

Teaching and Learning Committee Meeting Minutes

28 January 2021

Attendees: Olusegun "Victor" Adegboyega-Edun, Vidda Beache, Thomas K. Burge, Sonjurae M. Cross, Karen S. Hammond, Rebecca L. Leonard, Suzannah B. Moran, Michele L. Blash, and Daniel R. Webber (CO-CHAIR)

Agenda Topics

- I. Review of Charge(s)
 - A. Revised Intellectual Property Policy
 1. The word "exclusive" will remain as is with stipulated definition of "college resources"
 2. Revised version of the policy was unanimously voted to move forward to the Faculty Assembly and Academic Council for review, comments, and concerns
 - B. New Charge: Guidelines for Online Course Management
 1. Document is currently at version 5
 2. Dr. Klauber's charge clearly states, that our goal should be to complete this review by the end of spring 2021
- II. Suggestions and Comments
 1. The committee began discussion, and several edits were made to the draft
 2. Concerns were raised about which tools should be used to verify consistent, and timely instructor interaction with students
 3. Danny Webber suggested that there is too much information regarding terminology sent out to faculty, and it is confusing and overwhelming. He stated, that some terms change so much/so quickly at the institution level, that some information just seems irrelevant
- III. Follow-up items:
 1. Review of Guidelines will continue in February meeting
 2. Dean Beache will verify whether an up-to-date curriculum development guide exists, that includes definitions of all terminology and procedures relevant to faculty
- IV. Next Meeting(s)
 - A. 25 February 2021, 2:30 pm
 - B. 25 March 2021, 2:30 pm
 - C. 22 April 2021, 2:30 pm
 - D. 27 May 2021, 2:30 pm

