

Institutional Assessment Committee Meeting
Wednesday, March 24
3:15 p.m.
Meeting Agenda

Present: Carlee Ranalli (Chair), Alicia Drumgoole (Co-Chair), Heather Barnhart, Mayme Kugler, Dawn Reed, Theresa Shank

- I. Review/Approval of Minutes:** The March minutes were approved by a unanimous vote.
- II. Update on Data & Assessment Specialist Position:** The search for the Data and Assessment position is ongoing. The Committee is in the process of reviewing and interviewing applicants. A candidate was invited to campus for a second interview on March 31.
- III. Update timeline & discuss non-academic assessment:** The Committee reviewed and discussed timelines for ILOs and non-academic assessments on campus. K. Perry discussed ongoing projects and measurements in the Library
- IV. Review and development of questions to measure ILOs:** C. Ranalli requested that committee members draft questions to bring to today's meeting. M. Kugler and A. Drumgoole sent questions, and C. Ranalli will form these into a revised draft to help establish questions for faculty and on-campus surveys.

The Academic Standards requested that the Committee collaborate with them to help roll out a timeline cycle to be used for academic and non-academic assessments. The Academic Standards Committee is currently looking at a 3-year cycle of assessment.

The Committee discussed the use of institutional surveys in past years.

- V. Adjournment:** There being no further business, the Committee adjourned at 3:45 p.m.