

Curriculum Committee Meeting Minutes
February 10, 2011 2:30 pm
LRC-201

Present: Ann Clark, Lynn Drury, Judy Gerhart, Theresa Marks, Mike Martin, Bo Myers, Jim Niessner, Judy Oleks, Dan Ryan, and Nancy Thorpe. Absent: Marlys Palmer. Guests: Danny Webber, Frances Cade, Jeffrey Morgan and Elaine Ashby.

Item #32 General Education Course Proposal for MUS-102. This proposal, submitted by the Arts and Humanities Division, details how the History of Jazz meets the **new** outcomes for the Arts and Humanities General Education Courses. The Committee supports adding MUS-102 History of Jazz to the Arts/Humanities General Education Course Listing.

Item #38 New course proposal as experimental course. This proposal is presented to the Curriculum Committee as notification of MUS-132 Electronic Music Ensemble I course to be run as 'Experimental' for Spring 2011. No Committee action required.

Item #33 Changing the credits for NUR-228. This proposal from the Nursing Division explains the need to increase the credits from 1 to 2 for this course. The results of HCC students on the NCLEX-RN exam have highlighted areas where students need to be stronger in Leadership and Delegation. Increasing credits in NUR-228 Contemporary Trends in Nursing and Leadership course will allow more instruction in this area. This course has been offered in the final semester of the RN program since 2009. Dr. Oleks stated this is an example to use for Middle States since they will be looking for examples where outcomes assessment has led to curriculum modifications. The Committee supports the credit change to NUR-228.

Item #34 Changing the credits for NUR-231. This proposal from the Nursing Division explains the need to decrease the credits from 5 to 4 for this course to allow the NUR-228 course increase in credits. Delivery of this course in a preceptor environment and decreasing credits (hours) will not create issues. NUR-229 has yet to be offered (plan for Spring 2012) and it is offered in the final semester of the RN program. The Committee supports the credit change to NUR-231.

Item #35 Modifications to the AA.POL program. This proposal from the Behavioral and Social Sciences/Business Division outlines changes to the Program Requirements and Electives areas of the program. The change would be to move the Internship from the Electives area to the Program Requirements with a value of 1 credit. This Internship will serve as a capstone course and will be used as an effective assessment tool to determine program outcomes. This Internship will still follow the process currently in place for Internships and Internship sites for students will be proposed by lead faculty. Mike Martin asked to have one of the HIS course selection options be moved to Program Requirements (from the Gen Ed area). This would alleviate student confusion on which courses and how many to take for the Gen Ed requirement. The Committee supports the change proposed to the AA.POL program with the modifications suggested.

Item #37 New Program Proposal AA Option in Administration of Justice. This proposal from the Behavioral and Social Sciences/Business Division details the need for a transfer program in the Administration of Justice and outlines the coursework required. Currently the AAS degree contains courses that do not transfer to 4-year institutions. Mr. Morgan and Mr. Martin worked to design the program with enough flexibility to meet most transfer institutions requirements and allow HCC students to transfer the most credits. Is this program AA or AS? (It will be AA program) Looking at the catalog page for AA or AS Degree in Arts and Sciences, the Gen Ed credits 31-33; Program Requirement 12-27 credits are stated. What is the history of the AA/AS in Arts and Sciences program? How could more disciplines be added to the qualified listing? It was suggested to Mr. Morgan the following modifications to the proposal: move PSY-201 to Program Requirements; add POL-101 and a SPD course to Program requirements to meet the 12 credits from the qualified discipline listing courses in addition to the ADJ courses proposed. In the General Education area of Behavioral/Social Sciences, add the choice of any History course (101, 102, 201 or 202). The Electives listing will need to be revised. The Committee supports the change proposed to the AA.ADJ program with the modifications suggested. **Dr. Oleks will bring this item to the Board of Trustees.**

Item # 36 New Program Proposal AS.PPH. This proposal from the Mathematics/Science/Engineering Division seeks to add a Pre-Pharmacy program at HCC. The coursework in this program is very challenging and the program has high admission requirements. This program will build a cohort of pre-pharmacy students and will likely increase their acceptance into pharmacy schools through articulation with Shenandoah University and other institutions. The Committee supports the creation and addition of the Pre-Pharmacy program at HCC. **Dr. Oleks will bring this item to the Board of Trustees.**

*Upon further investigation by Mike Martin, several of the AA/AS Option programs are out of compliance with the Program Requirements currently stated in the Catalog.

When any item listed above was supported, there was a motion, a second and a vote following. All items supported received unanimous votes unless noted otherwise.

Next meeting scheduled for March 31, 2011 in LRC-201 at 2:30 PM.

Regular April meeting scheduled for April 14, 2011 in LRC-201 at 2:30 PM.

Special April meeting scheduled for April 15, 2011 in CC1 of the Student Center at 1:00 PM. The room is reserved until 4:00 PM. The agenda for this meeting is General Education Course Review for those General Education areas where the Outcomes have changed.

Meeting adjourned.