

Curriculum Committee Meeting Minutes
November 10, 2009
LRC-201

Present: Frances Cade, Ann Clark, Judy Gerhart, Jennifer Haughie (as proxy for Mike Martin), Sean Maher, Bo Myers, Jim Niessner, Judy Oleks, Marlys Palmer and Judy Peisen. Absent: Sonja Barnes LuAnn Fisher, Mike Martin. Guests in attendance: Louise Wine, Anthony Valente and Joan Johnson.

Item 1. AAS.ECE program modification. Louise Wine presented the program modifications to the AAS.ECE program. The modification was necessary due to MSDE's required course EDU-215. Removing of courses EDU-208, HEA-105, PSY-204 and ENG-103 from the program and replacing with EDU-211, EDU-212, EDU-116 and EDU-215 summarizes the proposed changes. How will these modifications match with the Certificate program? The AAS degree requires a minimum of 64 credits. How will the students meet the 64 credit limit? How will the CPR requirement for child care providers (normally covered in HEA-105) be addressed? *CPR requirement is for the facility should not impact this program if someone on staff at the facility meets the CPR requirement. The modifications proposed to the AAS.ECE program also changed the Certificate program. They are adding EDU-211 to Program Requirements and moving HEA-105 course to the electives selection (which students must select 2 of the courses listed) and removing EDU-208 and ENG-103 from the electives selection.* The Committee endorsed these proposed changes to the AAS.ECE and CER.CCP programs in the Education Department.

Item 2. New Course Proposal: ESL-109. Jim Niessner spoke to the ESL-109 new course proposal. Committee had questions about the pre-requisites for this new course – need clarification from the Division. Coding the pre-requisites in Datatel seemed to be problematic; perhaps a meeting with the IT staff, Developmental Division and Registration may resolve this issue. This course is not a requirement for any program of study.

Item 3. New Program of Study Proposal. The English Department is proposing a new AAT program in Secondary English Education. The program is designed a transfer program to any Maryland state college or university. This program will use HCC courses already in place. There are other Maryland Community Colleges offering the AAT in English Education currently. The current AA in English Education will be inactivated if this AAT program is endorsed. The Committee endorsed this new program.

Item 4. Inactivate HUM-209, HUM-206 and ENG-116 courses. Joan Johnson presented the rationale for inactivating these courses; they were developed and delivered by adjuncts. None of them are central to any program of study offered at HCC. The Committee endorsed the inactivation of these three courses.

Item 5. Adding a pre-requisite to THR-106. Currently there is no pre-requisite on THR-106. Students need more experience in Theatre before taking this course. The Committee endorsed adding the pre-requisite of THR-101 or THR-102 to this course.

Item 6. New Course Proposal: BTC-102. Dr. Peisen presented the proposal for BTC-102, Introduction to Applied Biotechnology Research. This course will be offered to high school students interested in the laboratory component of the Biotechnology program. It will carry variable credits (1-3 credits) and will serve as an enhanced learning experience. The Committee endorsed this new course. Note: The programmatic changes have not been submitted to the Curriculum Committee. Dr. Peisen is aware that the forms need to be submitted.

Item 7. Discussion on the Alternative Energy began but the proposal listed several new courses and two of these courses did not have the appropriate forms completed. The Committee would like to see all courses in the proposed program to determine how a student would progress through the program. Tabled to next meeting.

Item 8. HUM-214. Joan Johnson informed the Committee of a new course - World Religions – running as Experimental for Spring 2010. Forms will be submitted for the next Curriculum Committee meeting to process as an official HCC course and General Education Arts and Humanities course. No action required from Committee.

Items tabled to the December meeting were changes to SDE courses and SDE programs; Pharmacy Technician Certificate change; PHR-269 course change; new Letter for Pharm Tech; the new AET program and associated courses; new EGR-105 course; credit changes to INT-109; the LTR-HVAC program changes; the Biotechnology degree and certificate changes. New items to be distributed HUM-214 new course and changes to the IST:Developer Program.

When any item listed above was endorsed, there was a motion and a second with a vote following. All items supported received unanimous votes.

Next meeting will be held December 8, 2009 beginning at 2:30 PM in LRC-201.