

Faculty Assembly April 21, 2022

63 Faculty Participants in Attendance via Zoom

Meeting Began at 2:35pm

Donna Marriott Welcome

Donna has returned to HCC to serve as the Labor Relations Coordinator. If it's about paper, see Donna. If it's about people please see Jennifer Knight- State Bill 746, passed in 2021 takes effect in Fall 2023. This law establishes collective bargaining rights for certain community college employees

President James Klauber's Remarks

A \$5 Million Grant will support the renovation of the Bowman Training Facility on Northern Ave. Architectural bid submissions are due in May. Labor Day is target to get started with the project. The ATC renovation is the next architectural project. It's a difficult building due to a lack of windows and its original gymnasium design.

Active shooter training is happening on campus April 22. Be aware that the Keppler center will be the focus of operations.

Dr. Klauber is cautiously pleased about early enrollment so far for the fall semester. The numbers are much higher than normal for the time frame.

The recent Campus Climate Survey highlighted the need for better communication among the staff and students. The president is open for suggestions. Expecting that we have to move towards new and more effective communication for students.

The Campus book selection project requires 3 books to be reviewed and evaluated for 2022-2023.

Pay bands for faculty have improved, particularly for the younger. Hoping that this will improve the hiring process.

Fletcher Center Report—Linda Cornwell

Linda wishes everyone strength and peace as we complete our semester work. Encouraging QM participation. A minimum of six participants is required.

Faculty Only Meeting:

- I. Approval of March 2022 minutes: Motion to approve minutes was seconded and confirmed by unanimous vote.**
- II. Voting for Faculty Assembly Chair, Vice Chair, Secretary (term August 2022—June 2024) conducted via electronic survey**

The newly elected officers are Eric Schwarz, (Chair), Olu Bamiduro (Vice-Chair) and Megan Dayhoff (secretary).

- III. Announcements:**
 - 1. Lecture: Speaker Aaron Angello -Monday April 25th at 7pm in BSH 114. Angello is a poet, songwriter, and author. He will be on campus to speak about writing as a regular habit.**
 - 2. Writing Across the Curriculum (WAC) Lunch - May 11 at 11:30 a.m. in Fletcher Center with writing discussion to follow.**

3. Political Science Club hosting Washington County Board of Education candidate forum – April 27 at 7:00pm in Kepler
4. Art Show and Music Ensemble Performances – April 21 at 4:00pm in Kepler
5. Earth Day Guest Speaker—Dr. Mark Madison –April 22 at 1:30pm in the Student Center Streaming versus Facebook.
6. Other announcements - Paula Kessler shared that there are Merit Scholarships available for 10 high school seniors in county schools.

IV. Committee Reports

- a. Teaching and Learning— co-chair Danny Webber - Zanna reported that Proctoring software testing feedback is needed now.
- b. Faculty Affairs – co-chair Kate Benchoff
- c. Academic Standards - co-chair Amanda Miller Multiple Majors policy benchmarking and
- d. Student Affairs – co-chair Melinda Howell, no report
- e. Admin & IT – co-chair Ed Sigler. Use of vehicles policy is under review at this time.
- f. Institutional Assessment – co-chair Tanda Emanuel - nothing to report.
- g. Campus Safety – co-chair Harald Jazdzewski – Margaret Yaukey reported that limited chemical hygiene training has just begun.
- h. Curriculum – co-chair Sean Wynkoop – No more meetings for this semester.

V. Chair's Report

Attached with the meeting invitation is a document describing labor relations law.

- a. Summer and Fall Enrollment Update
- b. Feedback from the Open House on March 26
Discussion at ESSC about having another Open House this Spring or summer. Possibility of aligning the fall open house with registration might be a good idea.

c. Board of Trustees

Tuesday, March 22 -- Congratulations to all those who were promoted!

1. Sole Source Vendor – D. M. Bowman (ACTION)
2. Sole Source Vendor – Anatomage, Inc. (ACTION)
3. Faculty Promotion and Tenure for FY23 (ACTION)
4. Capital Funding and Reserve Designations (ACTION)
5. Credit Tuition for FY23 (ACTION)
6. Continuing Education Tuition and Fees for FY23 (ACTION)
7. Emeritus designation (ACTION)

Tuesday, April 19

1. Employee Benefit Costs for FY23 (Attachment) (ACTION)
2. Annual Leave Carry Over for FY23 (Attachment) (ACTION)
3. Salary Adjustments for FY23 (Handout) (ACTION)
4. Salary Scale Adjustments for FY23 (Handout) (ACTION)
5. Staff Re-classifications for FY23 (Handout) (ACTION)
6. Pay Rate Schedule for Temporary and Grant-funded Positions and Additional Assignments for FY23 (Handout) (ACTION)
7. Patricia Cushwa left as a board of trustee member. A new board member has been appointed, Mr. Tom Newcomer, comes from local jewelry company.

Next Board of Trustees meetings for FY 2022: May 24 and June 14

- d. NACEP accreditation — Rebecca Westmeyer will be the faculty representative. The committee will include Renninger, Crawford, Westmeyer, and someone from the PIE

organization. This NACEP membership will require some changes to our policies. Enrollment, training, SLOA, and other details are part of the changes expected. A joint WCPS/HCC meeting is planned for Friday morning, May 20. WCPS' Gary Willow will participate.

- e. Final Exams start April 27 and end May 3 (Final exam schedule attached)
- f. Non-reporting/off-contract dates for 10-month Faculty: June 25—August 23
- g. Faculty in-service: August 24-26. First day of the Fall semester AUGUST 29.
- h. Honors Convocation will be held in the ARCC May 12. Faculty should arrive around 6:00pm.
- i. Graduation. May 14 at 9:30am in ARCC. Faculty should arrive at 8:45am
- j. Nursing pinning May 14 at 1:00pm in the ARCC.
- k. Health Sciences pinning May 14 at 1:00pm in Kepler.
- l. Course evaluations via Surveys. T h e s u r v e y e n d s Monday, April 25. Chair mentioned that the previous evaluations were done as a staggered schedule rather than a synchronized schedule as it has been this year. Faculty are concerned that students who have been inactive can evaluate the course. Chair recommends that someone create a charge to prohibit inactive students.
- m. Governance Council: May 27 at 2:00pm in STC-182.
- n. Distance Learning Days in May. See email from Dean Beache for details
- o. ARTICLE: Faculty Usage of Digital Course Materials Falls Back to Pre-Pandemic Levels
<https://campustechnology.com/articles/2022/03/28/faculty-usage-of-digital-course-materials-falls-back-to-pre-pandemic-levels.aspx>

VI. Other matters

VII. Appreciation expressed by the Chair acknowledging faculty support and by the faculty for the Chairman's service.

VIII. Adjournment at 3:52