

Curriculum Committee Meeting Minutes  
January 22, 2009  
LRC-201

Present: Sonja Barnes, Fran Cade, Ann Clark, Judy Gerhart, Sean Maher, Mike Martin, Jim Niessner, Judy Oleks, Marlys Palmer and Judy Peisen. Missing: Bo Myers, LuAnn Fisher.  
Guests: Brenda Hassinger and Margaret Spivey.

Agenda items for review at this meeting were summarized on a chart and distributed to the committee members.

Item 1: RAD Program and RAD courses. Brenda Hassinger presented the plan to change the RAD AAS degree and changing the credits assigned to RAD-103 and RAD-104. Each of the courses will become a 3 credit course. The RAD AAS degree program will change due to these course changes, adding RAD-218 and BIO-103, and the removal of IST-102 and ENG-102 from the General Education Requirements. Prior to acceptance into the RAD program, students must prove Computer Literacy. This will be added to the Point Sheet used in qualifying students for the RAD program. The course changes and the AAS.RAD program changes were endorsed by the Curriculum Committee.

ITEM 2: Course INT-107. The TCS division proposed to have the pre-requisite removed from the INT-107 Heating, Ventilation, Air Conditioning and Refrigeration course. This course is a hands-on course and appeals to the adult student who is a hands-on learner. Having the theory course (INT-101) as a pre-requisite, is limiting the number of students who might enroll in this course. The removal of the pre-requisite from INT-107 was endorsed by the Curriculum Committee.

ITEM 3: General Education Science Requirement change. The Science and Math division has proposed adding the BTC-101 Introduction to Biotechnology course to the endorsed list of Science General Education Courses. This is a 3-credit course which would be attractive to students needing a 3 credit (non-lab) Science General Education course. Adding BTC-101 to the endorsed list of Science General Education courses was endorsed by the Curriculum Committee.

ITEM 4: Paramedic Program changes. There was a proposal to change the credit value of PES-106 and PES-203 at the October 2008 Curriculum Committee meeting. The committee was concerned with the impact to students sequencing through the courses and Degree Audit. The division director, program coordinator, advising coordinator, director of Admissions and representatives from the Director of Instruction office met and developed a plan to satisfy these concerns. The number of students affected by this change would be less than 10 and their individual Degree Audits would carry a notation that due to the credit change (content stays the same) between these two courses these students would still meet the competencies of the program of study. The Curriculum Committee endorsed the changes to the AAS.PES, CER.PES and the CER-EMT programs.

ITEM 5: Course title change. The Health, Physical Education and Leisure Studies division proposed the title change from Weight Lifting to Strength Training for PED-141, PED-142 and

PED-143 (beginning, intermediate and advanced) courses. The title change was endorsed by the Curriculum Committee.

ITEM 6: Prerequisite changes. The English and Humanities Division has proposed changing the prerequisites to ENG-099 from ENG-100 on the following courses: ENG-115, ENG-116, ENG-209, ENG-210, HIS-101, HUM-206, and the beginning levels of all Language courses (ARA-101, FRN-101, GER-101 and SPN-101). When the developmental English curriculum was modified, the ENG-099 course now includes both reading and writing emphasis. The Curriculum Committee endorsed the prerequisite changes on the courses listed above.

ITEM 7: Notification of experimental course. The English and Humanities Division has proposed a new course to be offered experimental for three offerings. This item was an informational item to the Curriculum Committee.

ITEM 8: Graphic Design Course re-activation and GDT Program modifications. The TCS division has proposed reactivating GDT-220 Digital Video and Audio course. This course was endorsed to be re-activated at the January 24, 2008 Curriculum Committee. There several programs to be modified to include the GDT-220 as part of the Program Requirements or in the elective areas. AS.GDT (the transfer program) modification is to include GDT-220 in the list of recommended electives. AAS.GDT modifications are as follows: increase the number of credits in the Program Requirements section to 36 (from 33) by including GDT-220 and SDE-102 and removing WEB-110 from Program Requirements and including in the Recommended Electives list. Discussion about listing so many 'Recommended Electives' for the GDT programs and is this confusing to students – perhaps the list should be consolidated. The Curriculum Committee endorsed the Program modifications to the AS.GDT and AAS.GDT programs.

ITEM 9: Change in credits for MUS-109, MUS-110, MUS-209, and MUS-210. The English and Humanities Division has proposed reducing the credits on these courses from 3 to 2 credits. This action will align the credits and student contact hours with the COMAR regulations for a studio course. The Curriculum Committee endorsed the credit changes for the four MUS courses.

ITEM 10: Pharmacy Technician Courses and Program modifications. The Pharm Tech modifications were tabled until the next meeting. The Certificate as defined in the catalog includes PLB-105 – the course should be PHR-111. Judy Gerhart will correct Degree Audit in Datatel.