



Workforce Solutions & Continuing Education

Spring/Summer 2022 Non-Credit Schedule



Personal Trainer



Medical Assistant



Motorcycle Safety

Discover *Yourself*

**Scholarships
available!**

See page 2 for details.



Recreation



College for Kids

Workforce Solutions • Personal Enrichment • Career Development

HCC Workforce Solutions & Continuing Education



SCHOLARSHIPS AVAILABLE!

Scholarships may provide 100% of the cost of attendance in the following programs:

- Certified Medical Assistant
- Certified Nursing Assistant
- Certified Peer Recovery Specialist
- Child Care*
- CDL B
- Construction Equipment Operator
- Construction (Pre-Apprenticeship)
- Diesel Technician
- Forklift Operator
- Nurse Refresher*
- Management Bootcamp
- Office Associate*
- Personal Trainer*
- Phlebotomy
- Real Estate*
- Veterinary Assistant*
- Welding

Scholarships are part of the Governor's Emergency Education Relief (GEER) funds;

**MHEC funded and are subject to MD resident or have graduated from MD High School*



For more information, call 240-500-2236 or visit
www.hagerstowncc.edu/CEfunding

Spring/Summer 2022

HCC CONTINUING EDUCATION



3 COLLEGE FOR KIDS

**16 ANIMAL CARE/
VETERINARY OFFICE**

Professional Pet Grooming
Veterinary Assistant Training

**17 BUSINESS AND
PROFESSIONAL TRAINING**

Leadership, Management, & Marketing
Workkeys Preparation

23 CERTIFICATION AND LICENSURE

Child Care
Hospitality
Personal Trainer
Real Estate

29 COMPUTERS

MS Office
Office Associate

**30 TRANSPORTATION AND
DRIVER EDUCATION**

CDL – Commercial Driver
Driver Education
Motorcycle

**33 INDUSTRIAL TECHNOLOGY
AND TRADES**

Construction/Construction Equipment Operator
Diesel Technician Program
Forklift Operator
Home Inspector
Small Engine
Welding

36 ALLIED HEALTH

Basic Life Support (BLS)
Behavioral Health Certifications
Certified Medical Assistant
Certified Nursing Assistant
Dental Seminar
Healthcare Certifications
Nursing
Phlebotomy
Rad Series

45 HEALTH AND WELLNESS

Fitness

46 PERSONAL ENRICHMENT

Art, Music, Language
Culinary
Cultural Trips
Dance & Recreation
Genealogy, Family Care, & Parenting
History
Home and Garden
Money Matters

60 REGISTRATION IS EASY

62 CAMPUS MAPS

63 ADULT EDUCATION

64 ALUMNI

\$ Scholarship Available

▲ ONL Online Class

■ LLI Lifelong Learning Institute

The information presented in this schedule is deemed to be accurate at the time of printing, but content is subject to change.



www.hagerstowncc.edu/coned

Working to keep you **ESSENTIAL** and **EMPLOYED.**



Dr. Jim Klauber
HCC President

Class Options | Spring & Summer 2022

HCC spring and summer classes have a multitude of delivery options. We are working to maintain public safety with the observance of the CDC guidelines. Classes will be offered using the following learning formats:

Scholarships (\$)

- Courses identified with the (\$) symbol have scholarship opportunities available.
- Funding is provided in part of the GEERS, EARN, and Workforce Solutions Training Scholarships.
- Students must apply prior to registering and to meet all specified scholarship details.
- College for Kids (CFK) scholarships are offered in partnership with JLG, the Alice Virginia and David W. Fletcher Foundation, and AHEC West.

Online Classes (▲ ONL)

- Classes identified as online classes will be delivered entirely online.
- These classes do not have a specific meeting time and are completed at the student's pace.
- Students must meet all specified deadlines outlined by the program expectation.

Remote Classes (REMOTE)

- Remote classes meet online, but have a specific meeting time.
- Specific class times will be used for real-time virtual sessions with the instructor and class attendees.

Hybrid Classes (HYBRID)

- These classes meet both online and in-person at the discretion of the instructor.

Life-Long Learning Institute (■ LLI)

- HCC's commitment to lifelong learning provides discounts for LLI indicated classes to seniors (60+) of Maryland and neighboring states within the tri-state area.

HCC College for Kids 2022



Highlighting indicates
new classes

Register online at www.hagerstowncc.edu/kids
\$15 early bird discount through Mar. 31

Questions? Email cfk@hagerstowncc.edu

Please visit the CFK website for the most up-to-date camp offerings at
www.hagerstowncc.edu/kids

Week 1—June 13-17

Grade	Course #	Course Title
2-3	CFK-237 A	We Do Robotics, Do You?
4-5	CFK-446 A	It's a Bug's World - NEW
4-5	CFK-013 A	Computer Games: Digital Designers
4-5	CFK-383 A	Crafty Kids
4-5	CFK-378 A	Ancient Empires of Greece, Rome, China, and Egypt
6-8	CFK-403 A	Art Exploration: Mixed Medium Art
6-8	CFK-413 A	Programming with Python
6-8	CFK-419 A	Non Basta Pasta
6-8	CFK-355 A	Babysitters Boot Camp
8-12	CFK-447 A	#BossLife: How to Think (and Dream) Like a Boss - NEW

Week 2—June 21-24

Grade	Course #	Course Title
2-3	CFK-320 B	Mad Scientist Training Academy
4-5	CFK-120 B	The World of Harry Potter
4-5	CFK-350 B	Computer Games: Programming Pros
4-5	CFK-249 B	My LEGO Robot is Better Than Yours
6-8	CFK-292 B	Maker of Worlds: Mastering Minecraft
6-8	CFK-455 B	Theatre Arts - NEW
6-8	CFK-396 B	VEX Robots: Engineer, Build, and Code
6-8	CFK-359 B	DNA Detectives: Who Dunit?
8-12	CFK-449 B	Prove 'Em Wrong - NEW
8-12	CFK-463 B	Sculpture: Creating Three-Dimensional Art - NEW

Week 3—June 27-July 1

Grade	Course #	Course Title
2-3	CFK-349 C	Computer Games: Beta Testers
2-3	CFK-402 C	Backyard Bugs
4-5	CFK-354 C	Around the World
4-5	CFK-461 C	Power of Nature - NEW
4-5	CFK-141 C	Mad Scientist
6-8	CFK-363 C	The Bigger World of Harry Potter
6-8	CFK-092 C	Design Your Own Computer Game
6-8	CFK-278 C	Creative Photography
6-8	CFK-450 C	Creative Cakes - NEW
6-8	CFK-314 C	LEGO Cup Robot Wars
8-12	CFK-418 C	Hamilton - NEW

\$ Scholarship Available
 ▲ ONL Online Class
 ■ LLI Lifelong Learning Institute

HCC College for Kids 2022

Week 4—July 11-15

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-248 D	Creatures of the Deep
4-5	CFK-330 D	Minecraft for Maniacs
4-5	CFK-120 D	The World of Harry Potter
6-8	CFK-454 D	Get (B)ready - NEW
6-8	CFK-421 D	How Stuff is Made
6-8	CFK-373 D	Star Wars: A Course About the Force
6-8	CFK-224 D	Rocketry and Space Flight
6-8	CFK-452 D	Digital Art: The World of Design, Cartooning, Illustration, and Animation - NEW
5-8	CFK-425 D	Women Engineering Our Future with JLG - Intermediate
8-12	CFK-194 D	Creating Digital Animations

Week 5—July 18-22

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-237 E	We Do Robotics, Do You?
4-5	CFK-459 E	Ninja Warrior - NEW
4-5	CFK-295 E	Fossils and the Sands of Time
6-8	CFK-375 E	Mysteries of History
6-8	CFK-358 E	Build a Computer
6-8	CFK-453 E	How to Become a YouTuber or TikToker - NEW
6-8	CFK-340 E	Hunger Games
6-8	CFK-369 E	The Flying Physics of Catapults, Cannons, and Sling Shots
5-8	CFK-444 E	Engineering Our Future with JLG - Intermediate
8-12	CFK-366 E	Photography Portfolio

Week 6—July 25-29

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
2-3	CFK-372 F	Nifty Thrifty Crafts
2-3	CFK-226 F	Blast Off Into Space
4-5	CFK-338 F	Junkyard Art
4-5	CFK-330 F	Minecraft for Maniacs
6-8	CFK-399 F	Comics Collide: Marvel vs. DC
6-8	CFK-326 F	Minecraft Modding and More
6-8	CFK-278 F	Creative Photography
6-8	CFK-441 F	Biotechnology and Biomedicine
6-8	CFK-451 F	CulinARTIStry - NEW
8-12	CFK-457 F	UX/UI Design for Mobile Apps and Gaming - NEW
8-12	CFK-376 F	VEX Robotic Engineering

Week 7—August 1-5

<i>Grade</i>	<i>Course #</i>	<i>Course Title</i>
4-5	CFK-141 G	Mad Scientist
4-5	CFK-458 G	Myths & Legends - NEW
4-5	CFK-443 G	Engineering Our Future with JLG - Beginner
6-8	CFK-448 G	10 Crafts in 5 Days - NEW
6-8	CFK-306 G	Music Theatre: Act, Sing, and Dance
6-8	CFK-456 G	Graphic Design - NEW
6-8	CFK-460 G	Navigating and Surviving the Great Outdoors - NEW
8-12	CFK-343 G	SAT Prep
8-12	CFK-462-G	Advanced Art: Portfolio Study - NEW



Are you ready for camp?

REGISTER

1. Please read our current health and safety protocols, which all staff and campers are required to follow, at www.hagerstowncc.edu/kids. Protocols are subject to change based on federal, state, local, and camp guidance.
2. Confirm your child meets the grade or age requirements for the class section selection. The grade listed refers to the grade your child will be entering the next school year.
3. Register:
 - Online at hagerstowncc.edu/kids
 - By phone at 240-500-2236, extension 1
 - By mail or in person (see registration form at back of schedule)
4. *Use your child's name and birth date when registering, not your own.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from register@campdoc.com. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2480 or email cfk@hagerstowncc.edu.

CONFIRMATIONS

- Confirmation of registrations will be sent by mail.
- Check that your child is enrolled in the correct camp and week.

FINAL STEP

- One week prior to camp, you will receive an email containing a map with the location of your camp and where to check in on Monday morning.
- Note: Classroom locations can and often do change. Check the website before coming to campus for the most accurate location information.

SPECIAL ACCOMMODATIONS

If your child has a documented disability (learning, physical, psychiatric, medical, or behavioral) this must be disclosed on the health form. Someone from HCC's Disabilities Support Services (DSS) office will contact you prior to the start of class to discuss your child's needs and potential accommodations that may be necessary. If you have questions or need to contact the DSS Office, call 240-500-2273.

Know Before You Go!



EXTENDED SERVICES

Before Care and After Care are available for an additional \$30 each per week. Registration is required. Before Care runs from 7:15 to 8:45 a.m. and After Care is from 4:30 to 6:00 p.m. Staff will accompany students to/from their classroom.

STUDENT'S GRADE LEVEL

Grades listed refer to the grade your child will be entering in the next school year.

REQUIRED FORMS

All health and student information will be collected by CampDoc. You must provide a valid email address when registering for a CFK course. Within a week of registering, look for an email from register@campdoc.com. All forms must be completed two weeks prior to camp. Students may be dropped without a refund if documents aren't completed.

- Returning campers must update and resubmit forms each year.
- Questions? Call 240-500-2480 or email cfk@hagerstowncc.edu.

LUNCH & SNACKS

Lunch will take place either in the Student Center or the classroom. Campers are encouraged to pack a lunch that does not require refrigeration. Lunch can be purchased from the Hilltop Grill's College for Kids menu. Please check the CFK website and watch your email for more details on purchasing lunch.

SECURITY & SAFETY

Hagerstown Community College is committed to providing a safe learning environment for its students.

- Parents or guardians must sign their child in and out of class each day.
- Students are escorted to and from all activities.
- Staff will escort students who are not picked up 15 minutes after camp ends to the Career Programs Building, Room 232.

QUESTIONS

If you need additional information, view the FAQs and parent handbook found on our website at hagerstowncc.edu/kids, or contact our staff at cfk@hagerstowncc.edu.

Before/After Care

Before Care for College for Kids

Before Care will be offered each week of camp. Parents may drop their children off at 7:15 am and HCC staff will deliver them to their camp. Before Care is not included in camp registration; students must be registered for Before Care in addition to their camp.

Total: \$30

CFK-900-A	MTuWThF 7:15AM–9:00AM	Jun 13 – Jun 17 CPB 232
CFK-900-B	TuWThF 7:15AM–9:00AM	Jun 21 – Jun 24 CPB 232
CFK-900-C	MTuWThF 7:15AM–9:00AM	Jun 27 – Jul 1 CPB 232
CFK-900-D	MTuWThF 7:15AM–9:00AM	Jul 11 – Jul 15 CPB 232
CFK-900-E	MTuWThF 7:15AM–9:00AM	Jul 18 – Jul 22 CPB 232
CFK-900-F	MTuWThF 7:15AM–9:00AM	Jul 25 – Jul 29 CPB 232
CFK-900-G	MTuWThF 7:15AM–9:00AM	Aug 1 – Aug 5 CPB 232

College for Kids After Care

After Care will be offered each week of camp. Camp staff will deliver your child to After Care when their camp ends. Students must be picked up by 6 pm. After Care is not included in camp registration; students must be registered for After Care in addition to their camp.

Total: \$30

CFK-901-A	MTuWThF 4:00PM–6:00PM	Jun 13 – Jun 17 CPB 232
CFK-901-B	TuWThF 4:00PM–6:00PM	Jun 21 – Jun 24 CPB 232
CFK-901-C	MTuWThF 4:00PM–6:00PM	Jun 27 – Jul 1 CPB 232
CFK-901-D	MTuWThF 4:00PM–6:00PM	Jul 11 – Jul 15 CPB 232
CFK-901-E	MTuWThF 4:00PM–6:00PM	Jul 18 – Jul 22 CPB 232
CFK-901-F	MTuWThF 4:00PM–6:00PM	Jul 25 – Jul 29 CPB 232
CFK-901-G	MTuWThF 4:00PM–6:00PM	Aug 1 – Aug 5 CPB 232

Grades 2-3

We Do Robotics, Do You?

Take me to your leader! Wait, you become the leader as you learn to create and program animated robots. Using LEGOs, a computer, and your imagination, plan and engineer a series of projects that show you have the stuff to become a future robot designer.

Total: \$199

CFK-237-A	MTuWThF 9:00AM–4:00PM <i>T. Shade</i>	Jun 13 – Jun 17 LRC 121
CFK-237-E	MTuWThF 9:00AM–4:00PM <i>T. Shade</i>	Jul 18 – Jul 22 LRC 121

Creatures of the Deep

Embark on an undersea adventure and learn about amazing sea creatures and mammals that depend on the sea. Get a taste of chemistry as we test the differences between fresh and salt water. There will be hands-on projects, games, storytime, music, and art.

Total: \$199

CFK-248-D	MTuWThF 9:00AM–4:00PM <i>A. Baker</i>	Jul 11 – Jul 15 LRC 254
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Mad Scientist Training Academy

Real science in a real lab! Investigations and experiments come alive as students engage in hands-on activities that ignite their curiosity about science. From elephant toothpaste to lemon volcanoes, students will be immersed in the process of science investigation. The week will culminate in a mini-science fair where students will show off their science lab skills as they conduct their favorite experiments and investigations from the week. Your little scientist won't want to miss it!

Total: \$199

CFK-320-B	TuWThF 9:00AM–4:00PM <i>C. Burch</i>	Jun 21 – Jun 24 STEM 404
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Computer Games: Beta Testers

Computer games are fun to play but they are also fun to make! Discover your hidden talents as a programmer, graphic designer, or beta tester and become part of a team that develops and plays a brand new game created from your imagination.

Total: \$199

CFK-349-C	MTuWThF 9:00AM–4:00PM <i>T. Johnson</i>	Jun 27 – Jul 1 CPB 171
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Nifty Thrifty Crafts

From drink coasters to chandeliers, use your imagination to craft beautiful, economical pieces of art! Weave, paint, cut, wire, and glue CDs, plastic bottles, and other mystery 'trash' items to transform them into colorful upcycled creations that will bring a smile to you, others, and best of all, the environment!

Total: \$199

CFK-372-F	MTuWThF 9:00AM–4:00PM <i>T. Van Hying</i>	Jul 25 – Jul 29 CPB 211
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NEW Blast Off Into Space

Get ready to blast off into fun. Travel with us through the solar system to explore the planets, stars, sun, and moon. We will explore the solar system and learn about the NASA space program. Activities in this exciting adventure include solar system role play, model making, virtual trips through space, and much more.

Total: \$199

CFK-226-F	MTuWThF 9:00AM–4:00PM <i>M. Powell</i>	Jul 25 – Jul 29 LRC 121
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💰 Scholarship Available ▲ ONL Online Class ■ LLI Lifelong Learning Institute

Backyard Bugs

Discover the incredible world of insects, from elegant dragonflies to shiny tiger beetles to flying flowers (butterflies). We'll look for eggs and caterpillars and the evidence they leave behind. We'll look at real bugs to discover how they avoid getting eaten, plus we'll test out ways insects eat. Expect lots of learning disguised as fun and games, plus catching bugs in nets for those up-close looks. Campers will take home great tools and activities to continue their explorations.

Total: \$199

CFK-402-C	MTuWThF 9:00AM-4:00PM	Jun 27 - Jul 1
	<i>K. Barylski</i>	<i>CPB 213</i>

Grades 4-5

Computer Games: Digital Designers

Stop staring at your monitor and become the star of your own computer game. Put yourself in the middle of the action as we digitally insert you into your own animated adventure. Work with graphics, create a storyline, insert sound effects, and package your game for family and friends.

Total: \$209

CFK-013-A	MTuWThF 9:00AM-4:00PM	Jun 13 - Jun 17
	<i>T. Johnson</i>	<i>CPB 171</i>

The World of Harry Potter

The world of Harry Potter is filled with science, story, math, muggles, history, and hilarity. Come join us as we explore everything that makes the Hogwarts universe magical and mysterious, dramatic and detailed, creative and crafty. Grab the Hogwarts Express at Platform 9 3/4 for a week full of fun. Warning, spoilers!

Total: \$209

CFK-120-B	TuWThF 9:00AM-4:00PM	Jun 21 - Jun 24
	<i>E. Hill, L. Miller</i>	<i>CPB 214 / 212</i>
CFK-120-D	MTuWThF 9:00AM-4:00PM	Jul 11 - Jul 15
	<i>E. Hill</i>	<i>CPB 214</i>

Mad Scientist

Captivate your curiosity and ignite your imagination during this week of "way cool" scientific discovery. Conduct experiments, research answers, and record findings. Discover the science that is all around you in everyday stuff. Make slime, find the density of popcorn, and explore the chemistry of bubbles.

Total: \$209

CFK-141-C	MTuWThF 9:00AM-4:00PM	Jun 27 - Jul 1
	<i>S. Miller</i>	<i>STEM 404</i>
CFK-141-G	MTuWThF 9:00AM-4:00PM	Aug 1 - Aug 5
	<i>S. Miller</i>	<i>STEM 404</i>

My LEGO Robot Is Better Than Yours

Before long, you'll be in control of your robot as you learn to program your creation to move in different directions or sense light versus dark. Projects will include building various robots that involve motors, gears, light sensors, touch sensors, and even music.

Total: \$209

CFK-249-B	TuWThF 9:00AM-4:00PM	Jun 21 - Jun 24
	<i>L. Tritle</i>	<i>LRC 122</i>

Fossils and the Sands of Time

Do you know that the sand stuck between your toes at the beach last summer was millions of years old? Where do you think that sand came from? Is all sand alike? Students will use microscopes to analyze and identify sands from around the world and study crystals, fossils, geodes and more!

Total: \$209

CFK-295-E	MTuWThF 9:00AM-4:00PM	Jul 18 - Jul 22
	<i>A. Baker</i>	<i>LRC 108</i>

Minecraft for Maniacs

Dive into the secret world of Minecraft and rediscover the joy of building with blocks. Visit new blocky worlds and join your team in finding bigger and better Minecraft adventures. Share game experiences and use critical thinking skills to overcome game obstacles. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$209

CFK-330-D	MTuWThF 9:00AM-4:00PM	Jul 11 - Jul 15
	<i>T. Johnson</i>	<i>CPB 171</i>
CFK-330-F	MTuWThF 9:00AM-4:00PM	Jul 25 - Jul 29
	<i>T. Johnson</i>	<i>CPB 171</i>

Junkyard Art

One man's trash is another man's treasure. See how Duct Tape really is the best invention ever, from medieval armor projects to wallets, accessories, etc. Other projects include making objects such as bird feeders, musical instruments, and other treasures out of recycled materials!

Total: \$209

CFK-338-F	MTuWThF 9:00AM-4:00PM	Jul 25 - Jul 29
	<i>S. Miller</i>	<i>CPB 213</i>

Computer Games: Programming Pros

Pick up from your “Computer Games: Digital Designers” experience and join our game development company where you work as a team to create a super product. No pressure, but other classes will beta test your product so bring your A game this week!

Total: \$209

CFK-350-B TuWThF 9:00AM–4:00PM Jun 21 – Jun 24
T. Johnson CPB 171

Around the World

Adventure to Asia, South America, Africa, Europe, and Australia! Each day we'll visit a new, exotic land across the globe. From kangaroos to Buckingham Palace, to the tulips of Amsterdam and the Andes Mountains and beyond, come explore the people, places, animals, and foods that make up the beautiful world in which we live.

Total: \$209

CFK-354-C MTuWThF 9:00AM–4:00PM Jun 27 – Jul 1
J. Shackelford LRC 254

Ancient Empires of Greece, Rome, China, & Egypt

Have you ever wanted to travel back in time? Join us as we discover the ancient worlds of Greece, Rome, China, and Egypt through their great leaders, food, games, history, and languages. Before the week is up learn how to write your own hieroglyphics, build your own Coliseum, navigate the ancient silk road of China, and write your own Greek myth! “

Total: \$209

CFK-378-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
J. Shackelford CPB 211

Crafty Kids

Scrapbooking, stamping, card making, oh my! Make the world a more beautiful place one craft at a time. Create fun and unique scrapbook pages to display your water, school, and birthday pictures, decorate birthday and Christmas cards, and even design your own logos. From board games to tote bags you're sure to have a craft-tastic time!

Total: \$209

CFK-383-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
T. Van Hyning CPB 212

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

\$ Engineering Our Future With JLG - Beginner

In this beginner hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. Not only will you explore how engineers of all types work together to solve problems, but also design and build your very own working popsicle stick scissor lift!

Apply for scholarship online

CFK-443-G MTuWThF 9:00AM–4:00PM Aug 1 – Aug 5
A. Emch CPB 212

NEW It's a Bug's World

Explore the incredible world of insects in depth. Wow your parents and friends by how much you know about the creatures most necessary to life on Earth. From ants to grasshoppers and caterpillars to dragonflies, you'll learn about all the orders of insects and see how many you can actually find outdoors. With games, crafts, and more, learning about bugs will be anything but boring. You'll spend several hours outdoors every day, observing insects, catching them with entomology nets, and having fun. Campers will go home with plenty of materials to extend their learning and excitement.

Total: \$209

CFK-446-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
K. Barylski CPB 213

NEW Myths & Legends

Explore myths and legends around the world and discover what makes books like Percy Jackson so fascinating! Become an adventurer and explore deep forests, magic islands, mystical caves, and dangerous labyrinths, as well as the cultures that created them.

Total: \$209

CFK-458-G MTuWThF 9:00AM–4:00PM Aug 1 – Aug 5
H. Perry CPB 210

NEW Ninja Warrior

Your child has always claimed to be a real ninja. Now's the time for them to prove it as they put their skills to the test! This is a multi-skilled level course, from the beginner to the most advanced Ninja Warrior fan! Students will become familiar with ninja terminology and skill concepts through a variety of fun, individualized competitive activities.

Total: \$209

CFK-459-E MTuWThF 9:00AM–4:00PM Jul 18 – Jul 22
S. Miller ARCC 225

\$ Scholarship Available ▲ ONL Online Class ■ LLI Lifelong Learning Institute

COLLEGE FOR KIDS

NEW The Power of Nature

Are you curious about the forces of nature? Come learn about different climates and awesome creatures of the world, how it is all connected, and more! You'll create and measure earthquakes, build a waterwheel and see if yours will lift the most weight, and explore the strength of animals big and small. Go beyond what can be seen with your own eyes as we discover the amazing science and beauty of the world around us.

Total: \$209

CFK-461-C	MTuWThF	9:00AM–4:00PM	Jun 27 – Jul 1
	<i>A. Baker</i>		<i>STEM 507</i>

Grades 6-8

\$ Engineering Our Future with JLG – Intermediate

In this intermediate hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. Not only will you explore the design process and how engineers of all types work together to solve problems, but also design and build your very own working popsicle stick construction vehicle!

Apply for scholarship online

CFK-444-E	MTuWThF	9:00AM–4:00PM	Jul 18 – Jul 22
	<i>A. Emch</i>		<i>CPB 212</i>

Rocketry and Space Flight

Use your brain and your imagination to explore the world of flight, engineering, and rocketry. Design and build things that fly. Explore the world of space travel and astronauts.

Total: \$219

CFK-224-D	MTuWThF	9:00AM–4:00PM	Jul 11 – Jul 15
	<i>M. Powell</i>		<i>STEM 507</i>

The Flying Physics of Catapults, Cannons, and Sling Shots

Do you like to launch things? Do you want to learn how to increase the accuracy and precision of your projectile devices? Do you like to build and design things? During this week-long course, we will learn the physics behind projectiles to increase accuracy and precision of hitting a specified target. We will design and construct three devices: a catapult, a sling shot, and a cannon.

Total: \$219

CFK-369-E	MTuWThF	9:00AM–4:00PM	Jul 18 – Jul 22
	<i>M. Powell</i>		<i>STEM 507</i>

Design Your Own Computer Game

Don't just play computer games - learn to design them. From storyboarding to beta testing, take the steps to bring your ideas to life on the computer screen. Experiment with game animation software and learn more about a career as a game designer and programmer. You might just create the next big gaming hit.

Total: \$219

CFK-092-C	MTuWThF	9:00AM–4:00PM	Jun 27 – Jul 1
	<i>K. Billings</i>		<i>ATC 202</i>

Creative Photography

Do you like to take pictures? Learn all about the world of photography. Explore composition, light, shadow, computer manipulations, and images. Have fun creating beautiful works of art from your photographs. This is a hands-on class that will help you to get creative with your camera and computer. Campers should bring their own camera.

Total: \$229

CFK-278-C	MTuWThF	9:00AM–4:00PM	Jun 27 – Jul 1
	<i>S. Schaefer</i>		<i>KEP 210</i>
CFK-278-F	MTuWThF	9:00AM–4:00PM	Jul 25 – Jul 29
	<i>S. Schaefer</i>		<i>KEP 210</i>

Maker of Worlds: Mastering Minecraft

Team up with other players in this sensational world that's built one block at a time. Using the tools and mechanics of Minecraft, build a game with your team and share the results with the other students and the world. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$219

CFK-292-B	TuWThF	9:00AM–4:00PM	Jun 21 – Jun 24
	<i>K. Billings</i>		<i>ATC 202</i>

Music Theatre: Act, Sing & Dance

Break a Leg" this week as you embark on a theater journey which includes dancing, singing, comedy, and other elements of theater. You will explore and create prop designs, stage crew development, and script writing. Be ready to show off as the week will end with a performance to end all performances."

Total: \$219

CFK-306-G	MTuWThF	9:00AM–4:00PM	Aug 1 – Aug 5
	<i>P. Torres</i>		<i>KEP 101</i>

LEGO Cup Robot Wars

Compete with your teammates and against each other in solving problems using LEGO's robotic platform. Bring it as you face off and show why your robot is better, faster, smarter, and stronger. A previous LEGO class is recommended before attending.

Total: \$219

CFK-314-C	MTuWThF	9:00AM–4:00PM	Jun 27 – Jul 1
	<i>L. Trittle</i>		<i>LRC 122</i>

Minecraft Modding & More

Join the advanced Minecraft maniacs in creating mods, setting up Minecraft server side, and writing code to modify the Minecraft environment. Meet the Blockly program language and of course play lots of original Minecraft maps. You must have a PAID Minecraft account for the PC/MAC before starting the class.

Total: \$219

CFK-326-F	MTuWThF <i>K. Billings</i>	9:00AM–4:00PM	Jul 25 – Jul 29 <i>ATC 202</i>
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Hunger Games

Enter the world of Panem as we explore concepts, characters and most of all, the challenges of Suzanne Collins' The Hunger Games. We will experience the drama of these novels as we read, watch, and create our own training ground....will you be the victor?

Total: \$219

CFK-340-E	MTuWThF <i>L. Miller</i>	9:00AM–4:00PM	Jul 18 – Jul 22 <i>CPB 213</i>
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Babysitters Boot Camp

Snag a job as babysitter or camp counselor with this week-long training on the basics (and then some!) of babysitting. You'll learn crucial safety and child care skills, including CPR and basic first aid, how to manage behavior positively, and the skills you'll need to interact with parents professionally. You'll also have fun learning educational games and crafts, plus how to prepare a full menu of healthy snacks for kids!

Total: \$219

CFK-355-A	MTuWThF <i>A. Baker</i>	9:00AM–4:00PM	Jun 13 – Jun 17 <i>LRC 255</i>
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Build a Computer

We live in a world where technology is so important, but do you even know how it really works? Now you can learn the basics of computer hardware, build your own computer, and learn how to troubleshoot and repair minor problems with a computer.

Total: \$229

CFK-358-E	MTuWThF <i>J. Luna</i>	9:00AM–4:00PM	Jul 18 – Jul 22 <i>ATC 116</i>
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REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

DNA Detectives: Who Dunit?

Are you always watching crime scene T.V. shows or movies, or reading a good who dunit story? Love to figure out how to solve the mystery? In this week-long course, you'll learn the basics of crime scene investigation, or CSI tactics and solve a fictional crime. You'll learn how to extract DNA, complete a DNA Gel Electrophoresis, use dissections to solve crimes, and identify other biological materials to lead you to the culprit.

Total: \$219

CFK-359-B	TuWThF <i>A. Emch</i>	9:00AM–4:00PM	Jun 21 – Jun 24 <i>STEM 507</i>
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The Bigger World of Harry Potter

More potions, more quidditch, just more! Experience deeper and more advanced aspects of the world of Harry Potter as we spend time with the second half of the series and explore the future of Harry's world. Warning, spoilers!

Total: \$219

CFK-363-C	MTuWThF <i>E. Hill</i>	9:00AM–4:00PM	Jun 27 – Jul 1 <i>CPB 214</i>
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Star Wars: A Course About the Force

Travel to a time long ago, in a galaxy far, far away and immerse yourself in all things Star Wars! Explore the Star Wars universe and what it teaches us about loyalty, good versus evil, and nature versus technology. You'll create your own Star Wars story featuring your favorite characters and settings, plus planets, droids, and weapons of your own creation. And no Star Wars class would be complete without choreographing your very own light saber duel!

Total: \$219

CFK-373-D	MTuWThF <i>T. Hood</i>	9:00AM–4:00PM	Jul 11 – Jul 15 <i>CPB 213</i>
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Mysteries of History

You may have heard of the strange disappearances in the Bermuda Triangle, the unexplained gigantic rock formation of Stonehenge, and the Lost Colony of Roanoke, but they're only a few of the unsolved mysteries of history! Come investigate the theories behind these fascinating stories and others, like the vanished crew of the Mary Celeste, the atmospheric phenomenon of ball lightning, and the cryptic languages of Rongorongo and the Voynich Manuscript. Who knows, maybe you'll solve the mystery!

Total: \$219

CFK-375-E	MTuWThF <i>J. Shackelford</i>	9:00AM–4:00PM	Jul 18 – Jul 22 <i>LRC 254</i>
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💰 Scholarship Available

▲ ONL Online Class

■ LLI Lifelong Learning Institute

VEX Robots: Engineer, Build, & Code

Go beyond LEGO robotics and learn the world of VEX Robotics. Learn to construct various designs with the VEX kits and program your creations to move. Join us for a hands-on, interactive week of building and learning to code!

Total: \$219

CFK-396-B TuWThF 9:00AM–4:00PM Jun 21 – Jun 24
J. Luna STEM 103

Comics Collide: Marvel vs. DC

Boom! Kapow! Blam! Explore the history, themes, characters, stories, and fan theories of your favorite Marvel and DC comics. Which characters and worlds are better, and why? What makes someone a hero or villain? And what would happen if the two worlds of DC and Marvel collided? Disclaimer: The instructor is a Marvel fan; can you sway him to the dar... ehem, DC side?

Total: \$219

CFK-399-F MTuWThF 9:00AM–4:00PM Jul 25 – Jul 29
T. Hood KEP 209

Art Exploration: Mixed Medium Art

Free your creative mind and expand your imagination as you enter the world of mixed medium art. Each day you'll explore the artistic properties of various mediums, including graphite pencils, ink pens, colored pencils, charcoal, oil pastels, acrylics, and watercolors. At the end of the week, use your new skills to create a shadow box that incorporates each medium.

Total: \$229

CFK-403-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
S. Schaefer CPB 141

Programming With Python

Coding and programming languages are essential to life in the 21st century like traditional language knowledge has been essential for the history of mankind. You know the basics of Scratch, Blockly, or Javascript, now go to the next level. Create websites, analyze data, and develop games using the Python programming language.

Total: \$229

CFK-413-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
J. Luna ATC 116

Non Basta Pasta

Can't get enough pasta? Neither can we! You'll roll, cut, and stuff your own homemade pasta, including spaghetti, ravioli, spaetzle, and gnocchi. Drench your pastas in classic red and béchamel sauces you whip up from scratch. You'll never want to eat store bought pasta again once you learn how simple it is to make your own, and much tastier too! Culinary camps are NOT recommended for students with severe food allergies.

Total: \$229

CFK-419-A MTuWThF 9:00AM–4:00PM Jun 13 – Jun 17
H. Perry CPB 210

\$ How Stuff Is Made

Do you ever wonder how stuff is made? Headphones and Hydro Flasks, skateboards and spoons, jeans and journals? These and thousands of everyday products you use to add style, function, and fun to your life all have to be designed and made. Explore how technology like robots, lasers, and 3D printing have changed the design and fabrication process. Then design your own product with these technologies in mind!

Apply for scholarship online

CFK-421-D MTuWThF 9:00AM–4:00PM Jul 11 – Jul 15
C. Burch CPB 211

\$ Women Engineering Our Future with JLG - Intermediate

In this intermediate hands-on, interactive camp sponsored by JLG, you'll have the unique opportunity to work directly with a team of engineers from JLG to expand YOUR creativity and ingenuity to engineer a sustainable and productive future for the 21st century. You will explore the crucial role women play in the engineering workforce, how engineers of all types work together to solve problems, and design and build your very own working popsicle stick construction vehicle!

Apply for scholarship online

CFK-425-D MTuWThF 9:00AM–4:00PM Jul 11 – Jul 15
A. Emch CPB 212

\$ Biotechnology & Biomedicine

Women have a tremendous capacity to succeed in the fields of STEM, but have been underrepresented. Explore how biomedical and biotech engineers are using the latest technology and knowledge of human anatomy and genetics to design solutions for health problems and diseases. Use your creativity and ingenuity to research a body system and propose a solution to common diseases/disorders using the latest technology. Present your solutions at the end of camp.

Apply for scholarship online

CFK-441-F MTuWThF 9:00AM–4:00PM Jul 25 – Jul 29
N. Idegwu CPB 175

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

NEW 10 Crafts in 5 Days

And probably more! Among the many possible activities will be: crochet, Ojo de Dios - Eye of God, macramé, Hawaiian ribbon weaving, iris paper folding, quilling, paper embroidery, zentangle, Sharpie tie-dye, Kanzashi flowers, and tissue window stars. Your friends will all be envious of the amazing things you'll make!

Total: \$229

CFK-448-G MTuWThF 9:00AM-4:00PM Aug 1 - Aug 5
K. Barylski CPB 213

NEW Creative Cakes

Create creative and sometimes crazy cakes! From the science of baking and the importance of food safety to the skill behind decorative piping, your culinary creativity will soar. Explore what is trending in the world of desserts and use your newfound techniques to create the one-tiered cake of your dreams (from top to bottom).

Total: \$229

CFK-450-C MTuWThF 9:00AM-4:00PM Jun 27 - Jul 1
H. Perry CPB 210

NEW CulinARTISTry

Explore (and eat!) food as art. Play with color, pattern, and other elements of design as you create elegant pavlovas, Instagram worthy pizzas, and more. The saying, "you eat with your eyes," is just as true in this camp as it has been for ages. Learn first-hand how food has been and is still used as a form of art, communication, and expression.

Total: \$229

CFK-451-F MTuWThF 9:00AM-4:00PM Jul 25 - Jul 29
H. Perry CPB 210

NEW Digital Art: The World of Design, Cartooning, Illustration, & Animation

Explore the digital art and design basics that bring your favorite cartoons and animations to life! Learn how to go from a concept drawing to a finished, polished, ready-for-print project. Examine the importance of the sketch phase, and then ink, color, shade and light your art. You'll learn how these skills translate into the world of print design, comic book art, and more.

Total: \$229

CFK-452-D MTuWThF 9:00AM-4:00PM Jul 11 - Jul 15
A. Pandit ATC 115

NEW How to Become a YouTuber or TikToker

Do you have the perfect idea for your own YouTube show? Or your own TikTok Channel? Write scripts and collaborate with your other artist peers to record and edit your first 15-second, 1-minute, and 3-minute videos! Come create engaging videos for personal or public use while learning about online safety, camera basics, and more.

Total: \$229

CFK-453-E MTuWThF 9:00AM-4:00PM Jul 18 - Jul 22
H. Perry ATC 115

NEW Get (B)ready

Learn beginning kitchen skills while exploring the history and adaptability of bread! Create different types of breads while exploring the culinary techniques needed to make each one happen. From food science and safety to following a recipe, you'll leave with new experience and knowledge to explore flavors and baking in your own kitchen.

Total: \$219

CFK-454-D MTuWThF 9:00AM-4:00PM Jul 11 - Jul 15
H. Perry CPB 210

NEW Theatre Arts

Explore all the world of theatre has to offer on and off the stage! Try your hand at acting, designing sets, costuming, and more. Learn about the history of theatre, techniques for monologues, and color theory for creative costuming. Find your passion in or behind the spotlight in the extensive world of theatre.

Total: \$229

CFK-455-B TuWThF 9:00AM-4:00PM Jun 21 - Jun 24
H. Perry KEP 101

NEW Graphic Design

Learn about the expansive reach of graphic design, from marketing, publishing, and print design to motion design, film, and photography. Discover the principles of this comprehensive discipline through the exploration of layout, balance, color theory, and more. You will use your creative abilities and apply new skills to create your own designs, like posters, magazine covers, and article spreads.

Total: \$229

CFK-456-G MTuWThF 9:00AM-4:00PM Aug 1 - Aug 5
A. Pandit ATC 115

COLLEGE FOR KIDS

NEW Navigating & Surviving The Great Outdoors

Be prepared for thrilling adventures in the wilderness! Explore the world around you through the basics of orienteering and survival. You'll practice compass and navigation skills, along with fire-building and how to use the environment to your advantage. Channel your inner adventurer while learning necessary survival skills.

Total: \$219

CFK-460-G MTuWThF 9:00AM-4:00PM Aug 1 - Aug 5
A. Baker LRC 108

Grades 8-12

Creating Digital Animations

Computer animations are taking the entertainment and gaming industry to a new level. Explore the world of animation and bring your own ideas to life. Learn the secrets to using software tools through hands-on projects.

Total: \$229

CFK-194-D MTuWThF 9:00AM-4:00PM Jul 11 - Jul 15
K. Billings ATC 202

SAT Prep

The New SAT is here, are you ready? This course is designed to introduce students to the requirements of the new SAT. Students will learn appropriate test taking strategies while reviewing concepts in reading, writing, and math. Two full-length SAT tests will be administered during the course, one at the beginning of the course and one at the end of the course to measure growth.

Total: \$229

CFK-343-G MTuWThF 9:00AM-4:00PM Aug 1 - Aug 5
T. Van Hyning LRC 254

Photography Studio & Portfolio

Move beyond photography basics and begin shooting and editing with your portfolio in mind! Whether you're interested in earning a degree in photography or wanting to publish your photos online or in print, you will need to know how to present your photography as a full body of work. Discover your unique style as a photographer, practice how to maintain consistency in editing, explore different ways to display your images, and learn the differences between shooting for events versus fine art - all while building your portfolio! Campers should bring their own camera. A limited number of cameras may be available for sharing, but cannot be guaranteed.

Total: \$229

CFK-366-E MTuWThF 9:00AM-4:00PM Jul 18 - Jul 22
S. Schaefer KEP 210

VEX Robotic Engineering

Here's your chance to explore the worlds of robotics engineering with the VEX Robotics system. Work as a team to build your robot's physical structure and then download the programming code to make your robot go! Incorporate wiring, motors and servos, sensors, and wireless controls to pilot your robot through challenges and obstacles.

Total: \$229

CFK-376-F MTuWThF 9:00AM-4:00PM Jul 25 - Jul 29
J. Luna STEM 103

NEW Hamilton

Come spend a week immersed in Lin Manuel Miranda's 2015 Broadway smash hit Hamilton at our musical theatre camp based on the Tony Award-winning musical. Audition, rehearse, and explore the technical and performance processes of putting on a show. Become a triple-threat as you perform vocal selections, execute choreography, and act in scenes of your own creation. At the end of the week, put on a revue-style Hamilton showcase!

Total: \$229

CFK-418-C MTuWThF 9:00AM-4:00PM Jun 27 - Jul 1
P. Torres KEP 101

LIMITED SCHOLARSHIPS AVAILABLE

Apply online to attend camp for as low as \$8.

Priority will be given to applications received by March 31.

www.hagerstowncc.edu/cfkscholarships



Alice Virginia



David W. Fletcher Foundation

NEW #Bosslife: How to Think (& Dream) Like a Boss

Are you someone who dreams up lots of ideas about how to help people? Do you have thoughts for different kinds of inventions that you'd love to see come to life? Can you see yourself being a boss or leader of a business one day? This camp is for you! Over the course of five days, you'll build a step-by-step guide to turn your creative ideas into reality. You'll think and talk through how your ideas can help make the world around you a better place, no matter how big or small the impact. Get ready to dream big, work through problems with fellow creative thinkers, and learn important leadership skills; you may realize you're ready to be your own CEO tomorrow!

Total: \$229

CFK-447-A MTuWThF 9:00AM-4:00PM Jun 13 - Jun 17
C. Witko CPB 214

NEW Prove 'em Wrong

Do you want to move out and make your own way in the world, but you (or your parents) aren't sure you're ready? Spend the week learning the most essential skills you'll need for successful adulthood, like: food - menu planning, shopping hacks, cooking, and food safety; personal finance - all the stuff you really need; cars - from how to buy and understanding loans to basic mechanics and maintenance; clothing care - deciphering those care codes, best laundry practices, mending and simple alterations; smart decision-making, and more. Equip and empower yourself to live the life you want, and prove all the naysayers wrong!

Total: \$229

CFK-449-B TuWThF 9:00AM-4:00PM Jun 21 - Jun 24
K. Barylski LRC 255

NEW UX/UI Design for Mobile Apps & Gaming

Do you have a favorite app or game on your phone? What makes it so good? Is it the graphics and overall appearance or aesthetic, or the experience you have in navigating and using it? Both? Get out of the player's chair and into the creator's seat as you learn the basics of UX/UI (user experience and user interface) design and enhance your knowledge of the mobile app and gaming industry.

Total: \$229

CFK-457-F MTuWThF 9:00AM-4:00PM Jul 25 - Jul 29
A. Pandit ATC 115

NEW Sculpture: Creating Three-Dimensional Art

Try your hand at bringing your three-dimensional visions to life in this four-day sculpture intensive. With demonstrations and hands-on guidance, explore different media as you sculpt for fun and for presentation. You'll learn simple cast casting and molding, modeling and manipulating material, and both additive and subtractive sculpture.

Total: \$229

CFK-463-B TuWThF 9:00AM-4:00PM Jun 21 - Jun 24
S. Schaefer CPB 141

REGISTRATION DEADLINE

Online registration closes the Monday prior to the start of each camp.

Earn SSL Hours at CFK!

Volunteers needed for:

Classroom Aides
Monday Morning Check-In

Apply online at www.hagerstowncc.edu/kids



💰 Scholarship Available
▲ ONL Online Class
■ LLI Lifelong Learning Institute

ANIMAL CARE

Pet Care

\$ Principles of Professional Pet Grooming

This course is the first of three courses needed to complete Professional Pet Groomer. Students must also complete Professional Pet Groomer Practices I and II. Principles of Professional Pet Grooming covers the fundamental principles and terminology of pet grooming including grooming equipment, dog behavior, handling, and anatomy, breed classes, CPR, hair and skin disorders, and familiarization with grooming room set-up. (Textbook included, additional equipment is required and purchased by the student (\$999).

Total: \$570

PET-011-B	TuTh 5:00PM–8:30PM	Aug 2 – Aug 30
	<i>T. Walizer, K. Tracey,</i>	<i>CPB 213</i>
	<i>A. Culligan</i>	

Vet Care

\$ Veterinary Assistant Principles

Veterinary Assistant Principles is the second course in a series designed to train students to enter the field of veterinary medicine as an assistant. It provides instruction on laboratory procedures, drug therapy, and radiology procedures. Topics include types of laboratory tests, microscopes, drugs used in the field, and radiology. **Pre-requisite** PET 043.

Total: \$895 — Senior Total: \$438

PET-041-J	M 5:30PM–8:30PM	Apr 25 – Sep 26
	<i>K. Tracey, T. Walizer</i>	<i>VM 4</i>

\$ Veterinary Assisting Practices

This course consists of 25 hours of combined classroom instruction, guest lectures, individual research, portfolio creation, Humane Society volunteer work and clinical observation, project and portfolio presentation.

Total: \$211 — Senior Total: \$102

PET-042-B	M 5:30PM–8:30PM	Aug 15 – Oct 3
	<i>K. Tracey</i>	<i>VALL 6</i>



CERTIFICATION SERIES

Scholarships
Available*

Pet Grooming

Professional Pet Groomers provide all aspects of routine pet care including bathing, brushing, and grooming. Students will focus on understanding animal behavior, anatomy, and breeds to successfully enter the Pet Grooming profession.

Course List:

Professional Pet Grooming
Professional Pet Grooming I
Professional Pet Grooming II

Classes start August 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

Discover Yourself

*Scholarships may cover all or part of the program cost

Leadership, Management, & Marketing

\$ Hagerstown Community College Management Bootcamp

This 7-week Bootcamp gives managers the skills to lead and supervise a team, as well as gaining the basic principles of communication, project management, coaching, human resources, and customer service. This section includes the following seven courses at a discounted price.

Total: \$1202 — Senior Total: \$607

PRD-901-K	TuTh 5:00PM–8:30PM <i>J. Martorana, K. Palmer, M. Waltemire, C. Aaron</i>	May 3 – Jun 16 VM 4
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Communication Skills for Managers

Communication is key for everyone in the workplace, but particularly for managers and supervisors! Regardless of the industry or work environment, the ability to deliver clear, concise messages in verbal and/or written formats can mean the difference between success and failure. Learn to communicate via various mediums, listen effectively, engage in difficult conversations, and manage conflict.

Total: \$189 — Senior Total: \$95

PRD-894-M	TuTh 5:00PM–8:30PM <i>J. Martorana</i>	Mar 22 – Mar 24 VM 4
PRD-894-K	TuTh 5:00PM–8:30PM <i>J. Martorana</i>	May 3 – May 5 VM 8

The Significance of Supervision

This course examines the significant role supervisors play in the success and growth of an organization. Students will analyze the skillset of an effective supervisor, as well as the elements of quality supervision. Areas presented include “how-to” topics such as the role of the supervisor in communication, conflict management, managing power and authority, motivating and developing staff, and managing change and transitions in the workplace. A course designed for new supervisors and seasoned leaders students will objectively evaluate the significance of supervision in the workplace.

Total: \$189 — Senior Total: \$95

PRD-895-K	TuTh 5:00PM–8:30PM <i>K. Palmer</i>	May 10 – May 12 VM 4
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Coaching for Improved Performance

The complex work environment calls for managers and leaders to have skills necessary to lead a workforce of all ages. Coaching is a relatively new strategy that leaders and managers utilize to help individuals focus on improving work performance, learn new skills and take their performance to the next level. Skills such as active listening, asking questions, and being a thinking partner set the stage for an effective coaching experience. Participants will discuss everyday work situations to determine ways coaching strategies will be successful.

Total: \$189 — Senior Total: \$95

PRD-896-K	TuTh 5:00PM–8:30PM <i>M. Waltemire</i>	May 17 – May 19 VM 4
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Leadership Skills - The Essentials for Success

In this ever-changing world, having the right skills as a leader is critical for business and personal success. This course identifies and explores skills leading yourself first, of giving direction and delegation, building trust and sharing power, leading by example and enabling others. Students will understand how attitudes, positive mindsets, and leadership ethics play a role in a leader’s success. Participants will discuss and role play everyday leadership situations.

Total: \$189 — Senior Total: \$95

PRD-897-K	TuTh 5:00PM–8:30PM <i>M. Waltemire</i>	May 24 – May 26 VM 4
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Human Resource Management, Meaning, & Methods

The importance of human resource management has evolved in the workplace over time. Labor and Civil Rights legislation as well as various protections from discrimination in the workplace have added several layers to the processes of recruiting, hiring, performance management, benefits administration, and training. Students will learn how laws have redefined many HR processes. This course is an in-depth survey of those changes as well as the role of the Equal Employment Opportunity Commission in workplace discrimination investigation and enforcement. This course also examines the importance of pro-active workplace harassment prevention policies and training and the steps to achieve legal terminations.

Total: \$189 — Senior Total: \$95

PRD-898-M	TuTh 5:30PM–8:30PM <i>C. Aaron</i>	Mar 15 – Mar 17 VM 4
PRD-898-K	TuTh 5:00PM–8:30PM <i>C. Aaron</i>	May 31 – Jun 2 VM 4

BUSINESS & PROFESSIONAL TRAINING

Moving from Customer Service to Customer Care

What does excellent customer care look like? This course explores the behaviors that lead to high customer satisfaction and brand loyalty. Most organizations have a mission, vision, and value statement. Students will examine ways in which company culture embodies, or ignores the stated values of the organization. Students will learn how to apply the significance of service recovery and how to make a blameless apology methods from the "Ritz Carlton Three Steps to Service program." This course will also suggest and assess ways to reduce customer stress in the post-pandemic world by identifying steps to adjust the customer care model to account for customer anxiety.

Total: \$189 — Senior Total: \$95

PRD-899-L	TuTh 5:00PM–8:30PM <i>K. Palmer</i>	Jun 7 – Jun 9 VM 4
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Project Management Essentials

Did you just get handed a project and were told to "Make it Happen?" Now you are wondering where to start? How do you build the best team to accomplish this project? How do you develop a plan if this has never been done before? How do you make sure the project stays on budget and on schedule? This course guides managers through the entire project management lifecycle. Begin with learning to develop a comprehensive plan and effective team, and then controlling project schedules, costs, and scope. Also, learn to effectively communicate progress on the project and establish effective relationships with stakeholders.

Total: \$189 — Senior Total: \$95

PRD-900-M	TuTh 5:00PM–8:30PM <i>J. Martorana</i>	Mar 29 – Mar 31 VM 4
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PRD-900-L	TuTh 5:00PM–8:30PM <i>J. Martorana</i>	Jun 14 – Jun 16 VM 4
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Personify Leadership

IT TAKES ALL YOU'VE GOT! Leadership is not for the faint of heart. When others whine, you look for solutions. When others fail, you provide comfort and coaching. It takes all you've got, but the good news is you have what it takes. We don't believe leaders are born. We believe leaders are developed using the tools they were born with.

Total: \$458 — Senior Total: \$338

PRD-890-L	TuTh 8:00AM–12:00PM <i>M. Waltemire</i>	May 31 – Jun 9 VM 3
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CERTIFICATION SERIES

**Scholarships
Available***

Management Boot Camp

Are you ready to identify your leadership style and elevate your management skills? Learn the effective communication skills that will have you delivering clear, concise messages, coaching employees for a more effective performance, and delivering a higher level of customer care for a more successful and profitable business career.

Course List:

- Communication Skills for Managers
- Coaching for Improved Performance
- Leadership Skills - the Essential for Success
- The Significance of Supervision
- Human Resource Management, Meaning, and Methods
- Moving from Customer Service to Customer Care
- Project Management Essentials

Classes start May 2022

*Scholarships may cover all or part of the program cost

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💰 Scholarship Available ▲ **ONL** Online Class ■ **LLI** Lifelong Learning Institute

BUSINESS & PROFESSIONAL TRAINING

Time Management

“Time is money,” the saying goes, and lots of it gets lost in disorganization and disruption. This course is designed for individuals pursuing professional development training in business and provides instruction on developing strategies for minimizing time management challenges in the workplace. Topics include time management principles, completing a personal time audit, identifying time wasters, and time management issues.

Total: \$99 — Senior Total: \$87

PRD-917-J	Th 8:30AM–12:30PM C. Staff	Apr 7 VM 6
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Speak Like a Pro!

This course is designed for individuals who want to connect with their clients or audience by incorporating storytelling in their presentation or speech by establishing credibility, which will improve the impact of their communications. Topics to be covered include impactful ways to deliver a message; the role of stories in a presentation; how a speaker’s rate, tone, and volume impact a presentation.

Total: \$375 — Senior Total: \$328

PRD-918-K	MW 6:00PM–9:00PM C. Staff	May 9 – May 25 VM 6
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Understanding Personality Style using DISC

Everyone has their own personal work style and often these different styles can cause conflict in the workplace. This course is designed to help the participants understand his/her own style using the DISC (Dominance, Influencing Others, Steadiness and Conscientiousness) assessment tool. This tool provides instruction on leveraging the instrument to deepen understanding of one’s own and other’s style to enhance communication and teamwork. Topics include using DiSC to enhance effective and enjoyable workplace interactions, to understand workstyle preferences and tendencies, and to improve communication in the workplace.

Total: \$350 — Senior Total: \$313

PRD-919-J	MW 6:00PM–9:00PM C. Staff	Apr 25 – May 2 CPB 211
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Sandler Professional Sales

Professional sales is one of the most common professions in the United States, yet salespeople rarely have formal training or a standard process to execute this role. This course is designed for salespeople, sales supervisors, and other employees who need to connect their products or services with potential clients. The Sandler Selling System goes beyond the ABCs of sales. This course empowers professionals to change behaviors, develop new attitudes, and improve sales by helping you to efficiently prospect, effectively lead more interesting sales conversations, and understand your potential clients better. Students will learn

techniques for better understanding a prospect’s needs, budget, and decision-making process. A sales presentation and closing skills will be developed, and students will identify personal behaviors and attributes that contribute to their success.

Total: \$650 — Senior Total: \$613

PRD-920-J	M 8:30AM–4:30PM C. Staff	Apr 11 – Apr 18 VM 8
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WorkKeys Preparation

WorkKeys Prep

This course prepares the student to earn the National Career Readiness Certificate by achieving a Silver level on the WorkKeys assessment. Students will meet in HCC’s Learning Support Center to learn about WorkKeys and will complete a pre-test assessment. With the scores earned students will be assigned lessons on Applied Math, Graphic Literacy, and Workplace Documents. The lessons are delivered via a personalized, mobile-based learning management system. The platform delivers a meaningful learning experience and provides a customized study schedule and detailed instructional content.

Total: \$30

PRD-862-J	Th 5:00PM–8:00PM C. Coffin	Apr 7 LSC 100
PRD-862-K	Th 5:00PM–8:00PM C. Coffin	May 5 LSC 100
PRD-862-L	Th 5:00PM–8:00PM C. Coffin	Jun 2 LSC 100
PRD-862-A	Th 5:00PM–8:00PM C. Coffin	Jul 7 LSC 100
PRD-862-B	Th 5:00PM–8:00PM C. Coffin	Aug 4 LSC 100



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Sandler® Professional Sales



Go beyond the ABCs of sales to start shaking the hand of your more successful future!

Learn to:

Efficiently Prospect

Effectively Lead Sales Conversations

Understand Your Client's Needs, Budgets, and
Decision-Making Processes

PRD-920-J

Monday, 04/11/22 - 04/18/22,

8:30 a.m. — 4:30 p.m.

\$650 / Senior \$613

💰 Scholarship Available ▲ ONL Online Class ■ LLI Lifelong Learning Institute



Examine the one question we all find ourselves asking, “What makes a leader worth following?” with respected leaders at Leadercast -The “1” Thing.

Speakers will come together to provide insight and answers that will help you narrow your focus and shape your leadership for the future.

Join confirmed speakers, with more to come, for a day of insight and community collaboration.

LeVar Burton David Horsager
Diana Trujillo Father Richard Rohr
Angela Duckworth

Leadercast
Washington County
May 4, 2022
8 a.m. – 4 p.m.

More details are coming soon. Stay tuned!

Child Care

▲ ONL Child Care Administration

This course prepares prospective directors to administer and manage a child care center. Topics include state requirements and compliance standards for physical facilities, licensing, insurance, and staffing child care programs. Other topics include recordkeeping, budget and bookkeeping, personnel selection, training and managing staff, food services, equipment, materials, and community involvement. This certification course satisfies the MSDE requirement for 45 hours of administrative training for child care center directors. You must successfully complete all course requirements to receive a certificate.

Total: \$280

PLC-592-J	– <i>C. Staff</i>	Apr 7 – May 26 ONLINE
PLC-592-A	– <i>C. Staff</i>	Jul 14 – Sep 1 ONLINE

§ ▲ ONL Communication Skills for Child Care Professionals

This course is designed for childcare professionals as an introduction to the basic concepts of developing strong communication skills when working in a child care center. Topics include: speaking, writing, interpersonal communication strategies, and critical techniques with a focus on communication with parents and co-workers and communication issues within a typical child care day.

Total: \$123

PLC-652-K	– <i>C. Staff</i>	May 2 – May 16 ONLINE
PLC-652-A	– <i>C. Staff</i>	Jul 18 – Aug 2 ONLINE

§ ▲ ONL School Age Child Care: Curriculum

Gain the skills necessary to work in school-age child care programs. Topics include curriculum planning, age-appropriate materials and methods for working with children ages 6-13. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of child care training for teachers, directors, and coordinators working with school-age children. You must successfully complete all course requirements to receive a certificate. Aligns with MD Staff Credential levels 2-4. Purchase textbook prior to class.

Total: \$280

PLC-798-J	– <i>C. Staff</i>	Apr 6 – May 25 ONLINE
PLC-798-L	– <i>C. Staff</i>	Jun 22 – Aug 10 ONLINE
PLC-798-A	– <i>C. Staff</i>	Jul 13 – Aug 21 ONLINE

▲ ONL Supervising Children in Child Care

This continuing education course is designed for professionals in the education or child care career field. The course provides MSDE/Office of Child Care regulations and best practices for age and developmentally appropriate supervision of children. Topics include child care regulations and best practices, supervisory strategies for indoor and outdoor environments, and active monitoring.

Total: \$69

PLC-822-K	– <i>C. Staff</i>	May 30 – Aug 19 ONLINE
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▲ ONL Developmentally Appropriate Practices

This continuing education course is designed for professionals in the education or child care profession. It provides instruction on developmentally appropriate practices working with children of all ages and abilities. Topics include national standards, essential components of developmentally appropriate practice, and behavioral strategies to support children's learning and development.

Total: \$69

PLC-824-K	– <i>C. Staff</i>	May 30 – Aug 19 ONLINE
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▲ ONL Taking Learning Outside

Topics include activity planning, environmental design, and material/equipment selection.

Total: \$69

PLC-825-K	– <i>C. Staff</i>	May 30 – Aug 19 ONLINE
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▲ ONL Nutrition and Active Living

Topics include nutritional needs of all children, promoting healthy growth and development, strategies to inform families on providing nutritional food items, and developing physical games and large motor activities to promote physical growth.

Total: \$69

PLC-826-K	– <i>C. Staff</i>	May 30 – Aug 19 ONLINE
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▲ ONL Playground Safety

Topics include age-appropriate and accessible playground equipment and surfacing materials, appropriate playground supervision, and outdoor safety checks.

Total: \$69

PLC-827-K	– <i>C. Staff</i>	May 30 – Aug 19 ONLINE
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CERTIFICATION & LICENSURE

\$ ▲ ONL Including All Children & the ADA

This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families.

Total: \$69

PLC-828-K	–	May 30 – Aug 19
	<i>C. Staff</i>	ONLINE

▲ ONL Supporting Children with Disabilities

Topics include programs, terms, and resources that support children with special needs, an understanding of the child care professional's role in supporting IEP/IFSPs, and how to select materials to adapt both instruction and the environment to motivate learning.

Total: \$69

PLC-829-K	–	May 30 – Aug 19
	<i>C. Staff</i>	ONLINE

▲ ONL Sudden Infant Death Syndrome (SIDS)

This course is designed to help caregivers understand Sudden Infant Death Syndrome (SIDS) that may affect healthy infants under one year of age.

Total: \$69

PLC-846-K	–	May 30 – Aug 19
	<i>C. Staff</i>	ONLINE

\$ ▲ ONL Child Growth & Development

This certification course satisfies the child development half of the MSDE requirement of 90 hours for child care teachers and directors. Gain a broad overview of major concepts, theories and research related to the social, emotional, cognitive, and physical development of the child from birth through age 12. This course and a 45-hour course in age-appropriate curriculum (preschool, infant-toddler, or school-age) are required to complete the 90-hour certification for child care. You must successfully complete all course requirements to receive a certificate. Purchase textbook prior to class.

Total: \$280

PLC-874-M	–	Mar 25 – May 13
	<i>C. Staff</i>	ONLINE
PLC-874-J	–	Apr 8 – May 27
	<i>C. Staff</i>	ONLINE
PLC-874-L	–	Jun 17 – Aug 5
	<i>C. Staff</i>	ONLINE
PLC-874-A	–	Jul 8 – Aug 26
	<i>C. Staff</i>	ONLINE

▲ ONL Infant & Toddler Care

Gain the skills necessary to work with infants and build communication skills to use with parents, co-workers and the public. Topics include growth and development, curriculum planning, goal setting, selection of age-appropriate materials, and methods for infants and toddlers from birth to age 3. This certification course satisfies the MSDE requirement of 45 hours of infant-toddler curriculum training for child care teachers, directors, and family providers working with infants and toddlers. Teachers of two-year-olds in a licensed Preschool may also need the Preschool Curriculum course (consult your licensing specialist.) You must successfully complete class assignments to receive a certificate. Standard refund policy does not apply. No refund seven days prior to course start date. 4.5 CEUs.

Total: \$280

PLC-875-J	–	Apr 4 – May 23
	<i>C. Staff</i>	ONLINE
PLC-875-L	–	Jun 13 – Aug 1
	<i>C. Staff</i>	ONLINE
PLC-875-A	–	Jul 11 – Aug 29
	<i>C. Staff</i>	ONLINE

\$ ▲ ONL Preschool Curriculum & Activities

Become prepared for a position in a child care center or preschool. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of training for child care teachers and directors working with preschoolers. Basic concepts of curriculum planning and implementation for children three to five years old are introduced. Topics include: teaching strategies, environment design, and implementation of best practices in early childhood education. You must successfully complete all course requirements to receive a certificate. Aligns with MD Staff Credential levels 2-4. Purchase textbook prior to class.

Total: \$280

PLC-998-J	–	Apr 4 – May 23
	<i>C. Staff</i>	ONLINE
PLC-998-L	–	Jun 13 – Aug 1
	<i>C. Staff</i>	ONLINE
PLC-998-A	–	Jul 11 – Aug 29
	<i>C. Staff</i>	ONLINE

▲ ONL Supporting Breastfeeding in Child Care

Learn to make your program breastfeeding-friendly for families. Satisfies the MSDE breastfeeding support requirement for child care professionals. This course provides an overview of the state regulation, guidelines and resources to support the practice of breastfeeding and provides related resources for families within a child care program.

Total: \$69

PRC-001-K	–	May 30 – Aug 19
	<i>C. Staff</i>	ONLINE



CERTIFICATION SERIES

Scholarships Available*

Child Care Teacher

Child Care Teachers provide care and instruction to children from infant to school age. Successful completion provides the confidence necessary to develop and teach age appropriate learning objectives.

Completion:

45-hour classes
Total 90 hours

Child Care Certification Required:

Child Growth & Development

Specialization Course:

Infant and Toddler Care
Preschool Curriculum & Activities
School Age Child Care: Curriculum

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

\$ ▲ ONL Basic Health & Safety Training

Gain a foundation of information about critical health and safety topics and practice skills designed to meet the proposed Maryland licensing regulation requiring training for all child care providers in basic health and safety areas. You will learn how to set up and maintain a safe and healthy environment. Topics include supervision, safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect, and proper sanitation practices and procedures.

Total: \$89

PRC-090-K – May 30 – Aug 19
C. Staff ONLINE

▲ ONL Pyramid Model for Social & Emotional Competence - Preschool

Has a child's angry or aggressive behavior ever challenged your progress in achieving your teaching goals? Have you wished you could help a child who has trouble getting along with others or making friends? Do you wish you had a better way to understand why a child exhibits challenging behavior and design a solution to support them toward positive behavior? Using the Pyramid Model of SEFEL (Social and Emotional Foundations for Early Learning), gain strategies for understanding, addressing and preventing challenging behavior in children ages 3-5, and practice positive ways to support children with challenging behaviors toward social competence and success. MSDE Core of Knowledge: 18 hrs CD. No fees refunded as of the first class date. No tuition refunded after the fifth class date.

Total: \$199

PRC-091-A – Jul 25 – Aug 29
C. Staff ONLINE

▲ ONL Engaging Children with Remote Learning

Remote learning is here to stay! Now more than ever, teachers and caregivers are engaging children with remote learning, and are tasked with helping parents support learning when working one-on-one with their child outside of the online learning environment. Learn effective methods for engaging children of all ages in various forms of online learning, and supportive strategies for parents. MSDE Core of Knowledge: 2 hrs CD, 1 hr CC, 1 hr CP, 1hr SN.

Total: \$89

PRC-095-K – May 30 – Aug 19
C. Staff ONLINE

CERTIFICATION & LICENSURE

▲ **ONL Pandemic & Infectious Diseases:**

Reducing Risks in Child Care

Are you challenged to adopt new health and safety protocols and keep up with recent changes in child care regulations caused by the COVID-19 pandemic? Gain a foundation of information about COVID-19, other infectious diseases and the latest Maryland child care regulations in this timely course taught by a professional nurse educator. You will be introduced to best practices and protocols for maintaining a safe and healthy environment for children and staff, protecting your child care site from infection, preventing the spread of COVID-19 with proper sanitation practices and procedures, and handling other childhood illnesses in a child care setting. MSDE Core of Knowledge: 5 hours HSN.

Total: \$89

PRC-096-K	– C. Staff	May 30 – Aug 19 ONLINE
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▲ **ONL CDA Capstone: Portfolio, Application, & Exam Prep**

The Child Development Associate (CDA) Credential is the most widely recognized national credential in early childhood education (ECE) and is a key stepping stone on this path to career advancement. HCC in partnership with Howard Community College is offering a specific course designed to navigate through the application process with time to create the portfolio, practice for the interview and demonstration. It is the final step in a detailed and thorough certification process. Successful completion of the following courses; Child Growth and Development, Infant and Toddler Care OR Preschool Curriculum and Activities & Child Care Administration and 120 hours of professional education covering the CDA's eight subject areas. Must have 350 hours of work experience working with children in an early childhood setting. Standard refund policy does not apply. No fees refunded as of the first-class date. No tuition refunded after the fifth-class date. Purchase textbooks and a 2" three-ring binder with page protectors. MSDE Core of Knowledge: 11 hours Professional Development, 5.5 hours Curriculum Planning, 5.5 hours Community Connections."

Total: \$280

PRC-097-A	– C. Staff	Jul 12 – Sep 6 ONLINE
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Hospitality

Certified Pool Operator

This course prepares the student to take and pass the Maryland CPO Examination to become a certified swimming pool/spa operator. Upon completion of the course and passing the required examination with a grade of 70 percent or better, the student will receive a course completion certificate which they then must submit to the local governing agency to obtain a license. Fee includes materials, which is written by the course provider Aquatic Training Services. You must be at least 16 years old to register for this course.

Total: \$130

PLC-809-J	MW 5:00PM–9:00PM C. Staff	Apr 25 – May 4 CPB.125
PLC-809-A	MW 5:00PM–9:00PM C. Staff	Jul 11 – Jul 20 CPB 125

Certified Pool Operator Update

This course provides the certified pool and spa operator with the updated information as required by the State of Maryland for the safe operation of public swimming pools, spas, and hot tubs. Topics include a review of the current policies and procedures, updated changes to laws, and responsibilities of pool/spa operators. This is the certification renewal course only. Fee does not include a textbook. Course provider is Aquatic Training Services.

Total: \$59

PLC-810-K	W 5:00PM–9:00PM C. Staff	May 11 CPB.125
PLC-810-A	W 5:00PM–9:00PM C. Staff	Jul 6 CPB 125

Personal Trainer

\$ Personal Trainer I

Personal Trainer I is a two-part series continuing education course designed for individuals pursuing a career as a personal trainer and prepares students for the American Council on Exercise (ACE) Personal Trainer Examination. Topics include utilization of physiological adaptations and responses to physical training/exercise and application of testing procedures for individuals interested in applying the components of fitness to a successful training program. Textbook is included.

Total: \$358 — Senior Total: \$258

PRC-118-M	TuTh 5:30PM–8:30PM I. Staff	Mar 15 – Mar 31 ARCC 224
PRC-118-K	Sa 9:00AM–4:30PM I. Staff	May 7 – May 21 CPB 213/211

\$ Personal Trainer II

Personal Trainer II is a continuation of the Personal Trainer program. Topics include utilization of physiological adaptations and responses to physical training/exercise and application of testing procedures for individuals interested in applying the components of fitness to a successful training program. **Pre-Requisite:** Personal Trainer I

Exam voucher is included

Total: \$728 — Senior Total: \$600

PRC-119-J	TuTh 5:30PM–8:30PM <i>J. Staff</i>	Apr 5 – Apr 21 <i>ARCC 224</i>
PRC-119-L	Sa 9:00AM–4:30PM <i>I. Staff</i>	Jun 4 – Jun 18 <i>CPB 213/211</i>

Real Estate

Real Estate Ethics

This course is approved for three hours of Maryland Real Estate Commission Ethics Continuing Education Credits.

Total: \$38

PLC-282-M	W 9:00AM–12:00PM <i>L. Riggs</i>	Mar 16 <i>VM 4</i>
PLC-282-L	Tu 9:00AM–12:00PM <i>L. Riggs</i>	Jun 14 <i>VM 6</i>

MD Real Estate Legal & Legislative Update

This course meets the Maryland Real Estate Commission requirements for three hours of continuing education in category (A). Topics will include the most recent changes to Maryland law associated with the Real Estate industry and MREC updates to rules and regulations that affect licensees.

Total: \$38

PLC-294-L	Tu 9:00AM–12:00PM <i>L. Riggs</i>	Jun 7 <i>VM 8</i>
PLC-294-A	Tu 9:00AM–12:00PM <i>I. Staff</i>	Jul 12 <i>VM 4</i>

Fair Housing Review & Updates

This two-hour course meets the Maryland Real Estate Commission requirements for Maryland fair housing training which is required every two years to renew a Maryland real estate license. Topics include federal law, Maryland law, and local jurisdiction law.

Total: \$28

PLC-466-J	W 1:00PM–3:00PM <i>L. Riggs</i>	Apr 13 <i>VM 4</i>
PLC-466-A	F 9:00AM–11:00AM <i>L. Riggs</i>	Jul 8 <i>VM 4</i>

Real Estate Brokerage Relationships & Disclosures - Residential

This course is approved by the Maryland Real Estate Commission for Maryland Real Estate Continuing Education credits. The course reviews in detail the form Understanding Whom Real Estate Agents Represent and the correct usage of the form.

Total: \$48

PLC-957-L	Th 9:00AM–12:00PM <i>L. Riggs</i>	Jun 30 <i>VM 4</i>
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CERTIFICATION & LICENSURE

\$ Principles & Practices I

This course provides the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination. Students must receive a 70 percent or better on the final exam in order to receive a certificate to take the MD real estate state examination. The target audience for this course are those who seek to become a licensed Real Estate agent in the State of MD. Students must take part I and part II to sit for the final exam. The book is included in the price of this course. Students will receive the book on the first day of class.

Total: \$228 — Senior Total: \$164

PRC-062-K	Sa 9:00AM–2:30PM <i>L. Riggs</i>	May 14 – Jun 18 <i>CPB 125</i>
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\$ Principles & Practices Real Estate II

This course also provides the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination. This course provides students with the contractual and legal aspects of MD real estate transactions. Students must receive a 70 percent or better on the final exam in order to receive a certificate to take the MD real estate state examination. The target audience for this course are those who seek to become a licensed Real Estate agent in the State of MD. Students must take part I and part II to sit for the final exam.

Total: \$158 — Senior Total: \$98

PRC-063-L	Sa 9:00AM–2:00PM <i>L. Riggs</i>	Jun 25 – Aug 6 <i>CPB 125</i>
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REAL ESTATE PRINCIPLES & PRACTICES

Principles & Practices I

PRC-062 K

Principles & Practices II

PRC-063 L

Class will meet on the first day of class and for the final tests.

Meets the requirements of the Maryland Real Estate Commission to take and pass the Maryland Real Estate licensing examination

For scholarship information, visit
www.hagerstowncc.edu/cefunding



MS Office

Microsoft Excel Level I

Bigger and better spreadsheets are even easier with the new Excel. Overview the Excel interface, create workbooks, and navigate within worksheets. Enter and edit text and numbers; create basic formulas and insert functions; move and copy data; format text, cells, and worksheets; work with ranges, rows, and columns. Most topics apply to Excel version 2010 and newer. (Textbook included)
Pre-requisite: Windows PC skills.

Total: \$127 — Senior Total: \$87

CMP-835-M	W 9:00AM–4:30PM <i>R. Koziel</i>	Mar 30 <i>VM 2</i>
CMP-835-R	W 9:00AM–4:30PM <i>R. Koziel</i>	May 25 <i>VM 2</i>

Microsoft Excel Level II

Improve your Excel workbook by adding visual appeal and increasing usability. Organize data with sorts and filters, use multiple worksheets and workbooks efficiently, add and modify charts and graphics, and explore more advanced functions. Pre-requisite: Excel Level I. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-836-N	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 13 <i>VM 2</i>
CMP-836-S	W 9:00AM–4:30PM <i>R. Koziel</i>	Jun 8 <i>VM 2</i>

Microsoft Excel Level III

Add on to your Level II knowledge and work with advanced concepts/customization. Import and export data; create custom ranges and use VLOOKUP; and work with PivotTables and PivotCharts. Use the analytical features of Excel (such as Goal Seek and Solver), run and record macros, and share Excel workbooks collaboratively. Pre-requisite: Excel Level II. Most topics apply to Excel version 2010 and newer. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-693-P	W 9:00AM–4:30PM <i>R. Koziel</i>	Apr 27 <i>VM 2</i>
CMP-693-T	W 9:00AM–4:30PM <i>R. Koziel</i>	Jun 22 <i>VM 2</i>

Microsoft Word Level I

Overview the Word screen and ribbon. Craft letters and documents with ease using the introductory topics in this class. Enter and edit text, create tables, spell and grammar check, insert headers and footers, insert graphics, proof and print documents, save and browse documents. Most topics apply to Word 2007, 2010, and 2013. (Textbook included)
Pre-requisite: General computer skills

Total: \$127 — Senior Total: \$87

CMP-837-L	W 9:00AM–4:30PM <i>R. Koziel</i>	Mar 16 <i>VM 2</i>
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Microsoft Access Level I

Manage, store, search, analyze, and display important relational database information with this latest version of Access. Work with tables, fields, and records; sort and filter data. Most topics apply to Access 2007, 2010, and 2013. (Textbook included)

Total: \$127 — Senior Total: \$87

CMP-846-Q	W 9:00AM–4:30PM <i>R. Koziel</i>	May 11 <i>VM 2</i>
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TRANSPORTATION & DRIVER EDUCATION

CDL - Commercial Driver

CDL Learner's Permit Prep

Take the guesswork out of sitting for your CDL A or B Learner's Permit and let our professional truck driving instructors guide you through the testing process. This short course will cover the topics you need to pass your Learner's Permit including areas of general knowledge, air brakes, combination vehicles, passengers, and study tips. Please bring your state of residency CDL manual to the class.

Total: \$28

TDV-044-J	TuW 6:00PM-9:00PM <i>B. Neiman</i>	Apr 26 - Apr 27 <i>IND 200</i>
TDV-044-L	TuW 6:00PM-9:00PM <i>B. Neiman</i>	Jun 21 - Jun 22 <i>IND 200</i>

\$ CDL B Operator Introduction

Prepare for your Class B CDL license and develop the skills to drive a dump truck, commercial delivery truck, passenger bus, or other vehicle weighing over 26,000 pounds. Introduction to CDL operations includes vehicle safety, defensive driving techniques, and pre/post-trip inspections. Applicants must complete a screening process and have a current DOT physical and a Class B Learner's Permit with Air Brake/Passenger endorsement. (No textbook required)

Total: \$258 — Senior Total: \$138

TDV-053-J	Sa 8:00AM-4:30PM <i>D. Mitchell</i>	Apr 9 - Apr 16 <i>IND 200</i>
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\$ CDL B Operator Skills

Practice operation of a Class B CDL vehicle and prepare for your commercial driver test. Class activities include pre-trip review, vehicle control and maneuvering, successful completion of range exercises, and proper road operation. Class hours include CDL skills/road test in your state of licensing (MD, PA, or WV). Prerequisite: CDL B Operator Introduction. (No textbook required)

Total: \$1500 — Senior Total: \$840

TDV-054-J	Sa 8:00AM-4:30PM <i>D. Mitchell</i>	Apr 23 - May 21 <i>IND 200</i>
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CERTIFICATION SERIES

**Scholarships
Available***

Commercial Driver

Commercial Drivers have an exponential earning potential after obtaining their Commercial Driving License (CDL-A) to drive heavy trucks and tractor-trailers or the CDL-B license to drive dump trucks, school buses, or motor coaches. Responsible for the transportation of people and goods, Commercial Drivers are in demand more than ever.

Course List:

CDL B Operator Introduction
CDL B Operator Skills

Classes start April 5, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost



MOTORCYCLE SAFETY AND LICENSING

Basic Rider—MST 101

\$298

If you have limited or no motorcycle riding experience, our rider coaches help you develop the skills to operate a motorcycle safely with six hours of informative classroom and eleven hours of hands-on motorcycle instruction. Motorcycles are provided for training on a closed range. Maryland residents who successfully complete MVA authorized written and skills test qualify to receive a certificate for the Maryland Class M license. Online eCourse completion also required prior to range (access code provided by email approximate one week prior to class).

Section Name	Start Date	End Date	Classroom	Range
MST-101-A	3/23/2022	3/27/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-B	4/6/2022	4/10/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-C	4/20/2022	4/24/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-D	4/27/2022	5/1/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-E	5/4/2022	5/8/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-F	5/18/2022	5/22/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-G	6/1/2022	6/5/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-H	6/22/2022	6/26/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-J	7/6/2022	7/10/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-K	7/20/2022	7/24/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-L	8/4/2022	8/7/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-M	8/17/2022	8/21/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-N	8/24/2022	8/28/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-P	9/7/2022	9/11/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-Q	9/14/2022	9/18/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-R	9/21/2022	9/24/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-S	10/5/2022	10/9/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p
MST-101-T	10/12/2022	10/16/2022	W/Th 5:45p-9p	S/S AM 7:30a-12:30p

Basic Rider 2-LW—MST 102

\$298

Designed for individuals who have current riding experience but no motorcycle license, the Basic Rider 2 course meets the requirements to obtain a Class “M” license but in half the class time. The course includes a combination of instruction online, in the classroom, and on a Motorcycle Safety Foundation recognized range, including MVA approved written and riding tests. (eCourse information will be emailed approximate one week prior to start of class.)

Section Name	Start Date	End Date	Classroom	Range
MST-102-A	3/30/2022	4/2/2022	Th 5:45p-9p	Sat 7:30a-4:30p

Basic Rider for Women—MST 103

\$298

No motorcycle experience is required and no gender stress will be allowed. Led by a female instructor, the course provides the same skills as our mixed gender Basic Rider Course for new riders who want to develop the mental and motor skills for safe street operation. Please see Basic Rider Course description for full details. Online eCourse completion is also required prior to range. (eCourse information will be emailed approximate one week prior to start of class. Book is provided on the first night of class.)

Section Name	Start Date	End Date	Classroom	Range
MST-103-A	5/11/2022	5/15/2022	W/Th 5:45p-9p	S/S 7:30a-12:30p

\$ Scholarship Available
 ▲ ONL Online Class
 ■ LLI Lifelong Learning Institute

Driver Education

Driver Education

For adults or teens, prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) approved course. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST have your learner's permit to schedule behind-the-wheel driving sessions.

Total: \$350

DRV-001-D	MW 6:00PM-9:15PM <i>E. Ferris</i>	May 2 - Jun 6 <i>CPB 210</i>
DRV-001-E	MTuWThF 9:00AM-12:15PM <i>D. Mitchell</i>	Jun 21 - Jul 5 <i>VM 6</i>
DRV-001-F	MTuWThF 9:00AM-12:15PM <i>D. Mitchell</i>	Jul 11 - Jul 22 <i>VM 6</i>
DRV-001-G	MTuWThF 9:00AM-12:15PM <i>D. Mitchell</i>	Aug 1 - Aug 12 <i>VM 6</i>

Driver Education - Spanish

Prepare for your Maryland Driver's License in this Motor Vehicle Administration (MVA) course approved for delivery in Spanish. The course includes 30 hours of classroom and six hours of behind-the-wheel instruction. The first session is an orientation for student/parent/mentor that acquaints you with the requirements of the HCC driving school and the components of Maryland's graduated driver licensing laws. You MUST bring your learner's permit to the orientation.

Total: \$350 — Senior Total: \$214

DRV-010-A	TuTh 5:30PM-8:45PM <i>J. Lemus</i>	Apr 26 - May 26 <i>VM 6</i>
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CERTIFICATION SERIES

Scholarships Available*

Diesel Technician

Gain the entry level skills required to start a career as a diesel mechanic. Our 200 hour program is delivered through an intensive hands-on lab approach allowing students to concentrate on practical skills and troubleshooting. Become proficient in preventative maintenance and inspections by performing procedures in electrical, brakes, lubrication, hub seals, HVAC, After treatment systems, and diagnostics equipment

Course List:

- Diesel Technician Part I
- Diesel Technician Part II

Classes start May 7, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

Small Engine

Advanced Small Engine Repair

For the serious small engine mechanic, this course provides you with advanced instruction on diagnosing, disassembling, and repairing a variety of transmissions and powertrains. Hydraulic systems and advanced electrical systems diagnostics will be covered. Upon successful completion of the Advanced Small Engine Repair, students will be prepared to test for the written section of the National Small Engine Certification program. A list of required hand tools will be provided before the first night of class (all other tools and equipment provided). Prerequisite: successful completion of Small Engine Repair class. (Textbook required)

Total: \$307 — Senior Total: \$243

TRD-021-J	MW 6:00PM–9:00PM <i>T. Kroon</i>	Apr 11 – May 25 <i>CPB GAR/CPB 230</i>
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Construction

▲ ONL Construction Core Trades II

Prepare for apprenticeship or employment in the skilled trades such as HVAC, electrical, plumbing, or carpentry. This course completes the core apprenticeship curriculum of the National Center for Construction Education and Research (NCCER), which must be completed before other NCCER courses can be attempted. Topics include basic safety, introduction to construction math, introduction to hand tools, and introduction to power tools. Prerequisite: Construction Core Trades Part 1 required to complete. (Textbook and OSHA 10 included)

Total: \$241 — Senior Total: \$241

TRD-238-M	TuTh 5:30PM–9:00PM <i>D. Hildebrand</i>	Mar 29 – Apr 28 <i>ONLINE /8</i>
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Construction Equipment Operator - Introduction

Enhance your skills or launch a new career operating construction equipment in this program, which provides you with a comprehensive overview of construction equipment uses, operator responsibilities, career opportunities, and safety principles associated with the operation of construction equipment. Class also provides an overview of each type of heavy equipment covered in the program, along with their different models, applications, and common attachments. (Textbook and materials included)

Total: \$523 — Senior Total: \$388

TRD-217-J	MW 6:00PM–9:00PM Sa 9:00AM–4:30PM <i>P. Cashell</i>	Mar 21 – Mar 30 Mar 26 <i>CPB 214</i>
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Construction Equipment Operator Skills

Practice hands-on use of a variety of construction equipment, while focusing on the safe operation and preventive maintenance at the work site. Class activities include proper mounting, startup procedures, and basic movements of the machine and its attachments. Provides hands-on experience with a variety of machines performing work tasks including skid loaders, excavators, and back hoes. Prerequisite: CEO Introduction class. (Textbook and materials included)

Total: \$2472 — Senior Total: \$1752

TRD-218-J	Sa 9:00AM–4:30PM MW 6:00PM–9:00PM <i>P. Cashell</i>	Apr 2 – May 7 Apr 4 – May 11 <i>CPB 214</i>
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Diesel Technician Program

\$ Diesel Technician Program I

Develop the entry-level skills required to start a career in diesel repair and maintenance. This 200-hour program will provide you with the necessary training and fundamentals to provide preventive maintenance and troubleshooting on diesel powered vehicles, including commercial trucks and construction equipment. Part one of the program combines classroom, online, and shop instruction on key introductory concepts and topics include preparation for the ASE Medium/Heavy Truck T exam series. (Textbook included)

Total: \$1748 — Senior Total: \$1328

TRD-312-S	Sa 9:00AM–4:30PM TuTh 6:00PM–9:00PM <i>E. Keefer</i>	May 7 – Jun 25 May 10 – Jun 28 <i>ETTC 102/101</i>
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\$ Diesel Technician Program II

Become proficient in preventative maintenance and inspections for heavy duty vehicles through hands-on shop activities in the part two of the Diesel Technician Program. Topics in part two expand on preventive maintenance schedules, engine systems, on board diagnostics, brakes/suspension, and major vehicle components. Review topics include preparation for the ASE Medium/Heavy Truck Test T2, Diesel Engines; Test T6, Electrical/Electronic Systems; and Test T8, Preventive Maintenance Inspection. (Textbook included)

Total: \$1748 — Senior Total: \$1328

TRD-313-S	TuTh 6:00PM–9:00PM Sa 9:00AM–4:30PM <i>E. Keefer</i>	Jun 30 – Aug 25 Jul 9 – Aug 20 <i>ETTC 102/101</i>
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Forklift Operator

Forklift Operator & Material Handling

In this course, participants are prepared for employment opportunities in warehouse and distribution facilities with an emphasis on workplace safety and developing proper material handling skills. Participants will perform material handling operations manually and with a variety of standard motorized equipment while practicing workplace safety.

Total: \$250

TRD-234-J	F 9:00AM-4:30PM <i>A. Obitts</i>	Apr 15 – Apr 22 <i>DRC MAIN</i>
TRD-234-L	F 9:00AM-4:30PM <i>A. Obitts</i>	Jun 10 – Jun 17 <i>DRC MAIN</i>
TRD-234-B	F 9:00AM-4:30PM <i>A. Obitts</i>	Aug 12 – Aug 19 <i>DRC MAIN</i>

Home Inspector

Home Inspector Training

Start a new career as a licensed Home Inspector. This course which meets the required 72 hours for the Maryland Real Estate Appraisal and Home Inspection Commission. Presented in partnership with AHIT (American Home Inspectors Training Institute), the class covers requirements for inspectors, career and marketing guidance, and includes field work for multiple practice inspections. For licensing in West Virginia, you must register for an additional class day to meet that state's required 80 hours. (Textbook included in materials fee)

Total: \$1895 — Senior Total: \$1745

TRD-045-L	MTuWThFSa 8:00AM-6:00PM <i>C. Staff</i>	Jun 4 – Jun 11 <i>VM 6</i>
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Home Inspector West Virginia Practicum

This course adds another eight hours of field practice for individuals interested in becoming Home Inspectors in West Virginia. Must be taken in conjunction with TRD-045 to complete required 80 hours.

Total: \$58

TRD-213-L	Su 8:00AM-6:00PM <i>C. Staff</i>	Jun 12
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Become a licensed

Home Inspector!



Hagerstown Community College and American Home Inspectors Training have teamed up to offer you home inspection training at the HCC Valley Mall Training Center

TRD-045-L — June 4-11, 2022

AHIT is the nation's leader in home inspection training and training materials. The 72-hour class is an intensive 8-day boot camp approved in Maryland as a first step toward licensing. For West Virginia licensing, an additional class day is needed for that state's 80 hour requirement (see TRD-213-L on June 12).



To register
call 240-500-2236
www.hagerstowncc.edu/coned

Welding

\$ Intro to Welding

Develop your entry-level welding skills in this class that covers knowledge, safety, and practical application of welding technologies. Welding processes included in the class are Oxy-Fuel, Gas Tungsten Arc (TIG), Gas Metal Arc (MIG), and Shielded Metal Arc (SMAW). Students must wear appropriate safety clothing. (Textbook optional)

Total: \$500 — Senior Total: \$276

CNT-106-K	Tu 5:30PM–9:30PM <i>S. Staley</i>	May 10 – Jul 19 <i>CPB 142A /142</i>
CNT-106-L	Th 5:30PM–9:30PM <i>P. Gidich</i>	May 12 – Jul 21 <i>CPB 142A /142</i>

\$ Intermediate Shielded Metal Arc Welding - Stick

Advance your skills in Shielded Metal Arc Welding (SMAW) with a focus on fillet and groove welds required for Structural Weld Code tests. Participants learn how to adjust machines, prepare materials, and apply stick welds on carbon steel in various positions (horizontal and vertical). Prerequisite: Intro to Welding

Total: \$500 — Senior Total: \$380

CNT-306-K	Tu 5:30PM–9:30PM <i>S. Staley</i>	May 10 – Jul 19 <i>CPB 142A /142</i>
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\$ Intermediate Gas Tungsten Arc Welding - TIG

Work with a variety of materials and improve your ability to burn clean TIG welds. Participants will prepare material and perform welding on flat, horizontal, and vertical welds using carbon steel, stainless steel, and aluminum. Prerequisite: Intro to Welding

Total: \$500 — Senior Total: \$380

CNT-308-K	Tu 5:30PM–9:30PM <i>S. Staley</i>	May 10 – Jul 19 <i>CPB 142A /142</i>
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CERTIFICATION SERIES

Scholarships Available*

Welding

Discover a career path as a welder in our program that builds your knowledge of the industry while developing the hands-on expertise to enter the world of commercial welding. Our experienced instructors emphasize safety and utilize the skill activities in a variety of welding technologies within our professionally equipped lab.

Course List:

- Introduction to Welding
- Intermediate Welding (Stick, MIG, or TIG)
- Welding Fabrication
- AWS Certification Prep

Classes start May 10, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

BLS

BLS Certification

The American Heart Association Basic Life Support (BLS) for Healthcare Providers (HCP) (C) is a classroom course that is designed to teach a variety of healthcare professionals how to recognize a number of life-threatening emergencies, how to provide CPR, how to use an AED and how to relieve choking in a safe, timely, and effective manner. This course is for healthcare professionals who must know how to perform CPR, as well as other lifesaving skills, in a range of in-hospital and out-of-hospital settings. Textbook cost is included in the BLS full course fee. AHA requires each student to have a textbook available before, during and after the course. Students must pass a written exam and skills test in order to receive an AHA/BLS for Healthcare Provider (C) course completion card. American Heart Association guidelines require that classes run within a specified time period. Please be aware that failure to arrive for class on time may result in having to reschedule for a later date.

Total: \$77 — Senior Total: \$60

NRS-923-P	Th 5:00PM–9:00PM	Mar 24
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-923-J	Th 5:00PM–9:00PM	Apr 14
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-923-P	Th 5:00PM–9:00PM	Apr 21
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 210</i>
NRS-923-Q	M 5:00PM–9:00PM	May 2
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 210</i>
NRS-923-K	Th 5:00PM–9:00PM	May 12
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 123</i>
NRS-923-R	M 5:00PM–9:00PM	May 16
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 125</i>
NRS-923-S	Th 5:00PM–9:00PM	Jun 9
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 213</i>
NRS-923-T	Th 5:00PM–9:00PM	Jun 16
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 213</i>
NRS-923-A	Th 5:00PM–9:00PM	Jul 14
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 125</i>

BLS Recertification

Basic Life Support Recertification is provided by the American Heart Association to refresh healthcare professionals previously certified in recognizing life-threatening emergencies and providing CPR, using an AED and bag-mask, and relieving choking in a timely and effective manner. A textbook is not required. (NOTE: If your BLS card has expired, please enroll in the BLS Initial Certification course NRS 923)

Total: \$49 — Senior Total: \$37

NRS-924-F	Th 6:00PM–8:00PM	Mar 17
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-924-J	Th 6:00PM–8:00PM	Apr 21
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-924-N	Th 6:00PM–8:00PM	Apr 28
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-924-K	Th 6:00PM–8:00PM	May 19
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 214</i>
NRS-924-R	Th 6:00PM–8:00PM	May 26
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 211</i>
NRS-924-L	Th 6:00PM–8:00PM	Jun 23
	<i>LIFE-SAVING SOLUTIONS, LLC</i>	<i>CPB 131</i>

Certified Medical Assistant

▲ ONL Human Anatomy & Physiology

This course focuses on the anatomical structure of the human body, including all biological systems and how they function.

Total: \$119

NRS-536-L	—	Jun 16 – Jul 23
	<i>I. Staff</i>	<i>ONLINE</i>

▲ ONL Medical Terminology: A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

Total: \$119

HCE-024-K	—	May 12 – Jun 18
	<i>I. Staff</i>	<i>ONLINE</i>

\$ Clinical Medical Assistant I

The student will learn basic patient skills, the role as a member of the health care team, disease processes, cultural diversity, infection control and safety issues through lecture, discussion, and hands-on practice. This course provides the medical assistant student with the clinical theory and skills that are utilized in a medical practice. Emphasis is placed on patient examinations, patient care and education, assistance with rehabilitative treatments and modalities, medical and surgical asepsis, and wound care. Review of basic pharmacology, including oral and parenteral drug administrations is also provided.

Total: \$975

HCE-156-K	MWF 6:00PM–10:00PM	Mar 2 – May 27
	<i>S. Capehart</i>	<i>CPB 161</i>
HCE-156-B	MWF 6:00PM–10:00PM	Aug 29 – Sep 26
	<i>S. Capehart</i>	<i>CPB 161</i>

\$ Clinical Medical Assistant II

Clinical Medical Assistant II is the second of a four-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. The student will continue to learn basic patient skills, the role as a member of the health care team, disease processes, cultural diversity, infection control and safety issues through lecture, discussion and hands-on practice. In CMA II, the student will continue to build upon knowledge and skills learned in CMA I. Focus on the role of the medical assistant in a variety of settings will be covered as well as continued practice on all medical assistant skill competencies. Completion of BLS is required.

Total: \$975

HCE-157-L MWF 6:00PM–10:00PM Jun 6 – Jul 1
S. Capehart CPB 161

\$ Administrative Medical Assistant

Administrative Medical Assistant is the third of a four-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. This course provides additional skills practice, and also emphasizes skills needed to take a patient through an entire office visit encounter. The student will learn the proper use of clinical/physician office equipment, basic ICD-10 and CPT coding procedures, as well as billing and banking procedures. Students will become proficient and advance their skills in all areas of the medical clinical setting in order to enter their externship. The student will learn the role of a medical assistant in a variety of settings in order to function as a health care professional within the office.

Total: \$599

HCE-160-A MWF 6:00PM–10:00PM Jul 6 – Aug 1
S. Capehart CPB 161



CERTIFICATION SERIES

Scholarships Available*

Medical Assistant

Medical Assistants work with physicians, nurses, and other healthcare professionals to deliver patient care in outpatient and medical office settings. Learn both clinical competencies and administrative skills that will assist you in being a successful liaison between a physician and their patient. Medical Assistants help by securing patient vital signs, assist with patient examinations, perform specimen collections and office testing, and administering patient vaccinations.

Course List:

Prerequisite Courses

- Medical Terminology
- Anatomy and Physiology
- Foundations of Healthcare Careers

Program Courses

- Clinical Medical Assistant I
- Clinical Medical Assistant II
- Administrative Medical Assistant
- Clinical Medical Assistant Externship

Classes start May 12, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

\$ Scholarship Available **▲** ONL Online Class **■** LLI Lifelong Learning Institute

Medical Assistant Externship

Clinical Medical Assistant Externship is the fourth of a four-part series for students wanting to take the NHA certification exam to become a Certified Medical Assistant. Provides supervised placement in a contracted facility for guided experience in the application of technical and practical medical assistant skills. Emphasis is placed on medical office orientation, administrative tasks in medical office situations, and patient interaction in a medical office environment. Students will perform competent entry-level medical assistant skills in the cognitive, psychomotor, and affective learning domains, as appropriate to the externship site. Upon successful completion, students will have completed 100 hours in an ambulatory or primary care setting.

Total: \$776

HCE-161-B	Aug 8 – Oct 8
<i>I. Staff</i>	

Dental Seminar

Local Anesthesia for Dental Hygienist

Through a combination of lecture and hands-on lab work, students will gain skills through the implementation of local anesthesia. This course will provide the Maryland licensed dental hygienist with initial theory and clinical laboratory components to perform local anesthesia in the state of Maryland according to the rules and regulations of the Maryland State Board of Dental Examiners. Textbook: Logothesis, D.(2016). Local Anesthesia for Dental Hygienist, 2nd ed. St. Louis: Elsevier.

Total: \$650

HCE-047-A	WThF 8:00AM–5:00PM	Jul 13 – Jul 15
<i>J. Suminski, M. Bidinger, CPB 124</i>		

Nitrous Oxide Administration & Monitoring for the Dental Hygienist

This course provides dental hygienists with basic and current concepts in the administration and monitoring of nitrous oxide sedation. Topics include: history, philosophy and psychology of nitrous oxide minimal sedation; physiological and psychological aspect of pain and anxiety; the management of pain and anxiety; indication and contraindication of nitrous oxide; medical assessment; stages of sedation; pharmacological and physiological effects; complications and medical emergencies; occupational exposure; the administration and monitoring; prevention, recognition and management of possible complications of inhalation sedation. This course consists of two components which include four hours of lecture; followed by a written examination, followed by two hours of clinical followed by a competency evaluation. Course participants must pass the written examination with a 75% or greater and the clinical competency with a 100%. This course prepares students to pass the CDCA written nitrous oxide exam by the Maryland State Board of Dental Examiners. Textbook is not included in pricing. ISBN: 978-1455745470

Total: \$284

HCE-053-M	F 8:00AM–3:00PM	Mar 25
<i>J. Suminski, M. Bidinger, CPB 124</i>		

Certified Nursing Assistant

Foundations for Healthcare Careers

This course introduces students to important healthcare concepts and professional career development skills to prepare students for working in a healthcare setting. Students are introduced to medical terminology, the current healthcare system structure and essential concepts such as HIPAA, documentation and medical records, patient rights, cultural competency, workplace professionalism, healthcare ethics and legal responsibilities, environmental safety, infection control, and medical terminology. Communication skills are practiced with a special focus on customer service and interpersonal communication concepts. Students will also gain professional development skills in successful resume and application writing, interviewing, and gaining and maintaining employment.

Total: \$239 — Senior Total: \$156

HCE-108-J	TuTh 5:30PM–9:30PM	Apr 5 – Apr 28
<i>R. Banfe, CPB 125</i>		
HCE-108-K	MTuWThF 5:30PM–9:30PM	May 23 – Jun 3
<i>R. Banfe, CPB 125</i>		
HCE-108-B	TuTh 5:30PM–9:30PM	Aug 2 – Aug 25
<i>R. Banfe, CPB 125</i>		

\$ Certified Nursing Assistant I

Designed to provide classroom and hands-on lab experience. Includes basic knowledge of health-care team roles, communication skills, life-span, and death and dying. Covers body systems, chronic and acute conditions, rehabilitation, and nutrition. Learn medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Develop hands-on skills competency in a clinical lab. Pre-requisite HCE-108 Introduction to Healthcare Careers.

Total: \$848 — Senior Total: \$449

HCE-105-K	TuWTh 5:00PM–9:00PM	May 3 – Jun 7
	<i>L. Cheung</i>	<i>CPB 152</i>
HCE-105-L	MTuWThF 8:00AM–4:00PM	Jun 8 – Jun 21
	<i>R. Banfe</i>	<i>CPB 152</i>

\$ Certified Nursing Assistant II

Designed to provide classroom and hands-on lab experience. Includes basic knowledge of health-care team roles, communication skills, life-span, and death and dying. Covers body systems, chronic and acute conditions, rehabilitation, and nutrition. Learn medical terms and abbreviations, treatment protocols, how to assist with personal care and activities of daily living. Develop hands-on skills competency in a clinical lab.

Total: \$699 — Senior Total: \$374

HCE-106-L	TuWTh 5:00PM–9:00PM	Jun 8 – Jul 6
	<i>L. Cheung</i>	<i>CPB 152</i>
HCE-106-N	MTuWThF 8:00AM–4:00PM	Jun 21 – Jun 30
	<i>R. Banfe</i>	<i>CPB 152</i>

\$ Certified Nursing Assistant - Clinical

This course provides practical clinical experience for certified nursing assistant students. Topics include personal care skills, vital signs, transferring skills, etc.

Total: \$388 — Senior Total: \$160

HCE-107-G	5:00PM–9:00PM	Apr 1 – Apr 30
	<i>J. Staff</i>	
HCE-107-J	9:00AM–1:00PM	Apr 1 – Apr 30
	<i>J. Staff</i>	
HCE-107-A	MTuWThF 8:00AM–4:00PM	Jul 1 – Jul 30
	<i>J. Staff</i>	
HCE-107-B	TuWTh 5:00PM–9:00PM	Jul 7 – Aug 14
	<i>J. Staff</i>	



CERTIFICATION SERIES

Scholarships Available*

Certified Nursing Assistant

Certified Nursing Assistant training provides you classroom and hands-on lab experience for a successful entry-level career in the growing healthcare field.

Course List:

- Foundations of Healthcare
- Certified Nursing Assistant Mod I
- Certified Nursing Assistant Mod II
- Certified Nursing Assistant Clinical

Classes start April 5, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

Healthcare Certifications

Phlebotomy Skills for Medical Professionals

This course is designed for medical professionals, nurses, EMS, and other personnel who, as part of their job functions, have to perform venipuncture and collect blood specimens. Topics include: blood collection and venipuncture procedures, documentation and special handling procedures, preanalytical complications, and a practice component.

Total: \$95

HCE-040-J	Sa 8:00AM–2:00PM K. Weicht	Apr 9 CPB 175
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Drug Calculations Preparation

A course designed for students who desire instruction guided direction in preparing for the required dosage calculation exam for the nursing programs, LPN and RN. Review of fractions, decimals, percent's, and the metric system. Demonstration and practice in using various formulates for calculating oral and parenteral medication dosages. Textbook sold separately. Calculate with Confidence ISBN 9780323396837.

Total: \$79 — Senior Total: \$43

NRS-733-J	Sa 12:00PM–3:00PM R. D'Ambrisi	Apr 30 – May 28 CPB 123
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CNA Medicine Aide Recertification

This course provides current medicine aides with updated information on drug therapies and safe medication administration and meets the Maryland Board of Nursing continuing education requirements for recertification. Students are required to attend the full eight-hour course (six hours of lecture and two hours of testing) and score a minimum of 80 percent on the written final exam. Submission of the CMA Clinical Update Verification form by the student's employer prior to enrollment is required. Certificates will not be awarded without successfully completing the course. Please bring a stethoscope and a drug book to class.

Total: \$109 — Senior Total: \$65

NRS-742-M	Sa 9:00AM–6:00PM G. Haywood	Mar 26 CPB 152
NRS-742-J	Sa 9:00AM–6:00PM G. Haywood	Apr 23 CPB 152
NRS-742-K	Sa 9:00AM–6:00PM G. Haywood	May 21 CPB 152
NRS-742-L	Sa 9:00AM–6:00PM G. Haywood	Jun 25 CPB 152
NRS-742-A	Sa 9:00AM–6:00PM G. Haywood	Jul 23 CPB 152
NRS-742-B	Sa 9:00AM–6:00PM G. Haywood	Aug 27 CPB 152

REMOTE Dispensary Technician I

Do you have an interest in wellness and would you enjoy providing excellent customer service in a medical dispensary? If so, you may be interested in a career in the new and rapidly growing medical cannabis industry. There are already over 100 dispensaries in Maryland and the demand for qualified Dispensary Technicians is increasing. This course is the first of two in a series and provides the training you need to work in a medical cannabis dispensary. You will learn an overview of the Dispensary Technician's role, practice professional skills and responsibilities involved in day-to-day operations, and learn the Maryland regulations for dispensary operations including security, inventory management, software types, record-keeping, and patient management from check-in to check-out, and follow-up. Class sessions are conducted in Zoom and Canvas; you will receive links and instructions one week before the class begins. Registration of Dispensary Technician I & II is required to earn the Dispensary Technician certificate.

Total: \$379 — Senior Total: \$243

PRC-098-L	MW 6:30PM–8:30PM C. Staff	Jun 6 – Aug 1 REMOTE
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REMOTE Dispensary Technician II

This course is the second in a series and is designed to provide occupational training to work in a medical cannabis dispensary. This course focuses on medicinal knowledge, patient care, and education aspects of the Dispensary Technician's role. Topics include recent research on medicinal cannabis, medicinal properties of cannabis, managing the patient experience, counseling methodology and practices. Class sessions are conducted in Zoom and Canvas; you will receive links and instructions one week before the class begins. Registration of Dispensary Technician I & II is required to earn the Dispensary Technician certificate. Successful completion of both classes is required to earn the Dispensary Technician certificate. **Prerequisite:** Dispensary Technician I 30 hours, 3.0 CEUs.

Total: \$379 — Senior Total: \$243

PRC-099-M	MW 6:30PM–8:30PM C. Staff	Mar 28 – May 23 REMOTE
PRC-099-B	MW 6:30PM–8:30PM C. Staff	Aug 8 – Sep 26 REMOTE

Behavioral Health Certifications

▲ ONL Certified Peer Recovery Specialist Recovery Coach Academy

The CCAR Recovery Coach Academy is a 5-day intensive training academy designed to provide students with an understanding of both the art and science of Recovery Coaching. This course prepares participants to guide and mentor others in recovery from an addiction to alcohol and/or other drugs. By focusing on the goals of the individuals being served, students will learn the key fundamentals of this rewarding work, which CCAR has identified as active listening, asking clarifying questions, and treating people as their own best resource, all while the student is discovering and managing his/her own boundaries and issues.

Total: \$735 — Senior Total: \$389

HCE-103-M WThFMTu 5:00PM–9:00PM Mar 30 – Apr 5
S. Hutter-Thomas ONLINE

§ ▲ ONL Certified Peer Recovery Specialist CE Extension

The Certified Peer Recovery Specialist (CPRS) CE Extension compliments the Recovery Coach Academy by providing the additional CEUS in the targeted domains to meet MABPCB certification requirements. Participants will receive extensive training in Ethics and ethical implications in providing CPRS services. An exploration of the Stages of Change and Harm Reduction theory and practice further enhances the student's work as a CPRS. A final training on Mental Health First Aid allows the CPRS to understand the impact of trauma and addiction on mental health. This course is taught over Zoom.

Total: \$175 — Senior Total: \$127

HCE-119-J FSa Apr 15 – May 7
S. Hutter-Thomas ONLINE

CERTIFIED PEER RECOVERY SPECIALIST

Scholarships
Available*



A Certified Peer Recovery Specialist Program has launched at HCC. If you have lived experience or were affected by someone's substance abuse and desire to learn more about this exciting program that can change your life and the lives of others, visit www.hagerstowncc.edu/coned.

▲ ONL Wednesday, March 30 - Tuesday, April 5
No Classes April 2 and 3

*Scholarships may cover all or part of the program cost

§ Scholarship Available ▲ ONL Online Class ■ LLI Lifelong Learning Institute

Nursing

Nurse Refresher Screening

This course is designed as a screening tool to assist RN's and LPN's who are interested in applying for the Nurse Refresher program. Potential Nurse Refresher candidates will complete a background check and verification of their nursing licensure status through the Maryland Board of Nursing. Refunds will not be issued for students who fail to meet eligibility guidelines. All completed background check forms must be either hand-delivered or sent via U.S. mail. We cannot accept faxes or attachments due to the confidential nature of the forms.

Total: \$20

HCE-036-J	-	Apr 1 – Jun 30
	<i>I. Staff</i>	
HCE-036-A	-	Jul 1 – Aug 15
	<i>I. Staff</i>	

HYBRID Nurse Refresher Course Theory Portion

This course is the first in a three-step series designed for registered or licensed practical nurses to reinstate an inactive Maryland nursing license and consists of a hybrid class with 40-classroom hours and online course work totaling 80 hours of content. Areas of concentration include: delivery of care utilizing the nursing process; medication calculation and administration; adult medical/surgical nursing; as well as current issues, trends, and nursing practice. Students are expected to attend and participate in the online class on a weekly basis for the online component. Successful completion requires an 80 percent or higher average score on four exams and completion of 20 quizzes with an average score of 80 percent. There is a required textbook, the cost of which is in addition to the class fees. Text: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 11th Edition ISBN: 9780323551496

Total: \$975 — Senior Total: \$585

NRS-988-J	MW 6:00PM–10:00PM	Apr 4 – Jun 13
	<i>M. Brown, G. Haywood, C. Ware, H. Law</i>	<i>CPB 123</i>

Nurse Refresher Skills Lab II

Concurrent enrollment in, or prior completion of, Nurse Refresher Course I - Classroom Theory is required. This course is the pre-requisite for the Nurse Refresher Course III - Clinical Practice. During skills lab, students review the basic skills needed to provide nursing care, such as sterile techniques, wound care, central line dressing changes, IV and catheter insertion, medication administration, and NG tube placement. Lab supplies are included in the cost of the class.

Total: \$479 — Senior Total: \$263

NRS-094-L	F 6:00PM–10:00PM	Jun 10
	Sa 9:00AM–5:00PM	Jun 11
	<i>M. Brown, R. Banfe</i>	<i>CPB 151</i>

Nurse Refresher Clinical Practice

Successful completion of Nurse Refresher Course I - Classroom Theory and II - Skills Lab are required before enrolling in this course. The course is designed to provide clinical application of the knowledge and skills gained from the classroom. Students are required to complete 60-clinical hours in a setting with a facility-assigned preceptor. Requirements include inactive Maryland license, AHA-BLS certification, criminal background check, physical exam, and immunizations. Clinical placements will be coordinated through the Allied Health Program Manager.

Total: \$349 — Senior Total: \$144

NRS-743-L	-	Jun 20 – Aug 20
	<i>I. Staff</i>	

Delegating Nurse

This course is designed to provide application tools, resources, and guidance for Maryland registered nurses who delegate nursing functions and teach medication administration to medication technicians in assisted living settings. Topics include: standards for delegating nurses, patient assessment, and supervision responsibilities.

Total: \$309 — Senior Total: \$233

NRS-563-M	Sa 8:00AM–5:00PM	Mar 19 – Mar 26
	<i>L. Smigelski</i>	<i>CPB 232</i>
NRS-563-L	FSa 8:00AM–5:00PM	Jun 3 – Jun 4
	<i>L. Smigelski</i>	<i>CPB 232</i>

Nurse Refresher Course



Need to reinstate your license? Get back to the nursing world? Or just want to refresh your nursing skills? Then sign-up today for this 16-week course designed for Registered or Licensed Practical Nurses to reinstate an inactive Maryland nursing license and get you back into the nursing profession.



Scholarships Available*

This 16-week program features:

- 10 weeks theory in a hybrid format totaling 80 hours (40 classroom and 40 online)
 - 12 hours skills lab
 - 60 clinical hours under the supervision and guidance of a preceptor
1. Nurse Refresher I Classroom Theory – NRS 988 Cost \$975
April 4 to June 13
 2. Nurse Refresher Skills Lab – NRS 094 Cost \$479
June 10 and 11
 3. Nurse Refresher Clinical – NRS 743 Cost \$349
June 20, 2022 to August 20, 2022

Note: Nurse Refresher Clinical Prerequisites encompass completion of “Nurse Refresher Screening” (HCE-036) which consists of a criminal background check and nursing licensure verification

There is a required textbook, the cost of which is in addition to the class fees. Text: Medical-Surgical Nursing: Assessment and Management of Clinical Problems, 11th Edition ISBN:9780323551496

*Scholarships may cover all or part of the program cost

\$ Scholarship Available
 ▲ ONL Online Class
 ■ LLI Lifelong Learning Institute

Phlebotomy

§ Phlebotomy: Theoretical & Practical Applications

In Phlebotomy: Theoretical & Practical Applications, students learn basic phlebotomy technical background and professional preparation for working as a phlebotomist. Students are introduced to anatomy and physiology with special emphasis on the cardiovascular and lymphatic system, applicable medical terminology, and an overview of healthcare settings where phlebotomy services are performed. Students learn and apply professional ethics and behavior; interpersonal and written communications, including cultural competency; systems of documentation; and safety and infection control. Students will develop knowledge and comprehensive skills to prepare them to perform venipunctures completely and safely as they progress to Practical Applications. For Practical Applications, students learn to perform venipuncture and specialized phlebotomy procedures. Students are familiarized with blood collection equipment and selection, specimen handling, and identifying complications related to blood collection and medical errors. Students train on a variety of procedures and techniques for typical and special populations. Special topics in specimen use for testing in forensics, workplace, and sports are explored. Hands-on skills practicums prepare students for the clinical course. The full program includes classroom and both in-class and on-site clinical practice at local health care facilities. This program requires study time outside of class and includes both written and practical (hands-on) skills assessments, which must be passed prior to starting the clinical course. The program prepares students to take several national certification exams.

Total: \$1207 — Senior Total: \$656

HCE-109-K	MW 5:00PM–9:30PM K. Weicht	May 2 – Jun 15 CPB 175
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§ Phlebotomy Technician: Clinical Externship

This course provides students with hands-on work experience and practice to successfully perform the role and responsibilities of a phlebotomist technician in a professional setting. Successful completion will require students to complete 100 hours at their externship location and perform a minimum of 100 successful venipunctures under the supervision of an experienced phlebotomist. Evaluation of student progression will take place throughout the clinical placement.

Total: \$305 — Senior Total: \$187

HCE-111-M	– K. Weicht	Mar 21 – May 15
HCE-111-L	– K. Weicht	Jun 27 – Aug 19

Rad Series

Kettering Review for the ARRT[®] Radiography Exam

This course provides each participant with a comprehensive review of the art and science of diagnostic Radiologic Technology and a step-by-step method of preparation for the successful completion of the American Registry of Radiologic Technologists (ARRT[®]) Registry Examination.

Total: \$185

NRS-991-M	WTh 8:00AM–5:30PM C. Staff	Mar 30 – Mar 31 CPB 214/212
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CERTIFICATION SERIES

Scholarships Available*

Phlebotomy Technician

As a Phlebotomy Technician, you are an important member of a healthcare clinical team trained in, age appropriate, blood and other clinical specimen collection procedures within a hospital and outpatient setting.

Course List:

Foundations of Healthcare

Phlebotomy Technician: Theoretical and Practical Applications

Phlebotomy Technician: Clinical Externship

Classes start April 5, 2022

Scholarships available, apply today!
www.hagerstowncc.edu/cefunding

*Scholarships may cover all or part of the program cost

Fitness

Sylvia Rogers has been teaching arthritis exercise programs for over 10 years.

■ LLI Simply Fit

Put a spring in your step. Regain flexibility and strength in this class designed around patterns of easy exercise that will improve range of motion, muscle strength, and endurance. This class begins with a warm-up followed by strength training, core muscle exercises, low impact aerobics, cool down, and guided meditation. Light hand weights and resistance bands are used but are not required. Instructor-guided exercises can be done at your own pace, seated or standing.

Total: \$69 — Senior Total: \$43

FIT-005-N	TuTh 9:30AM–10:30AM <i>S. Rodgers</i>	Mar 15 – Apr 21 <i>HSA HALL</i>
FIT-005-K	TuTh 9:30AM–10:30AM <i>S. Rodgers</i>	May 3 – Jun 9 <i>HSA HALL</i>
FIT-005-L	TuTh 9:30AM–10:30AM <i>S. Rodgers</i>	Jun 21 – Jul 28 <i>HSA HALL</i>
FIT-005-B	TuTh 9:30AM–10:30AM <i>S. Rodgers</i>	Aug 9 – Sep 15 <i>HSA HALL</i>



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PERSONAL ENRICHMENT

Arts, Music, & Language

Steve Schaefer graduated with a Bachelor's of Fine art in Photography. He specialized in historic and alternative processing as well as mixed media. He is a working artist that has been exhibited in solo and group exhibitions. He has had photographs published and juried public exhibitions. Steve also holds a Master's of Arts in Teaching and is currently an art teacher.

Jo Lum of Living Water Chair Caning has been teaching this heritage craft form for over 20 years.

■ LLI Nature & Wildlife Photography

Are you interested in capturing the moment of a beautiful sunset, delicate flower, or wildlife in their natural habitat? This course will focus on nature and wildlife photography. Class sessions will cover bird, macro, and outdoor photography as well as equipment, including the use of lenses, tripods, feeders, and bait to set up those great wildlife shots. Equipment necessary for class: single-lens reflex (SLR camera).

Total: \$79 — Senior Total: \$49

ANE-090-J	W 6:30PM–8:30PM S. Schaefer	Apr 6 – Apr 27 VM 3
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■ LLI Basic Photography

Learn the basics to improve your photography. Discuss the importance of the shutter, aperture, lenses, film, filters, flash, macro (close-up) techniques, and composition. Photographs will be projected at each session to explain the specific topic. Equipment necessary for class: digital camera (single-lens reflex is helpful, but not necessary).

Total: \$89 — Senior Total: \$59

ANE-103-J	M 6:30PM–8:30PM S. Schaefer	Apr 4 – May 2 VM 3
ANE-103-K	M 6:30PM–8:30PM S. Schaefer	May 9 – Jun 13 VM 3

■ LLI Basic Photography for Seniors

Learn how to apply every aspect of what your digital camera is capable of doing in this foundational course. You'll start with the basics of calibrating your camera before exploring white balance, composition, exposure techniques, depth of field, and more. Most importantly, you and your classmates will encourage and learn from each other through weekly critiques. Bring your camera and its manual to every class; a tripod would be helpful but is not necessary.

Total: \$119 — Senior Total: \$75

DSA-015-J	Th 1:00PM–3:30PM R. Bender	Apr 21 – May 19 CPB 230
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■ LLI Advanced Photography

Take the next step beyond basic photography. Explore the advanced applications of lighting, lenses, filters, and other photography equipment. You will also learn the photography techniques necessary to take special situation photographs such as weddings. A field trip will be discussed in class. Prerequisite: Basic photography or equivalent.

Total: \$89 — Senior Total: \$59

ANE-281-K	W 6:30PM–8:30PM S. Schaefer	May 4 – Jun 1 VM 3
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REMOTE ■ LLI How to Publish Your Book

Whether you've got the first spark of an idea or a finished manuscript, in this workshop you'll gain the tools you need to publish your book. Discover how to groom your book to fit an established market. Learn how to find the right publisher (traditional, POD, E-publisher, yourself), write an attention-grabbing query letter, outline or synopsis, and manage the submission process. Find out what to expect, what to look out for, and when it's contract-signing time. Learn how to promote yourself once your book is out. Whether you write fiction or nonfiction, if your goal is to get published, this workshop is for you! This course will be held virtually through Zoom and D2L to offer you the best of both worlds: an in-depth, at-your-own-pace learning experience plus live interaction.

Total: \$99 — Senior Total: \$45

ANE-383-M	W 6:00PM–7:00PM J. Castillo	Mar 16 – Apr 13 REMOTE
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REMOTE ■ LLI Novel Writer's Boot Camp

Here it is, by popular request! You asked for a class that would help you through the snags and pitfalls of writing that first draft. This 10-week class features feedback sessions, support materials, editing topics, plus goal-setting assistance, troubleshooting, and group critique opportunities. You don't have to go it alone! Instructor Julie Castillo will contact you prior to the class start date for online course orientation. Please contact her at jmwriterslife@aol.com if you have questions concerning this class. This course will be held virtually through Zoom and D2L to offer you the best of both worlds: an in-depth, at-your-own-pace learning experience plus live interaction.

Total: \$99 — Senior Total: \$85

ANE-382-L	W 6:00PM–7:00PM J. Castillo	Jun 1 – Jun 29 REMOTE
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■ **LLI Bluegrass Jamming**

Can you strum a song using G, C, F, D, A, and E chords? Do you envy those people that can jump into any jam session? Then join us Monday evenings for these beginner to advanced beginner jam sessions. There are three levels of participation available: learning to hear and play chord changes - beginning; learning to sing and play - beginning; learning to play, sing, and take simple solo breaks - intermediate to advanced beginner. All levels of participation are welcome. Acoustic guitars, banjos, mandolins, bass, resonator guitars, dulcimers and fiddles, and other instruments by permission. If you have always wanted to try joining a jam session, then now is your chance.

Total: \$99

BLU-018-J	M 7:00PM–9:00PM	Apr 18 – Jun 13
	<i>F. Maietta</i>	<i>KEP 209</i>

■ **LLI Celebrate Spring With Floral Cards**

Create unique and beautiful floral cards using the technique of Iris Paper Folding. And you'll have enough materials to make more iris paper projects after the class. These cards are perfect for Mother's Day, thank-yous, and more. All materials included.

Total: \$19

DSA-014-K	Tu 2:00PM–4:00PM	May 3
	<i>K. Barylski</i>	<i>CPB 230</i>

■ **LLI Spanish for Travelers**

¡Hola! Enter the vibrant and diverse world of Spanish language and culture! When you're basking on a Costa Rican beach and the noonday sun is bearing down, don't rely on Google translate. What you really want to say is "tengo calor." Trust us! Before you jet off to Spain, Mexico, Argentina, the Dominican Republic, or another Spanish-speaking destination, master the most important words and phrases for an enjoyable vacation. Understanding differences in language and culture across countries will enrich your experience while saving you from embarrassing or offending social faux pas.

Total: \$115 — Senior Total: \$69

LAN-252-J	TuTh 6:30PM–8:30PM	Apr 26 – May 19
	<i>S. Roma Barrera</i>	<i>VM 3</i>

■ **LLI Foundations of French**

If you have never studied the French language or if you have not used your previous knowledge of French for some time, this is the class for you. You'll build a solid foundation for conversational French through a visual and immersion technique.

Total: \$149 — Senior Total: \$99

LAN-257-J	TuTh 6:00PM–7:30PM	Apr 5 – May 5
	<i>R. Bender</i>	<i>CPB 212</i>

■ **LLI Learn the Heritage Craft of Chair Caning**

Restore and repair your rocking chairs, footstools, and dining room chairs back to their original woven beauty. You will learn the many hands-on techniques in the weaving process needed to restore the piece back to its original splendor. Create your own woven seat on a small stool or work on an existing project as a way of learning the chair caning techniques. Reward your children and grandchildren with a hand-woven gift that will last a lifetime. Bring a bucket, scissors, towel, measuring tape, pencil, one-dozen clothespins, and paper to class. Other materials may be purchased from the instructor. Bring your project to the first class.

Total: \$95 — Senior Total: \$59

SEN-090-M	M 9:00AM–1:00PM	Mar 21 – Apr 18
	<i>G. Lum</i>	<i>VM 6</i>



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💰 Scholarship Available
▲ ONL Online Class
■ LLI Lifelong Learning Institute

PERSONAL ENRICHMENT

Culinary

Chef Tom Gossard has a varied cooking background, beginning with cooking for family at age 15. Tom gave cooking lessons and cooked on the line at an upscale restaurant in Nashville, TN, before starting a catering company and providing cooking instruction in Hagerstown.

NEW ■ LLI SERIES: Basic Cooking Techniques

Build your confidence in the kitchen with classic preparation techniques, culinary cuts, and presentation skills. Registration for this series includes three classes with Chef Henning Lorenzen: Mastering Knife Skills; Braising, Poaching, Roasting, and Sauteing; and Seafood.

Total: \$169 — Senior Total: \$115

CLN-076-J Th 6:00PM–9:00PM Apr 14 – Jun 16
H. Lorenzen CPB 213

Basic Cooking Techniques: Mastering Knife Skills

Sharpen your knife skills and learn to handle a knife like a professional Chef. Learn how to choose a quality knife and how to maintain it to last a lifetime. Practice and understand the importance of classic culinary cuts, and leave the class with confidence, knowing how to cut almost anything without cutting yourself! Menu: Beef goulash soup, fresh salmon with crabmeat and julienne of vegetables.

Total: \$65

CLN-055-J Th 6:00PM–9:00PM Apr 14
H. Lorenzen CPB 213

NEW Basic Cooking Techniques: Braising, Poaching, Roasting, & Sautéing

Understanding the classic preparation techniques of braising, poaching, roasting, and sautéing will serve as the foundation of your culinary skills. Come learn how to prepare meats, poultry, and seafood in different ways and gain the confidence to try new recipes. Menu: Braised beef eye round roast with roasted potatoes and sautéed vegetables, poached flounder with spinach and chive sauce.

Total: \$65

CLN-054-K Th 6:00PM–9:00PM May 5
H. Lorenzen CPB 213

NEW Basic Cooking Techniques: Seafood

Learn how to clean, fillet, cook, and serve fish and other fresh seafood with taste, presentation, and food safety in mind. Just as important as what to do, you'll also learn what not to do when preparing seafood dishes. Menu: Mussel soup with saffron, halibut with leeks and fresh fennel, fresh scallops with dill and lemon sauce.

Total: \$65

CLN-056-L Th 6:00PM–9:00PM Jun 16
H. Lorenzen CPB 213

NEW ■ LLI SERIES: Cooking Through Cultures

Take your tastebuds on a tour through France, Italy, and Scandinavia with traditional sweet and savory dishes. Registration for this series includes three classes with Chef Henning Lorenzen: Classic French Cuisine, Mangia Italiano, and Scandinavian Cooking.

Total: \$169 — Senior Total: \$115

CLN-077-J Th 6:00PM–9:00PM Apr 21 – Jun 9
H. Lorenzen CPB 210

NEW Classic French Cuisine

Classic French cuisine is known as the *crème de la crème*, the best of the best, when it comes to cooking. Take a sweet and savory journey through France with rich, aromatic dishes that are easier to make at home than you might think. Menu: baked brie, beef bourguignon, coq au vin, and pear tart.

Total: \$65

CLN-059-J Th 6:00PM–9:00PM Apr 21
H. Lorenzen CPB 210

NEW Mangia Italiano

Journey through Italy with delectable Italian cuisine. Savor the flavors of veal parmesan, lasagna, and fish with olives and herbs. Complete your journey with the rich, decadent flavors of Tiramisu. Menu: veal parmesan, lasagna, fish with olives and herbs, Tiramisu.

Total: \$65

CLN-068-K Th 6:00PM–9:00PM May 12
H. Lorenzen CPB 210

NEW Scandinavian Cooking

Voyage through Scandinavia and take in the local specialties. From Danish meatballs and herring salad to Danish-Norwegian open-faced sandwiches, you'll explore classic flavors and discover hearty, satisfying cuisine. Menu: Danish meatballs, herring salad, Danish-Norwegian open-faced sandwiches, and desserts.

Total: \$65

CLN-072-L Th 6:00PM–9:00PM Jun 9
H. Lorenzen CPB 210

NEW ■ LLI SERIES: Cross-Country Cuisine

Travel cross-country for a taste of dishes from Kentucky, Oregon, Louisiana, and more! Registration for this series includes three classes with Tom Gossard: Appetizers Across America, Maryland Surf and Turf, and Fish and Jambalaya.

Total: \$155 — Senior Total: \$99

CLN-078-J W 12:00PM–3:00PM Apr 6 – May 25
T. Gossard CPB 210

NEW Appetizers Across America

It's time for a party after all of the cold and snowy weather. Our first stop is the South for some roasted jalapeno pimento cheese, a great first stop on our tour. Then we can head out west to Oregon to enjoy some of their blue cheese for our tarts; then we will finish the day with Kentucky bourbon meatballs before heading home. Menu: roasted jalapeno pimento cheese on crostini; blue cheese tarts; BBQ bourbon fig meatballs.

Total: \$59

CLN-053-J	W 12:00PM–3:00PM <i>T. Gossard</i>	Apr 6 <i>CPB 210</i>
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NEW Maryland Surf & Turf

Treat yourself for your sweetheart to a scrumptious surf and turf dinner showcasing Maryland's finest foods. Let's travel to the Chesapeake Bay for some crab cakes, then to Western Maryland for beef tenderloin, and top it off with some chocolate molten cake. Menu: Maryland crab cake with arugula salad and lemon vinaigrette; beef tenderloin with cognac dijon cream, potatoes, and haricots verts; chocolate molten cake.

Total: \$59

CLN-069-J	W 12:00PM–3:00PM <i>T. Gossard</i>	Apr 27 <i>CPB 210</i>
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NEW Fish & Jambalaya

Let's go fishing! We will travel around the world during this session. We'll recreate Fish in Papillote (fish in paper), which was first invented at Antoine's Restaurant in New Orleans. Next, we'll fly to Ireland to create Fish and Chips, and finally we'll go back to Louisiana for jambalaya, which is a Creole and Cajun rice dish of French (especially Provençal cuisine), African, and Spanish influence, consisting mainly of meat, seafood, and vegetables mixed with rice. Menu: Fish in Papillote, fish and chips, jambalaya.

Total: \$59

CLN-067-K	W 12:00PM–3:00PM <i>T. Gossard</i>	May 25 <i>CPB 210</i>
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NEW ■ LLI SERIES: Entertaining

Whether serving appetizers, a three-course meal, or a huge holiday feast, cooking for your guests requires a touch more effort. Learn the basics of food prep and service safety, and try your hand at new recipes to satisfy and delight guests at your next party. Registration for this series includes three classes with Chef Henning Lorenzen: Entertaining with a Holiday Feast, Entertaining with Appetizers, and Entertaining with a Gourmet Three-Course Meal.

Total: \$169 — Senior Total: \$115

CLN-079-J	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	Apr 7 – Jun 2 <i>CPB 210</i>
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NEW Entertaining with a Holiday Feast

Hosting a festive feast doesn't have to be intimidating! Learn how to prepare a delicious holiday meal featuring dishes from Scandinavia, Germany, England, and the U.S. to share with friends and family. Menu: Prune and apple stuffed roasted duck, red cabbage, sugar browned potatoes, filled crepes.

Total: \$65

CLN-065-J	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	Apr 7 <i>CPB 210</i>
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NEW Entertaining with Appetizers

Food is the centerpiece of every gathering, from game nights and book clubs with close friends to larger parties celebrating holidays and life's milestones. Entertain and impress your guests with small appetizers and great buffets for any occasion. Menu: Smoked salmon with potato pancakes and dill sauce, small beef wellington, chicken satay, mini dessert sampler platter.

Total: \$65

CLN-064-K	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	May 19 <i>CPB 210</i>
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NEW Entertaining with a Gourmet Three-Course Meal

Impress your dinner guests from start to finish with a gourmet, three-course meal from scratch! Menu: white asparagus and chive soup, filet mignon with wild mushroom and shallot sauce, dark chocolate mousse cake with raspberry sauce.

Total: \$65

CLN-066-L	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	Jun 2 <i>CPB 210</i>
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Irish Cuisine

Irish food is known for the quality and freshness of its ingredients. Most cooking is done without herbs or spices, except for salt and pepper, and is usually served without sauce or gravy. Representative dishes include Irish stew, bacon and cabbage, boxty, soda bread, coddle, and colcannon. Join us for a modern twist on traditional recipes. Menu: Guinness Sheppard's Pie, Guinness Cake, Guinness Frosting, and Guinness Ganache.

Total: \$69

CLN-043-M	W 12:00PM–3:00PM <i>T. Gossard</i>	Mar 16 <i>CPB 210</i>
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PERSONAL ENRICHMENT

Cajun Cuisine

A good way to remember the distinction between Cajun- and Creole-style dishes is to think of Cajun food as rural and Creole as urban. A lot of Cajun food focuses on a single dish, rather than an entree with sides. This includes stews and soups, filled with meat, rice or potato, and bursting with flavor. Join us as we cook, and savor Cajun Jambalaya and Southern Pecan Pralines.

Total: \$69

CLN-046-M	W 12:00PM–3:00PM <i>T. Gossard</i>	Mar 23 <i>CPB 211</i>
CLN-046-N	W 6:00PM–9:00PM <i>T. Gossard</i>	Mar 23 <i>CPB 211</i>

French Bistro

Come join us we jet over the Atlantic for an evening in Paris at a sidewalk caf? or Bistro. A Bistro has a more relaxed atmosphere, serving drinks and causal foods. Menu: Roasted Butternut Squash Salad; Cassoulet with Duck Breast; and Chocolate Truffles.

Total: \$69

CLN-048-M	W 12:00PM–3:00PM <i>T. Gossard</i>	Mar 30 <i>CPB 210</i>
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NEW Basic Cooking Techniques: Spices

As Chef's we are asked, "What spices go with which meats," or "What can I use with what?" Today we will explore why certain spices and herbs enhance certain foods the best and how we can take recipes from ordinary to extraordinary. Come along for chicken thighs and saffron rice, then we will make sweet tea pork tenderloin. Menu: chicken thighs and saffron rice, sweet tea pork tenderloin.

Total: \$59

CLN-057-J	W 12:00PM–3:00PM <i>T. Gossard</i>	Apr 13 <i>CPB 210</i>
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NEW Beef & Caramel

America, India, and France come together in this cacophony of favors. Everyone loves cr?me br?l?e and meat lovers enjoy medallions of beef. In this session, we will be making dishes a lot of people wouldn't think go together, but tomato chutney and blue cheese sauce pair magically with beef medallions for a silky, beefy feel on the tongue. Combine that with cr?me br?l?e, we will make vanilla, lemon, and chocolate and your taste buds will thank you. Menu: seared beef medallions, tomato chutney, blue cheese sauce, and cr?me br?l?e.

Total: \$59

CLN-058-K	W 12:00PM–3:00PM <i>T. Gossard</i>	May 11 <i>CPB 210</i>
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NEW Cookies, Cookies, Cookies

Explore the world of cookies beyond your basic sugar and chocolate chip: lemon ricotta cookies with lemon glaze; awarding-winning Almond Joy cookies; white chocolate chip cranberry oatmeal cookies. And just for fun we will make orange chocolate truffles, that are so easy to make, and so good to eat!

Total: \$59

CLN-060-K	W 12:00PM–3:00PM <i>T. Gossard</i>	May 18 <i>CPB 124</i>
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NEW Cooking For Two

Recipes aren't always written for empty nesters, young couples, roommates, or those starting out, but you can learn how to plan a meal and cook for two. Spinach salad with eggs, bacon, and red onion dressed with hot bacon vinaigrette; served alongside roasted tomato and mushroom risotto is the perfect dinner for two. Top off this scrumptious meal with a fresh berry crisp will have you dreaming in Technicolor. Menu: spinach salad, hot bacon dressing; tomato and mushroom risotto; berry crisp.

Total: \$59

CLN-061-J	W 12:00PM–3:00PM <i>T. Gossard</i>	Apr 13 <i>CPB 210</i>
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FACULTY SPOTLIGHT

Meet our newest chef instructor, Henning Lorenzen! From his grandmother's hotel kitchen in Denmark to HCC's campus, Henning will share his passion for food and 30+ years of culinary experience with you. His career includes Executive Chef at the World Bank in D.C., chef at the Sydney Opera House, co-owner and operator of Wurzburg Haus, rated in Washingtonian Magazine's Top 100 restaurants, and owner and operator of Henning's in Frederick.

NEW Cuisine of Capri

Glamorous, alluring, sophisticated, charmed—it’s hard to choose the right adjective to describe when on the Amalfi Coast. When you make your way to this slice of Italian paradise, you’ll find it sophisticated, elegant, yet secluded and private all at once. The Isle of Capri finds us making and eating insulate caprese with pistachio pesto, chicken scaloppini with spinach and linguini, and Italian cream cheese and ricotta cheesecake. Salute! Menu: insulate caprese, chicken scaloppini, and Italian cheesecake.

Total: \$59

CLN-062-K	W 12:00PM–3:00PM <i>T. Gossard</i>	May 4 <i>CPB 210</i>
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NEW Delectable Desserts & Cakes

Surrender to your sweet tooth with an array of flavorful desserts and cakes. After whipping up some tantalizing treats, you’ll learn how to serve and plate them for your guests. Menu: Apple strudel, orange mascarpone cake, and chocolate mousse.

Total: \$65

CLN-063-J	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	Apr 28 <i>CPB 210</i>
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NEW Savor the Flavors of Spring & Summer

As spring rolls into summer, add some light and fresh recipes to your rotation! The bright flavors of asparagus, zucchini, and tomatoes are perfect for dining al fresco this summer. For this session, we will make pesto, spaghetti, tomatoes and meat, an asparagus tart with a creamy filling, and zucchini rolls filled with a ricotta mixture and baked in a rich tomato sauce. Menu: pesto spaghetti, asparagus tart, zucchini roll-ups.

Total: \$59

CLN-071-L	W 12:00PM–3:00PM <i>T. Gossard</i>	Jun 8 <i>CPB 210</i>
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NEW Sheet Pan Dinners

A sheet pan takes the concept of a one-pot meal and flips it onto a pan. It saves time, makes clean-up easier, and doesn’t require expensive equipment or fancy ingredients. Just start with your protein of choice, then add vegetables, fat and flavorings, and roast at high heat until everything is golden brown and delicious. Menu: Italian chicken sheet pan dinner; sheet-pan honey-balsamic pork chop dinner; sausage and peppers sheet pan dinner.

Total: \$59

CLN-073-L	W 12:00PM–3:00PM <i>T. Gossard</i>	Jun 1 <i>CPB 210</i>
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NEW Weeknight Family Meal

Find some ideas to shake up meal planning. With delicious recipes like meatloaf with bacon, roast pork with red cabbage, and chicken cordon bleu, you’ll find new ways to make the weekly family meal interesting and exciting. Menu: meatloaf with bacon, roast pork with red cabbage, chicken cordon bleu.

Total: \$65

CLN-075-B	Th 6:00PM–9:00PM <i>H. Lorenzen</i>	Aug 11 <i>CPB 210</i>
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The Art of Mixology

This course is an introduction to bartending and the art of mixology. It is designed for the home entertainer as well as those interested in a career in bartending. Students learn the basic bar set up, proper glassware, measuring tools, identification of various beers, wines, and liquors, as well as recipes for mixed drinks. You will have hands-on mixing of various drinks with faux alcohol. The materials fee includes a bartending kit as well as a textbook. Students must be 18 years of age to enroll and to participate in the classroom activities.

Total: \$289 — Senior Total: \$197

PRC-029-J	Th 5:00PM–8:00PM <i>C. Passwaters</i>	Apr 21 – May 26 <i>VM 4</i>
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Cultural Trips

Washington, D.C., Escape

Join your friends as you travel to Washington for a day to relax and explore all your favorite museums on the Mall in complete leisure. The motorcoach will drop you off and pick you up at the Smithsonian Castle, allowing for plenty of exploration time in one or more of the historic museums on the Mall or shopping. Fee includes: fully-equipped motor-coach transportation and gratuity. Departure is from the Valley Mall.

Total: \$59

SEN-196-M	Tu 7:00AM–5:30PM <i>I. Staff</i>	Mar 22
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SEN-196-L	Tu 7:00AM–5:30PM <i>I. Staff</i>	Jun 7
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PERSONAL ENRICHMENT

Hillwood Estates, Museum & Gardens

Escape into an oasis of gracious hospitality at Hillwood, the estate of Marjorie Post. Enjoy a morning, docent-led tour of the estate's beautiful formal gardens, learning the gardens' history, design, and plants and flowers. Take time to peruse the special exhibition, *The Luxury of Clay: Porcelain Past and Present*, and have lunch at your leisure before rejoining the group for a docent-led tour of the mansion and Marjorie's rich collections. Garden tours are rain or shine. Registration includes motorcoach transportation and gratuities, admission, and two guided tours.

Total: \$99

TRP-019-J	W 8:30AM-5:00PM	Apr 27
	<i>C. Staff</i>	

NEW May Day in Annapolis

Welcome spring at the 67th Annual May Day celebration in Annapolis' Downtown Historic District! Residents and shopkeepers decorate doors, windows, and stoops with beautiful baskets of fresh flowers for the day. Take in the vibrant, fragrant blooms as you stroll through the shops on Main Street, meander the many museums and historic sites, savor the seafood at award-winning restaurants, or admire the art galleries and studios. Consistently ranked one of the nation's most walkable towns, you can enjoy the historic charm and maritime attractions of Maryland's capital on foot, or you can hop on and off the Circulator, Annapolis' free trolley. Registration includes motorcoach transportation and gratuities.

Total: \$79

TRP-023-K	Su 7:45AM-5:00PM	May 1
	<i>C. Staff</i>	

Dance & Recreation

Jody Schein began her career at a large franchise in 1997 and moved on to study ballroom dance at Brigham Young University before becoming professionally certified through Dance Vision International Dance Association in 2010. She specializes in social dancing, event preparation, and American Rhythm dances, and loves working with beginners of all ages.

NEW Mid Spring on the C&O Canal

Mid-spring, already!? Time for abundant wildflowers, migrating songbirds and waterfowl, and maybe even a few butterflies. How many turtles will we find? We'll walk a mile or so on the C&O Canal, rain or shine. Class meets at Potomac Park at the end of West Salisbury St., Williamsport.

Total: \$19

DRC-009-J	Tu 10:00AM-12:00PM	Apr 12
	<i>K. Barylski</i>	



CULTURAL TRIPS

May Day in Annapolis

The vibrancy of spring blooms and historic beauty await you in Annapolis.

Sunday

May 1, 2022

7:45 a.m. — 5 p.m.

Course Code: TRP-023-K

NEW Late Spring on the C&O Canal

The end of spring brings a whole different set of flowers, birds, butterflies, and more. There is so much nature so close by and on such an easy walk! Come enjoy spring's finale of sites and sounds as we walk a mile or so on the C&O Canal, rain or shine. Class meets at Potomac Park at the end of West Salisbury St., Williamsport.

Total: \$19

DRC-008-K Tu 10:00AM–12:00PM May 31
K. Barylski

■ LLI Ballroom Dance - Salsa/Cha-Cha

Back by popular demand! Join professionally certified Dance Vision International Dance Association (DVIDA) instructor, Jody White, for Ballroom Dance Instruction. Get those hips moving with two of the most popular Latin dances! The Cha-Cha is a great ballroom dance and the salsa is a spicy club dance. Bring comfortable shoes (no flip flops or sharp/pointed heels) and learn more about how these two great dances are related.

Total: \$99 — Senior Total: \$55

FIT-018-L M 5:45PM–7:00PM Jun 6 – Jun 27
J. Schein KEP 101

■ LLI Ballroom Dance - Swing/Foxtrot

Learn to dance to the greatest music from the roaring 20s all the way through the rock n' roll 50s. We'll be sailing smoothly through the fox trot and twirling our way through the swing. Wear comfortable shoes (no flip flops) and we'll be dancing in no time.

Total: \$99 — Senior Total: \$55

FIT-014-J M 5:45PM–6:45PM Apr 11 – May 9.
J. Schein KEP 101

Genealogy, Family Care, & Parenting

Carol Miller-Schultz facilitates a monthly local genealogy group. She has been participating in ancestry research for more than two decades. Her interests include utilizing technology and the use of DNA as related to family history research.

SAT Prep

Are you ready for the SAT? Strengthen your vocabulary, grammar, critical reading, and composition skills for the reading, writing, and language sections of the SAT. Brush up on algebra I and II, geometry, and trigonometry with practice problems. You'll gain the test-taking tools and confidence you need to earn your best SAT score possible! Students will complete work online and have the option to attend one in-person and one virtual academic support session a week for one-on-one feedback and assistance. Students should have a graphic calculator. Textbook: Princeton Review SAT Prep, 2022 edition, is strongly suggested, but not required.

Total: \$149

COP-002-M TuTh 6:30PM–8:30PM Mar 15 – May 5
T. Van Hynning CPB 211

NEW ■ LLI End Stages: Preparing for the Final Stages

The concept of how to deal with aging, death, and grieving in the modern era is taboo; we don't talk about it, but it is an extremely important topic. You shouldn't have to navigate the final stages of life, whether your own or a loved one's, alone. Get a glimpse into how other cultures perceive and hold sacred aging and find dignity in death. Plus, gain practical knowledge to ease decisions about palliative and elderly care, hospice, and Medicare and Medicaid insurance.

Total: \$99 — Senior Total: \$59

FAM-004-J W 7:15PM–9:15PM Apr 6 – May 4
J. Mattoon CPB 213

Be Prepared with a Will

Don't leave your loved ones in a bind after you pass; help and protect them by having an up-to-date will. In this two-hour workshop, you'll get a solid introduction to what needs to be in your will and how to get one done. The class will include resources so you can write your own will or choose a lawyer.

Total: \$25

MON-032-J Tu 6:30PM–9:30PM Apr 26
K. Barylski CPB 214

PERSONAL ENRICHMENT

■ LLI Genealogy Plus

Are you a genealogy enthusiast who is researching your family history and would like to investigate additional resources? In this hands-on class, you will build upon the genealogy research skills and strategies you already have! Learn more about RootsMagic 7 and Legacy 9.0 FamilyTree software. Explore all the pros and cons of online trees, paid and free genealogy websites, and how DNA testing can be used to enhance your genealogical research. You'll also learn a variety of methods for organizing your data.

Total: \$79 — Senior Total: \$55

SEN-097-J	F 1:30PM–4:00PM C. Miller-Schultz	Apr 1 – Apr 22 VM 2
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■ LLI Tracing Your Family Roots - Introduction To Genealogy

Making a personal connection with history and discovering relatives are just two of the many rewards available from researching your family tree. Discover the fundamental building blocks of genealogy research, learn where to find source documents, and the best strategies to enhance your exploration. In this introductory course, you will learn about the most current genealogy tools, including: RootsMagic 7 and Legacy 9.0 Family Tree. In addition, you will become familiar with online resources such as Ancestry.com, Family Search, Fold3, Find A Grave, and U.S. Genweb. This hands-on class is held in a computer lab at the Valley Mall Center.

Total: \$79 — Senior Total: \$55

SEN-377-J	F 9:30AM–12:00PM C. Miller-Schultz	Apr 1 – Apr 22 VM 2
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SEN-377-K	M 6:00PM–8:30PM C. Miller-Schultz	Apr 4 – Apr 25 VM 2
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Washington, D.C., Genealogy Research Trip

Spend a full day researching your ancestry at either the Daughters of the American Revolution Library or the National Archives in Washington, D.C. Before the trip, you will have an opportunity to discuss your research goals with the instructor, who will make a recommendation as to which resource would be best for you to visit for the day. Lunch is on your own, but can be purchased within walking distance of all facilities. Registration includes transportation to and from D.C.

Total: \$55

SEN-144-M	Tu 7:00AM–5:30PM C. Miller-Schultz	Mar 22
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SEN-144-L	Tu 7:00AM–5:30PM C. Miller-Schultz	Jun 7
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History

Roger Swartz is a nationally acclaimed author and historian. Program sponsors have included: Smithsonian Associates, the Smithsonian; Mount Vernon Estate, and Historic Bartram's Gardens in Philadelphia.

Karen Gray holds a Ph.D. from the University of Edinburgh in theology and religious philosophy, and retired as the developer of Smithsonian Institution educational study tours for adults

■ LLI SERIES: Adventures in the History of Language

In this series of lectures Karen Gray introduces three distinct yet critical aspects of language from three vastly different eras. The first lecture reviews current scholarship on the original source of Indo-European languages such as English; the second lecture, discusses the Trivium—a medieval approach to language that combines logic, grammar, and rhetoric in ways still relevant to today; and the final lecture explores the conflict between two of the most important 20th century philosophers of language, Ludwig Wittgenstein and Karl Popper.

Total: \$115 — Senior Total: \$75

DIS-225-A	W 9:30AM–12:00PM K. Gray	Jul 13 – Jul 27 VM 6
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Indo-European & the Search for Our Mother Tongue

Are modern languages descended from a common ancestor? Strong similarities in languages used in India, Asia, and Europe suggest that they are. Called proto-Indo-European, the effort to understand the fountainhead of the large family of languages to which English belongs is the focus of this lecture by Dr. Gray. Attention is given to the latest theories and the lecture allows students to look at the most fundamental characteristics of human languages and the way they evolve.

Total: \$29

DIS-226-B	W 9:30AM–12:00PM K. Gray	Jul 13 VM 6
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The Trivium: the Ancient Path to the Mastery of Language

In the middle ages the nature and function of language was studied through the liberal arts of logic, grammar, and rhetoric. Designed to strengthen not only one’s ability to reason, but also one’s ability to communicate thoughts clearly and powerfully, this great tradition still possesses that capability. In this lecture Dr. Gray introduces the history behind this approach to language and those characteristics that make it relevant even today.

Total: \$29

DIS-227-C	W 9:30AM–12:00PM <i>K. Gray</i>	Jul 20 <i>VM 6</i>
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Witgenstein, Popper, & the Search for The Soul of Language

On October 25, 1946, two of the greatest philosophers of the Twentieth Century came face to face with each other for the first time. The near-violent confrontation that ensued reflects a vast chasm that had developed around the central question of whether—and if so how—we can truly communicate with depth and precision. Dr. Gray provides an overview of the lives and careers of these two great thinkers and the implications of their work on our own speaking and listening.

Total: \$29

DIS-228-D	W 9:30AM–12:00PM <i>K. Gray</i>	Jul 27 <i>VM 6</i>
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■ **LLI The Whiskey Rebellion, 1791 - 1794**

What was the Whiskey Rebellion, and how did the events of our nation’s first decade - from the US economic policy to Indian warfare in the Ohio Valley - play into this three-year insurrection? Discuss the major events in the war, including Maryland’s role, the rebellion’s significance to Washington’s presidency, and Washington’s command of the “Watermelon Army.”

Total: \$89 — Senior Total: \$45

HCR-072-M	Tu 9:00AM–12:00PM <i>R. Swartz</i>	Mar 15 – Mar 29 <i>VM 4</i>
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PERSONAL ENRICHMENT

NEW Fort Ritchie: Ritchie Boys & Revival

From 1926 until its closure in 1998, Fort Ritchie trained soldiers for every war from World War II through the Gulf War. For the past two decades, the former Army Post has fallen into disrepair; however, tremendous efforts have been made in the last year to revive Ritchie's potential in Washington County. Explore the historic district with the Post Historian to learn about the area's long and interesting history, geography, and its increasingly famous 'Ritchie Boys' who have been the subject of several documentaries, books, and were recently recognized by the United States Senate for their important efforts during World War II. Classes meet in the parking lot of the Fort Ritchie Chapel. To allow for a more personal experience, classes are limited to 12 students per session. Rain date: Sunday immediately following. Monetary donations to the Ritchie History Museum are appreciated, but not expected.

Total: \$29

HCR-079-J	Sa 10:00AM–12:00PM <i>L. Grove</i>	Apr 30
HCR-079-K	Sa 10:00AM–12:00PM <i>L. Grove</i>	May 21
HCR-079-L	Sa 10:00AM–12:00PM <i>L. Grove</i>	Jun 4
HCR-079-N	Sa 10:00AM–12:00PM <i>L. Grove</i>	Jun 18

NEW ■ LLI Modern History of the Middle East (Post WWII)

With everything going on in the world lately, the 20th anniversary of 9/11, the renewed interest on Afghanistan and the Taliban re-emerging, the Middle East is again an important topic. While the history of the Middle East dates back centuries, we'll focus on the post-WWII era, after the expulsion of the European powers. Then we'll explore the impact of Westernization, the establishment of nation-states, the Israeli-Palestinian conflict, the Iranian revolution, the influence of oil, and political Islam. The book *The Modern Middle East: A Political History since the First World War 2nd Edition* (Kamrava) is recommended, but not required.

Total: \$99 — Senior Total: \$59

HCR-080-J	W 5:00PM–7:00PM <i>J. Mattoon</i>	Apr 6 – May 4 <i>CPB 213</i>
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NEW ■ LLI The New England Transcendentalists, 1836

What was Transcendentalism? Who were its practitioners? What did they accomplish in its short-lived history? What contributed to the movement's demise? Find answers to these questions and discuss the Transcendentalist influence upon other American reform efforts well into the 20th century.

Total: \$89 — Senior Total: \$45

HCR-081-J	Tu 9:00AM–12:00PM <i>R. Swartz</i>	Apr 5 – Apr 19 <i>VM 4</i>
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NEW ■ LLI The Abolition Movement, 1830 - 1861

Discover how the Abolition Movement was factionalized, from the educational efforts of William Lloyd Garrison to the militancy of John Brown. You'll discuss the myths and realities of the Underground Railroad and its relationship to northern cities' vigilance committees (particularly Boston & Philadelphia) in their commitment to aid runaway slaves and freed Afro-Americans.

Total: \$89 — Senior Total: \$45

HCR-082-K	Tu 9:00AM–12:00PM <i>R. Swartz</i>	May 17 – May 31 <i>VM 4</i>
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LEARNING ON LOCATION: FORT RITCHIE

Fort Ritchie: Ritchie Boys & Revival

Chip away at history with instructor Landon Grove, Director & Curator of the Ritchie History Museum and learn about the military influence of Fort Ritchie with a guided tour.

Saturdays

April 30, May 21, June 4, June 18 2022

Course Code: HCR-079-J
HCR-079-K
HCR-079-L
HCR-079-N

Home & Garden

Denny Warrenfeltz has been a floral designer for 40 years and is the owner of Roostervane Gardens.

DeborahSmith-Fiola is a professional horticulturalist with a B.S. in Horticulture and an M.S. in Pest Management. She brings over 35 years of experience on practical methods on growing healthy, low maintenance, pest resistant plants while reducing or eliminating traditional pesticide use in gardens and landscapes. You may have read her columns in Hagerstown Magazine. A former University professor and extension agent, she will provide some great and easy to follow tips to help your lawn, garden, and landscape thrive

Glorious Garden: a Basket Full of Flowers, Fruit, & Fun

In this Glorious Garden series, Denny Warrenfeltz helps you explore the numerous uses of baskets to brighten your home and garden. Monday, May 24: At Trayer's Farm and Greenhouse, Denny will demonstrate using various baskets and wicker objects in your garden as both containers and accents. Don't give up on your well-used baskets; repurpose them. Trayers: 11452 Welsh Run Road, Mercersburg, PA. Monday, June 21: At the Bowman House, delve into a selection of baskets and their history with Denny's expert guidance as he creates floral and fruit arrangements. A small basket will be provided for participants to embellish and take home. And finally, before you think you've heard it all, Denny will introduce you to a wattle. Bowman House: 323 North Main Street, Boonsboro, MD.

Total: \$69

ANE-084-K	M 6:00PM–8:00PM	May 23 – Jun 27
	<i>D. Warrenfeltz</i>	

Floral Design - Doorways to Your Garden

Join floral designer and historic garden specialist, Denny Warrenfeltz, to create a glorious design to help welcome spring. From wall baskets to entryways, you will craft everything you need to decorate your doorways and gates. Welcome the season of new beginnings with this imaginative series. From fun and festive, to whimsical and elegant, you'll be all set to welcome your guests in style. Supplies may be purchased from the instructor. Cost dependent upon your choice of fresh, silk, or dried materials.

Total: \$49

DIS-614-M	M 6:30PM–8:30PM	Mar 28 – Apr 11
	<i>D. Warrenfeltz</i>	<i>CPB VEATERY</i>

Low Maintenance Landscaping

Although there is no such thing as a maintenance-free landscape, it is possible to have an attractive landscape that is easy to care for. Good planning, design, plant selection, and timely maintenance will reduce the amount of care that a landscape needs to look its best. Ease into landscaping and save both time and money with a basic understanding of site conditions, low maintenance plants, pest control, and maintenance guidelines.

Total: \$39

HGN-017-M	Th 5:00PM–8:00PM	Mar 31
	<i>D. Smith-Fiola</i>	<i>VM 6</i>

Money Matters

Jerry Zeigler holds a Master of Business Administration degree, is an Accredited Financial Counselor® and is an Enrolled Agent. He is an experienced financial educator, financial counselor, and tax professional. He enjoys helping people better their finances and in navigating personal income taxes.

Marjorie McLean holds a Masters of Business Administration degree and is an Accredited Financial Counselor AFC® certified by the Association for Financial Counseling and Planning Education. An experienced financial and program manager, she found her passion as a financial educator and counselor, helping people meet their financial goals and pursue financial security.

■ LLI Investment Strategies for Seniors Through Options

Ever wonder how options trading works? In this fun and interactive course you will learn the skills you need to become your own options trader. Options can help you develop a weekly stream of income with little risk, double or triple the dividends on stock you already own, turn a loss into a gain when the market goes against you, and reduce the cost basis on stock you already own. You will work live on an actual paper trading account during class. Don't worry, no money will be involved as you put your new skills to work.

Total: \$125 — Senior Total: \$75

MON-034-M	MW 6:00PM–8:00PM <i>R. Bender</i>	Mar 21 – Mar 30 <i>CPB 212</i>
MON-034-J	MW 1:30PM–3:30PM <i>R. Bender</i>	Apr 11 – Apr 20 <i>CPB 212</i>
MON-034-K	MW 6:00PM–8:00PM <i>R. Bender</i>	May 9 – May 18 <i>CPB 212</i>

Introduction to Social Security Benefits

Social Security retirement benefits have almost everyone confused. And that confusion could cost you a lot of money in retirement. Make the most of your retirement! Learn about Social Security retirement, spousal, and survivor benefits in enough depth so you can best decide when and how you should take your benefits. The class will also cover tax issues when receiving Social Security retirement benefits.

Total: \$35

MON-033-K	Tu 6:30PM–8:30PM <i>K. Barylski</i>	May 31 – Jun 7 <i>CPB 230</i>
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Cryptocurrency: How It Works & Avoiding Scams

Curious about cryptocurrency and how to get started? Get a crash course as we discuss the origins of cryptocurrency, how cryptocurrency works, how cryptocurrency is used, and how to invest in cryptocurrency. We'll also discuss some of the risks of cryptocurrency and how to avoid scams. And finally, how is cryptocurrency taxed? When does the IRS expect to collect taxes on cryptocurrency?

Total: \$49

MON-035-K	Th 6:30PM–8:30PM <i>G. Zeigler</i>	May 19 <i>CPB 213</i>
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Taxes in Retirement

Trying to paint a picture of what to expect for taxes in retirement? Learn how different sources of income are taxed, including social security and retirement accounts. We'll cover tax deductions common for retirees and how to project your tax burden in retirement.

Total: \$49

MON-037-K	Th 6:30PM–8:30PM <i>G. Zeigler</i>	May 12 <i>CPB 213</i>
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Taxes for Your Side Hustle & for Solo Entrepreneurs

Are you self-employed or do you have a small business that files a schedule C tax return with your personal tax return? Learn how to prepare for tax time and make sure your ducks are in a row before sitting down to complete your tax return. We'll review the basics on how to handle expenses and assets; what are deductible start-up costs; and other deductions and credits. This class is great for new entrepreneurs and those who aren't confident they have it all figured out.

Total: \$49

MON-036-K	Th 6:30PM–8:30PM <i>G. Zeigler</i>	May 5 <i>CPB 213</i>
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NEW ■ LLI From Hobbyist to Entrepreneur

Find yourself wondering if your hobby could become something more? Have an idea for a business but not sure how to make it profitable? Thinking about what to do at this stage in your life that might offer both purpose and income? This five-week course will walk you through the process of turning your hobby into a viable business opportunity. Each week will be a step-by-step approach to building a business plan, the foundational document for turning your ideas into reality. This course will be highly interactive; participants will create their own business while collaborating with peers to brainstorm and provide supportive feedback. In the last session, participants will have the opportunity to share their business plan through a soft pitch presentation.

Total: \$125 — Senior Total: \$79

MON-038-J Th 6:30PM–8:30PM
C. Witko

Apr 7 – May 12
CPB 230



MONEY MATTERS

From Hobbyist to Entrepreneur

Turn your craft into cash and build a viable business from your passions during this five-week course. Learn the step-by-step process of building a business plan, collaborate on ideas, and give and receive supportive feedback throughout interactive classes.

Thursdays
April 7- May 12, 2022
6:30 -8:30 p.m.

Course Code: MON-038-J

REGISTRATION IS EASY

Non-Credit Course Disclaimer

Courses and class schedule information listed in the Non-Credit Course Schedule, promotional literature and on the College website are subject to change. The College regrets any discrepancies or typographical errors.

Continuing Education and Workforce Development wants every student to be successful; however, we recognize that a course or training program may not always be the best match for a student. Thus, the College reserves the right to decline a student registration into any career-training course or program where the student has unsuccessfully attempted the same course or training program twice or because of poor performance in the program.

Registration is Easy

Registrations will be accepted through the first day of class if space is still available. However, we encourage you to SIGN UP EARLY.

To register in-person:

Visit our HCC registration office in the Administration and Student Affairs Building on the main campus.

11400 Robinwood Drive Hagerstown, MD 21742

Business Hours:

- Monday and Thursday 8:30 a.m. – 6:30 p.m.
- Tuesday, Wednesday and Friday 8:30 a.m. – 4:30 p.m.

Phone: 240-500-2236

Visit our satellite location at:

14301 Valley Mall Road, Suite 455 Hagerstown, MD 21740

Business Hours:

- Monday through Thursday - 8:30 a.m. – 9 p.m.
- Friday - 8:30 a.m. – 4:30 p.m.
- Saturday - Selected Hours

Phone: 240-500-2236

To register by phone:

You may register by phone by calling 240-500-2236. Registrations may be accepted by phone when paying with a credit card.

To register through WebAdvisor:

- www.hagerstowncc.edu/coned/web-advisor
- Register online for your courses. Follow the step-by-step tutorials on the WebAdvisor page.

Classes are constantly being added. Check the website for the most current listings.

Birthdate and Social Security Number

Your social security number and birthdate are requested on our registration form for use as student identification numbers to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birthdate is required by the Maryland Higher Education Commission.

Tuition and Fees

Any Maryland resident 60 years of age or older and who enrolls in a Maryland funded course is exempt from payment of tuition but must pay the \$35 fee (or higher fee if indicated in the course description) and any other applicable fees. Tuition does not include any fees or cost associated with a self-supporting program.

All students who enroll in continuing education classes which are not eligible for state funding shall pay full tuition and fees.

All students registering for an open enrollment course shall pay an \$8 registration fee. Checks should be made payable to Hagerstown Community College. There will be a returned check fee of \$35 for checks returned for insufficient funds.

For information concerning tuition assistance for individuals with disabilities, please call 240-500-2273.

Admissions

Anyone 16 years of age or older is eligible for admission (unless specified otherwise).

Course Cancellations

Each non-credit class requires a minimum number of enrollees to run. The decision to hold or cancel a class is made, in most cases, three business days prior to the start of the class. The college, however, reserves the right to cancel a class at any time due to unexpected circumstances.

Refund Policy

Drops, Refunds and Cancellations

Course cancellations: 100% refund will be issued for any course the College cancels.

Before the course begins: Course withdrawals and requests for full refunds may be made up to 24 hours before the course begins by calling Continuing Education at 240-500-2236. Some exceptions may apply and will be noted in the course description.

After the course begins: Refunds are not awarded after a course has started.

The above policy does not apply to College for Kids and Cultural Day Trips. Call 240-500-2236 for College for Kids and trip refund information.

The College reserves the right to cancel courses or make changes due to insufficient enrollment or unforeseen circumstances. In these events, students will be notified via phone and/or email.

Employer's Tuition Assistance

If your employer is paying for your course, we must receive a purchase order or a letter on company letterhead along with your registration form. The purchase order or letter must state what the employer is paying (i.e. tuition, material fee), your name, and the course(s) in which you are enrolling. Registrations will not be processed without this paperwork. If the employer is paying for your textbook, a separate letter or purchase order must be submitted to the Bookstore at the time of purchase.

ed2go Online Course Registration Information

Online courses offered by HCC can be attended based on your personal schedule, day or night. New classes start on the second Wednesday of each month with two lessons posted each week.

Print the online registration form and forward it along with your payment to the Hagerstown Community College, Continuing Education Registration.

If you have additional questions, you can also e-mail our student liaison at online@hagerstowncc.edu.

College Holidays

- Dec. 22, 2021 - Jan 2, 2022 – Christmas and New Year
- Jan. 17, 2022 – Martin Luther King Day
- Mar 11, 2022 - Spring Break
- Apr 15-17, 2022 - College Closed

Parking

Display the confirmation letter on your car's dashboard to serve as your parking permit when attending classes on the HCC campus. Parking for seminars is in Lot F. Parking for other courses is available in the student lots.

Use of Cell Phones During Class

Cell phones should be turned off or set to silent when class is in session. Calls must not interrupt the class. If students have to make or take calls on an emergency basis, please step out of the classroom to do so in order to minimize the disruption.

Emergency Closing

In case of severe weather or other emergency conditions, you should check HCC's website (www.hagerstowncc.edu) or Facebook page (www.facebook.com/hagerstowncc).

We will not necessarily close when the public schools do. When the public schools are closed due to weather or emergencies, all classes at public school locations are cancelled. When the college closes, all classes at off-campus sites are canceled.

Classes canceled due to inclement weather or emergencies will be made up.

Non-Credit/Credit Shared Courses

Selected courses may be taken for either academic credit or a non-credit basis. Should the student desire to transfer from non-credit to credit, the student must transfer by the second week of class. In order to transfer from non-credit to credit, the student must first drop the course through Continuing Education and then register in the Registrar's office. Students who have completed the non-credit course will receive a Certificate of Completion but will not be awarded college credits and may not earn college credit for the credit course by exam.

Certificate/CEU Information

Students do not receive grades for Continuing Education courses. Some non-credit courses offer Continuing Education Units (CEUs). You must inform the instructor if you need CEUs.

Code of Student Conduct

Hagerstown Community College has established rules of behavior that must be followed so that the teaching/learning process is not disrupted. A copy of the student handbook is available in the Student Activities Office.

Smoking Policy

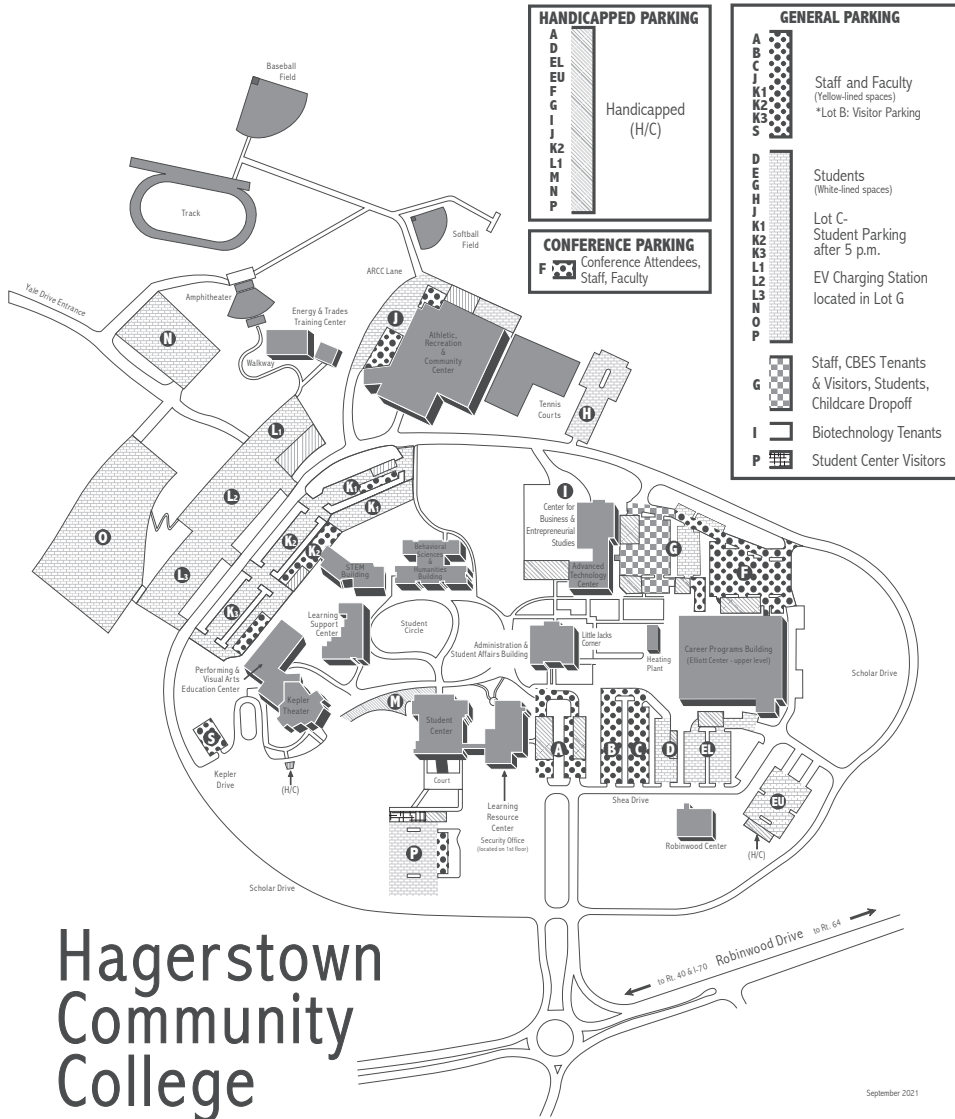
Hagerstown Community College is committed to providing a safe and healthy working and learning environment for students, faculty, staff, and visitors. Effective January 1, 2015, HCC will be a tobacco-free campus. The Tobacco-Free Policy applies to all Hagerstown Community College facilities and vehicles, owned or leased, regardless of location. Smoking and the use of tobacco and e-cigarette products will not be permitted on any HCC property, including all buildings and facilities, walkways, recreational and athletic areas, building entrances, and parking lots. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose of their visit. To learn more, visit www.hagerstowncc.edu/tobaccofree

Equal Opportunity College

Hagerstown Community College does not discriminate against any individual for reasons of race, sex, color, religion, national or ethnic origin, age, sexual orientation, or conditions of disability in the admission and treatment of students, education programs and activities, scholarship and load programs, hiring of faculty and staff, or any terms and conditions of employment. The college is committed to affirmative action.

Individuals requiring special accommodations are requested to contact the Office of Student Services at 240-500-2240 to make arrangements no later than 10 days prior to the meeting or course

CAMPUS MAP



Hagerstown
Community
College

September 2021

Dreaming of a better life?



**Need to acquire your high school diploma? Improve your English language skills?
Or enhance your math, writing, and reading skills?
HCC would like to partner with you and make it happen.**

HCC's Adult Education Program offers free assessment, advising, classes, tutoring support, and a computer lab that is professionally staffed for those wanting to acquire their high school diploma or improve their educational skills.

Meet the required placement scores, and you can enroll in the National External Diploma Program (NEDP) for \$90.

Classes are offered both day and evening at a variety of locations in the Hagerstown area.

**It all starts with a phone call and an appointment.
Call 240-500-2313 between 8:30 a.m. – 4:30 p.m.
and speak to someone who looks forward
to partnering with you.**

Change your life today, one step at a time. Let's make that dream a reality.



Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21742

HCC Valley Mall Center
17301 Valley Mall Road
Hagerstown, MD 21740

\$ Scholarship Available
 ▲ ONL Online Class
 ■ LLI Lifelong Learning Institute

Join the HCC Alumni & Friends



For a 12-Night British Isle Cruise



Aboard Princess Cruise Line's "Emerald Princess"

May 8-21, 2022



Our Cruise Itinerary

May 08 - Depart Baltimore for London	
May 09 - Depart London, England	5:00 pm
May 10 - Guernsey, Channel Islands	7:00 am - 4:00 pm
May 11 - Cork, Ireland	9:00 am - 7:00 pm
May 12 - Dublin, Ireland	7:15 am - 9:30 pm
May 13 - Belfast, Northern Ireland	8:00 am - 9:00pm
May 14 - Liverpool, England	8:00 am - 6:00 pm
May 15 - At Sea	
May 16 - Glasgow, Scotland	8:00 am - 7:00 pm
May 17 - Invergordon, Scotland	7:00 am - 6:00 pm
May 18 - Edinburgh, Scotland	7:00 am - 7:00 pm
May 19 - At Sea	
May 20 - Normandy/Paris, France	7:00 am - 8:00 pm
May 21 - London, England	Arrive at 6:00 am

Trip includes: Roundtrip transportation between HCC and the airport; Roundtrip airfare to London; Roundtrip transfers between airport and ship; 12-night cruise aboard the Emerald Princess; All meals and entertainment; All taxes.

Our cruise group: Enjoys meals & special parties together onboard ship; Travels within the safety of a group; Meets before our cruise to discuss our trip and get better acquainted and Has a wonderful time together.

Prices begin at \$4,504 per person

Prices are per person, based on double occupancy. Third- and fourth-person rates are available upon request.

Travel Arrangements by:

TRAVEL LEADERS[®]
#iTravelBetter

1712 Abbey Lane, Hagerstown, MD

Phone: 301-739-4600

Cruise proceeds benefit the
HCC Alumni Association Scholarship Fund in the
HCC Foundation, Inc.

Everyone is Welcome!





11400 Robinwood Drive Hagerstown, Maryland 21742-6514
 240-500-2236 Fax: 301-582-4001 ceregister@hagerstowncc.edu

Workforce Solutions and Continuing Education
Registration Form

Each student must use a separate registration form. Please send completed registration form and payment to the College.
 (Payment, invoice, or purchase order must accompany this registration.) **This form may be duplicated.**

To avoid delay, please complete all information requested. Student ID _____
 (if known)

Mr. Ms. Mrs. Other _____

Last Name _____ First _____ MI _____ Maiden/Former _____

Home Address _____

City _____ State _____ Zip Code _____ County _____

Phone: Home _____ Work _____ Cell _____

E-mail Address _____

Course #	Course Title	Begin Date	Total
Total Fee			

The Refund Policy is published in the current issue of the HCC Continuing Education Non-Credit Schedule.
 I certify that the information on this form is correct.

Signature _____ Date _____

Ethnicity: Are you of Hispanic or Latino origin?

Yes No

Race: You may check more than one race.

White

Black or African American

Asian

American Indian or Alaskan Native

Native Hawaiian or Pacific Islander

Information not used for admission. Federal regulations require colleges to report enrollment data by ethnic, racial, and gender categories.

Birthdate (mo/day/yr) _____

Senior Citizen (60 and over) Yes No

Employer's Name _____

Social Security # _____

For Credit Card Use Only:

Card Holder's Name _____

Account No. _____

Expiration Date _____

Signature _____

Billing Address for Card _____



Be Essential. Be Employed. Scholarships available!

**Visit www.hagerstowncc.edu/CEFunding
or call 240-500-2236 for more information**



Hagerstown Community College
11400 Robinwood Drive
Hagerstown, Maryland 21742-6514
240-500-2236
www.hagerstowncc.edu

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