



MEMORANDUM OF AGREEMENT
BETWEEN
HAGERSTOWN COMMUNITY COLLEGE
and
COSTA ACADEMY
(Chambersburg, PA)

I. PURPOSE

This memorandum of agreement is made this 14th day of July, 2022 by and between Hagerstown Community College ("HCC") and the Costa Academy, who together are collectively referred to as the "parties".

Hagerstown Community College is a regionally accredited community college located in Hagerstown, Maryland. HCC offers associate degrees, certificates, and workforce development training. HCC is accredited by the Middle States Commission on Higher Education and is a Maryland state supported institution.

Costa Academy is a profitable and fully-functional educational facility within the Orchards Restaurant in Chambersburg, PA (Franklin County, Pennsylvania). Students are educated through a creative style of teaching that fosters engagement, provokes confident decision-making, and inspires leadership.

HCC and Costa Academy recognize the programs offered by the other and desire to establish their understanding regarding the transfer and applicability of coursework and technical experience from one institution to the other. To that end, the parties enter into this understanding.

II. COURSE OF ACTION

Students who successfully complete the Culinary Training program through Costa Academy and earn their Certificate of Completion for Culinary Study and Practice, may be awarded up to 15 credits in restricted electives at HCC, to be granted toward the Associate of Applied Science in Technical Studies. Official documentation of the student's credential is required for credit to be awarded.



III. ADMISSION REQUIREMENTS

Costa Academy students seeking admission to the A.A.S. in Technical Studies must meet with the Director of Admissions at HCC and complete the HCC application for admission. In addition, students must complete all admission requirements, including submission of transcripts and placement information. HCC will assess the high school diploma (or equivalent) of applicants wishing to enter the program and place them into courses on the basis of their placement test scores, academic background and demonstrated experience in specific courses. Applicants are required to participate in the HCC admission process to be considered for the program.

HCC Admission and Completion Requirements:

- Contact the Director of Admission for application materials;
- Enroll in the A.A.S. in Technical Studies at HCC, submit application materials for evaluation, meet requirements for admission, and be accepted;
- To continue enrollment, the student must attain the minimum cumulative Grade Point Average (2.0) in all work attempted at HCC;
- Students must earn a minimum of 25% of the required program credits at HCC to be awarded the A.A.S. Degree

IV. ACADEMIC PROGRAM CURRICULUM

HCC's A.A.S. in Technical Studies requires completion of 60 semester credit hours. Graduation requirements include a grade point average of 2.0 on all college work presented to fulfill curriculum program requirements.

Students awarded articulated credits under this agreement will not be charged tuition for these credits. Articulated credits are generally awarded *after* students have completed 15 credit hours with HCC.

HCC students from Franklin County, Pennsylvania qualify for the Tuition and Fees "Neighbor Rate" <https://www.hagerstowncc.edu/financial-aid/tuition-fees>.

Please note: While HCC maintains transfer agreements with many *baccalaureate institutions*, students should be aware that some institutions and programs might not accept college credits granted via articulation agreement. Students who are interested in continuing on to a four-year institution should consult with their HCC advisor prior to transfer.



V. REVIEW

The memorandum shall become effective when it has been signed on behalf of HCC and Costa Academy. A review of the memorandum of understanding shall be conducted by HCC every five years.

Dr. James Klauber
President
Hagerstown Community College

7/14/22

Date

Michael Kalathas
Director
Costa Academy

7/14/22

Date