

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
March 22, 2022*

A Work Session of the Board of Trustees of Hagerstown Community College was held on Tuesday, March 22, 2022, in the Student Center, Room 182, and via Zoom, beginning at 2:30 pm. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James Klauber, Secretary / President
Thomas Newcomer
William Proctor, Vice Chair
Gregory Snook
John Williamson, Chair

HCC Affiliates

Barbara Roulette, Recording Secretary

Call to Order

Chair Williamson presided and convened the work session at 2:58 pm.

Ad for Tribute Program

Chair Williamson discussed the draft Trustee ad for the Tribute program.

Draft Letter to Washington County Board of Education

Chair Williamson discussed the draft letter to the Board of Education requesting that President Klauber be included as a member of the search committee for a new superintendent. After some discussion, it was decided Chair Williamson would call the president of the Board of Education to discuss the matter instead of sending a letter.

Policy Review

Policy 2022 – Board of Trustees and President Conflict of Interest

Trustee Abraham requested a minor edit.

Policy 2050 – Trustees Travel Expense Reimbursement

No changes were suggested.

Policy 8066 – Price Schedule for Arboretum and Garden Gifts

President Klauber said this price schedule should be included in the guidelines for the Arboretum and Garden Policy and not remain as a stand-alone policy. It was recommended that it be rescinded.

Adjournment

There being no further business or discussion, the work session was adjourned at 3:07 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. S. Klauber", written in a cursive style.

James S. Klauber, PhD
President/Secretary