

Curriculum Committee Meeting Minutes  
May 7, 2014 2:30 pm  
LRC-121

Present: T. Burge, J. Gerhart, J. Horton, L. Manilla, M. Martin, J. Niessner, L. Olden, D. Ryan, D. Warner and D. Webber. Absent: D. Karstaedt. Guests: J. Peisen, A. Bridendolph, M. Spivey, B. Johnson, D. Simonetti, M. Dominick and B. Witmer.

Minutes from the April 2014 meeting were approved.

Action on the agenda of proposals is recorded below.

Item 48 Program Modification: AAS.CAD. This proposal from the Technology and Computer Studies Division reflects with changes made to the Computer-Aided Design Option in Mechanical Engineering Technology AAS degree program. The previously endorsed changes to CAD courses and removal of the IST-102 prerequisite the program needed to be revised. IST-102 and EGR-103 are added to the Restricted Electives (increased to 18 credits) listing and IST-158 and STU-106 have been removed. Program credits are reduced to 20. The Committee endorses this proposal.

Item 64 New Course Proposal: PHS-113 and PHS-113L. This proposal from the Mathematics and Science Division details the specifics for a new on-line Ocean Studies course with on-line lab. The curriculum is available from the American Meteorological Society. This on-line science course with lab provides more opportunity for students seeking to complete on-line program. Item 101 addresses the inclusion of this course as Science General Education course. The Committee endorses this proposal.

Item 72 Course Modification: MGT-203. This proposal from the Behavioral/Social Science and Business Division seeks to change the name to Corporate Finance. The Committee endorses this proposal.

Item 73 Program Modification: AA.PLS. This proposal from the Behavioral/Social Science and Business Division details changes to the Paralegal AA degree to meet the 60 credit limit. The Committee endorses this proposal.

Item 74 General Education additional: BIO-117. This proposal from the Mathematics and Science Division provided information for BIO-117 as a General education course. In addition, the English prerequisite on this course has been determined to be ENG-100. The Committee endorses this proposal.

Item 75 Program Modification: AS.BUS. This proposal from the Behavioral/Social Science and Business Division provides information for PSY-204 as a General Education course. Syllabus and COG were received. The impact of this new General Education course allows the Nursing Program to keep all General Education courses as a group. The Committee endorses this proposal.

Item 76 New Course Proposal INT-240. This proposal from the Technology and Computer Studies Division details a new course which serves as the capstone for the Industrial Technology program and will aid to meet the 60 credit limit for the program. The Committee endorses this proposal.

Item 77 Program Modification: AAS.INT. This proposal from the Technology and Computer Studies Division details the changes to the Industrial Technology degree program to meet the 60 credit limit. IST-102 and INT-113 moved from Program to Restricted Electives and added BUS-145 and INT-240 to program requirements (30 credits). Restricted electives credits will increase to 9. The Committee endorses this proposal.

Items 78-90 deal with the Emergency Services courses and Programs based on the changes adopted by MIEMMS the state Emergency Services Agency to align with the national Registry EMT curriculum. HCC courses EMS-120, EMS-121 and new EMS-122 have credits increased and thus the program in Prehospital Basic Life Support will change to a Certificate. **Pending Board of Trustees and MHEC approvals.** EMS-164 will be inactivated and credits and or prerequisites will be adjusted on EMS-151, EMA-164, EMS-210, and EMS-221. The Certificate in Paramedic Emergency Services, Certificate in EMT-I to EMT-P Bridge programs and the AAS degree in Paramedic Emergency Services will be adjusted to reflect these credit changes. Overall the credits remain the same. The Committee endorses this proposal.

Item 91 Course Modification: MUS-201. This proposal from the Humanities and English Division seeks to remove MUS-171 as a prerequisite course. The content of MUS-201 has changed to include much of the MUS-171 content. The Committee endorses this proposal.

Item 92 Course Modification: MUS-130 and MUS-131. This proposal from the Humanities and English Division seeks to add these courses to the inventory of offerings. They have been offered as experimental and have run with enrollment. They are Wind Ensemble courses, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 93 Course Modification: MUS-132 and MUS-133. This proposal from the Humanities and English Division seeks to add these courses to the inventory of offerings and change the title to Contemporary Music Ensemble. They have been offered as experimental and have run with enrollment. They are Wind Ensemble courses, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 94 Course Modification: MUS-134. This proposal from the Humanities and English Division seeks to add this course to the inventory of offerings. It has been offered as experimental and has run with enrollment. It is String Ensemble course, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 95 New Course Proposal: MUS-135. This proposal from the Humanities and English Division seeks to add this course to the inventory of offerings. It is String Ensemble II course a continuation of MUS-134, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 96 Course Modification: MUS-136. This proposal from the Humanities and English Division seeks to add this course to the inventory of offerings. It has been offered as experimental and has run with enrollment. It is Opera Chorus I course, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 97 New Course Proposal: MUS-137. This proposal from the Humanities and English Division seeks to add this course to the inventory of offerings. It is Opera Chorus II course a continuation of

MUS-136, and Music majors need ensemble courses as part of the program requirements. The Committee endorses this proposal.

Item 98 New Course Proposal: ADJ-200. This proposal from the Behavioral/Social Science and Business Division provides information on this new course Criminal Procedures to be included in the Police Academy curricula. Topics covered include: seizures, searches, constitutional rights, court orders, subpoenas, warrant sand writs along with other topics The Committee endorses this proposal.

Item 99 Program Modification: CER.AJP. This proposal from the Behavioral/Social Science and Business Division provides information on changes to the Police Services Certificate. This is the HCC credential earned by the graduates of the Police Academy. The proposal design includes a new title: Police Academy Certificate as well as new courses in the Program Requirements: ADJ-200 and ADJ-110 and removing ADJ-101. The Restricted Electives has been removed. Total credits remain at 27. The Committee endorses this proposal.

Item 100 New Program Proposal: AAS.AJP. This proposal from the Behavioral/Social Science and Business Division provides information on a new program as an Option in Administration of Justice - Police Academy Track. The target market for the degree is students who intend to complete the Police Academy and pursue a degree. Age restrictions for entrance to Academy exist. This program would give students opportunity to earn credits toward the AAS degree until they meet the age restriction. Also it provides opportunity to Academy grads to pursue the AAS degree. The Committee endorses this proposal.

Item 101 Biological/Physical Science General Education addition: PHY-113. This proposal from the Mathematics and Science Division seeks to add PHY-113, Ocean Studies to the list of approved General Education courses. This a course offered online and it is a 4-credit course. The Committee endorses this proposal.

Item 102 Arts and Humanities General Education outcomes change. The current outcomes for Arts and Humanities General Education category are too similar to the Diversity Outcomes. The new outcomes proposed are: (1) evaluate important artistic, cultural, and philosophical mechanisms of cultural transmission; and (2) understand the impact of historical movements in and on the arts and humanities. The Committee endorses this proposal.

### **Other Announcements:**

Next meeting will be September 11, 2014 in LRC-121 at 2:30 pm. Meeting adjourned.