

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
June 21, 2022*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, June 21, 2022, in the Student Center, Room 182, beginning at 10:30 am. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James S. Klauber, Secretary / President
Paula Lampton
Thomas Newcomer
L. William Proctor, Jr., Vice Chair
Gregory Snook
John Williamson, Chair

HCC Affiliates

Brittany Himer – Recording Secretary

Call to Order

Chair Williamson presided and convened the work session at 10: 32 am.

Professional Development, Tuition Assistance, and Tuition Waiver

Employees will be notified that effective July 1 the Tuition Reimbursement program will be expanded to 12 credit hours per year. There will be a two-year work back requirement and if employees use in excess of \$5,250 of tuition reimbursement the Government will required it be taxable income.

Policies for Review

Policy 4006 – Limitation on Majors/Programs

This policy would limit students to declaring up to two majors. Students can earn as many additional Certificates and Letters of Recommendation they would like, within their two declared program areas. The board agreed that the language in this policy needs to be updated to clarify that there is no limit on the number of Certifications and Letters of Recommendations students can earn. Should be on the agenda in the Fall.

Policy 6080 – Leasing of Real Property or Chattel

This policy has identified limitations and dollar amount on the leasing of real property.
Will be on the next meeting agenda.

Adjournment

There being no further business or discussion, the work session was adjourned at
11:02 am.

Respectfully submitted,



James S. Klauber, PhD
President/Secretary