VM 2

Genealogy Plus ■ LLI

Are you a genealogy enthusiast who is researching your family history and would like to investigate additional resources? In this hands-on class, you will build upon the genealogy research skills and strategies you already have! Learn more about RootsMagic 7 and Legacy 9.0 Family Tree software. Explore all the pros and cons of online trees, paid and free genealogy websites, and how DNA testing can be used to enhance your genealogical research. You'll also learn a variety of methods for organizing your data.

Total: \$79 — Senior Total: \$55

SEN-097-J	F 1:30PM–4:00PM C. Miller-Schultz	Apr 02 – Apr 23 VM 2
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Using DNA Kits to Dig Deeper Into Your Genealogical Roots

Are you considering using a DNA testing kit to expand your genealogical research, but aren't sure where to start? A DNA test can open a whole new world of ancestry information, but it's important to consider which kit is right for you. Which one will give you the most useful results? Will it tie into other research tools you're already using? Can you connect with genetic matches, or maintain your privacy? What about legal protections, or lack thereof? And once you get your results, how can you best use them to further your genealogical research? Carol Miller-Schultz will walk you through these questions and help you choose the right kit for your genealogy goals.

Total: \$25

SEN-556-M	M 6:00PM–8:00PM C. Miller-Schultz	Mar 08 VM 2
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Washington, D.C., Genealogy Research Trip

Spend a full day researching your ancestry at either the Daughters of the American Revolution Library or the National Archives in Washington, D.C. Before the trip, you will have an opportunity to discuss your research goals with the instructor, who will make a recommendation as to which resource would be best for you to visit for the day. Lunch is on your own but may be purchased within walking distance of all facilities. Registration includes transportation to and from D.C.

Total: \$55

SEN-144-L	Tu 7:00AM–5:30PM C. Miller-Schultz	Jun 08
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History

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Instructor Bio—Roger Swartz
Roger Swartz is a nationally acclaimed author and historian. Program sponsors have included: Smithsonian Associates, the Smithsonian; Mount Vernon Estate, and Historic Bartram's Gardens in Philadelphia.
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American Crises, 1781-1787 ■ LLI

Discuss the numerous crises facing the newly created United States that led to the Constitutional Convention in Philadelphia in September, 1787. From the fiscal crisis, the potential break-up of the nation during the American Revolution by European powers, through The Articles of Confederation and Shays' Rebellion, to the potential secession of the Trans-Appalachian west and the failure of the Annapolis Convention of 1786.

Total: \$89 — Senior Total: \$49

HCR-047-J	Tu 9:00AM–12:00PM R. Swartz	Apr 13 – Apr 27 VM 4
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Provincial Fort Loudoun NEW

Recently-restored Fort Loudoun was built by the then-colony of Pennsylvania in 1756. Used as a frontier defense during the French & Indian War, the fort was also a staging point for supplies and men being sent west in 1758 to wrest control of the Forks of the Ohio from the French. Spend the morning exploring the fort's features and discussing its importance in colonial Maryland and Pennsylvania history. Class meets Friday, May 21, on location at Fort Loudoun in Fort Loudoun, PA. To allow for social distancing, this class is limited to only 10 students.

Total: \$25

HCR-060-K F 10:00AM–12:00PM May 21
R. Swartz

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Instructor Bio - Karen Gray

Karen Gray holds a Ph.D. from the University of Edinburgh in theology and religious philosophy, and retired as the developer of Smithsonian Institution educational study tours for adults.
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**SERIES: The Joys and Consolations of
Philosophy For Seniors** ■ LLI **NEW**

For many individuals, the senior years are enriched by their belief systems that have been informed and proven by their life experiences and continuous learning. In this series of lectures, Dr. Gray considers perspectives on this reality from two ancient men, Socrates and Boethius, and two contemporary philosophers, Robert C. Solomon and Robert Critchley. In the discussion at the end of the lectures, participants will have the opportunity to share some of the most meaningful understandings in their own belief system.

Total: \$149 — Senior Total: \$65

HCR-061-A W 9:30AM–12:00PM Jul 07 – Jul 28
K. Gray VM 4

**Socrates: a Pagan Greek Philosopher's View
on Life and Death** NEW

In 399 BC Socrates, the Greek philosopher known as the “gadfly of Athens,” found himself facing charges that went to the very heart of who he was and his deepest beliefs. In this lecture Dr. Gray explores Socrates’ defense and his final days with his actions and thoughts as he waiting with his students and friends for the day he had to comply with the execution orders of those who judged him guilty.

Total: \$49

HCR-062-A W 9:30AM–12:00PM Jul 07
K. Gray VM 4

**Boethius: an Early Roman Christian
Philosopher's View on Life and Death** NEW

In about 525 CE, Anicius Manlius Severinus Boethius, a Roman senator and consul who had written numerous works on Christian theology, found himself awaiting execution under charges of being a traitor to the Western Empire. During his imprisonment he wrote his masterpiece, *The Consolation of Philosophy*, that became one of the most popular and influential works of the Middle Ages and that is the focus of this lecture by Dr. Gray.

Total: \$49

HCR-063-A W 9:30AM–12:00PM Jul 14
K. Gray VM 4

**Simon Critchley and the Power of Reason in
One's Senior Years** NEW

In 2004 professor of philosophy and author Simon Critchley published the second edition of his highly-personal little work on death, philosophy, and literature: *Very Little... Almost Nothing*. In this lecture Dr. Gray follows Critchley from his initial disappointments with philosophy through his discovery of literature's philosophical depths and, at the end, the deeply fulfilling wisdom of a single poem.

Total: \$49

HCR-064-A W 9:30AM–12:00PM Jul 21
K. Gray VM 4

Robert C. Solomon: the Joy of Philosophy
For the Modern Senior NEW

The much-published professor of philosophy Robert C. Solomon issued a work in 1999 that provides a window on his own philosophical reflections over the previous dozen years that he titled: *The Joy of Philosophy: Thinking Thin Versus the Passionate Life*. In this lecture Dr. Gray focuses on the key insights and shifts in perspectives found in the work, and Solomon's discovery that writing about death is an essential part of life but that life itself is a working holiday.

Total: \$49

HCR-065-A	W 9:30AM–12:00PM K. Gray	Jul 28 VM 4
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Home & Garden

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Instructor Bio - Denny Warrenfeltz

Denny Warrenfeltz has been a floral designer for 40 years and is the owner of Roostervane Gardens.
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Floral Design - Doorways to Your Garden

Join floral designer and historic garden specialist, Denny Warrenfeltz, to create glorious designs to help welcome spring. From wall baskets to entryways, you will craft everything you need to decorate your doorways and gates. Welcome the season of new beginnings with this imaginative series. From fun and festive, to whimsical and elegant, you'll be all set to welcome your guests in style. Supplies may be purchased from the instructor. Cost dependent upon your choice of fresh, silk, or dried materials.

Total: \$49

DIS-614-J	M 6:30PM–8:30PM D. Warrenfeltz	Apr 05 – Apr 19 CPB 214
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Glorious Garden: a Basket Full of Flowers, Fruit, and Fun

In this Glorious Garden series, Denny Warrenfeltz helps you explore the numerous uses of baskets to brighten your home and garden. Monday, May 24th: At Trayer's Farm and Greenhouse, Denny will demonstrate using various baskets and wicker objects in your garden as both containers and accents. Don't give up on your well-used baskets; repurpose them. Trayer's: 11452 Welsh Run Road, Mercersburg, PA. Monday, June 21st: At the Bowman House, delve into a selection of baskets and their history with Denny's expert guidance as he creates floral and fruit arrangements. A small basket will be provided for participants to embellish and take home. And finally, before you think you've heard it all, Denny will introduce you to a wattle. Bowman House: 323 North Main Street, Boonsboro, MD.

Total: \$69

ANE-084-K	M 6:00PM–8:00PM D. Warrenfeltz	May 24 – Jun 21
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Mindfulness in Nature

NEW

Clocks springing forward can be a welcome signal of the warm weather ahead, or a dreaded reminder of how frazzled we are after a hectic day. Focus on the positive and find peace through a mindfulness journey in the outdoors with Nature Therapy Guide Charissa Hipp. Take time to pause and be in the present moment to reconnect with yourself and nature. This class meets on location at Antietam National Battlefield and is limited to only 10 students. Rain Date: Thursday, March 25

Total: \$25

DRC-004-M	Th 9:00AM–11:30AM C. Hipp	Mar 18
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Nature Walks on the C&O Canal

■ LLI NEW

The Chesapeake & Ohio Canal, known fondly as the C&O, is the perfect place for a leisurely nature walk, especially in spring. The transformation from early April to late May is magnificent, from trees budding and early spring blooms, to migrating birds and the magical Zebra Swallowtail butterflies, to rich carpets of flowers and waterfowl on the river. These guided walks will enrich your knowledge and help identify many things you may not have seen or noticed, such as ramps (a local relative of leeks), blooming spicebush, trillium, pawpaw trees, and more. Class meets April 12, May 3, and May 24, on location at Snyders Landing on the C&O Canal outside of Sharpsburg, Md. To allow for social distancing, this class is limited to only 10 students.

Total: \$69 — Senior Total: \$45

DRC-005-J	M 10:00AM–12:00PM K. Barylski	Apr 12 – May 24
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Money Matters

End Notes



While we know we aren't immortal, most of us don't have our paperwork together for when the time comes. And the result of lack of planning is anxiety and hardship for our loved ones. This series of workshops is relevant to all ages and will cover critical areas to plan for - legal and financial matters, health and medical issues, our digital lives, funerals and memorials, and much more.

Total: \$99 — Senior Total: \$65

MON-024-M	M 1:00PM–3:00PM K. Barylski	Mar 08 – Mar 29 CPB 210
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Instructor Bio - Marjorie McLean

Marjorie McLean holds a Masters of Business Administration degree and is an Accredited Financial Counselor AFC® certified by the Association for Financial Counseling and Planning Education. An experienced financial and program manager, she found her passion as a financial educator and counselor, helping people meet their financial goals and pursue financial security.

Find Your Debt Free Goal Date



Any idea when your credit cards, student loans, etc. will all be paid off? Wondering if you can pay off your home mortgage before you retire? When can you begin to use that debt payment money for your other life goals? What if you added more to your payments, how much sooner would the debt be gone? Find your debt free goal date with Marjorie McLean, Accredited Financial Counselor, through a simple, free, online tool to create your unique debt payment plan and set your debt free goal date.

Total: \$19

MON-029-J	Th 6:00PM–7:30PM M. McLean	Apr 08 REMOTE
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Your Financial Net Worth



Your Net Worth Statement is a key financial tool, defining your current financial location and revealing your financial trajectory. Are you building wealth or getting farther away from it? Join Marjorie McLean, Accredited Financial Counselor, as she provides you with a template for this easy to use and enlightening financial tool. Learn questions to ask to evaluate your unique Net Worth statement and build your financial security.

Total: \$19

MON-030-J	Th 6:00PM–7:00PM M. McLean	Apr 22 REMOTE
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- \$ Scholarship Available
- ▲ ONL Online Class
- LLI Lifelong Learning Institute
-  BEACON House

PERSONAL FINANCE



Financing a debt-free future starts right here, with you.

Find Your Debt Free Goal Date

MON-029-J TH April 8

Your Financial Net Worth

MON-030-J TH April 22

For more information, visit

www.hagerstowncc.edu/personal-finance-courses

Non-Credit Course Disclaimer

Courses and class schedule information listed in the Non-Credit Course Schedule, promotional literature and on the College website are subject to change. The College regrets any discrepancies or typographical errors.

Continuing Education and Workforce Development wants every student to be successful; however, we recognize that a course or training program may not always be the best match for a student. Thus, the College reserves the right to decline a student registration into any career-training course or program where the student has unsuccessfully attempted the same course or training program twice or because of poor performance in the program.

Registration is Easy

Registrations will be accepted through the first day of class if space is still available. However, we encourage you to SIGN UP EARLY.

To register in-person:

Visit our HCC registration office in the Administration and Student Affairs Building on the main campus.

11400 Robinwood Drive Hagerstown, MD 21742

Business Hours:

- Monday and Thursday 8:30 a.m. – 6:30 p.m.
- Tuesday, Wednesday and Friday 8:30 a.m. – 4:30 p.m.

Phone: 240-500-2236

Visit our satellite location at:

14301 Valley Mall Road, Suite 455 Hagerstown, MD 21740

Business Hours:

- Monday through Thursday - 8:30 a.m. – 9 p.m.
- Friday - 8:30 a.m. – 4:30 p.m.
- Saturday - Selected Hours

Phone: 240-500-2236

To register by phone:

You may register by phone by calling 240-500-2236. Registrations may be accepted by phone when paying with a credit card.

To register through WebAdvisor:

- www.hagerstowncc.edu/coned/web-advisor
- Register online for your courses. Follow the step-by-step tutorials on the WebAdvisor page.

Classes are constantly being added. Check the website for the most current listings.

Birthdate and Social Security Number

Your social security number and birthdate are requested on our registration form for use as student identification numbers to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birthdate is required by the Maryland Higher Education Commission.

Tuition and Fees

Any Maryland resident 60 years of age or older and who enrolls in a Maryland funded course is exempt from payment of tuition but must pay the \$35 fee (or higher fee if indicated in the course description) and any other applicable fees. Tuition does not include any fees or cost associated with a self-supporting program.

All students who enroll in continuing education classes which are not eligible for state funding shall pay full tuition and fees.

All students registering for an open enrollment course shall pay an \$8 registration fee. Checks should be made payable to Hagerstown Community College. There will be a returned check fee of \$35 for checks returned for insufficient funds.

For information concerning tuition assistance for individuals with disabilities, please call 240-500-2273.

Admissions

Anyone 16 years of age or older is eligible for admission (unless specified otherwise).

Course Cancellations

Each non-credit class requires a minimum number of enrollees to run. The decision to hold or cancel a class is made, in most cases, three business days prior to the start of the class. The college, however, reserves the right to cancel a class at any time due to unexpected circumstances.

Refund Policy

Drops, Refunds and Cancellations

Course cancellations: 100% refund will be issued for any course the College cancels.

Before the course begins: Course withdrawals and requests for full refunds may be made up to 24 hours before the course begins by calling Continuing Education at 240-500-2236. Some exceptions may apply and will be noted in the course description.

After the course begins: Refunds are not awarded after a course has started.

The above policy does not apply to College for Kids and Cultural Day Trips. Call 240-500-2236 for College for Kids and trip refund information.

The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via phone and/or email.

Employer's Tuition Assistance

If your employer is paying for your course, we must receive a purchase order or a letter on company letterhead along with your registration form. The purchase order or letter must state what the employer is paying (i.e. tuition, material fee), your name, and the course(s) in which you are enrolling. Registrations will not be processed without this paperwork. If the employer is paying for your textbook, a separate letter or purchase order must be submitted to the Bookstore at the time of purchase.

ed2go Online Course Registration Information

Online courses offered by HCC can be attended based on your personal schedule, day or night. New classes start on the second Wednesday of each month with two lessons posted each week.

Print the online registration form and forward it along with your payment to the Hagerstown Community College, Continuing Education Registration.

If you have additional questions, you can also e-mail our student liaison at online@hagerstowncc.edu.

College Holidays

- March 12, 2021 – Spring Break
- May 31, 2021 – Memorial Day
- July 5, 2021 – 4th of July

Parking

Display the confirmation letter on your car's dashboard to serve as your parking permit when attending classes on the HCC campus. Parking for seminars is in Lot F. Parking for other courses is available in the student lots.

Use of Cell Phones During Class

Cell phones should be turned off or set to silent when class is in session. Calls must not interrupt the class. If students have to make or take calls on an emergency basis, please step out of the classroom to do so in order to minimize the disruption.

Emergency Closing

In case of severe weather or other emergency conditions, you should check HCC's website (www.hagerstowncc.edu) or Facebook page (www.facebook.com/hagerstowncc).

We will not necessarily close when the public schools do. When the public schools are closed due to weather or emergencies, all classes at public school locations are cancelled. When the college closes, all classes at off-campus sites are canceled.

Classes canceled due to inclement weather or emergencies will be made up.

Non-Credit/Credit Shared Courses

Selected courses may be taken for either academic credit or a non-credit basis. Should the student desire to transfer from non-credit to credit, the student must transfer by the second week of class. In order to transfer from non-credit to credit, the student must first drop the course through Continuing Education and then register in the Registrar's office. Students who have completed the non-credit course will receive a Certificate of Completion but will not be awarded college credits and may not earn college credit for the credit course by exam.

Certificate/CEU Information

Students do not receive grades for Continuing Education courses. Some non-credit courses offer Continuing Education Units (CEUs). You must inform the instructor if you need CEUs.

Code of Student Conduct

Hagerstown Community College has established rules of behavior that must be followed so that the teaching/learning process is not disrupted. A copy of the student handbook is available in the Student Activities Office.

Smoking Policy

Hagerstown Community College is committed to providing a safe and healthy working and learning environment for students, faculty, staff, and visitors. Effective January 1, 2015, HCC will be a tobacco-free campus. The Tobacco-Free Policy applies to all Hagerstown Community College facilities and vehicles, owned or leased, regardless of location. Smoking and the use of tobacco and e-cigarette products will not be permitted on any HCC property, including all buildings and facilities, walkways, recreational and athletic areas, building entrances, and parking lots. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose of their visit. To learn more, visit www.hagerstowncc.edu/tobaccofree

Equal Opportunity College

Hagerstown Community College does not discriminate against any individual for reasons of race, sex, color, religion, national or ethnic origin, age, sexual orientation, or conditions of disability in the admission and treatment of students, education programs and activities, scholarship and load programs, hiring of faculty and staff, or any terms and conditions of employment. The college is committed to affirmative action.

Individuals requiring special accommodations are requested to contact the Office of Student Services at 240-500-2240 to make arrangements no later than 10 days prior to the meeting or course

CAMPUS MAP



November 2018

Dreaming of a better life?



**Need to acquire your high school diploma? Improve your English language skills?
Or enhance your math, writing, and reading skills?
HCC would like to partner with you and make it happen.**

HCC's Adult Education Program offers free assessment, advising, classes, tutoring support, and a computer lab that is professionally staffed for those wanting to acquire their high school diploma or improve their educational skills.

Meet the required placement scores, and you can enroll in the National External Diploma Program (NEDP) for \$90.

Classes are offered both day and evening at a variety of locations in the Hagerstown area.

**It all starts with a phone call and an appointment.
Call 240-500-2313 between 8:30 a.m. – 4:30 p.m.
and speak to someone who looks forward
to partnering with you.**

Change your life today, one step at a time. Let's make that dream a reality.



Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

HCC Valley Mall Center
17301 Valley Mall Road
Hagerstown, MD 21740



11400 Robinwood Drive Hagerstown, Maryland 21742-6514
240-500-2236 Fax: 301-582-4001 ceregister@hagerstowncc.edu

Workforce Solutions and Continuing Education Registration Form

Each student must use a separate registration form. Please send completed registration form and payment to the College.
(Payment, invoice, or purchase order must accompany this registration.) **This form may be duplicated.**

To avoid delay, please complete all information requested.

☐ Student ID _____
(if known)

☐ Mr. ☐ Ms. ☐ Mrs. ☐ Other _____

Last Name _____ First _____ MI _____ Maiden/Former _____

Home Address _____

City _____ State _____ Zip Code _____ County _____

Phone: Home _____ Work _____ Cell _____

E-mail Address _____

Course #	Course Title	Begin Date	Total
Total Fee			

The Refund Policy is published in the current issue of the HCC Continuing Education Non-Credit Schedule.
I certify that the information on this form is correct.

Signature _____ Date _____

Ethnicity: Are you of Hispanic or Latino origin?
☐ Yes ☐ No

Race: You may check more than one race.

☐ White

☐ Black or African American

☐ Asian

☐ American Indian or Alaskan Native

☐ Native Hawaiian or Pacific Islander

Information not used for admission. Federal regulations require colleges to report enrollment data by ethnic, racial, and gender categories.

Birthdate
(mo/day/yr) _____

Senior Citizen
(60 and over) ☐ Yes ☐ No

Employer's Name _____

Social
Security # _____

For Credit Card Use Only:

Card Holder's Name _____

Account No. _____

Expiration Date _____

Signature _____

Billing Address for Card _____



Jump start your career! Scholarships available!

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