

New Student Checklist Next Steps



To view all of these steps online, visit www.hagerstowncc.edu/future-students.

- 1. **Submit your official transcripts and standardized exam reports to the Office of Admissions**
 - This may include high school transcripts, GED scores, college/university transcripts, and AP/IB/CLEP scores, or SAT/ACT/MCAP scores. If you are transferring college credits from an accredited college/university, please complete the Transfer Evaluation Request form (TER) found at www.hagerstowncc.edu/docs/transcript-evaluation-request. Credits will not be evaluated unless this form is completed and turned in.
- 2. **Review placement test information**
 - For hours and location, a list of exemptions, and study materials: www.hagerstowncc.edu/testing
 - Placement tests are very important. Students should not rush through the tests and should prepare to take the tests by studying the web-based tutorials available on the Testing Center website. Students who do not test above a minimum score in Reading and Arithmetic will not be able to register for credit classes.
- 3. **Consider payment options and/or apply for financial aid**
 - Student Financial Aid Office: www.hagerstowncc.edu/financial-aid
 - Complete FSA ID at www.studentaid.gov.
 - Complete the Free Application for Federal Student Aid (FAFSA): www.studentaid.gov. High school students in the ESSENCE Program or the Middle College may complete the FAFSA to apply for additional scholarships.
 - For deadlines and Nelnet payment plan information: www.hagerstowncc.edu/finance
- 4. **Complete new student orientation**
 - The virtual New Student Orientation should be completed before registering for classes.
 - View the orientation at www.hagerstowncc.edu/student-services/orientation.
- 5. **Access HCC online resources**
 - Activate your online account prior to seeing a Retention Specialist at www.hagerstowncc.edu/password.
 - Visit www.hagerstowncc.edu/current-students to access your email, Self-Service, D2L, and student academic planning portal.
 - For assistance with Self-Service, visit www.hagerstowncc.edu/self-service-tutorials.
- 6. **Meet with a Retention Specialist and schedule classes**
 - All new students should meet with a Retention Specialist before registering for classes.
 - For hours and availability: www.hagerstowncc.edu/retention
 - ESSENCE Early College students will need to make an appointment to register by calling 240-500-2238 or emailing admissions@hagerstowncc.edu. Additional information can be found at: www.hagerstowncc.edu/essence
- 7. **Get ready for class**
 - Purchase textbooks in the Campus Store in the Student Center. Books are available two weeks before classes begin. Bring your schedule (can be digital or printed) to the Campus Store or you can shop online at bookstore.hagerstowncc.edu.
 - You will need your class schedule (can be digital or printed) and photo ID to obtain your student ID card and parking permit.
 - To obtain your parking permit: www.hagerstowncc.edu/student-services/parking-permit-request-form (License Plate Number Required)
- 8. **Learn more about HCC and campus resources**
 - HCC's Student Services: www.hagerstowncc.edu/current-students

You must present a photo ID to complete placement tests, meet with a Retention Specialist, or speak with Admissions or Financial Aid.

Fast Facts



Key Contacts:

General Information: 240-500-2000
www.hagerstowncc.edu

Admissions: 240-500-2238
admissions@hagerstowncc.edu
www.hagerstowncc.edu/admissions

Continuing Education Registration: ... 240-500-2236
ceregister@hagerstowncc.edu
www.hagerstowncc.edu/coned

Disability Services: 240-500-2628
dss@hagerstowncc.edu
www.hagerstowncc.edu/dss

Financial Aid:..... 240-500-2473
finaid@hagerstowncc.edu
www.hagerstowncc.edu/financial-aid

Human Resources:..... 240-500-2589
hr@hagerstowncc.edu
www.hagerstowncc.edu/human-resources

Get Connected



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Mission:

HCC ensures equitable access to affordable, high-quality educational programs, while fostering workforce development and cultural vitality in the region.

Vision:

HCC will be the college of choice through demonstration of inclusive educational excellence, transformative growth, and community enrichment.

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Programs of Study

CAREER PROGRAMS

Accounting and Business
Administration of Justice
Administrative Assistant
Advanced Manufacturing (ADM)
ADM: Electronics Technician
ADM: Industrial Technology
Alternative Energy Technology (AET)
AET: Solar Energy Installation and Service
Biotechnology
Childcare Professional
Commercial Vehicle Transportation Specialist (CVT) (Class A)
CVT: Transportation Administration
CVT: Transportation Management
Computer Tomography Imaging
Cybersecurity (CYB)
CYB: Cyber and Network Security
Dental Assisting
Dental Hygiene
Digital Instrumentation and Process Control
Early Childhood and Primary Grades Education
Electrical Engineering Technology
Entrepreneurship
Fitness Training
Graphic Design Technology (GDT)
GDT: Computer Graphic Artist
GDT: Graphic Production Specialist
Health Information Management (HIM)
HIM: Electronic Health Records
Human Services
Human Services Technician
Industrial Technology (INT)
INT: Welding and Fabrication
Information Systems Technology (IST)
IST: Computer Support Specialist
IST: Digital Forensics
IST: Interactive Design and Game Development
IST: Network Administration
Magnetic Resonance Imaging
Mammography
Management
Management: Marketing
Mechanical Engineering Technology (MET)
Medical Laboratory Technician
MET: Computer-Aided Design
Nursing
Paralegal Studies
Practical Nursing
Radiography

Substance Abuse Counseling
Technical Studies
Unmanned Aerial Systems (drone technology)
Web and Multimedia Technology (WEB)
WEB: Web Site Development
WEB: Web/Multimedia Development

TRANSFER PROGRAMS

Administration of Justice
Arts and Sciences
Biology
Business Administration
Chemistry
Community Health
Computer Science
Cybersecurity
Dance
Early Childhood Education/Early Childhood Special Education
Education
Elementary/Special Education
Engineering Science
English
Environmental Studies
Exercise Science and Health
Foreign Language
General Studies
Graphic Design
History
Human Services
Mathematics
Music
Paralegal Studies
Physics
Political Science
Pre-Pharmacy
Psychology
Secondary Education, English
Sociology
Theater
Visual Arts