

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Regular Meeting
January 17, 2023*

A Regular Meeting of the Board of Trustees of Hagerstown Community College was held on Tuesday, January 17, 2023, in the Career Programs Building 211 and 213, beginning at 1:00 pm. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James Klauber, Secretary/President
Paula Lampton, Vice Chair
Thomas Newcomer
Gregory Snook
L. William Proctor, Jr., Chair
John Williamson

HCC Affiliates

Jennifer Childs – Executive Director, Human Resources
Craig Fentress – Senior Director of Information Technology
Kristen Hoffman – Retention Specialist
Vincent Ippolito – Director of Facilities
Nick Mayonado – President, SGA
Christine Ohl-Gigliotti – Dean of Students
Dawn Schoenenberger – Director, Developmental Education & Adult Literacy Services
Eric Schwartz - Chair, Faculty Assembly
Rebecca Shives – Recording Secretary
Heike Soeffker-Culicerto - Vice President, Administration and Finance
Dave Warner -Vice President, Academic Affairs and Student Services

Call To Order

Chair Proctor presided and convened the regular meeting at 1:08 pm.

Introduction of All USA Academic Team Nominees

PTK advisors, Kristen Hoffman and Dawn Schoenenberger, introduced the All USA Academic Team Nominees. Caniah Mayo, a Computer and Information Sciences student; Alyssa Neff, a Graphic Design student; and Christiana Robinson, a Dental Hygiene student (not in attendance).

Consent Agenda

The consent agenda was comprised of the joint and open session minutes for the December 13, 2022 meeting; the personnel report for January 2023; and policy 8040 – Bloodborne Pathogens. All were approved as submitted.

Report from Campus Groups

Student Government Association

Nick Mayonado, president for the SGA, discussed current and future SGA events and activities.

Faculty Assembly

Assistant Professor Schwartz reported on topics relating to faculty including the upcoming art show at Wilson College and upcoming Faculty Assembly.

President's Report

Board Briefing Summary

President Klauber reviewed highlights in Academic Affairs, Student Services, and College Advancement.

Additional point:

- First Allied Health Pinning for Workforce Solutions and Continuing Education was this past Friday. There were 25 students who were recognized.

IT Security Updates

Director Fentress addressed questions and concerns the Trustees had regarding IT security that college has.

Monthly and Special Reports

Financial Report as of December 31, 2022 (ACTION)

Mr. Snook moved to accept the financial report as of December 31, 2022. Mr. Abraham seconded, and the motion carried by unanimous vote.

New Business

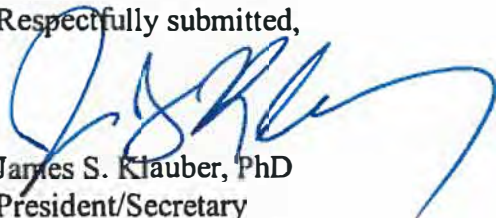
BPI Upgrade (ACTION)

Director Ippolito discussed the Bipolar Ionization System (BPI) – air purification processing system. Mr. Newcomer moved to approve Enginuity as the vendor of choice for this project. Ms. Brooks seconded, and the motion carried by unanimous vote.

Adjournment

There being no further business or discussion, the open meeting was adjourned at 2:30 pm. The next meeting will be held on February 21, 2023 in the Career Programs Building, Rooms 211 and 213.

Respectfully submitted,



James S. Klauber, PhD
President/Secretary