

## Governance Council Meeting Minutes

January 28, 2022

2:00-3:00 PM, STC 182 & Zoom

Attendees: Dr. Warner, Danny Webber, Sean Wynkoop, Melinda Howell, Ed Sigler, Harald Jazdziewski, Kate Benchoff, Dan Ryan, Vidda Beache, Laura Renninger, Carlee Ranalli, Heike Soeffker-Culicerto, Theresa Shank, Michelle Shank, Tanda Emanuel, Amanda Miller, Eric Byers

Called to order- 2:04 pm

1. Minutes from September 24, 2021 meeting approved through motion by Amanda Miller seconded by Ed Sigler.
2. Remarks- Dr. Warner led the meeting in Dr. Klauber's absence. Carlee offered copies of the new Strategic Plan for anyone that would like one.
3. Communication Update
  - a. Policy reviews- The Board has taken action on 3 policies since the last meeting; 2012 (deleted), 4005 (revision), 8060 (reviewed- no change)
  - b. A training session was provided for employees during the staff meeting in December.
4. Charge proposal 21.6 was completed with the implementation of the Diversity and Inclusion Committee.
5. Each of the Committees gave reports about their activities if they were able to meet.
  - a. Teaching and Learning- 2 new products are being tested to potentially replace Proctor Track
  - b. ASOAC- SLOA work has continued with updates to the COG and POG forms. The SLOA guidebook has also been updated. The Committee would like to examine the number of active programs a student can pursue at one time.
  - c. CDRC- There will be an updated deadline for the catalog in the future (March). The Committee mentioned the charge on freeing up credits in a program as well as the manual for curriculum.
  - d. SAC- completed the 2 charges; no change to the refund policy and the charge regarding feminine products in the restrooms was studied and forwarded to the VP for Finance and Administration who is already working on it.
  - e. Admin & IT- discussion about car access and insurance. A question was raised about policy compliance- Carlee is happy to take any questions, comments or concerns.
  - f. Campus Safety- Chemical storage in the STEM building was mentioned and is something that will be rolled into the Chemical Hygiene plan. A question was raised about the CDC guidelines and HCC procedures. The College is using county metrics to help determine procedures.
  - g. Faculty Affairs- continued work on the policy regarding promotion to full professor
  - h. IAC- there is a vacancy on the committee, a student attended the most recent meeting, several surveys were discussed along with the Strategic Plan. Assessment will be a topic for a future Dean's meeting.
  - i. Staff Council- a Staff meeting was held in December where KRONOS, the Strategic Plan and Shared Governance were discussed. 19 people attended in person and 51 through Zoom.

6. No new Business/Questions
7. Concluding Remarks- tentative next meeting date- May 20, 2022, STC 182
8. There was a motion to adjourn at 2:29 p.m.