

Academic Standards and Outcomes Assessment Committee
October 27, 2022
Meeting Minutes

Attendees: A. Auldridge, C. Blank, S. Cameron, K. Jordan-D'Ambrisi, R. Leonard, J. Luna, A. Miller, T. Nedimyer, Dr. Renninger, Dr. Scheetz, J. Stonestreet

Excused: C. Baer, C. Hawbecker, M. Martin

Minutes submitted by T. Nedimyer

1. **Approval of Minutes from Last Meeting**

The April 28th ASOAC meeting minutes were approved as written.

2. **Member Introductions and Welcome to New Members!**

New members were introduced and welcomed to the committee.

3. **Action Item #1: BOT Policy #4006 Implementation for a Fall 2023 Start**

Dr. Renninger informed the group that BOT Policy #4006 was approved in early September, and noted that it took two attempts to be approved. She thanked M. Martin and A. Auldridge for their help in presenting the policy to the Board of Trustees. Dr. Renninger stated now that BOT Policy #4006 has been approved, a process needs to be created to monitor the policy. Dr. Renninger further stated the group needs to determine what to do about students that do not currently fall under the BOT Policy #4006. Dr. Renninger also noted that she would like to review the Change of Major Form at the next ASOAC meeting to make changes to the workflow.

4. **Action Item #2: HCC Strategic Plan Commitment 2 (Assessment)/Community College Survey of Student Engagement**

Dr. Renninger informed the group that the CCSSE survey would be administered to credit students in spring of 2023 as one of the ways to implement institutional assessment. It was noted that survey results can be compared nationally and to other community colleges within Maryland. Dr. Renninger further stated that, in addition to the standard survey questions, additional survey question sets can be added. The group had a brief discussion about adding additional question sets and decided it was not necessary. Dr. Renninger also suggested the idea of offering incentives for students who take the CCSSE.

5. **Adjournment**

N/A

Future Meetings: January 26th at 2:30 pm in LRC 319