Why is distance learning right for you?

- You are an independent thinker...
- You want a flexible schedule...
- You are self-motivated...
- You are ready to make a change!!!

What courses can I take online?

Online classes are convenient, and allow you to take courses at your own pace in a location of your choosing. HCC currently offers more than 240 online and hybrid courses in a variety of different subjects, with new courses being added each semester. HCC also offers hybrid courses, which blend face-to-face instruction with online learning. Each individual course will have its own list of required software and system requirements.

To see a current listing of fully online programs, visit www.hagerstowncc.edu/online

To see a current listing of all online classes, visit www.hagerstowncc.edu/registration/online



Contact Information

Academic Advising & Registration 240-500-2240 advise@hagerstowncc.edu

Academic Testing Center 240-500-2398 testingcenter@hagerstowncc.edu

Admissions & Enrollment 240-500-2238 admissions@hagerstowncc.edu www.hagerstowncc.edu/admissions

Credit for Prior Learning 240-500-2637 creditforprior@hagerstowncc.edu

> Financial Aid 240-500-2473 finaid@hagerstowncc.edu

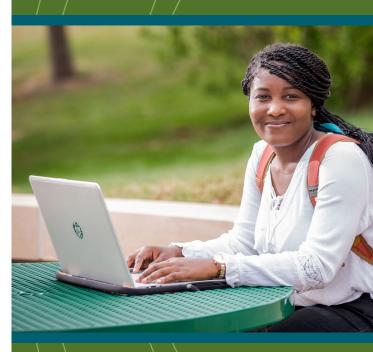
Distance Learning 240-500-2587 distlearn@hagerstowncc.edu



11400 Robinwood Drive Hagerstown, Maryland 21742 240-500-2000 www.hagerstowncc.edu



HCC Online



Stay close. Go far

HCC Online Programs

The following programs can be taken in a 100% online format from start to finish:

Associate's Degrees (two-year programs)

- A.A. Arts and Sciences
- A.A. General Studies
- A.A. Psychology Concentration, Arts and Sciences
- A.A. Sociology Concentration, Arts and Sciences
- A.A.S. Commercial Transportation Administration
- A.A.S. Management
- A.S. Arts and Sciences
- A.S. Business Administration
- A.S. Education
- A.S. Human Services Concentration, Arts and Sciences

Certificates

- L.D.C. Administrative Assistant
- L.D.C. Advanced Network Security
- L.D.C. Commercial Transportation Management (Track 2)
- L.D.C. Management
- L.D.C. Management: Marketing

For recent updates, visit www.hagerstowncc.edu/online

"Online classes through HCC enabled me to pursue an education without detracting from my busy lifestyle. I was able to work while still getting the full educational experience—taking online classes was a really good decision for me!"

- Laura Eby, English major



TIPS FOR SUCCESS IN ONLINE CLASSES

Take responsibility for your learning

- Taking an online course requires you to take responsibility for own progress.
- The key is to stay motivated and try your best to adhere to all deadlines.
- If you find yourself falling behind, you can always reach out to the instructor for assistance, just like you would in a live classroom setting.

Pace yourself

- Allow yourself sufficient time to get the reading and assignments completed each week.
- You may not have a scheduled class time, but you will have many deadlines.
- Avoid waiting until the last minute, just in case you run into any technical issues.

3 Always have a back-up plan

 In case of an emergency or personal issue, your instructor's contact information is always listed in the online classroom.

- You should contact the Help Desk team for assistance, at the first sign of any technical issues.
- There are computers readily available for students on campus in the Learning Support Center (LSC).

4 Check the online classroom and your HCC email account on a regular basis

- Throughout the semester, students are encouraged to check their email on a daily basis.
- Being present in the virtual classroom is essential in the online environment, since your instructor may post last minute reminders, homework tips or updates to the class schedule.

5 Never be afraid to ask questions

Contact HCC's Distance Learning
 Department if you have any additional questions: distlearn@hagerstowncc.edu.