

Curriculum Committee Meeting Minutes
September 25, 2008
LRC-201

Present: Frances Cade, Ann Clark, Lu Ann Fisher, Judy Gerhart, Sean Maher, Mike Martin, Bo Myers, Jim Niessner, Judy Oleks, and Judy Peisen. Missing: Sonja Barnes and Marlys Palmer.

New members were introduced – Bo Myers and Judy Gerhart.

1. Assignment for the Curriculum Committee for 2008-2009. A copy of the 2008-2009 Assignments was distributed to the members present.

Assignment # 1 is to develop a policy regarding how HCC will accept credit from advanced high school work [advanced placement, International Baccalaureate (IB), etc.] In the current HCC Catalog, there is a chart listing how HCC equates AP test scores. IB and the Cambridge programs have not been addressed.

Assignment #2 is to begin work on policy development, research and collect information regarding course prerequisites and co-requisites from other Maryland community colleges. This will tie into the 2009-2010 Institutional Planning Priorities Curriculum Excellence Project.

2. Introduction to Mass Communications (MCM-101) has been offered as an experiential course three times. The department Chair will be recommending action on this course; make it inactive or present to the committee as a permanent course. If the course is made inactive, should the next course, Writing for Mass Media (MCM-102) also be made inactive due to the fact MCM-101 is a prerequisite for MCM-102? If the course(s) are made inactive, they will not appear in the next HCC Catalog. Mike Martin told the committee that the MCM-101 does transfer to Shepherd and Shippensburg.

3. Proposal from the Health Sciences Division to redistribute the credits between Prehospital Pharmacology (PES-106) and Medical Emergencies III (PES-203) courses in the Paramedic programs. Within the AAS and the Certificate programs, the switching of credits between these courses will not impact the overall total of credits required for these programs. However, the Paramedic Bridge Certificate will have a reduction of credits, from 25 to 24. The division needs to develop a method to ensure the students in these programs will be able to complete the credits necessary. When PES-106 and PES-203 courses are offered may impact the number of credits earned (there is a better way to say this)

4. Proposal from the Health, Physical Education and Leisure Studies Division for a new course Officiating: Baseball/Softball (PED-223). This course will be included in the restricted electives area of the AA degree and the Letter of Recognition in Sports Officiating. The committee received a motion to accept the new course proposal; motion was seconded and voted unanimously to accept the new course.

5. Mike Martin extended congratulation to Bo Myers in increasing the number of student in his programs. This was due to the re-design of the curriculum.

6. Mike Martin suggested a modification to the Curriculum forms to include “change of requisites” as a Reason for Submission.