

Teaching and Learning Committee Meeting Minutes

25 March 2021

Attendees: Olusegun "Victor" Adegboyega-Edun, Vidda Beache, Michele Blash, Thomas K. Burge, Sonjurae M. Cross, Karen S. Hammond, Rebecca L. Leonard, Suzannah B. Moran, and Daniel R. Webber

Agenda Topics

- I. Review of Charge(s)
 - A. The recently proposed changes to the Intellectual Property policy, were returned to Teaching and Learning by Dr. Klauber.
 1. The "Guide for Shared Governance" was reviewed. It was noted, that Faculty Assembly approval is currently not a required step of the shared governance, policy development process.
 2. It was suggested, that a contract could be drawn up by divisions/faculty with students whose creations may generate monetary rewards. In order to outline specific exemption from the intellectual property policy
 3. The word "exclusive" was removed from several areas of the policy.
 4. Additional edits were made, and the following phrase was added: "Any course content loaded into the college's learning management systems shall be shared property of both Hagerstown Community College and the creator".
 - B. "Guidelines for Online Course Management" version 6 was approved by all internal stakeholders, and implementation will begin during Fall 2021
 1. Dean Beache clarified, that the Master classroom initiative will move forward for faculty members who wish to pursue that option, but until further notice, the process is not mandatory.
- II. Next Meeting(s)
 - A. 22 April 2021, 2:30 pm
 - B. 27 May 2021, 2:30 pm